



A unified, engaged and caring community that cultivates opportunities and embraces our rural lifestyle.

We deliver services that responsibly utilize resources, respect our environment, and foster a community ready to shape its future.

The Corporation of the Township of Huron-Kinloss Council Agenda

December 16, 2024

7:00 pm

Council Chambers

Members

Don Murray, Mayor
Jim Hanna, Deputy Mayor
Larry Allison, Councillor
Shari Flett, Councillor
Scott Gibson, Councillor
Ed McGugan, Councillor
Carl Sloetjes, Councillor

Staff

Jennifer White, Clerk
Jodi MacArthur, Chief Administrative Officer
Jeff Bradley, Fire Chief
Mike Fair, Director of Community Services
Christine Heinisch, Manager of Financial Services/Treasurer
John Yungblut, Director of Public Works
Brett Pollock, Manager of Building and Planning, CBO

Pages

1. Call to Order

The Meeting of the Council of The Corporation of the Township of Huron-Kinloss will be called to Order at 7:00 p.m. on December 16, 2024 in the Council Chambers.

2. Disclosure of Pecuniary Interest

3.	Adoption of Minutes	9
	Motion	
	THAT the minutes of the Council meeting of [DATE], 2024 be adopted as presented.	
4.	Delegations	
4.1	Huron Shores ATV Club	38
	Tyler Johnston, President of the Huron Shores ATV Club will provide Council information on the Club and discuss future trail opportunities the Club is interested in pursuing.	
5.	Financial Reports	
5.1	Accounts December 2024, TRE-2024-12-73	48
	Motion	
	That the Township of Huron-Kinloss Council hereby authorizes payment of the December accounts in the amount of \$ 2,335,400.30	
5.2	Previous Month Actual Accounts – November 2024, TRE-2024-12-71	57
	Motion	
	THAT the Township of Huron-Kinloss Council hereby ratifies and confirms payment of the November 2024 accounts in the amount of \$1,084,895.45.	
5.3	Revenue and Expenditure Reports to November 30, 2024, TRE-2024-12-72	63
	Motion	
	THAT the Township of Huron-Kinloss Council hereby reviews and receives the summary revenue and expenditure reports to November 30, 2024 prepared by Christine Heinisch, Treasurer.	
6.	Staff Report	
6.1	Treasury	
	a. Minutes of Settlement December 2024, TRE-2024-12-70	67
	Motion	
	THAT the Township of Huron-Kinloss Council hereby receives Report TRE-2024-12-70 as prepared by Phyllis Hunter; Taxation/Revenue Clerk;	
	AND FURTHER THAT Council approve the applications as outlined in this report.	
6.2	Public Works	

a. Water and Wastewater Operations 2025 Agreement, PW-2024-12-53

70

Motion

THAT the Township of Huron-Kinloss Council hereby receives Report PW-2024-12-53, prepared by John Yungblut, Director of Public Works;

AND FURTHER approves entering into an agreement (pending legal review) with Ontario Clean Water Agency (OCWA) for the provision of water and wastewater operation and maintenance services over a five-year term in the amount of \$4,331,276.13 not including HST;

AND FURTHER Council direct staff to sign all necessary documents.

6.3 Chief Administrative Officer

a. Hiring Report December 2024, CAO-2024-12-40

126

Motion

THAT the Township of Huron-Kinloss Council hereby receives for information Report CAO-2024-12-40 prepared by Leanne Scott, Human Resources Generalist confirming the hiring of the Seasonal Snow Plow Operator and the Landfill Operator in Charge;

AND FURTHER authorizes the appropriate by-law to come forward as matters arising on tonight's agenda confirming the hiring of Jim Lefevre as Landfill Operator in Charge.

6.4 Legislative Services

a. Planning Services Memorandum of Understanding- Bruce County, CLK-2024-12-50

128

Motion

THAT the Township of Huron-Kinloss Council receive Report CLK-2024-12-50 prepared by Jennifer White, Manager of Legislative Services/Clerk;

AND FURTHER that the appropriate by-law be brought forward as a matters arising to endorse the Memorandum of Understanding for delivery of planning services.

7. Correspondence Requiring Direction

Motion

THAT the Township of Huron-Kinloss Council hereby receives for information all items listed in Section 7;

AND FURTHER that direction is provided to staff.

7.1	Saugeen Valley Conservation Authority	141
	<p>The Saugeen Valley Conservation Authority is inviting public to share their thoughts on the updated Environmental Planning and Regulations (ERP) Policies Manual. https://www.saugeenconservation.ca/en/permits-and-planning/resources/Environmental-Regulations/EPRPolicyManual_DRAFT_COMPILED-DOCUMENT_FNL.pdf</p> <p>The consultation period is open until Monday, January 6, 2025.</p> <p>For more information and to submit feedback, visit www.saugeenconservation.ca/policymanual</p>	
7.2	Resident Concern - re: snow removal on Township Property	142
8.	By-Laws and Agreements	
8.1	Community Support Policy By-law	144
	<p>Motion</p> <p>THAT the "Community Support Policy By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2024-118.</p>	
8.2	Ripley Medical Centre Occupancy Agreement (Dr. Shyu) By-law	149
	<p>Motion</p> <p>THAT the "Ripley Medical Centre Occupancy Agreement (Dr. Shyu) By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2024.119.</p>	
8.3	Adopt Parks and Trails Plan By-law	161
	<p>Motion</p> <p>THAT the "Adopt Parks and Trails Plan By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2024-120.</p>	
8.4	Work from Home Policy By-law	377
	<p>Motion</p> <p>THAT the "Work from Home Policy By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2024-121.</p>	
8.5	Summer Student Wages By-law	388
	<p>Motion</p> <p>THAT the "Summer Student Wages By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2024-122.</p>	

8.6 Part of Plan 20 and Part of Plan 101 (Kinsmen) Deeming By-law 390

Motion

THAT the "Part of Plan 20 and Part of Plan 101 (Kinsmen) Deeming By-law be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2024-123.

8.7 Consolidated Council and Committee Appointment Amendment (7) By-law 392

Motion

THAT the "Consolidated Council and Committee Appointment 2022-2026 Amendment (7) By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2022-124.

8.8 2025-2026 Non-Union Municipal Employee and Volunteer Firefighter Remuneration By-law 393

Motion

THAT the "2025-2026 Non-Union Municipal Employee and Volunteer Firefighter Remuneration By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2024-125.

8.9 Council and Committee Remuneration By-law 394

Motion

THAT the "Council and Committee Remuneration By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2024-126.

8.10 Matters Arising

- a. **Ontario Clean Water Agency Water and Wastewater Services Agreement By-law**
- b. **Landfill Operator in Charge By-law**
- c. **County of Bruce Planning Services Agreement By-law**

9. Information

Motion

THAT the Township of Huron-Kinloss Council hereby receives for information all items listed in Section 9.

9.1 Ministry of Health - Ontario Adding 100 New Family Doctors in Rural and Northern Communities 396

9.2 News Release - Ontario Restoring Safety to Parks and Public Spaces 401

- a. **City of Cambridge, Councillor Adam Cooper - Mental Health, Addiction and Homeless Encampments** 411

Councillor Adam Cooper with the City of Cambridge is asking for support from fellow Councillors in requesting the Province to take action on mental health, addiction and homeless encampments.

- 9.3 **Petition Received - Opposition to Proposed Pickleball Courts at Lions Park** 414

The issue noted in this petition has been resolved. The Lions Park is no longer being considered as a preferred location for Pickleball Courts within the Parks and Trails Plan.

- 9.4 **Bruce C Nuclear Project - Response to the Summary of Issues Now Available on the Canadian Impact Assessment Registry** 418

- 9.5 **Ministry of the Environment, Conservation and Parks: Proposing to amend O. Reg. 153/04 Records of Site Condition and the Environmental Protection Act (EPA)**

The Ministry of Environment, Conservation and Parks is proposing the amendment to O. Reg 153/04 Records of Site Condition and the Environmental Protection Act to support building more homes faster by reducing the need for a record of site condition where it is not supporting brownfields redevelopment. These proposed amendments would apply to low-risk sites and would continue to ensure that human health and the environment are protected.

To review the proposed amendments in more detail and to provide your feedback, please visit [ERO #019-9310](#) which is available for public comment until January 10, 2025.

- 9.6 **Letter of Congratulation Mayor Murray elected Deputy Warden Bruce County** 420

10. **Township Committee Minutes Received**

Motion

THAT the Township of Huron-Kinloss Council hereby receives for information all items listed in Section 10.

- 10.1 **Lucknow and District Joint Recreation Board** 421

11. **Other Agency Minutes and Reports Received**

Motion

THAT the Township of Huron-Kinloss Council hereby receives for information all items listed in Section 11.

- 11.1 **Multi Municipal Energy Working Group** 427

11.2	Bruce Area Solid Waste Recycling	448
11.3	Municipal Innovation Council	451
11.4	Maitland Conservation Membership	458

12. New Business/ Council Reports

Council members have the opportunity to provide an update on Board and Committee meetings

13. Closed Session

Motion

THAT the Township of Huron-Kinloss Council move into closed meeting at [time] for the purpose of considering:

- 1) a trade secret or scientific, technical, commercial, financial or labour relations information , supplied in confidence to the municipality or local board, which, if disclosed could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of person or organization (Westario Power);
- 2) a proposed or pending acquisition or disposition of land by the municipality or local board (acquisition of land);

3) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (legal update on various matters);

pursuant to Section 239(2) of the *Municipal Act, 2001*, as amended;

AND FURTHER THAT Council return to regular open meeting upon completion.

14. Business Arising from the Closed Session

15. Confirming By-Law

462

Motion

THAT the "Confirmatory December 2024 " By-law be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2024-130.

16. **Adjournment**

Document Accessibility

The Township of Huron-Kinloss is committed to providing information in the format that meets your accessibility needs. We have made every attempt to make documents for this meeting accessible but there may still be difficulty in recognizing all of the information. Please contact us if you require assistance and we will make every attempt to provide this information in an alternative format.

Please note that third party documents received and found within this document will not be converted to an accessible format by the Township of Huron-Kinloss. However, upon request, we will attempt to obtain these documents in an appropriate accessible format from a third party.

For assistance or to make a request please call 519-395-3735 or email info@huronkinloss.com

Motion

THAT this meeting adjourn at [TIME]



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resources, respect our environment, and
foster a community ready to shape its future.

Council Meeting Minutes

Date:	November 18, 2024
Time:	7:00 pm
Location:	Council Chambers
Members Present	Don Murray, Mayor Jim Hanna, Deputy Mayor Larry Allison, Councillor Shari Flett, Councillor Scott Gibson, Councillor Ed McGugan, Councillor
Members Absent	Carl Sloetjes, Councillor
Staff Present	Jennifer White, Clerk Christine Heinisch, Manager of Financial Services/Treasurer John Yungblut, Director of Public Works

1. Call to Order

Mayor Murray called the meeting to order at 7:02 p.m.

2. Disclosure of Pecuniary Interest

None disclosed.

3. Adoption of Minutes

Resolution No.: 11/18/2024 - 01

Moved By Scott Gibson

Seconded By Jim Hanna

THAT the minutes of the Council meeting of October 21, 2024 and the Committee of the Whole minutes of November 4, 2024 be adopted as presented.

Carried

4. Delegations

None.

5. Financial Reports

5.1 Previous Month Actual Accounts – October 2024, TRE-2024-11-65

Council inquired about a purchase, which Staff identified as a pressure washer purchase. Council encouraged Staff to shop local whenever possible and practicable.

Resolution No.: 11/18/2024 - 02

Moved By Jim Hanna

Seconded By Larry Allison

THAT the Township of Huron-Kinloss Council hereby ratifies and confirms payment of the October 2024 accounts in the amount of \$ 1,500,406.55

Carried

5.2 Revenue and Expenditure Reports to October 31, 2024, TRE-2024-11-66

Council inquired about whether a surplus could be determined yet at this time. Staff noted that it was too early to speculate as there are outstanding payments for capital projects which have yet to be included.

Resolution No.: 11/18/2024 - 03

Moved By Shari Flett

Seconded By Scott Gibson

THAT the Township of Huron-Kinloss Council hereby reviews and receives the summary revenue and expenditure reports to October 31, 2024 prepared by Christine Heinisch, Treasurer.

Carried

5.3 November Accounts 2024, TRE-2024-11-67

Resolution No.: 11/18/2024 - 04

Moved By Ed McGugan
Seconded By Jim Hanna

THAT the Township of Huron-Kinloss Council hereby authorizes payment of the November accounts in the amount of \$ 291,913.52

Carried

6. Staff Report

6.1 Treasury

a. Minutes of Settlement, TRE-2024-11-64

Resolution No.: 11/18/2024 - 05

Moved By Larry Allison
Seconded By Shari Flett

THAT the Township of Huron-Kinloss Council hereby receives Report TRE-2024-11-64 as prepared by Phyllis Hunter; Taxation/Revenue Clerk.

AND FURTHER THAT Council approve the applications as outlined in this report.

Carried

6.2 Public Works

a. Water and Wastewater Operations RFP, PW-2024-12-49

Council inquired about how costs were attributed in the proposal. Staff noted that it is the same operators who are doing the same work, and assumption has been made in the proposal about the ratio of time spent on each. Staff noted that the water systems are more complex than our current sewer systems and are expected to take up more of the operators time.

Council inquired whether this meant that the cost of wastewater may be shifted to ratepayers who do not use that system. Staff to ensure that the burden for sewer is not being allocated to those who do not have sewers. Staff will keep track of and audit actual costs and re-evaluate the water/wastewater fees after the first year to realign them to actual costs in the 2026 rates and fees.

Council inquired about reasoning behind a switch when the costs are not significantly different between the two proposals. Staff would like to make changes to how asset management is conducted, and the current supplier would not commit to a plan to prolong the life of water and wastewater assets. Staff also noted that there has been turnover in staff with the current provider, so the historic knowledge has not necessarily been retained.

Staff noted that they have heard positive feedback about Ontario Clean Water Agency (OCWA).

Council discussed the expected challenges with the transition between the two providers. This will primarily be the responsibility of the new Manager of Environmental Services.

Resolution No.: 11/18/2024 - 06

Moved By Scott Gibson

Seconded By Ed McGugan

THAT the Township of Huron-Kinloss Council hereby receives Report PW-2024-12-49, prepared by John Yungblut, Director of Public Works.

AND FURTHER accepts the proposal from Ontario Clean Water Agency (OCWA) for the provision of water and wastewater operation and maintenance services over a five-year term in the amount of \$4,331,276.12, not including HST.

AND FURTHER directs staff to immediately begin contract negotiations with OCWA.

Carried

6.3 Chief Administrative Officer

a. Hiring Report November, CAO-2024-11-37

Resolution No.: 11/18/2024 - 07

Moved By Shari Flett

Seconded By Jim Hanna

That the Township of Huron-Kinloss Council hereby receives for information Report CAO2024-11-37 prepared by Leanne Scott,

Human Resources Generalist confirming the hiring of the seasonal Snow Plow Operators and the Manager of Environmental Services;

AND FURTHER authorizes the appropriate by-law to come forward as matters arising on tonight's agenda confirming the hiring of Cory Dulong as Manager of Environmental Services.

Carried

6.4 Legislative Services

a. Civil Marriage Solemnization Services and Marriage Commissioners, CLK-2024-11-46

Resolution No.: 11/18/2024 - 08

Moved By Shari Flett

Seconded By Scott Gibson

THAT the Township of Huron-Kinloss Council hereby receives Report CLK2024-11-46 prepared by Jennifer White, Manager of Legislative Services/Clerk;

AND FURTHER authorizes the appropriate by-law come forward as a matters arising.

Carried

7. Correspondence Requiring Direction

7.1 Maitland Valley Conservation Authority Draft CA Strategy

Council discussed the draft Conservation Authorities Strategy. Council commented that the document was concise, well-written and easy to follow. Council expressed appreciation for the work that the Maitland Valley Conservation Authority (MVCA) does within the community with respect to building partnerships, tree planting and other ecological preservation projects. It was noted that with camping providing such strong financial benefits in the two areas permitted in the MVCA area, that there may be consideration within the strategy to increase opportunities for camping on MCVA lands. Additionally, a suggestion of increasing the number of multi-use trails would be beneficial, and that these uses include all-terrain vehicles as a permitted use.

Council discussed challenges around municipal drain maintenance approvals, and suggested advocacy from the Conservation Authorities and municipalities to the province to streamline and expedite the approval process. Staff to investigate delegation opportunities at the Rural Ontario Municipal Association Conference respecting drainage.

Resolution No.: 11/18/2024 - 09

Moved By Jim Hanna
Seconded By Shari Flett

THAT the Township of Huron-Kinloss Council direct Staff to provide comments to the Maitland Valley Conservation Authority as discussed.

Carried

8. By-Laws and Agreements

8.1 Development Charges By-law

Resolution No.: 11/18/2024 - 10

Moved By Ed McGugan
Seconded By Jim Hanna

THAT the "Development Charges By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2024-103.

Carried

8.2 Incorporate Municipal Tax Sale Administration Fee within the Rates and Fees By-law

Resolution No.: 11/18/2024 - 11

Moved By Scott Gibson
Seconded By Larry Allison

THAT the "Incorporate Municipal Tax Sale Administration Fee within the Rates and Fees By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2024-104.

Carried

8.3 2025 Consolidated Rates and Fees By-law

Resolution No.: 11/18/2024 - 12

Moved By Scott Gibson

Seconded By Ed McGugan

THAT the "2025 Consolidated Rates and Fees By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2024-105.

Carried

8.4 2025 Water and Wastewater Fees By-law

Resolution No.: 11/18/2024 - 13

Moved By Larry Allison

Seconded By Jim Hanna

THAT the "2025 Water and Wastewater Fees By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2024-106.

Carried

8.5 Her Strength Studio Agreement By-Law

Resolution No.: 11/18/2024 - 14

Moved By Shari Flett

Seconded By Jim Hanna

THAT the "Her Strength Studio Agreement By-Law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2024-107.

Carried

8.6 Huron Lakeshore Friendship Club Agreement By-law

Resolution No.: 11/18/2024 - 15

Moved By Scott Gibson
Seconded By Ed McGugan

THAT the "Huron Lakeshore Friendship Club Agreement By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2024-108.

Carried

8.7 Ripley Medical Centre Occupancy Agreement 2024 – 2034 By-Law

Resolution No.: 11/18/2024 - 16

Moved By Jim Hanna
Seconded By Shari Flett

THAT the "Ripley Medical Centre Occupancy Agreement (2024 – 2034) By-Law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2024-109.

Carried

8.8 BluewaterTown and Country Snowmobile Club land use MOU By-law

Resolution No.: 11/18/2024 - 17

Moved By Ed McGugan
Seconded By Scott Gibson

THAT the "Bluewater Town and Country Snowmobile Club land use MOU By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2024 -110.

Carried

8.9 Routine Disclosure Active Dissemination Policy By-law

Resolution No.: 11/18/2024 - 18

Moved By Larry Allison
Seconded By Scott Gibson

THAT the "Routine Disclosure/Active Dissemination Policy By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2024-111.

Carried

8.10 Amend the Waterworks Agreement 3 Pine Street By-law

Resolution No.: 11/18/2024 - 19

Moved By Shari Flett

Seconded By Ed McGugan

THAT the "Amend the Waterworks Agreement 3 Pine Street By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2024-112.

Carried

8.11 Amendments for AMPS Enforcement By-law

Resolution No.: 11/18/2024 - 20

Moved By Jim Hanna

Seconded By Shari Flett

THAT the "Amendments for AMPS Enforcement By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2024-113.

Carried

8.12 Lucknow Medical Centre Lease Agreement Extension By-law

Resolution No.: 11/18/2024 - 21

Moved By Ed McGugan

Seconded By Jim Hanna

THAT the "Lucknow Medical Centre Lease Agreement Extension By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2024-114.

Carried

8.13 Matters Arising

a. Appoint Manager of Environmental Services

Resolution No.: 11/18/2024 - 22

Moved By Larry Allison

Seconded By Jim Hanna

THAT the "Appoint Manager of Environmental Services By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2024-115.

Carried

b. Civil Services Solemnization By-law

Resolution No.: 11/18/2024 - 23

Moved By Jim Hanna

Seconded By Scott Gibson

THAT the "Civil Services Solemnization By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2024-116.

Carried

9. Information

10. Township Committee Minutes Received

Resolution No.: 11/18/2024 - 24

Moved By Shari Flett

Seconded By Jim Hanna

THAT the Township of Huron-Kinloss Council hereby receives for information all items listed in Section 10.

Carried

10.1 Lucknow and District Joint Recreation Board

10.2 Ripley Summer Sports Committee

11. Other Agency Minutes and Reports Received

Resolution No.: 11/18/2024 - 25

Moved By Ed McGugan
Seconded By Scott Gibson

THAT the Township of Huron-Kinloss Council hereby receives for information all items listed in Section 11.

Carried

11.1 Maitland Valley Conservation Authority

11.2 Multi-Municipal Energy Working Group

12. New Business/ Council Reports

There is an open house upcoming for the first business to open within the Township's Business Light Industrial Park (Ripley Industrial Park).

The Clerk reported on attendance at a South Bruce Grey Health Centre community information meeting held in Kincardine.

Council requested Staff submit a delegation requests to speak to Provincial Ministers at the Rural Ontario Municipal Association Conference regarding the following items: provincial funding for health care specific to penalties to physicians when residents access services at urgent care clinics and expediting drainage construction and maintenance permit approvals.

The Mayor reported on a recognition ceremony attended by the Mayor and Fire Chief for the Kincardine Fire Department who successfully rescued some Huron-Kinloss residents from the lake this past summer.

13. Confirming By-Law

Resolution No.: 11/18/2024 - 26

Moved By Shari Flett
Seconded By Ed McGugan

THAT the "Confirmatory November 2024" By-law be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2024-117.

Carried

14. Adjournment

Resolution No.: 11/18/2024 - 27

Moved By Scott Gibson
Seconded By Shari Flett

THAT this meeting adjourn at 7:51 p.m.

Carried

Mayor

Clerk



A unified, engaged and caring community
that cultivates opportunities and
embraces our rural lifestyle.

We deliver services that responsibly utilize
resources, respect our environment, and
foster a community ready to shape its future.

Committee of the Whole Meeting Minutes

Date: December 2, 2024
Time: 7:00 pm
Location: Council Chambers

Members Present Don Murray, Mayor
Jim Hanna, Deputy Mayor
Larry Allison, Councillor
Shari Flett, Councillor
Scott Gibson, Councillor
Ed McGugan, Councillor
Carl Sloetjes, Councillor

Staff Present Jennifer White, Manager of Legislative Services/Clerk
Jodi MacArthur, Chief Administrative Officer
Jeff Bradley, Fire Chief
Mike Fair, Director of Community Services
Christine Heinisch, Manager of Financial Services/Treasurer
John Yungblut, Director of Public Works
Brett Pollock, Manager of Building and Planning, CBO

1. Call to Order

Mayor Murray called the meeting to order at 7:00 p.m.

2. Disclosure of Pecuniary Interest

None disclosed.

3. Delegations

3.1 County of Bruce - County Official Plan

Monica Morrison, presented an update on the Bruce County Official Plan. Updates were provided in the report included with the agenda.

Primarily Morrison discussed the impact on Settlement Area proposed changes for the Official Plan. Although residential areas in settlement areas were not identified as a required addition in Huron-Kinloss, commercial areas were identified as a need.

Due to recent changes in the Provincial Policy Statement, a boundary adjustment request is no longer required to only be done during a comprehensive review of the Official Plan. Morrison explained that this meant that requests can now be submitted as required when municipalities are best positioned to implement servicing and other requirements to support settlement expansion.

Morrison noted that the County had been advised that servicing issues and constraints around sewage need to be addressed prior to the previously proposed settlement area boundary adjustments to proceed. County staff will continue to work with municipal staff and developers to move these forward at the appropriate time.

An expansion to the lakeshore settlement area could be considered as a separate one off application when conditions were appropriate. The County reported that other local municipalities are also using a separate process to increase settlement boundary areas, outside of the official plan review.

Work continues on consultation with the Ministry of Municipal Affairs and Housing regarding the proposed policies relating to smaller lots not being serviced by sanitary sewers.

Morrison verbally updated on changes which had occurred since the published agenda:

The County is expected to present the Draft Official plan and updates from County staff at the December 19 County Council meeting. County staff will bring feedback from public comments and present the the draft plan and an information update. A statutory public meeting would then need to be held. County staff do not expect to get direction on the public meeting until a future report following the December 19 meeting.

Morrison advised Committee of the Whole that consideration of the finalized Official Plan is expected to take place in March or April of 2025. Comments are still being received at this time, until the final draft report is received by County Council. Those desiring to submit comments should contact the County Planning Department directly.

Council commented that consideration should be given to increasing the settlement area in Ripley in order to apply for grants to increase the infrastructure. Staff met with the County to discuss the lakeshore settlement area changes, and Staff are supportive of delaying this decision at this time.

Morrison confirmed that site specific changes can be considered outside of the County official plan process.

Urban boundary expansion requests can be found on the county website.

3.2 Pl.ural Parks and Trails Plan

Sean Kelly presented the draft Parks and Trails Plan prepared by Pl.ural for the Township.

The Parks and Trails Plan began in May of 2024 with a focus on the 18 parks within the Township. Community Services identified 4 key projects to be incorporated into the plan as well.

The Community Engagement Process to prepare this plan included park visits, a series of 5 open-houses and an on-line survey.

The final draft plan is included with agenda item 4.6 (e).

The final plan includes a conceptual park design and recommendations for key improvements to the parks. Costing was included as part of the financial analysis. Those projects suitable for capital campaigns, for the purpose of budgeting, grant seeking, partnerships, community fundraising campaigns was also provided.

Huron-Kinloss rates significantly higher than the average comparator for municipalities when comparing the ratio of parkland and greenspace per resident.

Maintenance Standards have been included to establish the type of work required to maintain the standards. Lands that were underutilized within the existing parks were also identified for future redevelopment and repurpose considerations.

Committee of the Whole inquired about the trails and why it was excluded from the scope of the project. Kelly agreed that trails content is not robust within the document, but this project was used as an engagement opportunity to receive community feedback on trails. Township staff will utilize the feedback received when making decisions on future projects.

Committee inquired about the response rates, and Kelly noted these are standard response numbers for this type of engagement.

4. Staff Reports

4.1 Building & Planning

a. Telecommunication Antenna Structure ON8439 Lower Langside, BLD-2024-12-24

Resolution No.: 12/02/2024 - 01

Moved by: Jim Hanna

Seconded by: Larry Allison

THAT the Township of Huron-Kinloss Committee of the Whole hereby receive for information Report BLD-2024-12-24 prepared by Michele Barr, Deputy Chief Building Official;

AND FURTHER provide a statement of concurrence to Xplore Inc. in support of the installation of a free standing 45metre tall lite duty self support type tower structure (ON8439) at CON 6 PT LOT 29 Township of Huron-Kinloss in accordance with the governing regulations set out by Innovation, Science and Economic Development Canada (ISCD)

AND FURTHER THAT Council is aware that the jurisdiction for approval of the noted facility rests strictly with ISED Canada, and that the Township's role is one of a commenting body to ISED Canada and the Applicant

Carried

b. Building Statistics October, November 2024, BLD-2024-12-23

Committee inquired about the decrease year over year, but Staff do not anticipate this to continue as a down-trend.

Resolution No.: 12/02/2024 - 02

Moved by: Shari Flett

Seconded by: Scott Gibson

THAT the Township of Huron-Kinloss Committee of the Whole receives for information Report BLD-2024-12-23, prepared by Brett Pollock, Chief Building Official.

Carried

c. 2025 Building Permit Fees Review, BLD-2024-12-25

Committee of the Whole discussed the proposed increases to building fees, and inquired whether the department is currently underfunded, and what reasons might account for that.

Staff confirmed that the Township will not be in a surplus position due to less permits being issued, however a comparative of neighbors fees are part of driving the decisions. Staff additionally anticipate a modernization is required in the department, including increasing the number of inspections being done by Township staff, and changes in technology and software fees.

Staff suggested that the department has been underfunded for the levels of service required.

Committee noted that this increase will support building depth in the department and reduce reliance on a single employee.

Resolution No.: 12/02/2024 - 03

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report BLD-2024-12-25 prepared by Brett Pollock, Manager of Building and Planning/CBO;

AND FURTHER approves amending the building fees as outlined in the report;

AND FURTHER THAT a public meeting be held in accordance with the Building Code Act and notice of the public meeting be provided in accordance with the Act;

AND FURTHER authorizes a by-law be brought back amending the fees following the public meeting.

Carried

4.2 By-law Enforcement

a. **Municipal By-Law Enforcement Status Report November 2024, BLE-2024-12-16**

Resolution No.: 12/02/2024 - 04

Moved by: Larry Allison

Seconded by: Shari Flett

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report BLE-2024-12-16, as prepared by Heather Falconer, Municipal By-Law Enforcement Officer.

Carried

4.3 Fire Department

a. **Fire and Emergency Services November 2024, FIR-2024-12-30**

Resolution No.: 12/02/2024 - 05

Moved by: Scott Gibson

Seconded by: Ed McGugan

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report FIR-2024-12-30 prepared by Jeff Bradley, Fire Chief.

Carried

b. **Emergency Management and Health and Safety November 2024 Summary, FIR-2024-12-32**

Staff confirmed that at this time, simulated fire extinguisher training was not available to the public, as the equipment used for the training was on loan from another municipality.

Resolution No.: 12/02/2024 - 06

Moved by: Carl Sloetjes

Seconded by: Jim Hanna

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report FIR-2024-12-32 prepared by Mel Moulton, Emergency Services/ Health & Safety Coordinator-CEMC.

Carried

4.4 Drainage

a. Sutton Municipal Drain Improvement Request, DRA-2024-12-06

Resolution No.: 12/02/2024 - 07

Moved by: Larry Allison

Seconded by: Scott Gibson

THAT the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number DRA-2024-12-06 prepared by Ken McCallum, Drainage Superintendent;

AND accepts the request made to Improve the Sutton Municipal Drain to provide sufficient depth for underdrainage in Lot 9, Concession 12, Kinloss Ward;

AND FURTHER that following the required notice period, that Headway Engineering Limited be appointed to undertake the project, if available.

Carried

b. Municipal Drain Status Update December 2024, DRA-2024-12-07

Staff provided a verbal update on works done in the Ackert Drain at Committee's request. Staff provided information on how drain costs are assessed when difficult landowners increase the costs associated with maintenance or construction.

Resolution No.: 12/02/2024 - 08

Moved by: Shari Flett

Seconded by: Ed McGugan

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report DRA-2024-12-07 prepared by Ken McCallum, Drainage Superintendent.

Carried

4.5 Treasury

a. **Community Support Policy, TRE-2024-12-68**

Resolution No.: 12/02/2024 - 09

Moved by: Scott Gibson

Seconded by: Carl Sloetjes

THAT the Township of Huron-Kinloss Committee of the Whole receives Report TRE-2024-12-68 prepared by Christine Heinisch, Treasurer;

AND FURTHER that the appropriate by-law be brought forward to adopt the Community Support Policy attached.

Carried

b. **2025 Saugeen Valley Conservation Authority Budget, TRE-2024-12-69**

Committee of the Whole discussed the proposed budget. The Council representative to the SVCA board noted that there have been policy changes relating to Human Resources that are intended to focus on employee retention, and assist in retaining organizational knowledge.

A study was done to ensure that the SVCA is self-sustaining, however the province has for three years frozen Conservation Authority fees, and they have not been permitted an increase.

Committee has the opportunity to encourage the minister to release the hold on fees which could help SVCA to self-sustain.

This increase represents a 0.25% increase on the tax rate. The SVCA staff are happy to delegate to Council if requested. SVCA staff have been tasked to pursue opportunities to reduce the overall budget requirements for presentation to the SVCA board prior to final consideration of the budget.

The Council representative for the Maitland Valley Conservation Authority responded to Committee's question about the anticipated budget request from MVCA, indicating that it was fixed amount 8% -9% over the last few years. It was noted that MVCA has benefited from having consistent, stable leadership for many decades, whereas SVCA has had significant turnover in key leadership roles over the last few years.

Resolution No.: 12/02/2024 - 10a

Moved by: Ed McGugan

Seconded by: Shari Flett

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report TRE-2024-12-69 prepared by Christine Heinisch, Treasurer.

Carried

Resolution No.: 12/02/2024 - 10b

Moved by: Jim Hanna

Seconded by: Carl Sloetjes

THAT the Board Representative be directed to not support the as presented draft.

Carried

4.6 Community Services

a. Ripley Medical Centre Agreement with Dr. Shyu, CS-2024-12-48

Resolution No.: 12/02/2024 - 11

Moved by: Carl Sloetjes

Seconded by: Scott Gibson

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives Report CS-2024-12-48 prepared by Mike Fair, Director of Community Services;

AND FURTHER authorizes a by-law come forward.

Carried

b. Community Services Status Report December 2024, CS-2024-12-49

Committee inquired about the Ripley Dog Park which was in the 2024 budget. Staff did not have capacity to complete it this year. It is being considered for 2025 with the support of volunteers.

Resolution No.: 12/02/2024 - 12

Moved by: Scott Gibson
Seconded by: Jim Hanna

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report CS-2024-12-49 prepared by Mike Fair, Director of Community Services.

Carried

c. Parks and Facilities Update December 2024, CS-2024-12-52

Resolution No.: 12/02/2024 - 13

Moved by: Shari Flett
Seconded by: Carl Sloetjes

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report CS-2024-12-52 prepared by Matt McClinchey, Parks, and Facilities Supervisor.

Carried

d. Summer Student Wages and Leader in Training Program, CS-2024-12-50

Staff verbally reported that the proposed changes in wages will align more closely to similar local municipalities and aims to provide a competitive retention benefit.

Resolution No.: 12/02/2024 - 14

Moved by: Carl Sloetjes
Seconded by: Ed McGugan

THAT the Township of Huron-Kinloss Committee of the Whole hereby approves Report CS-2024-12-50 prepared by Mike Fair, Director of Community Services;

AND FURTHER authorizes the appropriate By-law to come forward;

AND FURTHER THAT the Leader in Training program for summer camp program be exempt from the Volunteer Policy.

Carried

e. Parks and Trails Plan, CS-2024-12-51

Committee expressed concern whether adoption of the plan would commit Council to all the

recommendations. Staff noted that if adopted in principle, the plan would be used as a guideline for future Township staff to follow when planning capital projects, and budgets. Decisions on each project will be made by Council as resources permit. Some projects will advance only with community fundraising, or grants such as the proposed pickleball courts. Staff confirmed that the current plans do not include pickleball being played at night.

Engagement for this project provided valuable feedback on community wants and needs with respect to recreation spaces.

Resolution No.: 12/02/2024 - 15

Moved by: Larry Allison

Seconded by: Jim Hanna

THAT the Township of Huron-Kinloss Committee of the Whole hereby approves Report CS-2024-12-51 prepared by Mike Fair, Director of Community Services;

AND FURTHER adopts the Parks and Trails Plan prepared by Pl.ural in principle;

AND FURTHER authorizes the appropriate by-law coming forward.

Carried

4.7 Public Works

a. Transportation December 2024, PW-2024-12-51

Committee of the Whole confirmed that any project to resolve noted issues with stormwater management, specifically around Sunset Place, would be a budget discussion in terms of how much council is able to commit to the project in funding.

Committee inquired about the requirements to bring the roadways in this area up to standards. Staff noted that the costs provided by Staff use current standards for construction and engineering of the project.

Resolution No.: 12/02/2024 - 16

Moved by: Jim Hanna

Seconded by: Shari Flett

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report PW-2024-12-51 prepared by John Yungblut, Director of Public Works.

Carried

b. Point Clark Drainage Master Plan, PW-2024-12-50

Resolution No.: 12/02/2024 - 17

Moved by: Shari Flett

Seconded by: Carl Sloetjes

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report PW-2024-12-50 prepared by John Yungblut, Director of Public Works;

AND FURTHER supports implementing the following solutions to address the existing drainage issues in the northern Point Clark area as described in this report:

North Problem Area – Alternative 1 and Alternative 2; and
South Problem Area – Alternative 1

AND FURTHER directs staff to bring forward a final report for the Point Clark Stormwater Servicing Master Plan for Council approval.

Carried

c. Water-Wastewater December 2024, PW-2024-12-52

Resolution No.: 12/02/2024 - 18

Moved by: Larry Allison

Seconded by: Ed McGugan

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report PW2024-12-52 prepared by John Yungblut, Director of Public Works.

Carried

4.8 Chief Administrative Officer

a. **Employee Years of Service Recognition 2024, CAO-2024-12-38**

Committee of the Whole expressed their appreciation of and congratulations to staff who are celebrating milestone years of service to the Township.

Resolution No.: 12/02/2024 - 19

Moved by: Carl Sloetjes

Seconded by: Scott Gibson

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report CAO-2024-12-38 prepared by Leanne Scott, Human Resources Generalist.

Carried

b. **Work From Home Policy Pilot Program, CAO-2024-12-39**

Committee inquired about whether informal arrangements had previously permitted this. Staff confirmed regular full time staff have been required to report to work since the pandemic requirements ended.

Data security requirements are currently being researched and will be implemented to limit the risks. Staff confirmed that personal computers will not be permitted to be used in Work from Home situations. Staff confirmed that an update would be provided to Committee of the Whole following the pilot project completion.

Committee noted concerns for the potential for the practice to be abused and supporting this as a pilot to determine how effective it will be.

Resolution No.: 12/02/2024 - 20

Moved by: Scott Gibson

Seconded by: Carl Sloetjes

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report CAO-2024-12-39 as prepared by Leanne Scott, Human Resources Generalist;

AND THAT Committee of the Whole approves in principal the proposed Work from Home Policy and authorize Staff entering into a 6-month work from home pilot program .

Carried

4.9 Legislative Services

a. Resolutions for Consideration December 2, 2024, CLK-2024-12-47

Resolution No.: 12/02/2024 - 21

Moved by: Ed McGugan

Seconded by: Shari Flett

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report CLK-2024-12-47 prepared by Kelly Lush, Deputy Clerk;

AND FURTHER THAT the Committee of the Whole support the following resolutions;

a,b,c

AND FURTHER direct Staff to distribute as they see fit.

Carried

b. Deeming - Part of Plan 20, Geographic Village Lucknow and Part of Plan 101 Geographic Township of Kinloss, CLK-2024-12-48

Council inquired about the plans for the unopened road allowance, and Staff noted that Township practice has been to reserve Road allowances for future growth needs.

This deeming does not preclude new plans of subdivision from coming forward at a later date for the parcels, should the area no longer be used as an event grounds.

Resolution No.: 12/02/2024 - 22

Moved by: Ed McGugan
Seconded by: Jim Hanna

THAT the Township of Huron-Kinloss Committee of the Whole hereby approves Report CLK-2024-12-48 prepared by Jennifer White, Manager of Legislative Services/Clerk;

AND FURTHER authorizes Part Lot 219, Lots 220 to 229 Plan 20, Geographic Village Lucknow to not be lots in a registered plan;

AND FURTHER authorizes Lots 21 to 30, 39 to 47, 66 to 101, Part Lots 102 to 104, 105, 106 Plan 101 Geographic Township of Kinloss to not be lots in a registered plan;

AND FURTHER that the appropriate by-law be brought forward.

Carried

c. 25 -Year Amalgamation Anniversary Time Capsule Video, CLK-2024-12-49

Staff presented the 25 year amalgamation anniversary time capsule video. It is available on the municipal website at <https://www.huronkinloss.com/explore-and-play/our-communities/>.

Resolution No.: 12/02/2024 - 23

Moved by: Larry Allison
Seconded by: Scott Gibson

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report CLK-2024-12-49 prepared by Kristen Prentice, Communications Coordinator.

Carried

5. Correspondence Requiring Direction

None received.

6. Information

Committee discussed item 6.9 and commented on the successful outcome of advocacy efforts.

Resolution No.: 12/02/2024 - 24

Moved by: Carl Sloetjes
Seconded by: Shari Flett

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information all items listed in Section 6.0.

Carried

- 6.1 South Bruce - NWMO Site Selection Process**
 - 6.2 Pine River Water Monitoring Reports November 2024**
 - 6.3 Bruce C Nuclear Project: Summary of Issues now available on Registry**
 - 6.4 South Bruce Grey Health Centre Community Engagement: Summary and Findings**
 - 6.5 Saugeen Valley Conservation Authority Press Release: Durham Upper Dam**
 - 6.6 AMO AMCTO Correspondence**
 - 6.7 County of Bruce Correspondence**
 - 6.8 General Correspondence**
 - 6.9 Ontario Offsetting OPP Cost Increases for Small and Rural Municipalities**
 - 6.10 Ministry of Municipal Affairs and Housing: Additional Residential Units**
- 7. New Business/Council Reports**
 - 8. Closed Session**

Resolution No.: 12/02/2024 - 25

Moved by: Jim Hanna
Seconded by: Larry Allison

THAT Committee of the Whole move into closed meeting at 8:44 p.m. for the purpose of considering:

- 1) labour relations or employee negotiations; (non-union compensation),
- 2) labour relations or employee negotiations; (collective agreement negotiations),

3) personal matters about an identifiable individual, including municipal or local board employees; litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board (Ministry of Labour Order),

4) personal matters about an identifiable individual, including municipal or local board employees; (personnel);

5) personal matters about an identifiable individual, including municipal or local board employees; (Property Standards Committee Appointment),

pursuant to Section 239(2) of the *Municipal Act, 2001*, as amended;

AND FURTHER THAT Committee of the Whole return to regular open meeting upon completion.

Carried

9. Business Arising from the Closed Session

Committee of the Whole arose from closed meeting at 9:44 p.m.

The Mayor reported that a closed meeting had been held and information was received on one item and direction provided to Staff on the remaining items.

10. Adjournment

Resolution No.: 12/02/2024 - 26

Moved by: Scott Gibson

Seconded by: Larry Allison

THAT the Township of Huron-Kinloss Committee of the Whole hereby adjourn at 9: 45 p.m.

Carried

Mayor

Clerk



Huron Kinloss Delegation 2024

Huron Shores ATV Club

Acknowledgements



- Huron Kinloss Council- For allowing us to be here today
- John Yungblut- Thanks for his support through the past 4 years
- Mike Fair- Thanks for his support through the past 2-3 years
- Thanks- Huron Kinloss Council for their support over the last number of years

Why Support Huron Shores as Continued Partners in Huron Kinloss



- 15 Million Trail Liability Insurance (indemnification)
- Contributions of cost sharing on maintenance projects (gates, signage replacement, trail repairs)
- Tourism and Economic benefit of Atving in Huron Kinloss
- Volunteer Hours- Administration for user fees and on call permit support, & Bi-weekly trail inspections, signage replacement, wing & gate replacement, & mapping
- Capital Funding & investment provided on Municipal and County properties to create new trails

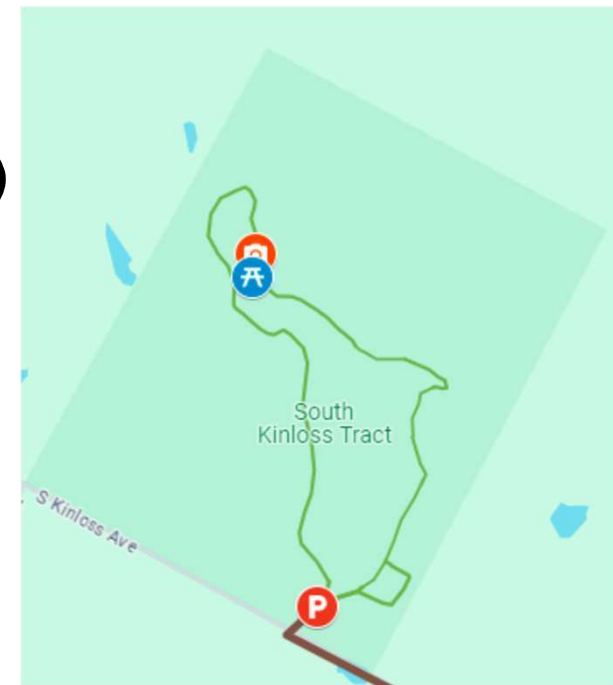
HSATV Highlights



2021- Capital Projects

South Kinloss Tract (County Forest but in Huron Kinloss) - 956 South Kinloss Ave.

- Fencing- \$2,638.29
- Culverts- \$308.28
- Stump Grinding and Trimming- \$1,565.05
- Aggregate, Stone and gravel work for trail- \$7474.19
- Signage- \$600.00
- South Kinloss Tract- Remedial Repairs in the fall: \$7,345.00
 - + Over 300 volunteer hours invested in planning, performing trail work



Total Project Cost 2021: \$19,330.81
Total Project Volunteer Hours: 320 hours

HSATV Highlights



2024- Capital Projects (Cont.)

Small Kairshea County Forest- New Trail Expansion

- County Forest but located in the municipality of Huron Kinloss

- Aggregate and Trail Levelling work: \$15,609.82
- D & I Wattam Construction donated: \$1,856.03
- Signage: \$1,190.00
- Orange Gates & Posts: \$2,000.00
- Total Project Cost: \$20,655.85
- Volunteer time Spent: 116 hours

Township Lot(Trail beside small Kairshea)

- Brush Trimming: \$4,520.00
- Aggregate: \$2,700.70
- Signage: \$850.00
- Total Project Cost: \$8,070.70
- Volunteer time Spent: 40 hours



HSATV Highlights



2024- Capital Projects (Cont.)

Township Road Allowance- Kairshea Ave to Bruce County Rd. 6- (Walkers Line)

- Aggregate and Trail Levelling work: \$10,034.60
- Total Project Cost: \$10,034.60
- Township donated material from the Paradise Lake/Grey Ox rd. pit to make the repairs, HSATV paid for contractor to load material and perform repairs.
- Volunteer time Spent: 30 hours

HSATV Highlights



Future Capital Projects Opportunities

- **Large Kairshea County Forest- New Trail Expansion (approx. 3km). Project to commence Fall of 2024. Trail is expected to be opened spring of 2025.**
- **Huron Tract (SE of Ripley) County Forest- Part of 5 year Master Trail Plan to develop to multi-use. (2025 and beyond)**
- **Ripley Apple Trail???** (Survey in progress through recreational trails plan)
- **Other township owned forest tracts, road allowances, & trail expansion opportunities within the municipality of Huron Kinloss?**

HSATV Highlights



2024-Maintenance- Bruce County and Huron Kinloss

- Dust Control (In town Areas & resident complaints)- \$7,955.20
- Porta Potties- Chepstow Rd. & Culross Tract- \$3,322.20
- South Kinloss Tract Repairs- \$ 4,000.00
- By-Law Enforcement- \$4,000.00
- Volunteer time spent fixing snow fence at Rail Trail Intersections where users are bypassing the entry gates. During trail inspections: 20 hours
- Signage & Post Replacement- \$ 2533.00 (as of Aug 12)
- Gate Replacement- Orange Hoop Gates: \$ 3,000.00 (as of Aug 12)
- County Forest Green ATV Gate- 6': \$350.00
- Volunteer time spent doing Trail Inspections: 307 hours- 41 hours spent on Huron Kinloss Properties
- Volunteer time spent performing repairs: 130 hours- 55 hours spent on Huron Kinloss Properties
- Volunteer time Performing Admin Duties: 325 hours

Total Maintenance Costs 2024: \$ 25,160.40

HSATV- Trails Summary

Capital Vs. Maintenance Costs



2021

- Total Project Cost: \$11,985.81 & 380 hours of volunteer time
- Total Maintenance Cost: \$5,863.11 & 640 hours of volunteer time

2022

- Total Project Cost: \$27,856.76 & 160 hours of volunteer time
- Total Maintenance Cost: \$18,139.04 & 735 hours of volunteer time

2023

- Total Project Cost: \$34,791.98 & 230 hours of volunteer time
- Total Maintenance Cost: \$16,333.40 & 735 hours of volunteer time

2024

- Total Project Costs: \$48,540.78 & 546 hours of volunteer time as of Aug 11 2024
- Total Maintenance Cost: \$25,160.40 & 762 hours of volunteer time as of Oct 20 2024

- **Grand Total Project Costs 2021-2024: \$ 123,175.33**
- **Grand Total Maintenance Costs 2021-2024: \$65,495.95**
- **Staff Costs Savings: at \$50.00/hr average Cost per employee rate:
\$209,400.00**

HSATV- Conclusion



Thanks for your time



The Corporation of the Township of Huron-Kinloss

Staff Report

Report Title: Accounts December 2024

Date: Dec. 16, 2024

Department: Treasury

Prepared By: Sarah Phelan

Attachments: December-2024

Report Number: TRE-2024-12-73

File Number: C11 TRE 24

Recommendation:

That the Township of Huron-Kinloss Council hereby authorizes payment of the December accounts in the amount of \$ 2,335,400.30

Background:

The report provides a detailed listing of all the accounts scheduled for payment in the current month's cheque and preauthorized payment distribution.

Discussion/Analysis/Overview:

Provided for information purposes.

Financial Impacts:

Operating and capital expenditures included in the 2024 approved budget.

Performance Measurement:

N/A

Strategic Area:

- | | |
|---|--|
| <input type="checkbox"/> Embrace a thriving rural lifestyle | <input type="checkbox"/> Enhance Municipal Service Delivery |
| <input type="checkbox"/> Prepare for Inclusive Growth | <input checked="" type="checkbox"/> Ensure Financial Stability |

Strategic Goal: Commit to financial health and sustainability

Respectfully Submitted By: Sarah Phelan, Administrative Assistant Finance

Report Approved By:

Jodi MacArthur, Chief Administrative Officer

Accounts Payable

Unpaid Invoices At 11-12-24 By Invoice Entry Date for 01-01-24 to 11-12-24

Invoice Number	Invoice Entry Date	Invoice Type	Description	Invoice Net	Due Date
Vendor - 000027	B.M. ROSS & ASSOCIATES LIMITED				
27827	06-12-24	I	DEVEL GUIDE - UP TO NOV 03	1,797.27	19-12-24
27895	06-12-24	I	PUC BUILDINGS - UP TO NOV 03	4,155.58	19-12-24
			Vendor Total	5,952.85	
Vendor - 000038	BILL & TOM KEMPTON CONSTRUCTION				
1502	06-12-24	I	VEOLIA - HAMILTON VICTORIA	2,002.53	19-12-24
1566	11-12-24	I	SNOW REMOVAL - DEC 4 -9	6,011.60	19-12-24
			Vendor Total	8,014.13	
Vendor - 000044	BLUEWATER SANITATION				
63398	11-12-24	I	HURON LANDFILL - NOV	536.75	19-12-24
			Vendor Total	536.75	
Vendor - 000058	BRUCE AREA SOLID WASTE RECYCLING				
8451	06-12-24	I	GARBAGE COLLECTION - SEPT	16,216.08	19-12-24
8495	06-12-24	I	GARBAGE COLLECTION - NOV	16,216.08	19-12-24
			Vendor Total	32,432.16	
Vendor - 000097	COTTRILL HEAVY EQUIPMENT				
ISVC040000	06-12-24	I	FD15-1 - REPAIRS	961.04	19-12-24
ISVC040009	06-12-24	I	ED22 - REPAIRS	4,120.16	19-12-24
ISVC040017	06-12-24	I	ED20 - REPAIRS	8,574.82	19-12-24
ISVC040018	06-12-24	I	FD15-4 - REPAIRS	2,777.51	19-12-24
ISVC040021	06-12-24	I	EP24 - REPAIRS	967.14	19-12-24
ISVC040085	06-12-24	I	ED20 - REPAIRS	591.55	19-12-24
			Vendor Total	17,992.22	
Vendor - 000110	CURRENT ELECTRIC RIPLEY LTD.				
6160	10-12-24	I	RHCC - ARENA FLOOD SYSTEM	3,268.33	19-12-24
			Vendor Total	3,268.33	
Vendor - 000114	JUTZI LIMITED				
164830	06-12-24	I	LIQUID CHLORINE	6,017.25	19-12-24
			Vendor Total	6,017.25	
Vendor - 000134	DOMM CONSTRUCTION LTD				
6300	06-12-24	I	MED/DAY RENO	303,717.13	19-12-24
			Vendor Total	303,717.13	
Vendor - 000179	GEORGIAN BAY FIRE & SAFETY				
78223	06-12-24	I	PCCC - YEARLY MONITORING	298.32	19-12-24
			Vendor Total	298.32	
Vendor - 000202	HODGINS BUILDING CENTRE				
108623/2	06-12-24	I	CONCRETE STONE	46.71	19-12-24
108758/2	06-12-24	I	SUPPLIES	107.07	19-12-24
			Vendor Total	153.78	
Vendor - 000213	HYDRO ONE NETWORKS INC. ACCT#200236477580				
Dec 2024	06-12-24	I	MONTHLY CHARGES	16,568.29	19-12-24
			Vendor Total	16,568.29	
Vendor - 000216	IDEAL SUPPLY				

Accounts Payable

Unpaid Invoices At 11-12-24 By Invoice Entry Date for 01-01-24 to 11-12-24

Invoice Number	Invoice Entry Date	Invoice Type	Description	Invoice Net	Due Date
872553	06-12-24	I	ED09S - PARTS	120.64	19-12-24
				Vendor Total	120.64
Vendor - 000220 J.A. PORTER HOLDINGS (LUCKNOW)					
202040322	06-12-24	I	BARRIERS	1,324.36	19-12-24
				Vendor Total	1,324.36
Vendor - 000251 KINFARM TIRE					
IN132688	06-12-24	I	EHT12 - TIRES	1,362.13	19-12-24
IN133854	06-12-24	I	EP24 - TIRES	90.40	19-12-24
IN134135	06-12-24	I	EU22 - TIRES	48.53	19-12-24
IN134234	06-12-24	I	ED21 - TIRES	198.88	19-12-24
				Vendor Total	1,699.94
Vendor - 000262 LAVIS CONTRACTING CO. LTD.					
20240830	06-12-24	I	WHEELER PAVING - PRO PMT NO. 3	587,764.77	19-12-24
20240930	06-12-24	I	WHEELER PAVING - PRO PMT NO. 4	425,055.33	19-12-24
20241031	06-12-24	I	WHEELER PAVING - PRO PMT NO. 5	129,806.06	19-12-24
3923974	06-12-24	I	PAVING - GREY OX & CON 2	517,108.16	19-12-24
				Vendor Total	1,659,734.32
Vendor - 000269 LLOYD COLLINS CONSTRUCTION LTD					
8253763	06-12-24	I	STANDBY FOR APRIL	3,390.00	19-12-24
				Vendor Total	3,390.00
Vendor - 000274 LUCKNOW AUTO PARTS SUPPLY					
40935091	06-12-24	I	PWHG - SUPPLIES	132.77	19-12-24
40935445	06-12-24	I	FD16-6 LIGHT	19.21	19-12-24
				Vendor Total	151.98
Vendor - 000308 MICROAGE BASICS					
37767	06-12-24	I	BACKUP/MICROSOFT/FIREBOX	2,002.28	19-12-24
550379	06-12-24	I	OFFICE SUPPLIES	54.05	19-12-24
551138	06-12-24	I	PW - PAPER	26.70	19-12-24
551139	06-12-24	I	KEY TAGS	4.64	19-12-24
551140	06-12-24	I	OFFICE SUPPLIES	20.15	19-12-24
551162	06-12-24	I	TECH SUPPORT	2,036.44	19-12-24
551415	11-12-24	I	ENVIRO - SUPPLIES	99.83	19-12-24
551418	11-12-24	I	ENVIRO - SUPPLIES	38.33	19-12-24
				Vendor Total	4,282.42
Vendor - 000328 MULTIPLE ENTERPRISES INC					
466490	06-12-24	I	PAVING	30,628.68	19-12-24
				Vendor Total	30,628.68
Vendor - 000371 POLLOCK ELECTRIC					
2410-674698	06-12-24	I	PW - SUPPLIES	160.06	19-12-24
2410-674699	10-12-24	I	OFFICE SUPPLIES	19.87	19-12-24
2411-674732	10-12-24	I	RHCC - SUPPLIES	298.00	19-12-24
2411-675032	10-12-24	I	PARKS - SUPPLIES	7.90	19-12-24
2411-675045	06-12-24	I	RFD - SUPPLIES	14.68	19-12-24
2411-675207	10-12-24	I	PCCC - SUPPLIES	71.70	19-12-24
2411-675442	10-12-24	I	MED CENTRE - SUPPLIES	9.70	19-12-24
2412-675599	11-12-24	I	PC PAVILLION GFI PLUG	141.25	19-12-24
2412-675620	06-12-24	I	HURON LANDFILL - FRIDGE	1,241.87	19-12-24

Accounts Payable

Unpaid Invoices At 11-12-24 By Invoice Entry Date for 01-01-24 to 11-12-24

Invoice Number	Invoice Entry Date	Invoice Type	Description	Invoice Net	Due Date
				Vendor Total	1,965.03
Vendor - 000375	PUROLATOR COURIER LTD.				
505094345	11-12-24	I	COURIER FEE	21.65	19-12-24
				Vendor Total	21.65
Vendor - 000380	R.J. BURNSIDE & ASSOCIATES LTD				
300043723.0000-25	06-12-24	I	PARK ST MD - UP TO OCT 31	10,880.28	19-12-24
300050708.001-1	06-12-24	I	KAIRSHEA AVE - UP TO OCT 31	5,014.26	19-12-24
				Vendor Total	15,894.54
Vendor - 000422	SGS CANADA				
11725395	06-12-24	I	LAKE MICRO	1,315.36	19-12-24
11725398	10-12-24	I	ROUTINE - LUCKNOW	367.25	19-12-24
11725400	06-12-24	I	LUCK MICRO	504.00	19-12-24
11725448	06-12-24	I	RIP MICRO	655.43	19-12-24
11725451	06-12-24	I	RIP STP - ROUTINE	186.81	19-12-24
11725469	06-12-24	I	LUCK STP - ROUTINE	481.78	19-12-24
11725905	06-12-24	I	WHITECHURCH - MICRO	366.71	19-12-24
				Vendor Total	3,877.34
Vendor - 000427	COMPASS MINERALS CANADA CORP.				
1400394	06-12-24	I	SALT	4,065.53	19-12-24
				Vendor Total	4,065.53
Vendor - 000439	SPARLINGS PROPANE CO. LTD. #11				
88250071915952	06-12-24	I	PROPANE	562.58	19-12-24
				Vendor Total	562.58
Vendor - 000470	PREMIER TRUCK GROUP				
873215837	11-12-24	I	ED22 - REPAIRS	7,130.43	19-12-24
				Vendor Total	7,130.43
Vendor - 000492	TOROMONT CAT INDUSTRIES LTD.				
PS081002768	06-12-24	I	EL18 - REPAIR	3,340.23	19-12-24
WO901041843	06-12-24	I	EL18 - REPAIRS	252.67	19-12-24
				Vendor Total	3,592.90
Vendor - 000494	TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH				
15459	06-12-24	I	LUCK - WATERING FLOWERS	8,624.70	18-12-24
				Vendor Total	8,624.70
Vendor - 000509	VIKING CIVES LTD.				
2728490	11-12-24	I	PW TRUCKS CALIBRATIONS	762.75	19-12-24
				Vendor Total	762.75
Vendor - 000530	WILLITS TIRE SERVICE				
59218	10-12-24	I	EP18 - TIRES	2,156.04	19-12-24
				Vendor Total	2,156.04
Vendor - 000535	WORK EQUIPMENT LTD.				
59859	11-12-24	I	ETRK - PARTS	710.74	19-12-24
59860	11-12-24	I	ETRK17 - PARTS	216.65	19-12-24
				Vendor Total	927.39

Accounts Payable

Unpaid Invoices At 11-12-24 By Invoice Entry Date for 01-01-24 to 11-12-24

Invoice Number	Invoice Entry Date	Invoice Type	Description	Invoice Net	Due Date
Vendor - 000549 ROBERT'S FARM EQUIPMENT					
P34493	06-12-24	I	SUPPLIES	67.43	19-12-24
P34555	11-12-24	I	EHT12 - PARTS	2,335.79	19-12-24
P34798	11-12-24	I	ETRK17 - PARTS	16.31	19-12-24
P34819	11-12-24	I	ETRK - PARTS	72.39	19-12-24
P34840	11-12-24	I	EHT12 - PARTS	60.92	19-12-24
W03269	06-12-24	I	EP19 - DROP SANDER	6,723.50	19-12-24
Vendor Total				9,276.34	
Vendor - 000577 GODERICH PRINT SHOP					
66185	10-12-24	I	INSPECTION STICKERS	62.72	19-12-24
Vendor Total				62.72	
Vendor - 000705 MUNICIPALITY OF BROCKTON					
314156	11-12-24	I	LEACHATE - DEC 5	568.97	19-12-24
Vendor Total				568.97	
Vendor - 000835 A.J.STONE COMPANY LTD					
187599	06-12-24	I	FD - AIR TEST	1,305.72	19-12-24
Vendor Total				1,305.72	
Vendor - 001008 SAVAGE BROS TREE SERVICES					
4371	11-12-24	I	TREE REMOVAL - MCGILL	1,130.00	19-12-24
4373	10-12-24	I	TREE REMOVAL - TUSCARORA PARK	7,345.00	19-12-24
4375	10-12-24	I	TREE REMOVAL	1,356.00	19-12-24
4377	11-12-24	I	TREE REMOVAL - HURON RD/SAHDY	8,136.00	19-12-24
4378	10-12-24	I	TREE REMOVAL - TOUTS GROOVE	2,486.00	19-12-24
Vendor Total				20,453.00	
Vendor - 001023 C-MAX FIRE SOLUTIONS INC.					
93715	06-12-24	I	LFD - TANKER REPAIR	1,671.51	19-12-24
Vendor Total				1,671.51	
Vendor - 001084 STEMPSKI KELLY ASSOCIATES INC.					
5	06-12-24	I	PARK RENEWAL STRATEGY	1,970.44	19-12-24
Vendor Total				1,970.44	
Vendor - 001149 HODGINS HOME HARDWARE					
104484	10-12-24	I	SUPPLIES	41.80	19-12-24
104496	10-12-24	I	PWHG - SUPPLIES	194.01	19-12-24
104500	10-12-24	I	PWKG - SUPPLIES	29.37	19-12-24
104502	10-12-24	I	PWKG - SUPPLIES	25.98	19-12-24
104543	10-12-24	I	SUPPLIES	21.45	19-12-24
104592	10-12-24	I	SUPPLIES	43.70	19-12-24
104595	10-12-24	I	LUCK LIBRARY - SUPPLIES	28.22	19-12-24
104603	10-12-24	I	LUCK LIBRARY - SUPPLIES	171.53	19-12-24
104606	10-12-24	I	PW - GARBAGE BAGS	75.70	19-12-24
104610	10-12-24	I	ED09 - SUPPLIES	25.98	19-12-24
104630	10-12-24	I	LUCK LIBRARY - SUPPLIES	109.42	19-12-24
104648	10-12-24	I	LUCK LIBRARY - SUPPLIES	54.95	19-12-24
104682	10-12-24	I	ARENA	83.57	19-12-24
104699	10-12-24	I	ED19 - SUPPLIES	13.55	19-12-24
104717	10-12-24	I	LUCK LIBRARY	4.93	19-12-24
104772	10-12-24	I	LFD - SUPPLIES	109.54	19-12-24
104775	10-12-24	I	LFD - SUPPLIES	13.19	19-12-24
84511	10-12-24	I	FLOOR STRIPPER	22.59	19-12-24

Accounts Payable

Unpaid Invoices At 11-12-24 By Invoice Entry Date for 01-01-24 to 11-12-24

Invoice Number	Invoice Entry Date	Invoice Type	Description	Invoice Net	Due Date
84555	10-12-24	I	HURON LANDFILL - COFFEE MAKER	187.47	19-12-24
84598	10-12-24	I	ARENA	141.24	19-12-24
84664	10-12-24	I	SUPPLIES	20.89	19-12-24
Vendor Total				1,419.08	
Vendor - 001404	EARL LIPPERT TRUCKING LIMITED				
6959	06-12-24	I	SALT HAULAGE	669.19	19-12-24
Vendor Total				669.19	
Vendor - 001417	BAYSHORE BROADCASTING				
5181-00012-0000	06-12-24	I	SHOPING PASS	395.50	19-12-24
Vendor Total				395.50	
Vendor - 001631	ALTRUCK INTL TRUCK CENTRES				
6004129	06-12-24	I	ED 12 REPAIRS	13,539.50	19-12-24
Vendor Total				13,539.50	
Vendor - 001739	SANIGEAR				
17787	06-12-24	I	BUNKER RENTAL - NOV	282.50	19-12-24
Vendor Total				282.50	
Vendor - 001823	ELLIOTT CONSTRUCTION				
38131	06-12-24	I	MATRESS	1,146.95	19-12-24
38132	06-12-24	I	GREEN BREA C/S	172.08	19-12-24
38186	06-12-24	I	MED CONTAINER - NOV	197.75	19-12-24
Vendor Total				1,516.78	
Vendor - 001840	PSD CITYWIDE INC.				
22652	06-12-24	I	ASSEST MANAG EMENT INVOICE 3	5,932.50	19-12-24
Vendor Total				5,932.50	
Vendor - 001862	LAKESIDE CHEVROLET BUICK GMC				
129422	10-12-24	I	EP23 - REPAIRS	212.61	19-12-24
Vendor Total				212.61	
Vendor - 001942	XYLEM CANADA COMPANY				
3558416886	06-12-24	I	LUCK LAGOON RENTAL - SEPT	8,171.03	19-12-24
3558416887	06-12-24	I	LUCK LAGOON RENTAL OCT	7,719.03	19-12-24
3558416888	06-12-24	I	LUCK LAGOON RENTAL NOV	7,719.03	19-12-24
3558416889	06-12-24	I	LUCK LAGOON RENTAL DEC	7,719.03	19-12-24
3558416890	06-12-24	I	LUCK LAGOON - RENTAL JAN	7,719.03	19-12-24
3558416891	06-12-24	I	LUCK LAGOON RENTAL FEB	7,719.03	19-12-24
3558416892	06-12-24	I	LUCK LAGOON RENTAL MAR	7,719.03	19-12-24
3558416893	06-12-24	I	LUCK LAGOON RENTAL APR	7,719.03	19-12-24
Vendor Total				62,204.24	
Vendor - 001978	ERAMOSIA				
596024.A-3	06-12-24	I	PRO FEE - OCT 26 - NOV 22	10,137.09	19-12-24
M2024-104-11	06-12-24	I	PRO FEE - OCT 26 - NOV 22	2,894.82	19-12-24
Vendor Total				13,031.91	
Vendor - 001987	PPE SOLUTIONS				
PPE12323	06-12-24	I	RFD - SUPPLIES	2,910.60	19-12-24
Vendor Total				2,910.60	

Accounts Payable

Unpaid Invoices At 11-12-24 By Invoice Entry Date for 01-01-24 to 11-12-24

Invoice Number	Invoice Entry Date	Invoice Type	Description	Invoice Net	Due Date
Vendor - 002108	PANNABECKER HOLDINGS INC.				
202411	06-12-24	I	LEACHATE	971.80	19-12-24
			Vendor Total	971.80	
Vendor - 002154	FISHER'S REGALIA				
56253	06-12-24	I	FD - CUSTOM CRESTS	1,547.04	19-12-24
			Vendor Total	1,547.04	
Vendor - 002160	ONTARIO ONE CALL				
202464296	06-12-24	I	MONTHLY SERVICE NOV	245.39	19-12-24
			Vendor Total	245.39	
Vendor - 002448	CULLIGAN WATER-CUST #0019171				
4508905	06-12-24	I	MONTH RENTAL - DEC	40.62	19-12-24
			Vendor Total	40.62	
Vendor - 002527	CINTAS CANADA LTD				
4212837805	06-12-24	I	MAT SERVICE	133.46	19-12-24
4214208671	11-12-24	I	MAT SERVICE	133.46	19-12-24
			Vendor Total	266.92	
Vendor - 002574	BARCLAY WHOLESALE				
S84731	10-12-24	I	SUPPLIES	268.11	19-12-24
			Vendor Total	268.11	
Vendor - 002590	THE WELLINGTON ADVERTISER				
299841	06-12-24	I	ADVERTISING - ENVIRO MANAGER	210.27	19-12-24
			Vendor Total	210.27	
Vendor - 002625	ECREW				
7402	06-12-24	I	WEB HOSTING	203.40	19-12-24
			Vendor Total	203.40	
Vendor - 002678	FISHBOWL STUDIO				
1152	10-12-24	I	PROMC	711.90	19-12-24
			Vendor Total	711.90	
Vendor - 002699	TRY RECYCLING INC				
224051	11-12-24	I	MATTRESSES	1,530.83	19-12-24
			Vendor Total	1,530.83	
Vendor - 002709	EXCEL BUSINESS SYSTEMS				
295412	06-12-24	I	MONTHLY LEASE UPSTAIRS DEC	158.04	19-12-24
295413	06-12-24	I	MONTHLY LEASE DOWNSTAIRS DEC	124.30	19-12-24
535559	06-12-24	I	METER READINGS NOV	539.17	19-12-24
			Vendor Total	821.51	
Vendor - 002714	BORDEN LADNER GERVAIS LLP LAWYERS				
698461694	06-12-24	I	PRO FEE - NWO MEETING	1,101.75	19-12-24
			Vendor Total	1,101.75	
Vendor - 002752	BLYTH PRINTING INC				
40585	06-12-24	I	CARDS	112.11	19-12-24

Accounts Payable

Unpaid Invoices At 11-12-24 By Invoice Entry Date for 01-01-24 to 11-12-24

Invoice Number	Invoice Entry Date	Invoice Type	Description	Invoice Net	Due Date
				Vendor Total	112.11
Vendor - 002764	TALBOT MARKETING				
363120	10-12-24	I	FD - UNIFORMS	1,877.03	19-12-24
				Vendor Total	1,877.03
Vendor - 002815	AIR AUTOMOTIVE TRACKING INC				
HKIN_1224	06-12-24	I	MONTHLY SERVICE - DEC	745.80	19-12-24
				Vendor Total	745.80
Vendor - 002864	NELSON GRANITE LIMITED				
101713	11-12-24	I	PLAQUE	706.25	19-12-24
				Vendor Total	706.25
Vendor - 002987	ZAMBONI COMPANY LIMITED				
122822	06-12-24	I	PARTS	256.43	19-12-24
				Vendor Total	256.43
Vendor - 003016	CLOUDPERMIT INC.				
201901032	06-12-24	I	ANNUAL RENEWAL - BYLAW	4,068.00	19-12-24
				Vendor Total	4,068.00
Vendor - 003020	WHITE'S WEARPARTS LTD.				
145149	06-12-24	I	BLOCK WING	3,593.40	19-12-24
				Vendor Total	3,593.40
Vendor - 003171	DRR EXCAVATING				
2849	11-12-24	I	SNOW REMOVAL - NOV	485.90	19-12-24
				Vendor Total	485.90
Vendor - 003203	EQUIPMENT ONTARIO				
M06030	06-12-24	I	EBH - REPAIRS	382.31	19-12-24
P43909	30-07-24	C	CREIDT RETURNED O RINGS	-90.63	20-08-24
				Vendor Total	291.68
Vendor - 003400	RESOURCE PRODUCTIVITY RECOVERY AUTHORITY				
120055	06-12-24	I	HURON LANDFILL - DEC HWP REPOR	6.78	19-12-24
				Vendor Total	6.78
Vendor - 003503	EPCOR NATURAL GAS - PCCC - 44450D01				
44450D01 - DEC 24	11-12-24	I	NATURAL GAS	289.18	19-12-24
				Vendor Total	289.18
Vendor - 003522	JPW SYSTEMS LTD				
26683	11-12-24	I	SALTO SYSTEM - MED/FIRE HALLS	5,382.19	19-12-24
				Vendor Total	5,382.19
Vendor - 003525	EPCOR NATURAL GAS - RIP LIBRARY - 25010B01				
25010B01 - DEC 24	11-12-24	I	GAS	67.94	19-12-24
				Vendor Total	67.94
Vendor - 003526	EPCOR NATURAL GAS - MED CENTRE - 27540B01				
27540B01 - DEC 24	11-12-24	I	NATURAL GAS	133.40	19-12-24

Accounts Payable

Unpaid Invoices At 11-12-24 By Invoice Entry Date for 01-01-24 to 11-12-24

Invoice Number	Invoice Entry Date	Invoice Type	Description	Invoice Net	Due Date
				Vendor Total	133.40
Vendor - 003623	NATIONAL TIME EQUIPMENT CO. LTD				
IN3064525	11-12-24	I	USER FEE - NOV	207.92	19-12-24
				Vendor Total	207.92
Vendor - 003632	EPCOR NATURAL GAS - 518 HAMILTON 14770A01				
14770A01 - DEC 24	11-12-24	I	GAS	157.08	19-12-24
				Vendor Total	157.08
Vendor - 003633	EPCOR NATURAL GAS - 21 QUEEN - 25830B01				
25830B01 - DEC 24	11-12-24	I	GAS	356.21	19-12-24
				Vendor Total	356.21
Vendor - 003645	EPCOR NATURAL GAS - 74 HURON - 24280B01				
24280B01 - DEC 24	11-12-24	I	GAS	454.83	19-12-24
				Vendor Total	454.83
Vendor - 003655	EPCOR NATURAL GAS - 592 WILLOUGHBY ST				
21560A01 - DEC 24	11-12-24	I	GAS	304.94	19-12-24
				Vendor Total	304.94
Vendor - 003659	COMPETERS INC				
9694	06-12-24	I	SOFTWARE AND SERVICE	508.50	19-12-24
				Vendor Total	508.50
Vendor - 003676	EPCOR NATURAL GAS - 12 BLAKE ST				
20270B01 - DEC 24	11-12-24	I	GAS	537.63	19-12-24
				Vendor Total	537.63
Vendor - 003691	SEPOY TRADE SOLUTIONS				
2001	06-12-24	I	RFH - HERMOSTAT NOT WORKING	134.19	19-12-24
2164	06-12-24	I	MED/DAYCARE - START UP FURANCE	459.91	19-12-24
2226	06-12-24	I	DAYCARE - HRV SWITCH REPAIR	161.03	19-12-24
2251	10-12-24	I	STREET LIGHTS - LUCK/KINLOUGH	1,682.06	19-12-24
2253	10-12-24	I	STREET LIGHT - SARATOGA/PARKPL	257.62	19-12-24
2254	10-12-24	I	STREETLIGHTS - RIPLEY	284.73	19-12-24
2255	10-12-24	I	STREET LIGHTS - PC	718.63	19-12-24
2297	11-12-24	I	PWHG - CLEANING OF REGULATORS	3,163.44	19-12-24
2298	11-12-24	I	PWHG - GAS CONVERSION	10,011.80	19-12-24
				Vendor Total	16,873.41
Vendor - 003707	KINCARDINE FAMILY HEALTH TEAM				
261	06-12-24	I	MACBOOKS	6,776.61	19-12-24
				Vendor Total	6,776.61
				Total Unpaid	2,335,400.30



The Corporation of the Township of Huron-Kinloss

Staff Report

Report Title: Previous Month Actual Accounts – November 2024

Date: Dec. 16, 2024

Report Number: TRE-2024-12-71

Department: Treasury

File Number: C11 TRE 24

Prepared By: Christine Heinisch, Manager of Financial Services/Treasurer

Attachments: November 2024; November VISA 2024

Recommendation:

THAT the Township of Huron-Kinloss Council hereby ratifies and confirms payment of the November 2024 accounts in the amount of \$1,084,895.45.

Background:

The report provides a detailed listing of all the accounts paid by cheque, direct transfer or by credit card during the month of November. It also includes the total monthly payroll distribution.

Discussion/Analysis/Overview:

Provided for information purposes.

Financial Impacts:

Payment for operating and capital expenditures included in the 2024 approved budget.

Performance Measurement:

2024 budget versus actual.

Strategic Area:

- | | |
|---|--|
| <input type="checkbox"/> Embrace a thriving rural lifestyle | <input type="checkbox"/> Enhance Municipal Service Delivery |
| <input type="checkbox"/> Prepare for Inclusive Growth | <input checked="" type="checkbox"/> Ensure Financial Stability |

Strategic Goal: Commit to financial health and sustainability

Respectfully Submitted By:

Christine Heinisch, Manager of Financial Services/Treasurer

Report Approved By:

Jodi MacArthur, Chief Administrative Officer

Township of Huron-Kinloss
November 2024 Payment Distribution Listing

Cheque Date	Cheque Number	Vendor Name	Amount
2024-11-07	1645	A GIRL AND HER HAMMER	\$510.93
2024-11-07	1646	ACACIA FINE CABINETRY LTD	\$1,000.00
2024-11-07	1647	AIG INSURANCE COMPANY OF CANADA	\$47.60
2024-11-20	1669	IDENTIFIABLE INDIVIDUAL	\$93.20
2024-11-07	3352	IDENTIFIABLE INDIVIDUAL	\$63.00
2024-11-07	3353	AMCTO	\$523.19
2024-11-20	3381	ANDERSON PAPER PRODUCTS LTD.	\$117.39
2024-11-20	3382	ATHLETICA SPORT SYSTEMS INC.	\$610.20
2024-11-20	3383	B.M. ROSS & ASSOCIATES LIMITED	\$58,306.85
2024-11-20	3384	B.M.R. MFG. INC.	\$2,632.12
2024-11-20	3385	BARCLAY WHOLESALE	\$701.45
2024-11-07	1648	BEER STORE; THE	\$1,477.98
2024-11-20	1670	BEER STORE; THE	\$4,847.70
2024-11-07	248	BELL CANADA	\$315.40
2024-11-07	249	BELL MOBILITY CELLULAR	\$253.63
2024-11-20	3386	BILL & TOM KEMPTON CONSTRUCTION	\$102,259.98
2024-11-20	3387	BLUEWATER SANITATION	\$6,462.47
2024-11-07	3354	BLYTH PRINTING INC	\$202.95
2024-11-20	3388	BLYTH PRINTING INC	\$2,396.72
2024-11-07	1649	IDENTIFIABLE INDIVIDUAL	\$89.50
2024-11-27	1685	IDENTIFIABLE INDIVIDUAL	\$1,017.00
2024-11-07	3355	IDENTIFIABLE INDIVIDUAL	\$124.15
2024-11-20	3389	BRANDT TRACTOR LTD	\$727.11
2024-11-20	3390	IDENTIFIABLE INDIVIDUAL	\$30.50
2024-11-20	3391	BRUCE AREA SOLID WASTE RECYCLING	\$16,216.08
2024-11-07	3356	BRUCE BOTANICAL FOOD GARDENS	\$5,000.00
2024-11-07	1650	BRUCE COUNTY CLASSIC TEAM	\$100.00
2024-11-07	1651	BRUCE COUNTY PUBLIC WORKS ASSOCIATION	\$350.00
2024-11-20	3392	BRUCE TELECOM	\$61.95
2024-11-20	3393	C.T. ENVIROMENTAL LTD.	\$5,542.65
2024-11-07	3357	CANADA'S FINEST COFFEE	\$142.00
2024-11-20	3394	CENTRAL SQUARE TECHNOLOGIES	\$965.52
2024-11-20	3395	CINTAS CANADA LTD	\$266.92
2024-11-20	3396	COMPASS MINERALS CANADA CORP.	\$8,472.94
2024-11-07	3358	IDENTIFIABLE INDIVIDUAL	\$500.20
2024-11-20	3397	IDENTIFIABLE INDIVIDUAL	\$375.00
2024-11-20	3398	CORPORATION OF THE COUNTY OF BRUCE	\$2,042.72
2024-11-20	3399	COTTRILL HEAVY EQUIPMENT	\$6,191.55
2024-11-07	1652	CREATIVE CASUALS	\$383.88
2024-11-20	3400	CULLIGAN WATER-CUST #0019171	\$40.62
2024-11-20	3401	CURRENT ELECTRIC RIPLEY LTD.	\$1,062.44
2024-11-07	3359	IDENTIFIABLE INDIVIDUAL	\$190.00
2024-11-20	3402	DRENNAN REFRIGERATION INC.	\$562.74
2024-11-20	3403	EARL LIPPERT TRUCKING LIMITED	\$2,078.24
2024-11-07	1653	EASYPAY	\$428.27
2024-11-20	3404	ELLIOTT CONSTRUCTION	\$25,699.81
2024-11-20	254	EPCOR NATURAL GAS - 12 BLAKE ST	\$71.42
2024-11-20	255	EPCOR NATURAL GAS - 21 QUEEN - 25830B01	\$178.77
2024-11-20	256	EPCOR NATURAL GAS - 518 HAMILTON 14770A01	\$62.00
2024-11-20	257	EPCOR NATURAL GAS - 592 WILLOUGHBY ST	\$168.87
2024-11-20	258	EPCOR NATURAL GAS - 74 HURON - 24280B01	\$62.00
2024-11-20	259	EPCOR NATURAL GAS - MED CENTRE - 27540B01	\$83.23
2024-11-20	260	EPCOR NATURAL GAS - PCCC - 44450D01	\$111.69
2024-11-20	261	EPCOR NATURAL GAS - RIP LIBRARY - 25010B01	\$52.08

Township of Huron-Kinloss
November 2024 Payment Distribution Listing

Cheque Date	Cheque Number	Vendor Name	Amount
2024-11-20	3405	ERAMOSA	\$3,584.32
2024-11-20	3406	EXCEL BUSINESS SYSTEMS	\$537.94
2024-11-07	3360	IDENTIFIABLE INDIVIDUAL	\$75.00
2024-11-20	3407	FABWRIGHTS INDUSTRIAL	\$11,324.82
2024-11-20	1671	IDENTIFIABLE INDIVIDUAL	\$509.60
2024-11-20	1672	FIG STUDIO KITCHEN	\$50.00
2024-11-07	1654	FISHERMAN'S COVE TENT & TRAILER	\$912.64
2024-11-07	3361	IDENTIFIABLE INDIVIDUAL	\$25.20
2024-11-07	3362	IDENTIFIABLE INDIVIDUAL	\$682.50
2024-11-07	3363	IDENTIFIABLE INDIVIDUAL	\$112.00
2024-11-20	3408	HODGINS BUILDING CENTRE	\$98.33
2024-11-20	3409	HODGINS HOME HARDWARE	\$282.82
2024-11-20	1673	HURON & BRUCE SAFE TRAINING INC.	\$565.00
2024-11-07	1655	HURON BRUCE PARENTS AUXILIARY	\$2,000.00
2024-11-20	3410	HURONIA WELDING & INDUSTRIAL	\$260.35
2024-11-07	250	HURONTEL	\$4,042.24
2024-11-20	262	HYDRO ONE NETWORKS INC. ACCT#200236477580	\$15,392.37
2024-11-07	1656	I.U.O.E., LOCAL 793	\$7,687.69
2024-11-20	3411	IDEAL SUPPLY	\$49.97
2024-11-20	3412	INTACT PUBLIC ENTITIES	\$1,172.60
2024-11-20	3413	IRON MOUNTAIN	\$233.84
2024-11-20	3414	J&D SIGNS	\$7,955.20
2024-11-20	3415	J.A. PORTER HOLDINGS (LUCKNOW)	\$673.71
2024-11-20	1674	JACK'S SUPERIOR MAINTENANCE	\$452.00
2024-11-07	3364	IDENTIFIABLE INDIVIDUAL	\$30.00
2024-11-20	3416	JUTZI LIMITED	\$3,712.05
2024-11-07	1657	KINCARDINE & DISTRICT MINOR SOCCER	\$455.00
2024-11-20	3417	KINCARDINE COMMERCIAL PRINTING	\$84.19
2024-11-20	1675	KINCARDINE FOOD BANK	\$500.00
2024-11-20	3418	KINFARM TIRE	\$271.06
2024-11-20	3419	KRANENBURG'S SERVICE	\$497.20
2024-11-20	3420	LEXIS NEXIS CANADA INC.	\$847.35
2024-11-20	3421	LUCKNOW AUTO PARTS SUPPLY	\$190.50
2024-11-07	1658	LUCKNOW CENTRAL PUBLIC SCHOOL	\$320.00
2024-11-07	3365	LUCKNOW DISTRICT CO-OP	\$14,545.90
2024-11-20	3422	LUCKNOW DISTRICT CO-OP	\$85.85
2024-11-20	3423	LUCKNOW SERVICE CENTRE	\$347.29
2024-11-20	1676	IDENTIFIABLE INDIVIDUAL	\$75.00
2024-11-07	3366	MAITLAND VALLEY CONSERVATION AUTHORITY	\$395.00
2024-11-07	3367	MANULIFE FINANCIAL	\$19,378.07
2024-11-20	3424	MARKETPLACE, THE	\$395.50
2024-11-20	1677	MARTIN MACHINE	\$76.20
2024-11-20	3425	MATRIX SOLUTIONS INC.	\$3,532.82
2024-11-20	1678	IDENTIFIABLE INDIVIDUAL	\$12.00
2024-11-07	3368	IDENTIFIABLE INDIVIDUAL	\$428.40
2024-11-20	3426	IDENTIFIABLE INDIVIDUAL	\$75.70
2024-11-20	3427	IDENTIFIABLE INDIVIDUAL	\$450.00
2024-11-07	1659	METROLAND MEDIA GROUP LTD	\$340.13
2024-11-20	3428	MICROAGE BASICS	\$3,529.34
2024-11-20	1679	MID-WEST REFRIGERATION LTD.	\$1,907.44
2024-11-20	3429	MIDWESTERN NEWSPAPER CORP	\$2,632.90
2024-11-07	3369	MILLER THOMSON LLP	\$13,223.60
2024-11-07	251	MINISTER OF FINANCE (EHT BRANCH)	\$5,685.23
2024-11-20	3430	MONTGOMERY FORD SALES LTD	\$3,510.72

Township of Huron-Kinloss
November 2024 Payment Distribution Listing

Cheque Date	Cheque Number	Vendor Name	Amount
2024-11-07	1660	MR. STUMPS, BILL MORRIS	\$1,356.00
2024-11-20	3431	MUNICIPALITY OF BROCKTON	\$5,791.00
2024-11-07	3370	MUNICIPALITY OF KINCARDINE	\$1,368.81
2024-11-20	1680	MUNICIPALITY OF WEST GREY	\$300.00
2024-11-20	3432	IDENTIFIABLE INDIVIDUAL	\$1,595.30
2024-11-20	3433	NATIONAL TIME EQUIPMENT CO. LTD	\$185.32
2024-11-20	3434	NELSON GRANITE LIMITED	\$683.65
2024-11-20	3435	NEW ICE INC	\$192.10
2024-11-07	1661	IDENTIFIABLE INDIVIDUAL	\$400.00
2024-11-20	3436	NVK NURSERIES (NEIL VANDERKRUK HOLDINGS INC)	\$2,155.48
2024-11-20	3437	OMEGA CONTRACTORS INC.	\$2,728.95
2024-11-07	3371	OMERS - PENSION ACCOUNTING DEPT	\$48,345.12
2024-11-20	3438	ONTARIO GOOD ROADS ASSOC, OGRA	\$1,219.39
2024-11-20	3439	ONTARIO ONE CALL	\$268.78
2024-11-20	3440	PBJ CLEANING DEPOT INC.	\$110.16
2024-11-20	3441	PETO MACCALLUM LTD.	\$43,588.70
2024-11-07	1662	PETTY CASH	\$93.60
2024-11-20	3442	POI BUSINESS INTERIORS LP	\$2,263.46
2024-11-07	3372	POLLOCK ELECTRIC	\$2,262.16
2024-11-20	3443	POLLOCK ELECTRIC	\$1,145.49
2024-11-20	3444	POSTMEDIA NETWORK INC.	\$4,689.50
2024-11-20	3445	PPE SOLUTIONS	\$1,207.41
2024-11-07	3373	IDENTIFIABLE INDIVIDUAL	\$270.04
2024-11-20	3446	PSD CITYWIDE INC.	\$10,993.33
2024-11-07	3374	PUROLATOR COURIER LTD.	\$21.93
2024-11-20	3447	PUROLATOR COURIER LTD.	\$19.01
2024-11-07	252	RECEIVER GENERAL (CURR SOURCE DEDUCTIONS)	\$44,904.48
2024-11-20	263	RECEIVER GENERAL (CURR SOURCE DEDUCTIONS)	\$31,195.92
2024-11-07	3375	IDENTIFIABLE INDIVIDUAL	\$20.00
2024-11-20	1681	RIPLEY & DISTRICT HORTICULTURAL SOCIETY	\$372.00
2024-11-20	1682	RIPLEY HURON SKATING CLUB	\$126.37
2024-11-07	3376	RIPLEY WOLVES	\$681.17
2024-11-20	3448	RIPLEY WOLVES	\$669.87
2024-11-20	3449	ROBERT'S FARM EQUIPMENT	\$8,138.69
2024-11-07	1663	ROYAL CANADIAN LEGION (BRANCH 309)	\$1,600.00
2024-11-20	3450	SANIGEAR	\$1,889.07
2024-11-07	1664	SAUGEEN FIRST NATION C/O JEANETTE LADD	\$15,950.00
2024-11-20	3451	SAVAGE BROS TREE SERVICES	\$3,164.00
2024-11-20	3452	SAVARIA SALES, INSTALLATION & SERVICE LTD.	\$1,370.00
2024-11-07	3377	IDENTIFIABLE INDIVIDUAL	\$234.25
2024-11-20	3453	SEPOY TRADE SOLUTIONS	\$902.21
2024-11-20	3454	SGS CANADA	\$2,509.78
2024-11-07	3378	IDENTIFIABLE INDIVIDUAL	\$84.00
2024-11-20	3455	SPARLINGS PROPANE CO. LTD. #3	\$1,884.81
2024-11-07	1665	IDENTIFIABLE INDIVIDUAL	\$254.19
2024-11-20	3456	STEMPSKI KELLY ASSOCIATES INC.	\$17,848.35
2024-11-07	3379	IDENTIFIABLE INDIVIDUAL	\$300.00
2024-11-20	3457	TOROMONT CAT INDUSTRIES LTD.	\$1,986.59
2024-11-20	3458	TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH	\$73,172.32
2024-11-07	1666	TOWNSHIP OF HURON-KINLOSS	\$2,850.00
2024-11-20	1683	TOWNSHIP OF HURON-KINLOSS	\$44,064.69
2024-11-20	1684	TOWNSHIP OF HURON-KINLOSS	\$50.00
2024-11-20	3459	TRICKEY ET AL TAX TEAM INC.	\$508.50
2024-11-20	3460	TRY RECYCLING INC	\$1,530.59

Township of Huron-Kinloss
November 2024 Payment Distribution Listing

Cheque Date	Cheque Number	Vendor Name	Amount
2024-11-07	1667	IDENTIFIABLE INDIVIDUAL	\$1,845.14
2024-11-07	1668	UNIQUE MINDS CHILDCARE	\$1,000.00
2024-11-20	3461	VEOLIA WATER CANADA INC	\$82,861.76
2024-11-20	3462	WATERS EDGE IRRIGATION	\$661.05
2024-11-07	3380	WESTARIO POWER	\$5,377.65
2024-11-20	3463	WESTARIO POWER	\$6,352.27
2024-11-20	3464	IDENTIFIABLE INDIVIDUAL	\$1,830.60
2024-11-20	3465	WORK EQUIPMENT LTD.	\$362.70
2024-11-07	253	WORKPLACE SAFETY & INSURANCE BOARD	\$7,941.99
2024-11-20	3466	WYLDs K&M SERVICES C/O 1000937550 ONT INC	\$1,921.00
2024-11-20	3467	IDENTIFIABLE INDIVIDUAL	\$75.00
		Sub Total	\$900,234.89
		November Payroll	\$170,994.85
		TOTAL	\$1,071,229.74

Township of Huron-Kinloss
VISA Summary November 2024

Vendor	Amount	Purpose
Adobe	\$ 29.37	software
Zoom	\$ 233.43	virtual meeting space
GoToCom subscription	\$ 78.24	Subscription
Canadian Tire	\$ 56.49	bar supplies
Sobeys	\$ 69.79	bar supplies
ULINE	\$ 196.77	Medical Centre furniture
LCBO	\$ 640.80	bar supplies
ULINE	\$ 135.16	Digital caliper
Dollar Haven	\$ 14.95	meeting meals
Armstrong Bakery	\$ 195.20	meeting meals
Tim Hortons	\$ 55.57	meeting meals
Canadian Tire	\$ 704.97	Medical Centre supplies
POI Interiors	\$ 2,263.46	Medical Centre furniture
Black's	\$ 11.57	Picture
Publications Ontario	\$ 442.66	Building code
Sheraton Centre	\$ 1,491.25	Conference Registration
Sheraton Centre	\$ 596.50	Conference Registration
AMCTO	\$ 523.19	Membership renewal
Canada Post	\$ 2.45	postage
EDCO Conference	\$ 988.75	Conference Registration
Daytimer	\$ 348.94	Calendar
Autodesk	\$ 2,919.92	Subscription renewal
Best buy	\$ 887.03	Tablet
Amazon	\$ 779.25	Supplies
Total VISA Charges	<u>\$ 13,665.71</u>	paid November 2024



The Corporation of the Township of Huron-Kinloss

Staff Report

Report Title: Revenue and Expenditure Reports to November 30, 2024

Date: Dec. 16, 2024

Report Number: TRE-2024-12-72

Department: Treasury

File Number: C11 TRE 24

Prepared By: Christine Heinisch, Manager of Financial Services/Treasurer

Attachments: Summary Revenue and Expenditure Reports (Township General, Community Centres)

Recommendation:

THAT the Township of Huron-Kinloss Council hereby reviews and receives the summary revenue and expenditure reports to November 30, 2024 prepared by Christine Heinisch, Treasurer.

Background:

The attached revenue and expenditure reports show the year-to-date breakdown by department for the Township General, Ripley-Huron Community Centre and the Point Clark and Huron District Community Centre.

Discussion/Analysis/Overview:

The reports reflect a year-to-date deficit of \$22,358.91 for the Point Clark and Huron District Community Centre and a year-to-date deficit of \$276,679.53 for the Ripley-Huron Community Centre. The Township General statement shows a year-to-date surplus of \$10,357,824.08

Financial Impacts:

Year-to-date revenue and expenditures are consistent with the approved budget.

Performance Measurement:

2024 budget projections

Strategic Area:

- | | |
|---|--|
| <input type="checkbox"/> Embrace a thriving rural lifestyle | <input type="checkbox"/> Enhance Municipal Service Delivery |
| <input type="checkbox"/> Prepare for Inclusive Growth | <input checked="" type="checkbox"/> Ensure Financial Stability |

Strategic Goal: Commit to financial health and sustainability

Respectfully Submitted By:

Christine Heinisch, Manager of Financial Services/Treasurer

Report Approved By:

Jodi MacArthur, Chief Administrative Officer

Township of Huron-Kinloss
Revenue and Expenditure Report November 2024

Department	<i>Expenses</i>						
	<i>Revenue Budget</i>	<i>Revenue Year to date</i>	<i>Expenses Budget</i>	<i>Year to date</i>	<i>Net Budget</i>	<i>Net Year to date</i>	<i>Percentage Remaining</i>
Ripley-Huron Community Centre Admin.	-11,250.00	-5,011.03	483,472.00	364,706.33	472,222.00	359,695.30	23.83%
Arena Winter	-159,900.00	-100,661.65	225,750.00	167,353.49	65,850.00	66,691.84	-1.28%
Arena Summer	-3,500.00	-3,344.87	52,630.00	81,187.02	49,130.00	77,842.15	-58.44%
Arena Social Room	-4,000.00	-1,287.20	3,096.00	5,746.26	-904.00	4,459.06	593.26%
Arena Auditorium	-4,000.00	-108.08	12,251.00	9,300.16	8,251.00	9,192.08	-11.41%
Alcohol Service	-125,000.00	-116,984.22	113,686.00	122,057.83	-11,314.00	5,073.61	144.84%
Hockey	0.00	0.00	17,000.00	0.00	17,000.00	0.00	100.00%
Figure Skating	0.00	0.00	16,000.00	0.00	16,000.00	0.00	100.00%
Baseball	-23,000.00	-34,047.00	26,365.00	30,372.36	3,365.00	-3,674.64	209.20%
Miscellaneous Programs	-6,000.00	-20,770.15	1,900.00	6,302.65	-4,100.00	-14,467.50	-252.87%
Soccer	-5,000.00	-5,010.00	6,333.00	4,660.97	1,333.00	-349.03	126.18%
Summer Camp	-28,000.00	-29,873.00	24,845.00	25,527.55	-3,155.00	-4,345.45	-37.73%
Capital Projects & Purchases	-160,000.00	0.00	160,000.00	83,401.11	0.00	83,401.11	
Municipal Funding	-613,678.00	-306,839.00	0.00	0.00	-613,678.00	-306,839.00	50.00%
Total Ripley-Huron Community Centre	-1,143,328.00	-623,936.20	1,143,328.00	900,615.73	0.00	276,679.53	-
Department	<i>Expenses</i>						
	<i>Revenue Budget</i>	<i>Revenue Year to date</i>	<i>Expenses Budget</i>	<i>Year to date</i>	<i>Net Budget</i>	<i>Net Year to date</i>	<i>Percentage Remaining</i>
Point Clark Community Centre Operating	-11,000.00	-7,960.48	31,858.00	40,748.39	20,858.00	32,787.91	-57.20%
Point Clark Community Centre Capital	0.00	0.00	0.00	0.00	0.00	0.00	-
Municipal Funding	-20,858.00	-10,429.00	0.00	0.00	-20,858.00	-10,429.00	-
Total Point Clark Community Centre	-31,858.00	-18,389.48	31,858.00	40,748.39	0.00	22,358.91	-

Department	Operating Revenue Budget	Operating Revenue Year to date	Capital Revenue Budget	Capital Revenue Year to date	Operating Expenses Budget	Operating Expenses Year to date	Capital Expenses Budget	Capital Expenses Year to date	Net Operating Budget	Net Operating Year to date	Percentage Remaining	Net Capital Budget	Net Capital Year to date
General Revenues	-12,484,043.00	-12,620,412.45	0.00	0.00	0.00	0.00	0.00	0.00	-12,484,043.00	-12,620,412.45	-	0.00	0.00
Council Expenses	0.00	0.00	0.00	0.00	272,114.00	216,411.11	0.00	0.00	272,114.00	216,411.11	20.47%	0.00	0.00
General Administration	-112,674.00	-107,047.23	-297,762.00	-297,761.52	1,626,282.00	1,483,705.45	412,092.00	365,608.47	1,513,608.00	1,376,658.22	9.05%	114,330.00	67,846.95
Promotion & Development	-73,250.00	-59,551.86	-250,000.00	-240,000.00	252,444.00	183,127.23	250,000.00	144,371.02	179,194.00	123,575.37	31.04%	0.00	-95,628.98
Business Incubator	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-	0.00	0.00
Ripley-Huron Fire Station	-17,000.00	-22,582.25	-552,500.00	-248,117.00	368,381.00	205,146.61	622,500.00	31,547.65	351,381.00	182,564.36	48.04%	70,000.00	-216,569.35
Lucknow Fire Station	-193,450.00	-238,362.23	-45,000.00	0.00	381,900.00	218,920.78	90,000.00	61,775.97	188,450.00	-19,441.45	110.32%	45,000.00	61,775.97
By-Law Enforcement/Animal Control	-15,700.00	-21,045.50	0.00	0.00	101,311.00	97,407.72	0.00	0.00	85,611.00	76,362.22	10.80%	0.00	0.00
Conservation Authorities	-1,500.00	-2,389.80	0.00	0.00	256,545.00	290,081.82	0.00	0.00	255,045.00	287,692.02	-12.80%	0.00	0.00
Emergency Management	0.00	0.00	0.00	0.00	107,770.00	88,591.37	1,710,000.00	78,396.01	107,770.00	88,591.37	17.80%	1,710,000.00	78,396.01
Protective Inspection	0.00	-1,907.49	0.00	0.00	1,322,278.00	1,199,569.24	0.00	0.00	1,322,278.00	1,197,661.75	9.42%	0.00	0.00
Police Services Board	-13,300.00	-9,626.22	0.00	0.00	10,325.00	14,876.23	0.00	0.00	-2,975.00	5,250.01	276.47%	0.00	0.00
OPP Lucknow	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-	0.00	0.00
Crossing Guard	0.00	0.00	0.00	0.00	10,522.00	7,828.04	0.00	0.00	10,522.00	7,828.04	25.60%	0.00	0.00
Kinloss Gravel Pit Farm	-6,600.00	-1,600.00	0.00	0.00	6,000.00	789.00	0.00	0.00	-600.00	-811.00	-35.17%	0.00	0.00
Public Works	-284,312.00	-280,024.72	-3,730,232.00	-3,589,634.71	3,591,371.00	2,694,481.23	4,473,000.00	2,369,278.14	3,307,059.00	2,414,456.51	26.99%	742,768.00	-1,220,356.57
Machinery Rental	0.00	-664,408.64	0.00	0.00	0.00	502,374.41	0.00	0.00	0.00	-162,034.23	-	0.00	0.00
Streetlighting	0.00	0.00	0.00	0.00	65,500.00	50,583.80	7,500.00	16,538.58	65,500.00	50,583.80	22.77%	7,500.00	16,538.58
Huron Landfill	-303,000.00	-268,902.86	-25,000.00	-25,000.00	523,122.00	630,310.51	40,000.00	27,795.08	220,122.00	361,407.65	-64.19%	15,000.00	2,795.08
Kinloss Waste Disposal Site	0.00	0.00	0.00	0.00	30,489.00	33,661.05	0.00	0.00	30,489.00	33,661.05	-10.40%	0.00	0.00
Huron-Kinloss Waste Collection	-282,450.00	-282,948.90	0.00	0.00	202,450.00	142,510.79	0.00	0.00	-80,000.00	-140,438.11	-75.55%	0.00	0.00
Recycling	-600.00	-1,096.15	0.00	0.00	181,500.00	172,755.55	0.00	0.00	180,900.00	171,659.40	5.11%	0.00	0.00
Tile Loan	0.00	-99,120.22	0.00	0.00	0.00	27,581.20	0.00	0.00	0.00	-71,539.02	-	0.00	0.00
Municipal Drains	-13,300.00	-62,302.15	0.00	-4,929.24	42,200.00	650,789.14	0.00	0.00	28,900.00	588,486.99	-1936.29%	0.00	-4,929.24
Planning Administration	-8,500.00	-19,050.00	-145,000.00	-134,000.00	51,200.00	23,622.64	145,000.00	20,547.99	42,700.00	4,572.64	89.29%	0.00	-113,452.01
Building Inspection	-245,000.00	-205,537.75	0.00	0.00	245,000.00	235,154.70	0.00	0.00	0.00	29,616.95	-	0.00	0.00
Septic Inspection Program	-219,500.00	-219,730.00	0.00	0.00	219,500.00	105,664.04	0.00	0.00	0.00	-114,065.96	-	0.00	0.00
Lakeshore Environmental	-12,150.00	-1,500.00	0.00	0.00	82,500.00	70,669.37	0.00	0.00	70,350.00	69,169.37	1.68%	0.00	0.00
Parks	-27,950.00	-12,873.00	0.00	0.00	148,172.00	131,507.41	0.00	0.00	120,222.00	118,634.41	1.32%	0.00	0.00
General Recreation	-4,000.00	-7,345.00	-933,000.00	-564,347.91	1,067,773.00	764,694.59	1,301,500.00	450,477.51	1,063,773.00	757,349.59	28.81%	368,500.00	-113,870.40
Cemetery	-33,000.00	-1,100.00	0.00	0.00	33,000.00	36,468.68	0.00	0.00	0.00	35,368.68	-	0.00	0.00
Point Clark Lighthouse	-39,000.00	-41,014.34	0.00	0.00	61,925.00	50,819.95	0.00	0.00	22,925.00	9,805.61	57.23%	0.00	0.00
Ripley Huron Medical Centre	-3,350.00	-57.00	0.00	0.00	11,585.00	7,198.05	0.00	0.00	8,235.00	7,141.05	13.28%	0.00	0.00
Lucknow & District Medical Centre	0.00	0.00	0.00	0.00	8,820.00	0.00	0.00	0.00	8,820.00	0.00	100.00%	0.00	0.00
Lucknow Town Hall	-400.00	-154.74	0.00	0.00	27,949.00	23,542.21	0.00	0.00	27,549.00	23,387.47	15.11%	0.00	0.00
Ripley Library	-10,000.00	-7,578.00	0.00	0.00	8,985.00	4,554.31	0.00	0.00	-1,015.00	-3,023.69	-197.90%	0.00	0.00
Lucknow Library	-17,000.00	-12,844.71	0.00	0.00	1,650.00	697.89	0.00	0.00	-15,350.00	-12,146.82	20.87%	0.00	0.00
Doctor Recruitment	0.00	0.00	0.00	0.00	27,368.00	22,184.00	0.00	0.00	27,368.00	22,184.00	18.94%	0.00	0.00
Sub Total	-14,421,029.00	-15,272,113.21	-5,978,494.00	-5,103,790.38	11,347,931.00	10,388,280.12	9,051,592.00	3,566,336.42	-3,073,098.00	-4,883,833.09	-	3,073,098.00	-1,537,453.96
County of Bruce	0.00	-7,626,719.72	0.00	0.00	0.00	5,628,170.00	0.00	0.00	0.00	-1,998,549.72	-	0.00	0.00
Public Education	0.00	-2,457,041.81	0.00	0.00	0.00	1,780,013.49	0.00	0.00	0.00	-677,028.32	-	0.00	0.00
Separate Education	0.00	-200,155.84	0.00	0.00	0.00	152,286.60	0.00	0.00	0.00	-47,869.24	-	0.00	0.00
Huron-Kinloss Waterworks Systems	-2,515,895.00	-2,507,566.01	-615,000.00	-619,783.49	2,515,895.00	1,654,031.78	615,000.00	425,975.16	0.00	-853,534.23	-	0.00	-193,808.33
Purification Ripley	-240,550.00	-230,662.62	0.00	0.00	240,550.00	203,891.27	0.00	0.00	0.00	-26,771.35	-	0.00	0.00
Purification Lucknow	-377,500.00	-529,565.78	-150,000.00	0.00	377,500.00	306,628.20	150,000.00	58,738.42	0.00	-222,937.58	-	0.00	58,738.42
Purification Huronville	-180,000.00	-195,430.08	0.00	0.00	180,000.00	195,430.08	0.00	0.00	0.00	0.00	-	0.00	0.00
Source Water Protection	-7,579.00	-7,578.51	0.00	0.00	7,579.00	7,578.51	0.00	0.00	0.00	0.00	-	0.00	0.00
Waste Repository Site Selection Project	-610,000.00	-480,353.00	0.00	0.00	610,000.00	518,324.19	0.00	0.00	0.00	37,971.19	-	0.00	0.00
Westario Investment	-40,000.00	-21,901.31	0.00	0.00	40,000.00	9,153.44	0.00	0.00	0.00	-12,747.87	-	0.00	0.00
Women in Construction	0.00	-56,212.52	0.00	0.00	0.00	56,212.52	0.00	0.00	0.00	0.00	-	0.00	0.00
Grand Totals	-18,392,553.00	-29,585,300.41	-6,743,494.00	-5,723,573.87	15,319,455.00	20,900,000.20	9,816,592.00	4,051,050.00	-3,073,098.00	-8,685,300.21	-	3,073,098.00	-1,672,523.87



The Corporation of the Township of Huron-Kinloss

Staff Report

Report Title: Minutes of Settlement December 2024

Date: Dec. 16, 2024

Report Number: TRE-2024-12-70

Department: Treasury

File Number: C11 TRE 24

Prepared By: Phyllis Hunter, Taxation/Revenue Clerk

Attachments: None

Recommendation:

THAT the Township of Huron-Kinloss Council hereby receives Report TRE-2024-12-70 as prepared by Phyllis Hunter; Taxation/Revenue Clerk;

AND FURTHER THAT Council approve the applications as outlined in this report.

Discussion/Analysis/Overview:

1. Property Location: Roll# 407-110-001-08700 - 1451 South Kinloss Ave, Con 1 PT Lots 71 & 72 (N Pt of Lots) Huron-Kinloss Township

Year	Current	Revised	Change
2024	FT 813,400 RT 124,600 E 25,000	FT 803,400 RT 124,600 E 25,000	FT -10,000 RT No change E No change

2024 Section 357: Farm use building has been removed from property.
Effective Date September 10, 2024

2. Property Location: Roll # 4107-120-003-11800 - 516 Campbell St. Plan 31 E PT Lot 247 Campbell S/S Huron-Kinloss Township

Year	Current	Revised	Change
2024	RT 96,000	RT 28,500	RT -67,500

2024 Section 357: Confirmed house and shed demolished. Effective Date October 8, 2024

3. Property Location: Roll # 4107-160-008-19200 – 177 Bruce Beach Rd. Plan 343
PT Lot 177 PT Lot 178 RP3R2442 Part 1 Part 2 Huron-Kinloss Township

Year	Current	Revised	Change
2024	RT 315,000	RT 284,000	RT -31,000

2024 Section 357: Confirmed single family dwelling demolished. Effective Date September 16, 2024

4. Property Location: Roll # 4107-110-001-12020 – 1122 South Kinloss Ave.,
Kinloss Con 2 Lot 13 Huron-Kinloss Township

Year	Current	Revised	Change
2024	FT 319,300 IT1 374,200 RT 352,500 E 0	FT 354,600 IT1 335,700 RT 202,400 E 71,300	FT +35,300 IT1 -35,300 RT +150,100 E +71,300

2024 Minutes of Settlement: Revalued as farm. Effective date January 1, 2024

5. Property Location: Roll # 4107-160-001-13700 – 299 Bruce Rd 7 Con 2 PT Lot
16 PT Lot 17 Huron-Kinloss Township

Year	Current	Revised	Change
2024	IT1 410,100 RT 637,900	IT1 263,500 RT 742.500	IT1 -146,600 RT +104,600

2024 Minutes of Settlement: Adjustment due to lot size. Effective date January 1, 2024

Financial Impacts:

Reductions in assessment values/tax class changes result in loss of taxation revenue.

Performance Measurement:

Strategic Area:

- Embrace a thriving rural lifestyle Enhance Municipal Service Delivery
 Prepare for Inclusive Growth Ensure Financial Stability

Strategic Goal: Commit to financial health and sustainability

Respectfully Submitted By:

Phyllis Hunter, Taxation/Revenue Clerk

Report Approved By:

Jodi MacArthur, Chief Administrative Officer



Staff Report

Report Title: Water and Wastewater Operations 2025 Agreement

Prepared By: John Yungblut, C.E.T., Director of Public Works

Department: Public Works

Date: Dec. 16, 2024

Report Number: PW-2024-12-53

File Number: C11 PW23

Attachments: 2025 OCWA Agreement (Draft)

Recommendation:

THAT the Township of Huron-Kinloss Council hereby receives Report PW-2024-12-53, prepared by John Yungblut, Director of Public Works;

AND FURTHER approves entering into an agreement with Ontario Clean Water Agency (OCWA) for the provision of water and wastewater operation and maintenance services over a five-year term in the amount of \$4,331,276.13 not including HST;

AND FURTHER directs staff to sign all necessary documents pending legal review.

Background:

During the Nov. 18, 2024 Council Meeting, a proposal from Ontario Clean Water Agency (OCWA) to assume the role of our Operating Authority was accepted and direction was given to Township staff to begin negotiations on a five year contract for the operation and maintenance of our drinking water and wastewater systems.

A draft version of the agreement with a Jan. 1, 2025 start date is attached this report.

Discussion:

This agreement provides more detail with respect to the services that are to be provided by OCWA compared to previous agreements the Township has had with our Operating Authority. There are also new provisions included that will help to ensure that deliverables are provided to the Township.

A critical component of this new agreement is the development of a condition assessment and inventory of all our assets at our various facilities within the first three months of the contract. This will form the bedrock of an enhanced Computerized Maintenance Management System (CMMS) that will provide the Township with visibility of the preventive maintenance plan to ensure the value of our assets are maximized.

If this agreement is approved by Council, OCWA is prepared to begin their transition process on Dec. 17, 2024 as our current Operating Authority, Veolia Canada, fulfils their duties until Dec. 31, 2024.

Financial Impacts

The 2024 water and wastewater total contract value, including non-recoverable HST is \$758,639.67. Although the existing agreement does not specify how much cost is allocated to water and wastewater individually, Township staff currently assign 71% to water and 29% to wastewater. The ratio is based on the number of customers connected to our systems. This results in \$538,634.16 allocated to water and \$220,005.50 to wastewater in 2024. The Nov. 18th report stated that the split was 81% water and 19% wastewater which was incorrect.

The fees included in the draft agreement have been revised from the original proposal from OCWA to better align with our 70/30 ratio and our 2025 water and wastewater rates. As discussed during the Nov. 18, 2024 Council Meeting, OCWA has agreed to track expenses in 2025 to assist Township staff in determining the appropriate ratio in 2026 and beyond. This evaluation will also include an updated Asset Management Plan and Water Financial Plan.

Strategic Area:

- Embrace a thriving rural lifestyle
- Prepare for Inclusive Growth
- Enhance Municipal Service Delivery
- Ensure Financial Stability

Strategic Goal: Manage assets and infrastructure

Respectfully Submitted By:

John Yungblut, Director of Public Works

Report Approved By:

Jodi MacArthur, Chief Administrative Officer

DRAFT SERVICES AGREEMENT

BETWEEN

ONTARIO CLEAN WATER AGENCY

A N D

THE CORPORATION OF THE TOWNSHIP OF HURON-KINLOSS

DRAFT

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DRAFT

SERVICES AGREEMENT

THIS AGREEMENT effective as of the 1st day of January, 2025 (the “Effective Date”),

B E T W E E N

ONTARIO CLEAN WATER AGENCY/AGENCE ONTARIENNE DES EAUX, a corporation established under the *Capital Investment Plan Act, 1993*, c.23, Statutes of Ontario.

(“OCWA”)

A N D

THE CORPORATION OF THE TOWNSHIP OF HURON-KINLOSS

(the “Client”)

RECITALS

- (a) OCWA is in the business of providing management, operations and maintenance services for water and wastewater facilities.
- (b) The Client is the owner of the water and wastewater Facilities, more particularly described in Schedule A (the “Facilities”).
- (c) The Client issued a Request for Proposals (the “RFP”) on September 30, 2024 for the operation and maintenance of the water and wastewater systems in the township of Huron-Kinloss. The RFP was issued on the basis that the proposal by the successful proponent to operate the Facilities shall form part of the Agreement.
- (d) The Client wishes to retain the services of OCWA to operate and maintain the Facilities in accordance with the RFP, OCWA’s response to the RFP, and the provisions of this agreement (collectively, the “Agreement”).
- (e) The Client and OCWA (collectively, the “Parties” and each a “Party”) are entering this Agreement to set out their respective rights and obligations with respect to the management, operation and maintenance of the Facilities.
- (f) The Council of the Client on the ____ day of _____, 20__ passed By-Law No. _____ authorizing the Client to enter into this Agreement.

NOW THEREFORE in consideration of the mutual covenants contained in this Agreement and other good and valuable consideration the receipt and sufficiency of which is hereby irrevocably acknowledged, the Client and OCWA agree as follows:

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ARTICLE 1 - INTERPRETATION

Section 1.1 - Definitions

In this Agreement, definitions are set out in Schedule B, or within applicable provisions as indicated.

ARTICLE 2 - RESPONSIBILITIES OF OCWA

Section 2.1 - Retention of OCWA

- (a) The Client retains OCWA to provide management, operation and maintenance services, as described in Schedule C to this Agreement, in respect of the Facilities (the “Services”).
- (b) The Client acknowledges and agrees that for the purposes of Section 449 of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended, OCWA is an agent of the Client.

Section 2.2 - Performance of Services

- (a) OCWA shall deliver the Services in compliance with all applicable Environmental Laws, except as described in Paragraphs 2.2(b) and (c) below and in any of the following circumstances:
 - (i) the Client not making the Major Maintenance Expenditures and/or not undertaking the Capital Projects reasonably recommended by OCWA as per Section 4.5 and Section 4.6 herein and such Major Maintenance Expenditure or Capital Project prevents OCWA from complying with all applicable Environmental Laws;
 - (ii) failure of the Client to meet its responsibilities specified in this Agreement;
 - (iii) failure of any equipment at the Facilities, unless the failure is due to OCWA’s negligence;
 - (iv) the water transmitted to the water treatment Facilities for treatment contains contaminants or pathogens which cannot be treated or removed by the Facilities treatment processes;
 - (v) the quantity or quality of water transmitted to the water treatment Facilities exceeds the Facilities’ design or operating capacity;
 - (vi) the wastewater transmitted to the wastewater treatment Facilities for treatment contains contaminants or other substances which cannot be treated or removed by the Facilities treatment processes;

- (vii) the wastewater transmitted to the wastewater treatment Facilities for treatment does not meet the requirements of the Client's sewer use by-law or any Environmental Law;
 - (viii) the quantity or quality of wastewater transmitted to the wastewater treatment Facilities exceeds the Facilities' design or operating capacity;
- (b) OCWA may temporarily cease to provide or reduce the level of provision of Services in the event of an emergency, a breakdown or any Uncontrollable Circumstance. OCWA shall, when practicable, try to give the Client reasonable advance notice of any such occurrence.
 - (c) Notwithstanding any other provision of this Agreement, delay in the performance of, or a failure to perform any term of this Agreement by either Party, shall not constitute default under this Agreement or give rise to any claim for damages suffered by either Party if and to the extent caused by occurrences or circumstances beyond the reasonable control of that Party (an "Uncontrollable Circumstance"), including but not limited to any circumstances set out in Paragraph 2.2(a), decrees of government, acts of God (including but not limited to hurricanes, tornadoes, floods and other weather disturbances), sabotage, strikes, lockouts and other industrial disturbances, supply chain interruptions, global economic turbulence, insurrections, war, civil disturbances, pandemics, riots, explosions, fire and acts of third parties.
 - (d) The Client recognizes that in an emergency situation or where an Uncontrollable Circumstance exists, OCWA's primary concern will be to use all reasonable efforts to maintain the Facilities in compliance with Environmental Laws and that OCWA may be required to correct a deficiency or deal with the emergency situation without obtaining the Client's prior approval. Should such a situation arise, OCWA shall advise the Client in writing as soon as reasonably possible and shall provide as much information as possible to the Client and will work with the Client to ensure the emergency situation is appropriately addressed.

Section 2.3 - OCWA as Independent Contractor

In performing the Services, OCWA shall be acting as an independent contractor and only to the extent and for the specific purposes expressly set forth herein. Neither OCWA nor its employees, agents or subcontractors shall be subject to the direction and control of the Client, except as expressly provided in this Agreement.

Section 2.4 - Authorized Representatives

Each of OCWA and the Client shall be entitled to designate in writing to the other, one or more individuals who shall be authorized to represent it in connection with the day-to-day administration of the provisions of this Agreement (the "Authorized Representative(s)"). Each of the Parties shall be entitled to rely on the acts and approvals given by the other Party's

Authorized Representative until such time as it receives a written notification of change of the other Party's Authorized Representative.

Section 2.5 - Indemnification of the Client

- (a) OCWA shall defend, indemnify and save harmless the Client, its elected officials, officers, employees and agents from and against any and all claims of any nature, actions, causes of action, losses, expenses, fines, costs (including legal costs), interest or damages of every nature and kind whatsoever (a "Claim"), including but not limited to bodily injury, sickness, disease or death or to damage to or destruction of tangible property including loss of revenue or incurred expense resulting from disruption of service, arising out of or allegedly attributable to the negligence, acts, errors, omissions, misfeasance, nonfeasance, fraud or willful misconduct of OCWA, its directors, officers, employees, agents, contractors and subcontractors, or any of them, in connection with or in any way related to the delivery or performance of this Agreement except where such Claim is due to an Uncontrollable Circumstance or to a condition of the Facilities which existed prior to OCWA's commencement of the Services (a "Pre-existing Condition"), including but not limited to those listed in Schedule F. Such Pre-existing Conditions shall be the ongoing responsibility of the Client. OCWA, in providing these Services, is not responsible, accountable or liable, in any way, for Pre-existing Conditions, either directly or indirectly.
- (b) The indemnification in Paragraph 2.5(a) above shall extend to Claims arising out of or in connection with OCWA's status with the Workplace Safety and Insurance Board..
- (b) The Client shall be deemed to hold the provisions of this Section 2.5 that are for the benefit of the Client's directors, officers, employees and agents in trust for such directors, officers, employees and agents as third party beneficiaries under this Agreement.
- (d) Claims by the Client for indemnification from OCWA will follow the Indemnification Process as described in Schedule B.

Section 2.6 - Waiver of Consequential Damages

In no event shall the Parties be liable to each other, and each Party specifically waives as against the other, any and all claims for special or punitive damages resulting in any way from performance or non-performance of this Agreement, whether such damages are characterized as arising under breach of contract or warranty, tort (including negligence), fault, strict liability, indemnity, or other theory of legal liability.

Section 2.7 - Insurance

- (a) OCWA shall maintain insurance coverage as described in Schedule E to this Agreement (the "Insurance") and the Client shall be an additional insured under the Commercial General Liability, Boiler and Machinery, Professional Liability, Cybersecurity and

Contractor's Pollution Liability insurance. Insurance coverage is reviewed annually and the Client will be notified if there is a change in coverage or price increase. OCWA requires the Client's consent to maintain insurance coverage which does not meet the standards pursuant to Schedule E this Agreement.

- (b) The Client specifically recognizes and agrees that neither OCWA nor the Crown bears any responsibility for the Pre-existing Condition(s) of the Facilities. As such, OCWA is not required to obtain insurance for this purpose and the Client has or will obtain its own insurance.
- (c) The Client shall be responsible for securing its own insurance for any other operations with which it is involved that are not part of the Services. The Client acknowledges that OCWA's Commercial General Liability, Contractor's Pollution Liability insurance and Cybersecurity insurance shall not extend to cover any claims, exposure or liability beyond those directly linked to the provision of Services by OCWA staff. The Client further acknowledges that it will have no recourse under OCWA's Commercial General Liability, Contractor's Pollution Liability and Cybersecurity insurance for any operations that do not form part of the Services.
- (d) In the event of a claim under the Insurance, the payment of deductibles is as specified in Schedule E.
- (e) The policies of insurance obtained by OCWA under this section 2.7 shall be primary, notwithstanding other insurance obtained and maintained by the Client.
- (f) A Certificate of Insurance evidencing coverage shall be provided by OCWA to the Client not less than ten (10) days prior to commencement of the Agreement.

ARTICLE 3 - RESPONSIBILITIES OF THE CLIENT

Section 3.1 - Obligations of the Client

- (a) The Client has the full power and authority to enter into and perform its obligations under this Agreement.
- (b) The Client has passed all necessary By-Laws and has obtained all necessary Authorizations to enable it to enter into and perform its obligations under this Agreement and to operate the Facilities, (including, without limitation, any Authorizations required from the Local Planning Appeal Tribunal and the Ministry of the Environment, Conservation and Parks (MECP)), and the Authorizations are in good standing.
- (c) The Client has provided OCWA with a true copy of each of the Authorizations referred to in Paragraph 3.1(b) above prior to the date of this Agreement, including a certified

copy of each municipal By-Law required to authorize the Client to enter into and perform its obligations under this Agreement.

- (d) As the owner of the Facilities, the Client is fully aware of its responsibilities and obligations regarding the operation and maintenance of the Facilities under Applicable Laws, including without limitation its responsibilities under the *Safe Drinking Water Act, 2002* (the “SDWA”), the *Ontario Water Resources Act* and the *Occupational Health and Safety Act* (the “OHSa”) and their regulations.
- (e) The Client confirms that to the best of its knowledge there are no Pre-existing Conditions existing at the Facilities which would affect OCWA’s ability to operate the Facilities in compliance with the terms of this Agreement and Applicable Laws, other than what is listed in Schedule F. The Client acknowledges and agrees that the Client shall be responsible for addressing such Pre-existing Conditions.
- (f) The Client confirms that as of the date of execution of this Agreement, to the best of the Client’s knowledge, the Facilities are in compliance with all Applicable Laws.
- (g) The Client is not aware of the presence of any designated substances as defined under the *Occupational Health and Safety Act* (the “OHSa”) at the Facilities. The Client acknowledges and agrees that it is responsible for dealing with the designated substances (including but not limited to asbestos and lead) in accordance with the OHSa and its regulations and to notify OCWA of the location of any designated substances in the Facilities.
- (h) The Client will provide OCWA annually by June 1st of each year the replacement value of the facilities described in Appendix A.
- (i) The Client will maintain its own Cybersecurity insurance policy to cover the Client’s SCADA, PLC and related operating systems.
- (j) The Client shall inform OCWA immediately in writing if the Client’s financial system has been compromised through a cyberattack or data breach which may impact OCWA’s service account.

Section 3.2 - Covenants of the Client

The Client hereby covenants the following for the benefit of OCWA:

- (a) The Client agrees to promptly pay all amounts owing to OCWA under this Agreement as they become due, including any interest charges on late payments as determined under Section 4.9.
- (b) The Client agrees to promptly provide OCWA with any information relating to the Facilities which could have a bearing on the provision of Services by OCWA, including but not limited to any engineering report prepared in respect of the Facilities, any

Authorization or amendment to any Authorization, as well as any governmental notice or order relating to the Facilities.

- (c) The Client agrees to commit the necessary resources to appropriately address and comply with any such reports, Authorizations, notices or orders.
- (d) The Client shall through the Services provided by OCWA under this Agreement repair, maintain and keep in a good working state, in accordance with good engineering practices and the standards reasonably applicable to an owner of a like facility, all water works that belong to or are under the control of the Client and that distribute water from the Facilities.
- (e) The Client shall through the Services provided by OCWA under this Agreement repair, maintain and keep in a good working state, in accordance with good engineering practices and the standards reasonably applicable to an owner of a like Facility, all wastewater works that belong to or are under the control of the Client and that collect and transmit wastewater to the Facilities.
- (f) The Client agrees to promptly commit the necessary resources to appropriately address any health and safety issues identified by OCWA which are the responsibility of the Client.
- (g) The Client shall take reasonable steps to ensure that wastewater transmitted to the Facilities complies with the Client's sewer use by-law and any Environmental Laws. If requested by OCWA, the Client shall provide OCWA with copies of the Client's inspection reports (sewer usage, cross-connections, sump pump connections), if available.
- (h) The Client shall inform OCWA if the Facility is to accept septage or leachate. The Client shall provide OCWA with confirmation from a professional engineer indicating that the Facility is capable of handling such additional Loadings. The Client shall provide OCWA with a list of haulers from which OCWA is to accept septage or leachate at the Facility. OCWA shall not be responsible for any operational impacts caused by the septage or leachate. The Client shall be fully responsible for any additional costs incurred as a result of the acceptance of septage or leachate at the Facility.

Section 3.3 - Exoneration and Indemnification of OCWA

- (a) Subject to Paragraph 3.3(c) below, the Client shall exonerate, indemnify and hold harmless OCWA, its directors, officers, employees and agents and His Majesty the King in Right of Ontario, as represented by the Minister of the Environment, Conservation and Parks and all directors, officers, employees and agents of the Ministry of the Environment, Conservation and Parks (collectively referred to as the "Indemnified Parties") from and against any and all Claims which may be suffered or incurred by, accrue against, or be charged to or recoverable from any one or more of the Indemnified Parties that is solely attributed to the Client's negligence or willful misconduct.

- (b) OCWA shall be deemed to hold the provisions of this Article 3 that are for the benefit of OCWA's directors, officers, employees and agents and the other Indemnified Parties as defined above, in trust for all such Indemnified Parties as third party beneficiaries under this Agreement.
- (c) Claims by OCWA for indemnification from the Client will follow the Indemnification Process as described in Schedule B.
- (d) Notwithstanding Paragraph 3.3(a) above, the Client shall not be liable in respect of any Claim:
 - (i) to the extent that such Claim is covered by the Insurance; however, the Client shall be responsible for any deduction or self-insured retention amount in accordance with Schedule E; and
 - (ii) to the extent that such Claim is caused or contributed to by OCWA's negligence or willful misconduct in providing the Services.

ARTICLE 4 - TERM, PAYMENT FOR SERVICES AND OTHER CHARGES

Section 4.1 - Initial Term of Agreement

This Agreement shall start on the Effective Date and shall continue in effect for an initial term of five (5) years, ending on December 31, 2029 (the "Initial Term"). This Agreement may, at the option of the Client, be renewed for an additional five (5) years, ending on December 31, 2034 (the "Renewal Term") by providing notice in writing to OCWA not less than nine (9) months prior to the end of the Initial Term. The Parties shall then commence negotiation of the pricing and any other terms during such nine (9) month period. In the event the parties are unable to or do not wish to negotiate mutually acceptable terms for a Renewal Term prior to the expiration of the then-current term, this Agreement shall expire and become null and void except with respect to any outstanding obligations accruing prior to the date of such expiration.

Section 4.2 - Annual Price

Subject to any adjustments made pursuant to other provisions of this Agreement, the Client shall pay OCWA a price for the Services for each Year of the Initial Term as described in Schedule D.

Section 4.3 - Payment of the Annual Price

The Client shall pay OCWA the Annual Price for each Year of the Initial Term or any Current Term, in twelve (12) equal monthly payments, in advance, on the first day of each month. The first payment shall be due and payable on January 1st, 2025. Payment shall be made by the Client by pre-authorized bank debit from a bank account designated by the Client.

Section 4.4 - Items Not Included in the Annual Price

The Annual Price, as further described in Schedule D, for each Year of the Initial Term and any Renewal Term, covers all charges for the Services, but does not include any charges for the following:

- (a) Any Capital Projects (as defined in Paragraph 4.6(a) below) or costs resulting from any failure of the Client to implement reasonably recommended Major Maintenance Expenditures;
- (b) Costs or charges for services resulting from a Change in Applicable Laws;
- (c) Chemical costs;
- (d) Unexpected Expenses (as defined in Paragraph 4.7(a) below);
- (e) Snow removal and yard maintenance;
- (f) Laboratory fees including transportation;
- (g) Sewer flushing;
- (h) Lagoon sludge removal;
- (i) CCTV inspection;
- (j) Watemain swabbing;
- (j) Building repairs;
- (k) Insurance on buildings;
- (l) New water meter installations;
- (m) Charges for any Optional Services that are provided by OCWA to the Client;
- (n) Costs and charges associated with providing and/or maintaining continuous monitoring technology (SCADA technology) used in respect of the Facility;
- (o) Increases in OCWA labour rates in Year Two and subsequent years due to events outside of OCWA's control such as wage increases in new collective agreements between the provincial government and the labour unions governing OCWA's employees.
- (p) Client owned SCADA, PLC and related control equipment maintenance including regular cyber security assessments;
- (q) 3rd party costs related to Drinking Water Quality Management Standards (DWQMS) accreditation, such as application fees and auditor's fees; and
- (r) Payment of all inventory and supply, repair or new construction products related to the Water Distribution System and the Wastewater Collection System.

Section 4.5 - Major Maintenance Expenditures

- (a) "Major Maintenance Expenditures" means the charges for all non-routine, non-repetitive activities, repair or replacement of machinery or equipment required for the continuity of operations, safety, and operating performance of the Facilities that are necessary to prevent or correct a failure of any component of the equipment which is not included as part of Routine Maintenance including labour charges, together with the Service Fee or fixed fee basis.
- (b) No later than October 31st of each Year this Agreement is in force, or a date as the Parties may agree in writing, OCWA will provide the Client with rolling six (6)-year recommendations for Major Maintenance Expenditures required for the long term operation of the Facilities. The Client's written approval of the estimate or revised estimate, in the form set out in Schedule H, authorizes OCWA to incur the Major

Maintenance Expenditures included in the estimate (the “Approved Major Maintenance Expenditures”).

- (c) OCWA will invoice the Client for the Approved Major Maintenance Expenditures together with supporting documentation and the Client shall pay the invoice within thirty (30) days of the date of invoice. If it is deemed that the Major Maintenance expenditure is due to OCWA’s lack of maintenance, then OCWA will not bill the Township in part or whole depending on justification or investigation of the MM Expenditure.
- (d) OCWA will not be required to obtain the prior approval of the Client for any Major Maintenance item costing less than \$1,000.00.

Section 4.6 - Capital Projects

- (a) “Capital Projects” means changes and improvements to the Facilities which include the installation of new technology, improvements to the efficiency, performance and operation of the Facilities, replacement of major pieces of equipment, structural modifications to the Facilities and the construction and commissioning of new Facilities.
- (b) During the term of this Agreement, the Client may request OCWA to undertake Capital Projects for the Client. The terms and conditions of such Capital Projects including the fee shall be negotiated by OCWA and the Client.
- (c) OCWA and the Client agree that a shared savings program can be evaluated for shared expenditure and shared savings for both parties for system improvements during the term of the Agreement.
- (d) OCWA may provide pricing for Capital Projects under a lump sum amount or on a time and material basis.

Section 4.7 - Unexpected Expenses

- (a) “Unexpected Expenses” means unanticipated expenditures or additional costs due to supply chain issues or unexpected inflationary increases and include Major Maintenance Expenditures in addition to the Approved Major Maintenance Expenditures, that OCWA reasonably incurs in order to address a Change in Applicable Laws, any Uncontrollable Circumstance, any work required by regulatory order (e.g. MECP or MOL) or identified through an inspection (e.g. ESA, MECP, MOL) that is not solely the result of OCWA’s negligence in performing the Services or any other emergency situation, together with the Service Fee.
- (b) In the event that OCWA is required to incur Unexpected Expenses, the prior approval of the Client with respect to those Unexpected Expenses will be required only if time permits. Within ten (10) days of incurring the Unexpected Expenses, OCWA will provide the Client with a report detailing the reasons the Unexpected Expenses were incurred.

- (c) Any Unexpected Expenses will be invoiced to the Client together with appropriate supporting documentation, and the Client shall pay the invoice within thirty (30) days of the date of the invoice.
- (d) In the event that OCWA is required to incur Unexpected Expenses, OCWA will not be required to obtain the prior approval of the Client for any Unexpected Expense costing less than \$1,000.00.

Section 4.8 - Interest on Late Payments

- (a) Monthly Payment of Annual Fee. If the Client's monthly payment of the Annual Fee is not available in OCWA's designated bank account on the agreed to date of payment, OCWA will notify the Client that the funds were not available. Interest will be charged to the Client starting from the day after the payment was due in the account. Interest shall be paid at a rate determined by the Minister of Finance, from time to time, as payable on overdue accounts, in accordance with the Lieutenant Governor in Council under s.10(4) of the *Financial Administration Act*, R.S.O. 1990, c.F.12, plus any banking charges and an administrative fee.
- (b) Other Invoices. Invoices, other than for the monthly payment set out in Section 4.8(a) above, shall be paid no later than thirty (30) days from the date of the invoice and interest shall begin to accrue one (1) day after the payment is due.

Section 4.9 - Partial Payment of Disputed Invoices

If the Client disputes any portion of an invoice, the Client shall pay to OCWA the undisputed portion of the invoice by the due date set out herein and provide OCWA with written notice of such dispute by the due date. Failure to provide such written notice of any such dispute will act as a waiver of any defence or justification for failing to pay the full amount of the invoice by the due date. Within ten (10) days of resolution of the disputed amount, the Client shall pay to OCWA all amounts determined to be payable to OCWA, plus interest in accordance with Section 4.9(a).

Section 4.10 - Utility Costs

OCWA is not responsible for paying any Utility Costs in respect of the Facilities. The Client shall pay all Utility Costs.

Section 4.11 - Optional Services

- (a) If requested by the Client, OCWA may provide Optional Services to the Client by Change Order as set out in Schedule H, provided that the Client and OCWA agree in writing to the specific scope of work required.

- (b) Unless otherwise agreed to in writing, fees for Optional Services which OCWA agrees to provide to the Client shall be billed directly to the Client on a time and materials basis as described in Schedule D.
- (c) Once OCWA has agreed to provide Optional Services to the Client, the Optional Services shall be subject to the terms and conditions of this Agreement, with any necessary changes having been made.
- (d) The labour rates described in Schedule D will be reviewed annually by OCWA and may be subject to change.

Section 4.12 - Changes to the Agreement

- (a) A Change to the Agreement may be carried out after execution of this Agreement by Change Order. A Change Order shall be based upon agreement between the Parties and shall be reflected in a Change Order Form.
- (b) The Parties shall execute a Change Order Form, which shall be substantially in the form found in Schedule H which will state their agreement upon all of the following:
 - (i) the services to be provided;
 - (ii) fees for the services provided under the Change Order;
 - (iii) the extent of the adjustment to the maintenance and operating schedule, if any;
 - (iv) the extent of any adjustments to the Annual Price, if any; and
 - (v) all other effects that the change has on the provisions of this Agreement.

ARTICLE 5 - DISPUTE RESOLUTION

Section 5.1 - Mediation

- (a) If a dispute arises between the Client and OCWA which cannot be resolved within a reasonable time, then the issue shall be referred to a mediator.
- (b) The fees and expenses of the mediator shall be divided equally between the Parties.
- (c) Involvement in mediation is on a without prejudice basis and does not preclude and is not a bar to either Party pursuing whatever legal remedies may be available, including litigation.

ARTICLE 6 - TERMINATION

Section 6.1 - Termination of Agreement

- (a) At least one (1) calendar year before the expiry of the Current Term, the Client shall notify OCWA in writing whether it wishes to terminate or renew this Agreement at the end of the Current Term. .
- (b) During the Initial Term or any Renewal Term, this Agreement may only be terminated by either the Client or OCWA by giving at least thirty (30) days' notice in writing to the other Party if:
 - (i) there has been a material breach of the Agreement;
 - (ii) the Party complaining of the breach has given written notice of the breach to the other Party; and
 - (iii) the other Party does not correct the breach within thirty (30) days of receiving the notice.
- (c) If either Party disputes the existence of a breach or that the breach is material, then the dispute may be referred to mediation under Section 5.1 of this Agreement.

Section 6.2 - Early Termination

If this Agreement is terminated for any reason prior to the expiry of the Current Term, then the Client shall pay OCWA for all Services provided up to the date of termination, as well as any costs relating to the early termination, including but not limited to demobilization and severance costs (in accordance with the collective agreements between OCWA and its employees); the costs associated with the removal of remote monitoring and control systems installed by OCWA; the costs of cancelling agreements with suppliers and subcontractors; as well as any previously incurred Major Maintenance Expenditures, costs related to Capital Projects, Unexpected Expenses and Optional Services.

Section 6.3 - Inventory Count of Consumables/Supplies

OCWA and the Client will conduct an inventory count of consumables/supplies at the Facilities on the first day of the Initial Term or as soon as the Parties may agree. If OCWA no longer operates the Facilities at termination of this Agreement, OCWA shall either:

- (a) ensure that there is the same amount of consumables/supplies at the Facilities on the date of termination as there was on the first day of the Initial Term; or
- (b) reimburse the Client for any shortfall.

If the amount of consumables/supplies at the Facilities on the date of termination exceeds the amount on the first day of the Initial Term, the Client will either reimburse OCWA for any excess or OCWA may take possession of any excess, as OCWA may determine.

Section 6.4 - Final Settlement

If OCWA ceases to operate the Facilities, there shall be a final settlement of all accounts with respect to the Annual Price and any other expenses incurred by OCWA and amounts owing by or to the Client under this Agreement, no later than ninety (90) days after OCWA ceases to provide the Services or thirty (30) days after OCWA has provided the Client with a final invoice, whichever comes later.

Section 6.5 - Transfer of Operations

Upon the termination of this Agreement, OCWA will return the following to the Client:

- (a) OCWA will provide electronic PDF records of all electronic logbook entries and any hard copy logbooks, based on the applicable record retention requirements.
- (b) The original operations manuals that were provided by the Client to OCWA at the commencement of the Services with all updates to the expiry date of the Agreement.
- (c) A list of emergency phone numbers from the Facility Emergency Plan used by OCWA staff in respect of the Facilities.
- (d) Maintenance and repair summary of equipment at the Facilities in electronic format including the Facility identifier or name, order number, description and log comments.
- (e) Summary of equipment registry data will be transferred in Excel format including the following data fields including the 10-digit equipment number, description, and, if available, manufacture, model, serial, specification data, and purchase or install date.
- (e) OCWA will provide standard Operational Plan(s) paid for or provided by the Client, however, OCWA does not provide any processes to the Client with regard to the operation and maintenance of the Facility upon transfer of operations. OCWA disclaims any and all liability regarding the use of any standard written documentation after termination or expiration of the Agreement.
- (f) All other Intellectual Property, policy and procedure manuals, information, documents, records and property required to operate the Facilities.

Section 6.6 - Restrictions on Recruitment of OCWA's Employees

During the term of this Agreement and for one (1) year following the termination of this Agreement, the Client shall not solicit or recruit any employee of OCWA, nor induce any OCWA employee to leave his or her employ to work at the Facilities, unless mutually agreed to in writing by the Client and OCWA.

ARTICLE 7 - GENERAL

Section 7.1 - Ownership of Technology

The Client acknowledges and agrees that in providing the Services, OCWA may utilize certain technology developed by or for OCWA, for example, OCWA's WMMS, Outpost 5 and/or PDM (the "Technology"). The Client further agrees that use of the Technology by OCWA with respect to the Facilities does not in any way give the Client any ownership or licensing rights in or to the Intellectual Property Rights to the Technology unless otherwise agreed to in writing between the Parties. For greater certainty, nothing in this Section 7.1 shall be interpreted as requiring OCWA to provide the Client with the Technology and any upgrades or other similar technology in respect of the Facilities as part of the Annual Price.

Section 7.2 - Agreement to Govern

If there is any inconsistency between the main body of this Agreement and any Schedule to this Agreement, then the provision in the main body of this Agreement shall govern.

Section 7.3 - Entire Agreement

This Agreement constitutes the entire agreement between the Client and OCWA with respect to the subject matter hereof and cancels and supersedes any prior understandings, undertakings, representations, warranties, terms, conditions and agreements, whether collateral, express, implied or statutory, between the Client and OCWA with respect thereto.

Section 7.4 - Amendments and Waivers

No amendment to this Agreement will be valid or binding unless it is in writing and duly executed by both of the Parties hereto. No waiver of any breach of any provision of this Agreement will be effective or binding unless it is in writing and signed by the Party purporting to give such waiver and, unless otherwise provided, will be limited to the specific breach waived.

Section 7.5 - Successors and Assigns

This Agreement shall operate to the benefit of and be binding upon, the Parties hereto and their successors and assigns. This Agreement may be assigned in the discretion of either Party.

Section 7.6 - Survival

All outstanding payment obligations, and the confidentiality obligation under Section 7.11, shall survive indefinitely the termination of this Agreement.

Section 7.7 - Severability

If any provision of this Agreement is determined to be invalid or unenforceable in whole or in part, such invalidity or unenforceability shall attach only to such provision and everything else in this Agreement shall continue in full force and effect.

Section 7.8 - Notices

(a) All notices required or permitted to be given under this Agreement shall be in writing and shall be deemed to be properly given if hand-delivered, sent by email, sent by confirmed facsimile or by registered mail postage prepaid, return receipt requested, or by courier, to the Parties at their respective addresses as set forth below, or to such other addresses as the Parties may advise by like notice. Such notices if sent by email, facsimile, registered mail or courier shall be deemed to have been given when received.

(i) if to the Client:

Township of Huron-Kinloss
21 Queen Street, Box 130
Ripley, ON
N0G 2R0

Telephone: 519-392-3735
Email: jyungblut@huronkinloss.com
Attention: John Yungblut, Director of Public Works

(ii) if to OCWA:

Ontario Clean Water Agency
3392 Wonderland Road South, Bldg 9, Unit 6
London, ON N6L 1A8
Telephone: 519-318-3271
Email: sbudden@ocwa.com
Attention: Susan Budden, Business Development Manager

(b) A Party to this Agreement may change its address for the purpose of this Section by giving the other Party notice of such change of address in the manner provided in this Section.

Section 7.9 - Counterparts

This Agreement may be executed in counterparts, each of which shall constitute an original and all of which taken together shall constitute one and the same instrument.

Section 7.10 - Freedom of Information

The Parties understand that this Agreement and any materials or information provided to OCWA through the performance of the Services may be subject to disclosure under the *Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c.F.31, as amended, or as otherwise required by law.

Section 7.11 - Confidentiality

The Parties shall strictly maintain confidential and secure all material and information provided, directly or indirectly, by the other Party pursuant to this Agreement. Subject to relevant legislation related to freedom of information or the protection of privacy and any other laws, neither Party shall directly or indirectly disclose to any person, either during or following the term of this Agreement, any such material or information provided to it by the other Party without first obtaining the written consent of the Party who provided such material or information, allowing such disclosure.

Section 7.12 - Change in Circumstance

- (a) In the event that there is a change in circumstances or condition that is not covered under the terms of this Agreement, such as supply chain disruptions, global and national economic turbulence including, without limitation, a Change in Applicable Laws or change in the scope of services provided (a “Change in Circumstance”), then the Party asserting the occurrence of such Change in Circumstance shall give written notice to the other Party, and the written notice shall contain:
- (i) details of the Change in Circumstance;
 - (ii) details of the inadequacy of this Agreement; and
 - (iii) a proposal for an amending agreement to remedy the Change in Circumstance.

- (b) The Parties shall negotiate in good faith any amendments to this Agreement necessary to give effect to or comply with the Change, including any adjustments to the Annual Price or the Services to be provided, which shall be effected as of the date of the Change. If the Parties dispute the existence of a Change, or the recommendation proposed to rectify the Change or the terms and provisions of any amendment to the Agreement, then either Party may refer the dispute to mediation under Article 5, Dispute Resolution.

IN WITNESS WHEREOF the Parties have duly executed this Agreement.

ONTARIO CLEAN WATER AGENCY

Date of Signing

By: _____
(Authorized Signing Officer)

Date of Signing

By: _____
(Authorized Signing Officer)

**THE CORPORATION OF THE TOWNSHIP
OF HURON-KINLOSS**

Date of Signing

By: _____
(Authorized Signing Officer)

Date of Signing

By: _____
(Authorized Signing Officer)

SCHEDULE A - The Facilities

Part 1. Description of the Facilities

For the purposes of this Agreement, the description of the Facilities are as follows;

Lucknow Sewage Treatment Facility & Collection System

3 cell aerated lagoon system
6 Rapid infiltration basins
Emergency effluent storage
1 sewage pumping station

Ripley Sewage Treatment Facility & Collection System

3 cell lagoon system
1 Aerated discharge lagoon
2 sewage pumping stations

Lakeshore Drinking Water System

5 well locations
4 Pump Houses
1 Standpipe

Lucknow Drinking Water System

2 groundwater wells
2 Pump Houses
1 elevated tank

Ripley Drinking Water System

3 groundwater wells
1in ground reservoir with pump house
1elevated tank

Whitechurch Drinking Water System

2 groundwater wells
1 Pump House

Part 2. Addresses of the Facilities;

Lakeshore Drinking Water System

Blairs Grove Well No. 3 (BG-W3); 28 Cathcart Street.
Huronville South Well No. 2 (HS-W2); 39 Penetangore Row South.
Murdoch Glen Well No. 2 (MG-W2); 815 Parkplace
Point Clark Wells No. 2 and No. 3 (PCD-W2, PCD-W3); 603 Tuscarora Road,

Lucknow Wastewater Treatment Facility; 65 Washington Street

Main Sewage Pumping Station; 432 Inglis Street

Ripley Wastewater Treatment Facility; 76 Park Street

Sewage Pumping Station; 59 Park Street

Ripley-Huron Community Centre sewage pumping station, 17 Queen Street

Lucknow Drinking Water System;

Well No. 4; 600 Havelock Street.

Well No. 5; 381 South Delhi Street

Ripley Drinking Water System;

Well No. 2; 74 Huron Street.

Wells No. 3 and No. 4; 93C Huron Street

Whitechurch Water System;

Wells No. 1 and No. 2; 9 Whitechurch Street.

Water Supply Information

Water Supply Details							
Location	Population Served	Supply	Drilled Date	Elevated Tank (m3)	Inspection	Cleaning	Miscellaneous
Lakeshore	3,183 ¹	5 Wells	1992, 1994, 1995, 2015	1,500	Blairs Grove reservoir inspected in Jan. 2021, Point Clark reservoir inspected Feb. 2021, Murdock Glen reservoirs inspected in March 2021 and Huronville reservoir inspected in April 2021 Lakeshore Standpipe interior and exterior rehabilitation completed in May 2023.		
Lucknow	1,154	2 Wells	1959 & 1967	1,600	Elevated Tank Constructed in 2023		
Ripley	800	3 Wells	1994 & 2012	1,465	Elevated Tank Constructed in 2019 Ripley reservoir inspected in March 2021		
Whitechurch		2 Wells	1961 & 2007				

Water Distribution System Information

Location	Detail	Length (km)	Valves	Hydrants
Lakeshore	Subdivisions	76.2	622	203
Lucknow	Community	15.7	180	62
Ripley	Community	7.2	127	43
Whitechurch	Community	1.0	12	0

Note: Quantities have been taken from a number of different sources and are considered to be approximate estimates only.

Sewer System Information

Location	Gravity Pipe Length (km)	Forcemain Length (km)	Low-pressure Forcemain Length (km)
Lucknow	11.8	2.3	0.5
Ripley	7.2	0.7	0.7

HURON-KINLOSS LICENCES AND**CERTIFICATES WATER:**

System	Municipal Drinking Water License	Drinking Water Works Permit	Permit to Take Water
Huronville Subdivision Distribution System	License #: 087-101 Issue #: 3	Permit#: 087-201 Issue #: 3	Operated by the Municipality of Kincardine
Lakeshore Drinking Water System	License #: 087-102 Issue #: 3	Permit#: 087-202 Issue #: 3	Huronville: 3332-9N6H8L Murdoch Glen: 6123-A2UQBM Blairs Grove: 5776-BW6SKS Point Clark: 1852-9YQMAY
Lucknow Drinking Water System	License #: 087-103 Issue #: 3	Permit#: 087-203 Issue #: 5	Wells 4 & 5: 5315-CK476V
Ripley Drinking Water System	License #: 087-104 Issue #: 4	Permit#: 087-204 Issue #: 3	Wells 1, 2, 3, & 4: 4634-
Whitechurch Drinking Water System	License #: 087-105 Issue #: 5	Permit#: 087-205 Issue #: 4	Wells 1& 2: 1124-A4DMYC

WASTEWATER:

System	Certificate of Approval #	Date Issued
Lucknow Sewage Treatment Facility	3567-999KAF	August 6, 2013
Lucknow Collection System & Treatment	3-1390-88-896	January 24, 1989
Ripley Lagoons	0667-C8DN2F	November 29, 2022
Ripley Light Industrial Park (low pressure forcemain system)	4954-C8DGWR	November 15, 2021
Ripley Collection System & Waste Stabilization Pond	3-0724-88-006	September 1, 1992
Ripley Collection System & Treatment	3-0724-88-006	August 26, 1988
Huron-Kinloss Municipal Sewage Collection System	ECA #: 087-W601 Issue #: 1	Draft

SCHEDULE B - Definitions

In this Agreement, the following terms are defined below or in the section in which they first appear:

“Agreement” means this agreement together with Schedules A, B, C, D, E, F, G, H, and I attached hereto and all amendments made hereto by written agreement between OCWA and the Client.

“Annual Price” is defined in Section 1 under Schedule D of this Agreement.

“Applicable Laws” means any and all statutes, by-laws, regulations, permits, approvals, standards, guidelines, certificates of approval, licences, judgments, orders, injunctions, authorizations, directives, whether federal, provincial or municipal including, but not limited to all laws relating to occupational health and safety matters, fire prevention and protection, health protection and promotion, land use planning, environment, Building Code, or workers’ compensation matters and includes Environmental Laws.

“Approved Major Maintenance Expenditures” is defined in Paragraph 4.5(b) of this Agreement.

“Asset(s)” is defined in Schedule A, Description of Facilities.

“Authorizations” means any by-laws, licences, certificates of approval, permits, consents and other authorizations or approvals required under Applicable Laws from time to time in order to operate the Facilities.

“Authorized Representative(s)” is defined in Section 2.4 of this Agreement.

“Business Days” means a day other than a Saturday, Sunday or statutory holiday in Ontario.

“Business Hours” means the hours between 7:30 a.m. and 4:00 p.m. on a Business Day.

“Capital Projects” is defined in Section 4.6(a) of this Agreement.

“Change in Applicable Laws” means the enactment, adoption, promulgation, modification, issuance, repeal or amendment of any Applicable Laws that occur after the date this Agreement is executed by both Parties.

“Change Order” means the document shown in Schedule H describing the changes to the Agreement agreed to by both parties.

“Chemical Costs” are excluded from the Annual Service Fee as set out in Schedule D.

“Claim” means any claim, fine, penalty, liability, damages, loss and judgments (including but not limited to, costs and expenses incidental thereto).

“Consolidated Linear Infrastructure” or **“CLI”** means the consolidation of (1) all of a Client’s sewage works into a single ECA or (2) all of a Client’s stormwater management works into a single ECA.

“CPI Adjustment” means the percentage difference between the Statistics Canada Consumer Price Index, All Items (Ontario) (“CPI”) during December of the previous Year as compared to the CPI of December of the current Year.

“Crown” means His Majesty the King in Right of Ontario.

“Drinking Water Quality Management Standard (DWQMS)” means the standard that sets out the minimum requirements for the operation of a drinking water system.

“Effective Date” is defined on Page 1 of this Agreement.

“Environmental Compliance Approval” or **“ECA”** is defined in Schedule A.

“Environmental Laws” means, any and all statutes, by-laws, regulations, permits, approvals, certificates of approval, licences, judgments, orders, judicial decisions, injunctions, and authorizations related to environmental matters or occupational health and safety and which are applicable to the operation of water and wastewater treatment facilities.

“ESA” means the Electrical Safety Authority.

“Facilities” is defined in Paragraph (b) of the Recitals to this Agreement and further described in Schedule A.

“Indemnification Process” means the procedures a Party is required to follow to obtain indemnification:

- (a) upon receipt of a Claim, or notice of claim, the Indemnified Party shall forward such Claim or notice of Claim to the Indemnifying Party as soon as reasonably practicable. The Indemnified Party's failure to provide such notice to the Indemnifying Party under this Paragraph (a) does not relieve the Indemnifying Party of any liability that the Indemnifying Party may have to the Indemnified Party, but in no event shall the Indemnifying Party be liable for any Losses that result directly from a delay in providing a Claim Notice, which delay materially prejudices the defence of the related third-party claim ;
- (b) if requested by the Indemnifying Party, the Indemnified Party shall provide all documentation relating to the Claim or notice of Claim;
- (c) the Indemnifying Party shall reimburse the Indemnified Party for its costs and legal fees and expenses immediately upon request as they are incurred

- (c) the Indemnified Party shall take such steps necessary to protect its right to defend such Claim or notice of Claim and shall assign such right to the Indemnifying Party including any subrogation rights;
- (d) the Indemnifying Party shall not settle any Claim, or notice of Claim without the prior written consent of the Indemnified Party; and
- (e) the Indemnified Party shall have the right to take-over the defence of any Claim, or notice of Claim and the Indemnifying Party shall fully co-operate with such action.

“Indemnified Parties” is defined in Paragraphs 2.5 and 3.3 of this Agreement.

“Indemnifying Party” means the Party responsible for dealing with any Claims and paying out any Claims.

“Initial Term” is defined in Section 4.1 of this Agreement.

“Insurable Value” is the value of the Facility(ies) based on replacement cost as described in Schedule E and submitted by June 1st in advance of the next year.

“Insurance” is defined in Paragraph 2.7(a) and further described in Schedule E.

“Intellectual Property Rights” means any copyright, trademark, patent, registered design, design right, topography right, service mark, application to register any of the aforementioned rights, trade secret, rights in unpatented know-how, right of confidence and any other intellectual or industrial property rights of any nature whatsoever in any part of the world.

“Locate ” is the process of identifying and labeling Client’s core underground water, wastewater and storm infrastructure at a particular address with a single service/connection.

“Maintenance and Repair Limit” means the total Maintenance and Repair expenditures that OCWA has included in the Annual Fee, and as set forth in Schedule D Section 3. Such expenditures exclude any labour costs for OCWA’s staff assigned at the Project, which costs are included in the Annual Fee. OCWA’s specialized maintenance personnel, not assigned at the Project, who provide such specialized services such as, but not limited to, vibration, thermographic and electrical analyses, instrumentation maintenance and repair, and major equipment repair will be charged to the Maintenance and Repair Limit.

“Major Maintenance Expenditures” is defined in Paragraph 4.5(a) of this Agreement.

“MECP” means the (Ontario) Ministry of the Environment, Conservation and Parks.

“MOL” means the (Ontario) Ministry of Labour.

“OHSA” means the *Occupational Health and Safety Act*, R.S.O. 1990, c. O.1.

“**Operational Plan(s)**” means standard written documentation developed to establish policy and objectives with regard to quality.

“**Optional Services**” means any services not included in the Annual Price that the Client and OCWA agree in writing to designate as “Optional Services” subject to Section 4.11.

“**Outpost 5**” means a remote monitoring and control system designed and constructed by OCWA and its consultants for the purpose of monitoring and controlling processes at water treatment facilities and their related parts.

“**Overall Responsible Operator**” means the person who will act as the overall responsible operator pursuant to Section 23 of O. Reg. 128/04 under the *Safe Drinking Water Act, 2002* (the “SDWA”) and Section 15 of O. Reg. 129/04 under the *Ontario Water Resources Act* (the “OWRA”) in respect of the Facilities.

“**OWRA**” means the *Ontario Water Resources Act, R.S.O. 1990*.

“**Parties**” is defined in Paragraph (d) of the Recitals to the Agreement.

“**PDM**” or “**Process Data Management**” means technology that allows process data to be entered into a format that can be viewed, manipulated and retrieved in the form of customized reports.

“**PLC**” means Programmable Logic Controller

“**Pre-existing Condition**” is defined in Section 2.5 of this Agreement.

“**Renewal Term**” is defined in Section 4.1 of this Agreement.

“**Routine Maintenance**” means regular and/or repetitive activities recommended by the equipment or facility manufacturer or practices of a prudent operator to maintain the reasonably expected service life of the equipment and components thereof and includes preventative maintenance.

“**Service Requests**” include, requests for winterizations or Spring openings for cottages in addition to miscellaneous requests from the Township.

“**SCADA**” means Supervisory Control and Data Acquisition.

“**SDWA**” means the *Safe Drinking Water Act, 2002, S.O. 2002 c.32*.

“**Service Fee**” is defined and described in Schedule D.

“**Services**” is defined in Section 2.1 of this Agreement.

“**Technology**” is defined in Section 7.1 of this Agreement.

“Uncontrollable Circumstance” is defined in Paragraph 2.2(c) of this Agreement.

“Unexpected Expenses” is defined in Paragraph 4.8(a) of this Agreement.

“Utility Costs” means the costs of water, hydro, telephone and natural gas used in the operation of the Facilities.

“Winterizations” may consist of hydrant and blow-off winterizations, curb stop shut offs as directed by the Township and the reverse function required each spring. There are currently about 25 hydrant and blow-off winterizations carried out each year.

“WMMS” or **“Work Management Maintenance System”** means a computer program used to determine a program of preventive maintenance activities for equipment in a facility based on a risk analysis that considers factors such as equipment life expectancy, present value and replacement cost.

“Year” means the three hundred and sixty-five (365) day period from January 1st to December 31st, calendar year.

SCHEDULE C - The Services

WATER SUPPLY OPERATIONS

General

- (a) Perform regularly scheduled inspections and carry out associated Operational/Maintenance duties at the facilities to ensure that the facilities are operating effectively.
- (b) Conduct daily operations to comply with the requirements of the Licenses and Permits
- (c) If the Township adopts residential water metering during the term of this or subsequent agreements the Scope of Work will be adjusted to comply with any associated needs.
- (d) Work with the Township on the periodic submissions for license and permit renewals. This includes additional sampling and compilation of data.
- (e) Develop, for the approval of the township Unidirectional Flushing and Valve Operational plans.

Maintenance and Repairs

- (a) Provide day-to-day operation and maintenance of the facilities, including routine lubrication, in accordance with industry standards.
- (b) Return to the Township, at the end of the term, the Facilities in as good or better condition as of the commencement of the Term, subject to such normal wear and tear.
- (c) Prepare and implement a Preventative Maintenance Management Plan and submit such plan to THE TOWNSHIP for its records, together with any amendments thereto implemented by Contractor from time to time.
- (d) Perform maintenance duties to all equipment by following the preventive maintenance management plan including checking machinery and electrical equipment when required and overhauling the equipment as necessary.
- (e) Maintain an inventory on all equipment and tools provided by the Township.
- (f) Ensure the security of the facilities by locking doors and gates.
- (g) Maintain the cosmetic look of all of the facilities and equipment.

Operations

- (a) Inspect and adjust process control equipment to ensure proper operation of all pumps and treatment systems, chemical feed systems, etc.
- (b) Check pumping stations to ensure that everything is in order.
- (c) Take routine readings of pumping station equipment.
- (d) Operate pump controls and valve controls for pumping of all process streams.
- (e) Facilitate cleaning chambers, reservoirs, settling tanks and other equipment at water supply facilities.
- (f) Mix and monitor chlorine and other process chemicals.
- (g) Take and analyze samples as required for regulatory compliance and proper operation.
- (h) Facilitate internal/external inspection of the all storage facilities (Lucknow, Lakeshore-Point Clark and Ripley) at least once every five years and provide copies of the inspection reports to Township.

DISTRIBUTION SYSTEM

General

Supervise and perform regular scheduled inspections, and operational and maintenance duties of the systems to ensure that the facilities are operating effectively.

Operations

- (a) Carry out a documented unidirectional flushing of the distribution systems.
- (b) Perform annual flushing, inspection, operation and maintenance of all known municipal hydrants. This includes winterization/draining after use of approximately 25 hydrants and blow-offs.
- (c) Based on the plan developed and approved, perform an inspection, operate and maintain all known distribution system valves.
- (d) Document all valve and hydrant maintenance work.
- (e) Maintain a record of all watermain & service leaks, documenting condition of main and or service in problem area.

- (f) Provide 24 hour, 7 day per week, response and repair to all watermain breaks and service leaks.
- (g) Assist the Township with maintaining an inventory and mapping of all watermains, services, valves and hydrants.
- (h) Procure as necessary, repair materials for all hydrants, and water meters on behalf of the Township.
- (i) Prepare and implement a documented meter recalibration and/or replacement program.
- (j) Respond to all water meter repair needs for meter installations excluding single family residential properties.
- (k) Provide installation services for seasonal meters and new installations in the commercial and industrial areas.
- (l) Maintain an inventory of all water meters.

WASTEWATER OPERATIONS

General

- (a) Subject to the terms and conditions of the Services Agreement, perform regularly scheduled inspections and carry out associated Operational/Maintenance duties at the facilities to ensure that the facilities are operating effectively.
- (b) Conduct daily operations to ensure compliance with the requirements of the Certificates of Approval or Environmental Compliance Approvals (Sewage)

Maintenance and Repairs

- (a) Perform all maintenance and repairs, including routine lubrication, at the treatment facilities and sewage pumping stations.
- (b) Periodically take and submit samples from the Landfill leachate holding tank in accordance with industry standards.
- (c) Perform maintenance duties to equipment by following the preventive maintenance management plan including checking machinery and electrical equipment and components when required and overhauling equipment as necessary.
- (d) Attend at the Ripley SPS to observe the dumping of leachate and septage wastes

including collecting forms and providing them to the Township.

- (e) Attend at the Huron Landfill site quarterly to take and submit leachate samples as required by the Ripley Lagoon ECA.
- (f) Hose down weirs, walls and channels when and where necessary.
- (g) Maintain the cosmetic look of all of the facilities and equipment.
- (h) Maintain an inventory on all equipment and tools provided by the Township.
- (i) Ensure the security of the facilities by locking doors and gates.

Operations

- (a) Inspect and adjust as necessary process control equipment.
- (b) Operate pump controls and valve controls for pumping of all process streams.
- (c) Take routine readings of pumping station equipment and check pumping stations to ensure that everything is in order.
- (d) As required, clean wet wells out, using a sanitary truck, and inspect each pumping station and its equipment, make repairs as necessary, change oil and lubricate the necessary equipment.
- (e) Periodically facilitate the measurement lagoons for sludge depth to ensure proper operation. Coordinate removal of residual sludge if required.
- (f) Check chemical feed pumps, compare to routine calculations and determine and make operational adjustment requirements.
- (g) Rake bar screens
- (h) As required, scrub and/or hose down weirs and walls of all tanks and channels; routinely clean weirs, channels; make repairs and cosmetic improvements.
- (i) Mix and monitor alum in feed tanks and other process chemicals. Order additional chemical when necessary.
- (j) Perform routine wastewater tests such as suspended solids, dissolved oxygen, temperature, pH, and record results. Calculate plant process control parameters and make operational adjustments as required such as increasing chemical feed.
- (k) Collect and submit samples for heavy metals and trace organics, conduct routine analysis for coliform bacteria and chemicals as required, and ensure that samples

are shipped to the proper labs.

- (l) Observe, calculate, record and analyze amount of wastewater treated, the daily flows and the monthly flows, pumping station running hours, diesel running hours, amount of chemicals used, and the sludge hauled.
- (m) On a routine basis, complete the daily log book and complete operating forms for statistics for computer input and output forms and correct the results of the output forms to ensure a proper monitoring of plant flows and process for wastewater treatment.
- (n) Evaluate methods for reducing peak flows and equalizing flow to treatment facilities.
- (o) Investigate and report on non-compliant wastewater influent, identify the source or sources.
- (p) Conduct an inspection of all sanitary system maintenance holes such that every maintenance hole is examined at least once every three years. Supervise any camera work and/or flushing required. Provide reports to the Township on all maintenance holes inspected including identifying the condition and making recommendations for repairs.

METER READING

OCWA will read the 38 residential water meters as indicated in the RFP dated September 30th, 2024 and provide the data to the Township for billing purposes.

WINTERIZATIONS

Carry out any required hydrant and blow-off winterizations per year. It is estimated that there are currently about 25 hydrant and blow-off winterizations carried out each year.

MUNICIPAL WORK ORDERS

The Contractor will acknowledge receipt of all Township generated Work Orders and provide an estimated time of completion within two business days of receipt. A copy of completed Township Work Orders will be returned to the Township within one business day of completion.

LOCATES & SERVICE REQUESTS

Carry out any required system locates up to 800 annually, and respond to 100 miscellaneous service requests per year. Locates for construction projects (requiring more than 5 locates) will be considered as Out of Scope work.

INSPECTION OF NEW SERVICE INSTALLATIONS

Provide inspection services on public property up to and including the curb stop or clean out for any new services that are installed. Service records sheets shall be provided to the Township within 30 days of installation.

CUSTOMER SERVICE

- (a) Calls of inquiry/complaint will be handled by the Township at directed to OCWA when appropriate.
- (b) Maintain good communication to the public and media.
- (c) Be prepared to, and if asked by the Township, conduct facility tours during normal business hours.
- (d) Be a resource for educational services when required.

COMMUNITY ENGAGEMENT

On an annual basis OCWA will actively participate in community events including but not limited to the following; OCWA's One Water Education Program, Shoreline Cleanup, and the Santa Claus Parade.

MONITORING and REPORTING OBLIGATIONS

- (a) Meet all regulatory reporting obligations as required by approvals, licenses, and permits.
- (b) Prepare data to be included in monthly and quarterly reports to the Township including the following information and monitoring results as well as any other pertinent information.

For Wastewater:

- (c) Flows (average, minimums, maximums).
- (d) Volumes (treated, by-passed, Leachate, other).
- (e) Loadings and concentrations (raw and treated), By-pass concentrations, primary effluent, effluent, mixed liquors.
- (f) Chemicals used for the process.
- (g) Sludge treated and disposed of
- (h) Equipment Maintenance details including:
 - a. Work completed.
 - b. Work proceeding during the next period.

For Water:

- (i) Flows (average, maximums, minimums).
- (j) Volumes (treated).
- (k) Chemicals used.
- (l) Raw and treated water quality.
- (m) Equipment Maintenance details including:
 - a. Work completed.
 - b. Work proceeding during the next period.

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INITIAL CONDITION ASSESSMENT and INVENTORY

By **March 31, 2025** OCWA shall provide the Township with a comprehensive, written Inventory and Initial Condition Assessment (“the Inventory”) of the existing facilities and equipment (i.e. the assets). The Inventory must include a list, in tabular form, of all civil and structural assets and electrical and mechanical equipment at each location where the value of the individual asset is greater than \$1,000, and should identify and document the approximate age and provide an opinion of:

- 1) Its condition at the time of the inventory.
- 2) When and what repairs or replacements will be required.
- 3) Anything else that is relevant to defining its condition at the time the contract is initiated.

Photographs or video records to support the information will be required. Expectations for when major maintenance or replacement will be required must be noted. The information will be used to assess the Contractor’s maintenance performance during and at the end of the contract. Both the successful proponent and the Township must sign off on the Inventory document.

OCWA shall maintain the Inventory as assets are added or deleted and, at least annually, advise the Township of changes.

COMPUTERIZED MAINTENANCE MANAGEMENT SYSTEM (CMMS)

During the term of the Services Agreement the Township may elect to purchase and implement its own Computerized Maintenance Management System (“CMMS”). In that event OCWA will be required to assist and cooperate in the transfer of data from the OCWA owned CMMS to the Township system. The costs of transfer will be addressed as an Out of Scope item.

Until the Township purchases and implements its own CMMS the following provisions will apply.

OCWA shall provide a **CMMS**, generally as described in Schedule I, for OCWA’s use to maintain the water and wastewater facilities. OCWA shall implement and install the CMMS licence and software that will allow the Township to monitor all corrective, predictive and preventive maintenance of the Township’s assets.

OCWA shall be responsible for all costs associated with using and maintaining the CMMS.

OCWA shall develop and implement a comprehensive bar coding system for all equipment to populate the CMMS. The system shall be integrated with the Initial Condition Assessment and Inventory. OCWA shall maintain and update the CMMS including data entry, troubleshooting, backup and all necessary software upgrades for the duration of the Services Agreement.

The Township shall have direct, on-line access at all times to OCWA’s CMMS for monitoring purposes only. OCWA shall be responsible for obtaining and maintaining any licences required for the Township’s access to the CMMS.

OCWA shall enter one hundred percent (100%) of all necessary data in the CMMS within three (3) months of the Start Date. All data in connection with the construction, installation, and/or implementation of new equipment must be entered within three (3) months of installation of the new equipment.

FIVE YEAR CAPITAL IMPROVEMENT PLANS

By **November 1, 2025, and annually by November 1st** thereafter, OCWA shall provide a list of recommended Capital Improvements required over the next five years. This is exclusive of the water distribution system and the sewer collection system. The anticipated cost of the improvements shall be provided.

OCWA will not be relieved of its responsibility to perform if the recommendations are not implemented; provided however, that a Capital Improvement necessary to: (i) meet permit requirements; or (ii) meet. Applicable Laws, shall not be optional and must be implemented by the Township.

The Township will make arrangements for the design and construction of said improvements. Under no circumstance will OCWA be held liable or responsible or considered in breach of its obligations under the Service Agreement if the Township's failure or omission to implement the recommendations for Capital Improvements causes damage, impairs or prevents OCWA from meeting its obligations under this Agreement.

UNIDIRECTIONAL and FLUSHING PLANS

By July 1, 2025, OCWA shall develop and provide to the Township for approval; unidirectional flushing and distribution valve operation (i.e. exercising) plans consistent with the recommendations of AWWA Manual M44.

Part 2 - Optional Services (To Be Provided at the Request of the Client)

OCWA may provide additional services to the Client including but not limited to the Optional Services set out below:

1. Operation Related Services
 - (a) operation manual updates;
 - (b) water meter installation/replacement;
 - (c) water service disconnect and reconnect
 - (d) new water service installation or connection inspection;
 - (e) well camera inspections
 - (f) clearwell cleaning;
 - (g) back flow prevention measures.

2. Watermain Services
 - (a) contract repair for watermain breaks including road restoration;
 - (b) inspection of repaired water pipes;

- (c) thawing water pipes;
- (d) new watermain commissioning;
- (e) watermain swabbing;
- (f) leak detection;
- (g) chamber inspections, monitoring.

3. Engineering Services

- (a) engineering services;
- (b) energy audits;
- (c) water tower painting and repair;
- (d) provide assistance and/or complete applicable funding applications;
- (e) financial plans for water infrastructure.

4. Hydrant Services

- (a) hydrant flow testing;
- (b) hydrant repairs;
- (c) painting hydrants.

5. Information Technology Services

- (a) SCADA development and maintenance.

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SCHEDULE D - The Annual Price and Other Charges and Adjustments

1. Annual Price for the Initial Term

In accordance with Section 4.2 and subject to any adjustments made pursuant to other provisions of this Agreement, the Client shall pay OCWA a price for the Services for each Year of the Initial Term in the following amounts (the “Annual Price”):

- (i) Year One from January 1st through to (December 31, 2025)

Table 4.1 - Cost Proposal - Water Facilities

Expenditures	Year One 2025	Year Two	Year Three	Year Four	Year Five
The Service Fee	\$49,631.56	\$46,070.00	\$46,070.00	\$46,070.00	\$46,070.00
Administrative Services	\$9,200.00	\$9,200.00	\$9,200.00	\$9,200.00	\$9,200.00
Personnel Services	\$385,597.49	\$385,597.49	\$385,597.49	\$385,597.49	\$385,597.49
Equipment	\$60,957.58	\$56,229.20	\$56,229.20	\$56,229.20	\$56,229.20
Materials/Supplies	\$82,958.45	\$70,511.87	\$70,511.87	\$70,511.87	\$70,511.87
Other (Identify) - For transitional and full accreditation	\$3,500.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal	\$591,845.08	\$567,608.56	\$567,608.56	\$567,608.56	\$567,608.56
Maintenance and Repair Limit (5% of above)	\$29,592.25	\$28,380.43	\$28,380.43	\$28,380.43	\$28,380.43
Total for the Annual Service Fee	\$621,437.33	\$595,988.99	\$595,988.99	\$595,988.99	\$595,988.99
Development of the Condition Assessment and Asset Inventory	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance of the Condition Assessment and Asset Inventory	\$0	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
Development of the CMMS	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance of the CMMS	\$0	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00

Development of unidirectional flushing and valve maintenance plans	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00
Development of and Annual updates of the Five-Year Capital Plan	\$2,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Total Fee for the Year	\$633,937.33	\$599,488.99	\$599,488.99	\$599,488.99	\$599,488.99

Wastewater Facilities

Expenditures	Year One 2025	Year Two	Year Three	Year Four	Year Five
The Service Fee	\$33,706.00	\$31,916.50	\$31,916.50	\$31,916.50	\$31,916.50
Administrative Services	\$12,188.79	\$12,188.79	\$12,188.79	\$12,188.79	\$12,188.79
Personnel Services	\$160,847.73	\$160,847.73	\$160,847.73	\$160,847.73	\$160,847.73
Equipment	\$22,569.00	\$16,638.31	\$16,638.31	\$16,638.31	\$16,638.31
Materials/Supplies	\$23,724.14	\$21,193.29	\$21,193.29	\$21,193.29	\$21,193.29
Other (Identify)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal	\$253,035.66	\$242,784.62	\$242,784.62	\$242,784.62	\$242,784.62
Maintenance and Repair Limit (5% of above)	\$12,651.78	\$12,139.23	\$12,139.23	\$12,139.23	\$12,139.23
Total for the Annual Service Fee	\$265,687.44	\$254,923.85	\$254,923.85	\$254,923.85	\$254,923.85
Development of the Condition Assessment and Asset Inventory	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance of the Condition Assessment and Asset Inventory	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Development of the CMMS	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00

Maintenance of the CMMS	\$0.00	\$500.00	\$500.00	\$500.00	\$500.00
Development of and Annual updates of the Five-Year Capital Plan	\$1,000.00	\$500.00	\$500.00	\$500.00	\$500.00
Total Fee for the Year	\$271,687.44	\$256,923.85	\$256,923.85	\$256,923.85	\$256,923.85

In year two of the agreement an adjustment for CPI, plus an adjustment for maintaining the Insurance which is renewed annually by OCWA will be made. The CPI Adjustment shall be calculated as soon as necessary information is available from Statistics Canada. In Year Two of the Agreement, the CPI Adjustment shall be added to the Annual Price for Year 2 of the Agreement and for Subsequent Years, on a cumulative basis.

2. Payment of the Annual Price

In Year One of the Initial Term, the monthly payment of the Annual Price shall be \$75,468.73. The Township can deduct \$2,000/month from the monthly service fee for failure to provide the initial condition assessment (Inventory), 5 year capital plans, flushing, and valve exercising plans.

3. Maintenance & Repair Limit

- (a) In accordance with Section 3. (d) below, The Maintenance and Repair Limit has been included in the Annual Fee
- (b) If actual Maintenance and Repairs expenditures are less than the Maintenance and Repair Limit for any contract year under this Agreement, OCWA will issue a rebate for the difference to the Client in accordance with Section 6.3. If actual Maintenance and Repairs expenditures exceed the Maintenance and Repair Limit, the Client will pay the excess to OCWA in accordance with Section 6.3. OCWA will notify the Client when actual Maintenance and Repairs expenditures equal eighty percent (80%) of Maintenance and Repair Limit. Upon request, OCWA will provide the updated total to the Client.
- (c) Notwithstanding anything to the contrary in this Agreement, the following cost allocations shall apply to costs for the Project:

- (d) For year one of the contract, OCWA shall be responsible for and pay the cost of all routine Maintenance and Repairs that are equal to or less than \$2,500 per one Maintenance or Repair expenditure, up to a maximum of \$29,592.25 for the water system, \$12,651.78 for the wastewater system per contract year (the "Maintenance and Repair Limit").
- (e) For years two to five of the contract, OCWA shall be responsible for and pay the cost of all routine Maintenance and Repairs that are equal to or less than \$2,500 per one Maintenance or Repair expenditure, up to a maximum of \$28,380.43 for the water system, \$12,139.23 for the wastewater system per contract year (the "Maintenance and Repair Limit").
- (f) The Client shall be responsible for payment for any repair and maintenance incidents where the cost exceeds \$2,500, including operator's labour. Any Maintenance and Repair incidents where the cost exceeds or is expected to exceed \$2,500.00 per incident Maintenance and Repair require the prior written approval of the Client.
- (g) For each contract year, the Client shall be responsible for and pay the entire additional cost of any Maintenance and Repairs of the facilities and equipment after OCWA has reached the annual Maintenance and Repair Limit, as Out of Scope Work.
- (h) Subject to the availability of funds within the Maintenance and Repair Limit described in Section 3 (d) OCWA will perform all Maintenance and Repairs, and submit a monthly accounting to the Client, along with a detailed invoice, if Maintenance and Repair expenditures for the Project exceed the Maintenance and Repair Limit.

3. Optional Services

Unless otherwise agreed to in writing, fees for Optional Services which OCWA agrees to provide to the Client shall be billed directly to the Client on a time and materials basis at the following rates to be adjusted on an annual basis with written notification to client:

- (a) Labour rates on Business Days, Monday to Friday, (0730 to 1600) shall be billed at \$100/hour/person for an operations manager, operations supervisor or process compliance technician, and \$75/hour/person for an operator or mechanic;
- (b) Labour rates on statutory holidays shall be billed at \$150/hour/person for an operations manager, operations supervisor or process compliance technician, and \$112.50/hour/person for an operator or mechanic, with a minimum eight (8) hour charge;
- (c) Labour rates at all other times (after hours and on weekends) shall be billed at \$150/hour/person for an operations manager, operations supervisor or process

compliance technician, and \$112.50/hour/person for an operator or mechanic, with a minimum four (4) hour charge;

- (d) Costs for parts, equipment and supplies, and outside labour charges (i.e., contractors), used by OCWA staff to provide the Optional Services shall be billed to the Client, and the Client will pay such costs together with a Service Fee;
- (e) Costs for Optional Services provided by OCWA staff (i.e. engineering services, project management, SCADA, innovation technology, process optimization, and CLI services) will be based on OCWA's technical services hourly rate schedule. This rate schedule will be set by OCWA at the beginning of each calendar year and will be reviewed by the Client as part of the Optional Services approval process.
- (f) Locate Services shall be completed at the rates above or mutually agreed lump sum. Each standard locate shall be billed at a minimum of 30 minutes at the rate of \$75 per hour or at a rate agreeable to both parties for the completion of the work required. Time begins at a home base location within the Township that is mutually agreeable to both the Township and OCWA.

4. **Service Fee**

“**Service Fee**” means an additional fee of **10%** charged to the Client when OCWA purchases materials, supplies, equipment, hires contractor's services or performs any of the above Optional Services on behalf of the Client.

SCHEDULE E - Insurance

A summary of the insurance coverage that OCWA will arrange in respect of the facilities is described below:

Property Insurance

Insured Perils: All Risks of direct physical loss or damage (including Flood and Earthquake) occurring during the term of this policy, except as hereinafter excluded.

Policy Limits:

- Replacement Value
- Extra expenses
- Expediting expenses

Insurable Values: Please report facilities' value (building and contents) based on current full Replacement Cost.
(Subject to Annual Review and Update by the Client.)

Deductibles: Earthquake – Up to 3% of the value of the property insured subject to a minimum of \$100,000

Flood – *Facilities and Locations in 50 or 100 year Flood Zones*
2% of the value of the property insured, subject to a minimum amount of \$100,000.

Flood - *All Other Facilities*
Up to 2% of the value of the property insured, subject to a minimum amount of \$60,000.

Water Damage – Up to \$130,000

Sewer back-up – Up to 2% of the value of the property insured, subject to a minimum amount of \$100,000.

Portable Generators – 3% of the value of the property insured, subject to a minimum amount of \$25,000.

Installations, Hook Liability or Portable Water Treatment Facility - \$25,000.

Testing & Commissioning - \$25,000

All Other Losses:

<u>Deductible for</u> <u>2024-25</u>	<u>Facility & Location Insurable Value</u>
<u>\$11,500</u>	<u>With total value up to \$10,000,000</u>
\$13,000	With total value from \$10,000,000 under \$25,000,000
\$18,000	With total value over \$25,000,000 and at or under \$75,000,000
\$50,000	with total value over \$75,000,000

The above is subject to change on an annual basis.

Where the Client's property is repaired or replaced, the Client will pay the deductible. Where OCWA's property is repaired or replaced, OCWA will pay the deductible. In cases where both the Client's and OCWA's property is repaired or replaced, the deductible will be paid by both the Client and OCWA *pro rata* in accordance with the total loss.

Property Insured: Property of every kind and description as declared except as excluded under the "Property Excluded" section of the policy.

Boiler & Machinery Insurance

Coverage: Sudden & Accidental Breakdown of a Pressure, Mechanical, Electrical Object including Production Machinery as defined under the policy. Coverage applies to the loss of the "Object" itself and for loss to other insured property directly damaged by the "Accident", except as excluded under the policy.

Limit: **Maximum** \$100,000,000 per Accident.

Deductibles: \$5,000 for Property Damage and \$15,000 for Extra Expense per Accident for the year 2024; subject to changes on an annual basis.

Where the Client's property is repaired or replaced, the Client will pay the deductible. Where OCWA's property is repaired or replaced, OCWA will pay the deductible. In cases where both the Client's and OCWA's property is repaired or replaced, the deductible will be paid by both the Client and OCWA *pro rata* in accordance with the total loss.

Automobile Insurance

Coverage: Automobile Liability for OCWA owned or leased vehicles.

Limit: \$5,000,000 per Occurrence

Commercial General Liability Insurance

Coverage: Third party liability including legal fees, for property damage and/or bodily injury as caused by OCWA's negligence arising out of OCWA's operations of the Facilities.

Limit: \$5,000,000 per Occurrence.

Deductible: \$50,000 for the year 2024; subject to change on an annual basis.

Contractor's Pollution Liability Insurance

Coverage: Contractor's Pollution liability covering third party property damage and bodily injury and clean up costs for pollution conditions arising out of the performance of the services provided by OCWA.

Limit: \$10,000,000 per loss on a Claims Made basis with automatic, extended reporting periods for Contractor's Pollution Liability. \$10,000,000 aggregate.

Deductible: \$50,000 for the year 2024; subject to change on an annual basis.

Professional Liability Insurance

Coverage: Professional Liability: To pay on behalf of OCWA sums which OCWA shall become legally obligated to pay as damages and/or claims expense as a result of claims made first against OCWA, and reported to the insurer, in writing during the policy period, automatic extended reporting period (90 days), and by reason of any negligent act, error or omission in professional services rendered or that should have been rendered by OCWA, or by any person for whose negligent acts errors or omissions OCWA is legally responsible, and arising out of the conduct of OCWA's profession.

Limit: \$5,000,000 per loss on a Claims Made basis for Professional Liability Insurance and including \$5,000,000 Aggregate.

Deductible: \$50,000 for the year 2024; subject to change on an annual basis.

Cyber Liability Insurance

OCWA to provide evidence of coverage by way of a letter, noting coverage for expenses incurred by OCWA consequential to a cyber event or privacy breach.

DRAFT

SCHEDULE F - List of Pre-Existing Conditions

As per Paragraph 3.1(e) of this Agreement, the following Pre-existing Conditions have been identified:

By March 31st, 2025 OCWA will conduct an Initial Condition Assessment (ICA), through this assessment pre-existing conditions may be identified. In the event pre-existing conditions are identified, this schedule can be amended to include them.

DRAFT

SCHEDULE G - Change Order Form



Change Order Form

Change Being Requested			
Name of Change:			
Ontario Clean Water Agency (OCWA)	Per: _____ Name: Title:	Date (YYYY/MM/DD):	
Client	Per: _____ Name: Title:	Date (YYYY/MM/DD):	

Adjustment	
Check Appropriate Type of Change	
Apply (Y/N)	Type of Change:
	Adjustment to Annual Price
	Change to Service
	Impact

Adjustment to Annual Price	
Description – Attach Additional Documentation if Required	

Change in Services	
Description – Attach Additional Documentation if Required	

SCHEDULE H - Expenditure Request and Approval to Proceed



Hub Name
 Hub Address
 City, ON Code
 Phone: XXX-XXX-XXXX Fax: XXX-XXX-XXXX

PART 1

Facility Name:			
Project Name:			
Project Number:		Estimated Project Start Date:	
Total Estimated Cost of the Project:	\$	Detailed Quote Attached:	<input type="checkbox"/> Yes <input type="checkbox"/> No

It is recognized that this is a budget estimate and the final price may vary. OCWA will provide additional justification where the final invoice price varies from the estimate by more than 30% of the total estimate.

Type of Project:

- Maintenance Project
 Out of Scope Work
 Contingency
 Emergency
 Health & Safety

Description of Project or Expenditure:

Submission Prepared By:

Name (Print)	Signature	Date

Authorized Representative for the Municipality

PART 2

Approval to Proceed:

Approved
 Declined
 Deferred
 Reason if Declined or Deferred

The Ontario Clean Water Agency is authorized to proceed with the project/expenditure according to the description and cost estimate provided above. This may include but not limited to the hiring of sub-contractors, consulting firms, etc. as required. The Municipality agrees to pay OCWA the costs associated with this work upon its completion based on the terms of the Municipality's agreement with OCWA.

Approved By:

Name (Print)	Signature	Date

Authorized Representative for the Municipality

PART 3

OCWA Internal Use Only:			
Client PO / Project #:		Date:	
Project Start Date:		Project Completion Date:	
OCWA Invoice #		Date:	
OCWA Account Code:		OCWA Work Order #	

SCHEDULE I – Computerized Maintenance Management System (CMMS)

The CMMS system will be utilized to monitor and administer the following maintenance activities:

1. Preventive Maintenance (PM),
2. Predictive Maintenance (PdM),
3. Engineered Solutions, and
4. Unplanned or Corrective Maintenance (CM).

Predictive Maintenance monitored through the CMMS will include the following procedures on an as required basis:

1. Vibration Analysis (off-site corporate resource),
2. Oil Analysis,
3. Infrared Thermography (off-site corporate resource), and
4. Motor Circuit Evaluation.

The CMMS will satisfy the following tasks;

1. Organize a regular preventive maintenance program for each piece of equipment.
2. Prioritize and schedule preventive and corrective maintenance.
3. Track corrective and preventive maintenance work orders and summarize corrective and preventive maintenance work by area, craft, and equipment type.
4. Analyze maintenance program and equipment repair costs.
5. Ensure that equipment operating time is rotated to minimize damage to equipment caused by extended idle periods.
6. Assign preventive and predictive maintenance tasks from the calendar to create a balanced workload schedule.
7. Maintain a complete maintenance history on each piece of equipment by tracking maintenance activities and costs.
8. Make cost-effective decisions, such as repair or replacement, based upon the historical maintenance records of the equipment
9. Maintain a record of predictive maintenance measurements and provide the means to more accurately identify future problem areas.



Staff Report

Report Title: Hiring Report December 2024

Date: Dec. 16, 2024

Report Number: CAO-2024-12-40

Department: CAO

File Number: C11-CAO24

Prepared By: Leanne Scott, Human Resources Generalist

Attachments: None

Recommendation:

THAT the Township of Huron-Kinloss Council hereby receives for information Report CAO-2024-12-40 prepared by Leanne Scott, Human Resources Generalist confirming the hiring of the Seasonal Snow Plow Operator and the Landfill Operator in Charge;

AND FURTHER authorizes the appropriate by-law to come forward as matters arising on tonight's agenda confirming the hiring of Jim Lefevre as Landfill Operator in Charge.

Background:

The current Hiring Policy, By-Law 2024-91 Schedule H, Selection and Promotions states 'All full-time, $\frac{3}{4}$ time and part-time employee appointments require the formal approval by by-law of the Municipal Council; All hirings are authorized by the CAO; and Further that the Municipal Council will be kept informed of all hiring and staffing decisions that are made by the Chief Administrative Officer and the Senior Managers. All hirings will be conducted with strict adherence to consistent, fair recruiting and selection practices.'

Discussion/Analysis/Overview:

Landfill Operator in Charge

The Landfill Operator in Charge position was advertised internally and externally through the Township website, Township social media, and local newspapers. We received 17 applications for this position and invited 4 qualified candidates for interviews. As per the Hiring Policy, the Selection Committee for Full-Time employees consisted of the Director of Public Works, John Yungblut, and Human Resources Generalist, Leanne Scott. Interviews were conducted in person on November 27th, 2024.

The successful candidate is Jim Lefevre. Jim started on Monday December 2nd, 2024 in this position and a 6-month probation period is in effect. Jim has been the Landfill Worker at the Huron Landfill for the last 2 years and has demonstrated the skills and abilities required for this position.

Seasonal Snow Plow Operator

The Township received the resignation of another Seasonal Snow Plow Operator and therefore Travis Reid has been hired to fill the vacancy.

Financial Impacts:

Included in the proposed 2024 budget as part of normal operating expenses.

Performance Measurement:

Successful employment within the recruitment standards for a permanent full-time position.

Strategic Area:

- Embrace a thriving rural lifestyle
- Enhance Municipal Service Delivery
- Prepare for Inclusive Growth
- Ensure Financial Stability

Strategic Goal: Support employee recruitment and retention

Respectfully Submitted By:

Leanne Scott, Human Resources Generalist

Report Approved By:

Jodi MacArthur, Chief Administrative Officer



Staff Report

Report Title: Planning Services Memorandum of Understanding- Bruce County

Date: Dec. 16, 2024

Report Number: CLK-2024-12-50

Department: Legislative Services

File Number: C11 CLK 24

Prepared By: Jennifer White, Manager of Legislative Services/Clerk

Attachments: Planning MOU

Recommendation:

THAT the Township of Huron-Kinloss Council receive Report CLK-2024-12-50 prepared by Jennifer White, Manager of Legislative Services/Clerk;

AND FURTHER that the appropriate by-law be brought forward as a matters arising to endorse the Memorandum of Understanding for delivery of planning services.

Background:

The County has prepared a new Memorandum of Understanding (MOU) to replace the current MOU respecting the delivery of planning services to the local municipalities in Bruce County. The MOU outlines the roles of local municipal staff and county staff, resourcing details and addresses the delegation of authority required under the Planning Act.

Discussion/Analysis/Overview:

Since 2020, the County of Bruce has been working towards updating the existing Memorandum of Understanding, from 1999, that outlines how Bruce County Planning staff provide planning services to the local municipalities.

The attached MOU was developed for the County by Strategy Corp, and has been undergoing review by local municipal CAO's, development and planning staff and has been endorsed by Bruce County Council. This MOU formalizes and updates existing planning relationships between the County and the Township of Huron-Kinloss.

The agreement addresses privacy considerations with records, other changes to the Planning Act, and sets out to provide a "baseline" level of special project support equivalent to 105 hours of staff time for each municipality annually. This allows County planning staff to support small projects without requiring local municipalities to allocate budget to reimburse the County for this staff time. The proposed MOU also provides that if staff capacity allows, additional support may be given to local municipalities.

Staff are supportive of the MOU as presented and recommend Council endorse the agreement.

Financial Impacts:

The inclusion of special project support equivalent to 105 hours of staff time, was not included in previous agreements for planning services, and would have required a budget allocation to support.

Performance Measurement:

N/A

Strategic Area:

- Embrace a thriving rural lifestyle
- Enhance Municipal Service Delivery
- Prepare for Inclusive Growth
- Ensure Financial Stability

Strategic Goal: Ensure municipal systems support future growth

Respectfully Submitted By:

Jennifer White, Manager of Legislative Services/Clerk

Report Approved By:

Jodi MacArthur, Chief Administrative Officer

Bruce County and Municipal Planning
Services Agreement

BETWEEN:

The Corporation of the Township of Huron-Kinloss
(the “Municipality”)

and

The Corporation of the County of Bruce
(the “County”)

WHEREAS:

- A. The County is an upper-tier municipality as defined by the *Municipal Act, 2001*, SO 2001, c 25, (the “*Municipal Act*”);
- B. Subsections 11(1)-(2) of the *Municipal Act* provide broad authority for upper-tier municipalities to manage their respective affairs and to provide any service the upper-tier municipality considers desirable for the public;
- C. Sections 19 and 20 of the *Municipal Act* allows an upper-tier municipality to provide services in a lower-tier municipality as long as one of the purposes for its provision is for lower-tier municipal purposes, there is consent from the local municipality, and the municipality enters into an agreement with respect to the provisions of such services;
- D. The *Planning Act*, RSO 1990, c P.13 (the “*Planning Act*”) requires the County to enact and maintain an Official Plan and to approve any Official Plan or Official Plan Amendment adopted by a local Municipality, and makes the County the approval authority for Plans of Subdivision, Plans of Condominium, Consents to sever land and part lot control by-laws;
- E. Section 15 of the *Planning Act* authorizes the County to assume responsibility for planning matters on behalf of a Municipality, on such conditions as may be agreed upon with the council of the Municipality, and to provide general planning advice and assistance to the Municipality;
- F. The Municipality desires and consents for planning services to be provided by the County and confirm that the purpose of delivery of such services from the County is to pool resources with the County in a cooperative effort for the Municipality to receive high quality planning advice, assistance, and services;
- G. The County has assumed such planning responsibilities and provided such

planning advice to the Municipality under prior Memorandums of Understanding; and,

- H. The purpose of this Planning Services Agreement (the “**Agreement**”) is to establish the conditions that shall govern the County’s assumption of the Municipality’s planning matters and the provision of the County’s advice, assistance, and services to the Municipality.

NOW, THEREFORE the County and the Municipality agree as follows:

1) Purpose

- a) The purpose of this Agreement is to outline the framework for the provision of planning services by the County and to establish an updated Agreement that will:
- i) eliminate unnecessary duplication;
 - ii) clarify roles and responsibilities;
 - iii) increase accessibility for applicants;
 - iv) create efficiencies and otherwise maximize benefits; and,
 - v) replace all prior Memorandums of Understanding for planning services.
- b) The Parties acknowledge and agree that:
- i) Each party has in place codes of conduct and policies that apply to staff relationships and staff-councillor relationships to promote core responsibilities about performing duties with integrity and respect, and that maintain public confidence in respect of all persons, whether elected officials, professionals, or administrative support. These apply to the responsibilities set out in this Agreement.
 - ii) the planners employed or engaged by the County (the “**Planners**”), like other professional staff, are responsible for providing independent professional advice to the Municipality, including the County.
 - iii) Planners will provide independent professional advice in accordance with both the County’s code of conduct, and the codes of conduct and ethics of any professional planning associations (including, but not limited to, the Ontario Professional Planning Institute) of which they hold membership.
 - iv) Planners are not advocates for a particular client position when providing professional advice, but rather advance their professional planning opinions based on their professional view of the matter in application of the legislative and policy framework in existence in Ontario and, in doing so, have a duty to serve the public interest.

2) Planning Authority and Responsibilities

- a) It is the role of the Planners to consult with appropriate staff, community and municipal Council, develop plans and related by-laws regarding land use matters

within a Municipality that take into account the requirements of provincial legislation and policy direction, community objectives, land features, environmental features and constraints and public input, and then to apply the by-laws and plans approved by Council to development-related applications that are submitted by third parties. These same considerations apply to the Planner's role in developing policy and addressing special projects.

- b) **County Responsibilities** – The County is required under the *Planning Act* to prepare, adopt and maintain an Official Plan for the County that aligns with Provincial interests as defined in applicable legislation and Provincial Policies. The County is also the approval authority with respect to:
 - i) County Official Plan Amendments;
 - ii) Local Official Plans and Amendments;
 - iii) Plans of Subdivision;
 - iv) Plans of Condominium;
 - v) Consents and severances;
 - vi) Part lot control By-laws; and,
 - vii) Validations of Title.
- c) **Lower-Tier Municipal Responsibilities:** The Municipality is the approval authority for the following under the *Planning Act*:
 - i) Zoning By-laws and amendments;
 - ii) Minor variances and other applications to Committees of Adjustment;
 - iii) Site plan approvals;
 - iv) Local Community Improvement Plans;
 - v) Community planning permit systems, where enacted; and,
 - vi) Any other by-laws or actions authorized under the *Planning Act*.
- d) **Delegation of County Responsibilities:** The County may, by by-law, delegate one or more responsibilities, where authorized by the *Planning Act*, and considered appropriate by the County and a requesting local municipality, to a local Municipality. Notwithstanding the foregoing, where delegation has occurred, the County may continue to provide responsibilities and associated planning services delegated to the Municipality in accordance with this section and subject to the terms of delegation.
- e) **County Planning Service Responsibilities:** The Municipality hereby contracts with the County, and delegates responsibility to receive and process for consideration by the Council of the Municipality, third party applications in respect of the following development matters:
 - i) Local Official Plan amendments under section 17 of the *Planning Act*;
 - ii) Zoning By-law amendments under section 34 of the *Planning Act*;
 - iii) Applications to the Committee of Adjustment under s. 44 and 45 of the *Planning Act* that are related to a Zoning By-law;
 - iv) at least annual consolidations of local Official Plan and Zoning

- amendments to include applications processed by the County;
- v) any responsibilities delegated by the County to a Municipality in accordance with section 2(d), where the municipality has in turn delegated uncontested applications to County Staff for approval;

and the County accepts this responsibility.

- f) **Additional Services:** The County may make addendum agreements with one or more local municipalities wherein the Municipality delegates responsibilities to the County in respect of the provision of additional development services including but not limited to:
 - i) delegated authority to pass minor Zoning By-law amendments as may be authorized by the *Planning Act*, Official Plan(s) and local delegation by-laws;
 - ii) administration of Community Planning Permit Systems;
 - iii) administration of Site Plan Control, beyond commenting on circulations from local municipal staff; and
 - iv) natural heritage review for matters including but not limited to licensing applications or environmental assessments that are not directly related to planning applications.
- g) **Policy and Project Development:** In addition to the foregoing and to the County's role as a commenting agency, the County may be engaged by a Municipality to carry out a special project or policy update (a "**Special Project**"). Examples of Special Projects this section applies to include, but are not limited to, an Official Plan update, Zoning By-law review, community improvement plan, custom GIS work, servicing reviews and strategies, and other such projects.

The following steps shall be taken in respect of Special Projects:

- i) The Municipality shall provide the County with as much advance notice regarding the timing of an intended Special Project as possible and, at a minimum, shall advise the County when a report to obtain authority to proceed with a Special Project is in the early stages of preparation.
- ii) Where it is the intention of the Municipality to request the County carry out a Special Project, or a portion thereof, on its behalf, the Municipality shall advise the County. The County shall make a determination on whether it can accept the Special Project and respond

to the Municipality's request within 30 days. When making such determination, the County shall take into account the priorities defined in Section 3 of this Agreement.

- iii) Where the County does not have the resources to meet the Municipality's requirements for a Special Project, the Parties shall discuss alternatives to have the Special Project completed, including one or both Parties adjusting priorities (including proposed timelines) or the municipality engaging a third party consultant to carry out the Special Project in full, or in conjunction with the County.
- iv) The County will work with the Municipality to carry out Special Projects in a way that reflects local context in the exercise of professional judgement and which aligns with the Local and County Official Plans.

3) Prioritization of Planning Matters

Planning matters shall be reviewed and handled in the following order of priority and in accordance with the following principles:

- a) **Development Applications:** The Parties acknowledge and agree that applications under the *Planning Act* shall be treated as first priority. The County shall use reasonable efforts to process applications in accordance with the timelines provided by the *Planning Act*. In the event that the County anticipates that it will not be able to process an application in accordance with the timelines provided by the *Planning Act*, the County shall contact the Municipality to discuss alternatives for the processing of the application.
- b) **Legislative Changes:** The Parties acknowledge and agree that the County shall review and engage in changes, including changes to applicable legislation, policies and the planning system, which may, among other things, impact application processing, planning policies, or reporting requirements. The County shall communicate with the municipality for the purposes of: (1) ensuring they are notified of any such changes or potential changes; (2) educating the Municipality on the impact of such changes; and (3) soliciting local municipality input for the purposes of providing input on such changes to any applicable authorities.
- c) **Local Official Plan and Zoning By-Law Comprehensive Reviews:** There is a benefit to updating local Official Plans soon after the County Official Plan has been updated. The Municipality shall work with the County to schedule and prioritize these updates, recognizing that the County will have a role as commenting agency in situations where the Municipality chooses to use an external consultant to carry out the work.
- d) **Special Projects:** From time to time the County shall be engaged to carry out Special Projects on behalf of a Municipality, and, in such circumstances, section

2(g) shall likewise apply.

The Parties acknowledge that the County has similar agreements with other municipalities. Where multiple projects could present a workload issue with projects or applications already being processed or which the County has committed to various parties to undertake, the County will schedule meetings with representatives from each Party impacted to determine priorities, with the objective of meeting the needs of all Parties.

4) Shared Responsibilities

- a) **Administrative Support:** Administrative support for planning matters shall be shared as determined between the Parties with the general expectation that the County will provide notices of applications, meetings, and decisions and maintain a formal record of application submissions, materials, correspondence, notices, and copies of the decisions. All other administrative matters related to meetings and hearings will be carried out and resourced by the Municipality, including the position of Secretary/Treasurer of the Committee of Adjustment;
- b) **Technical and GIS Data Sharing:** The County GIS system shall form the basis for issuing notices on planning matters, and the Municipality shall work to ensure local information is kept current and shared with the County on a regular basis. The County shall work with the Municipality on system upgrades and all Parties shall work to ensure electronic data and systems are procured with the expectation that County and Municipal systems will work together.
- c) **Planner Attendance at Municipal Offices:** To the extent possible, the County agrees to make its planners available to meet with staff and members of council, as well as the public, in the Municipality's offices in order to share information and provide service to the public. Virtual services may also be provided to increase the frequency, accessibility, or timeliness of services.
- d) **Zoning By-law Interpretation:** The Parties acknowledge that the local Zoning By-law administrators and the Planners both have responsibilities related to the interpretation of the Zoning By-law. Planners shall provide all reasonable assistance required by local Zoning By-law administrators in carrying out their statutory duties.
- e) **Agenda:** The Municipality will treat planning reports from the County regarding application status updates, project updates and policy matters, as a staff agenda item, and the County will meet Municipal agenda submission timelines.
- f) **Appeals to Ontario Land Tribunal (the "OLT"):**
 - i) In the event of an appeal to the OLT regarding a Municipal decision (or failure to make a decision) on a development application for which a

- planning report and recommendation has been prepared by the County for a decision by a Municipality is appealed to the OLT, it shall be the responsibility of the Municipality to prepare and submit the appeal record to the OLT and to procure, instruct and pay for its own legal counsel.
- ii) The County agrees that planning staff will support the Municipality in preparing the appeal record and that a planner will be available to attend and provide evidence in respect of the matters at issue as they relate to the evidence in the planning report and planning matters related to relevant planning documents at no cost to the Municipality. In the event the Municipality retains external witnesses to provide planning evidence, the Municipality shall undertake and pay for such consultants.
 - iii) The Municipality acknowledges and agrees that in cases where the decision of the Municipality did not coincide with the recommendation of the Planner, it may be necessary for the Municipality, at its discretion and cost, to procure its own witness to provide planning evidence. The Municipality further acknowledges and agrees that in such cases, the Planner may be summoned before the OLT to give evidence of the recommendation provided to the Municipality and that this shall not be considered to be a conflict of interest.
 - iv) Where the Planner supported an application, the County may collect a fee from applicants in respect of providing additional planning services such as mediation and/or witness statements.
 - v) Where the County is also a party to the appeal, the Municipality and the County may elect to retain counsel and experts jointly and divide costs accordingly.
 - vi) The foregoing provisions of this subsection (f) shall apply, with necessary modifications as the context may require, to applications for judicial review or other proceedings before any Court or tribunal of competent jurisdiction with respect to planning applications subject to this Agreement.

5) Communications

The Parties support two-way communication for mutual benefit, and agree as follows:

- a) The County will share with the Municipality any information it receives from the Province regarding proposed changes to Provincial plans or policy statements, new legislation or regulations that have the potential to impact planning matters within the County or the Municipality, including the timelines to comment on them.

- b) When feasible and as time permits, the County will provide an opportunity for the Municipality to provide input on the impact of such change and provide an opportunity to work together on a common approach to reporting such matters to the respective councils.
- c) When appropriate and time permits, the Municipalities will likewise bring to the attention of the County such information and provide an opportunity for the County to provide input the impact of such change and provide an opportunity to work together on a common approach to reporting such matters to the respective councils.
- d) The County and the Municipality agree to share workplans for land use planning policy and project development for the upcoming years on an annual basis, and to do so more often if appropriate, to facilitate the appropriate allocation of resources and to allow the County to be responsive to local needs for special projects and reviews and to ensure the Municipality is aware of any special projects that the County has decided to undertake. Opportunities for joint participation will be explored and encouraged where appropriate.
- e) The County will provide a mid-year status report to the Municipality advising of all active and newly closed planning applications and will attend to speak to the report if requested.
- f) The Parties will work together to provide the Municipality with an annual report identifying the matters set out in subsection 5(e) above and the planning services that have been provided over the previous year.
- g) The Parties will determine designated spokesperson(s) and coordinate communications accordingly.

6) Records and Compliance

- a) The Parties acknowledge and agree that the *Accessibility for Ontarians With Disabilities Act, 2005*, SO 2005, c 11; the *Freedom of Information and Protection of Privacy Act*, RSO 1990, c F.31; the *Municipal Freedom of Information and Protection of Privacy Act*, RSO 1990, c M.56; the *Municipal Act, 2001*, SO 2001, c 25; the *Assessment Act*, RSO 1990, c A.31; and, the *Planning Act*, RSO 1990, c P.13, apply to and govern the maintenance, dissemination, and retention of records, as defined in the applicable legislation above (the “**Records**”), including the disclosure of such Records to third parties. In this regard the Parties agree:
 - i) to keep Records secure;
 - ii) not to access assessment information unless necessary for a planning purpose;
 - iii) to communicate to the public that information submitted in respect of

planning matters may form part of a municipal agenda and become part of the public record;

- iv) to redact contact information where required by applicable legislation prior to posting or otherwise sharing Records forming part of the public record of an application;
- v) to provide or disclose Records where obligated to do so under applicable legislation, by an order of a court or tribunal or pursuant to a legal proceeding; and,
- vi) the provisions of this paragraph shall prevail over any inconsistent provisions in this Agreement.

7) Costs of County Planning Services

The Parties agree that the County shall:

- a) be solely responsible for determining fees for planning services provided by the County to third parties;
- b) make available to the Municipality up to 105 hours of staff time each year for policy and special projects. The Parties agree that in cases where a Planner is required to attend an OLT appeal or other proceeding in relation to a Special Project, such time will be included in the Municipality's allotted 105 staff hours unless the Parties otherwise agree;
- c) for Special Projects requiring in excess of 105 hours of staff time, or external costs, the County may charge-back to the Municipality a fee of not more than the cost of providing the services requested by the Municipality, including any external costs the County may have to incur in this respect. The County shall provide the Municipality with a quote for the anticipated cost of such services upon request. The Municipality shall then have the opportunity to either accept the County's planning services at the quoted price or to engage a third-party firm to provide the planning services for the Special Project; and,
- d) the hours identified in (b) and (c) may be increased if staffing capacity is increased.

8) Review

- a) The Parties acknowledge that they wish to develop and foster a positive and cooperative relationship, and will make every reasonable effort to notify, and work to resolve, issues that may arise in the delivery of planning services, as they arise.
- b) The Parties shall review the programs and services provided on an annual basis, or such shorter basis as the Parties may agree, to identify levels of satisfaction and areas of concern.

9) Insurance and Indemnification

- a) Each Party shall, at its own expense during the term of this Agreement, cause to be maintained:
 - i) Comprehensive General liability with limits of not less than \$5,000,000.00 per occurrence. Such coverage shall include: (i) the other Party(ies) including their respective elected officials, officers, directors, employees and volunteers as additional insureds; (ii) a cross liability and severability of interest clause; and, (iii) standard Non-Owned Automobile Liability coverage;
 - ii) Professional Liability insurance with limits of not less than \$5,000,000.00 for each claim and in the aggregate for all persons and services connected with this Agreement;
 - iii) Cyber and Breach Response Insurance covering for data breach including liability and restoration of data in an amount of no less than \$1,000,000 per claim.
- b) Each Party shall provide evidence of insurance coverage upon execution of this Agreement and at any other time upon written request.
- c) Each party agrees to indemnify and save harmless (the “Indemnifying Party”) the other party (the “Indemnified Party”) to this agreement from all losses, liability, causes and manner of actions, suits, claims, demands, expenses, and costs whatsoever (including, without limitation, reasonable legal and other professional fees and disbursements, interest, penalties and amounts paid in settlement) suffered or incurred by the Indemnified Party arising from negligent actions or errors or omissions committed by the Indemnifying Party and its employees, directors, officers, elected officials, volunteers and representatives stemming from performance of acts in pursuance of the terms of this Agreement.

10) Recitals Form Part of Agreements

The Parties acknowledge and agree that the recitals hereto are true and accurate both in substance and in fact and are hereby incorporated by referenced.

11) Termination or Modification

- a) In the event a party wishes to terminate this Agreement, it shall provide a minimum of one year’s written notice to the other Party. The terminating party shall pay all costs related any transfer of data required from the non-terminating party.
- b) No amendment, discharge, modification, restatement, supplement termination or waiver of this Agreement or any section of this Agreement is binding unless it is in writing and executed by the Parties to be bound. No waiver of, failure to

exercise, or delay in exercising, any section of this Agreement constitutes a waiver of any other section (whether or not similar) nor does any waiver constitute a continuing waiver.

12) Notice

- a) Any notice to be given under this Agreement shall be provided to the municipal clerk in writing, by email or by post, effective the day it is received.

13) Severability

In the event that any of term, condition or provision contained in this Agreement is determined by a court or tribunal of competent jurisdiction to be invalid, unlawful or unenforceable to any extent, such term, condition or provision shall be severed from the remaining terms, conditions and provisions of this Agreement, which shall continue to be valid and enforceable to the fullest extent permitted by law.

IN WITNESS WHEREOF this Agreement has been executed by the Parties.

Dated this _____ day of _____, 2024.

THE CORPORATION OF THE TOWNSHIP OF HURON-KINLOSS

Don Murray, Mayor

Jennifer White, Clerk

We have authority to bind the Corporation

THE CORPORATION OF THE COUNTY OF BRUCE

, Warden

Linda White, Clerk

We have the authority to bind the Corporation.

FOR IMMEDIATE RELEASE – December 5th, 2024

Saugeen Conservation Invites Public Feedback on Updated Policies Manual

SAUGEEN WATERSHED, ONTARIO – Bruce, Dufferin, Huron, Grey, and Wellington Counties.

Saugeen Valley Conservation Authority (SVCA) is inviting the public to share their thoughts on the updated Environmental Planning and Regulations (EPR) Policies Manual through an open consultation process.

This important document outlines how SVCA reviews planning and development applications and ensures safety around natural hazards like flooding and erosion. The manual has been updated to reflect current provincial guidelines, improve accessibility, and make it easier for everyone to understand.

The public is encouraged to review the manual and share their feedback through an easy-to-use online form.

The consultation period closes on Monday, January 6th, 2025, so now is the time to have your say. Whether you're a local resident, developer, farmer, or business owner, your input is valuable in shaping policies that impact development and natural spaces across the region.

"Our goal is to make these policies transparent and user-friendly. This is a chance for the community to help guide decisions that will protect people and property from natural hazards like flooding and erosion."

- Matt Armstrong, Manager of Environmental Planning and Regulations, SVCA

For more information and to submit your feedback, visit www.saugeenconservation.ca/policymanual

For more information, please contact:

Saugeen Valley Conservation Authority

Email: media@svca.on.ca

Cell: 519-369-4295

Website: www.saugeenconservation.ca

From: [Jenna Rees](#)
To: [Don Murray](#); [Jennifer White](#)
Subject: Ripley YMCA Parking Concerns
Date: December 11, 2024 1:52:58 PM

To the attention of: Mayor Murray and Members of Council

I will start by saying, the Township of Huron Kinloss is extremely fortunate to have the YMCA Child Care Centre in Ripley and it is a well run facility for families with young children. The recent expansion and renovations have allowed for even more children to be accepted into the program, which is great news for local families. We have been very privileged to have two of our children accepted into the licensed facility for child care and are extremely grateful and satisfied with our care there.

With the abundance of snow that we have recently received, a safety issue has emerged at the YMCA that we are hoping the Township will be able to assist in resolving. The issue has to do with the location of where the snow is being piled once the parking lot has been plowed. At its current location the snow build up significantly reduces the number of parking spaces available for drop off and pick up which causes the parking lot to be extremely congested and crowded. Also, turning around in the parking lot is difficult, dangerous and next to impossible in these very tight spaces, creating safety concerns for both the children and drivers attempting to pick up and drop off at similar times. In addition to these issues, the expansion project of the facility that has so greatly benefited many families in our area, also means additional staff to accommodate parking for. My biggest concern, while also being a first responder, is for the children's safety while being loaded and unloaded into vehicles at pick up and drop off times. Especially keeping in mind that most times, there isn't parking available which results in families parking on the road in front of the facility. This makes it difficult, especially for families with multiple children to load and unload, on the street where other vehicles and snowplows etc are traveling.

While we recognize that any expansion to the facility or parking lot may be a future option or phase, a more immediate solution would be to push the snow as far away as possible from the parking lot area to create a safer and smoother drop off and pick up area. This will help ensure that our children can be loaded and unloaded as safely as possible, as well as it will create more space to turn around and back out of parking spaces.

Thank you in advance for your consideration of this request, and if you have any follow up questions, please feel free to contact me.

Sincerely,

Jenna Meurs and Family

The Corporation of the Township of Huron-Kinloss



BY-LAW No.

2024 - 118

Being a By-Law to Adopt the Community Support Policy for the Township of Huron-Kinloss

WHEREAS Section 8(1) and 9 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provide that the powers of a municipality under this or any other Act shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues and has the capacity, rights, powers and privileges of a natural person for the purposes of exercising its authority under this or any other Act;

AND WHEREAS the Council of the Township desire to establish a Community Support Policy as per Report TRE-2024-12-68;

NOW THEREFORE the Council of The Corporation of the Township of Huron-Kinloss **ENACTS** as follows;

1. That the Corporation of the Township of Huron-Kinloss hereby adopts the Community Support Policy as contained in Schedule "A".
2. That this By-law shall come into force and effect upon its final passage.
3. That this By-law may be cited as the "Community Support Policy By-law".

READ a FIRST and SECOND TIME this 16th day of December, 2024.

READ a THIRD TIME and FINALLY PASSED this 16th day of December, 2024.

Mayor

Clerk



The Corporation of the Township of Huron-Kinloss

Policy

Section: 2.0 Finance/Treasury

Policy: Community Support Policy

By-Law: [Click here to enter text.](#)

Date: 2 December 2024

Revision: [Click here to enter text.](#)

Coverage:

This policy applies to community organizations that operate and/or provide programs in the Township of Huron-Kinloss and for its residents.

Policy Statement:

The Township of Huron-Kinloss is committed to supporting various community organizations and other entities in the Township. They provide important programs, activities, services and events to residents of the township. Support through both in-kind and/or financial means, enables those community organizations to fundraise, leverage other funding and support their various volunteer contributions.

Legislative Authority:

Municipal Act, 2001, S.O. 2001, c.25 Section 107(1)

Contents:

Purpose

The purpose of this policy is to establish eligibility requirements and expectations, as well as the application and review process related to providing grant assistance to community organizations. The policy is intended to provide consistency and fairness in the disposition of requests for assistance.

Types of support available through the community grant process include:

- Financial support
- Township staff support
- Supply of Township equipment

- Supply of Township materials

Eligibility

Community grants are available to not-for-profits and community groups that have volunteer-based management structure and membership. The organizations must demonstrate efficient use of resources, sound business practices, self-reliance and the development of volunteer knowledge and skills. Organizations must have demonstrated support from some source other than public funds.

The membership of the Community Group must not be restricted by race, creed, colour, marital status, sex, religious or political affiliation and should represent a broad base of community support.

Political or religious action groups shall not be considered for funding assistance.

Preference will be given to services that align with the Township's strategic plan and to groups that are based in the township.

Nothing in this policy prevents Council from making grants to entities at times and for purposes outside the scope of this policy.

All grant requests will be assessed in terms of:

1. Benefit to the community
2. Proportion and segment of the community benefiting
3. Organization's financial need

Program Guidelines

All grant requests shall be submitted and directed to the Manager of Financial Services/Treasurer, on or before October 31st to be considered during the budget process for the upcoming calendar year. Applications received after the deadline may be considered provided that there are uncommitted approved budget funds available for community grants.

Under normal circumstances, only one request per organization is to be considered per year.

In-kind support for festivals and events shall be requested through the Special Events application process not through the Community Grant application. Special event in-kind support will be provided at staff's discretion.

Funds granted under this program are not transferable between projects or groups without prior Council approval and must be used for the specific purposes outlined in the application.

In the event that the project does not go forward, the grant recipient shall return to the Township those funds granted for the proposed project.

Community grant requests will not automatically be considered in subsequent years. A new submission must be filed for each year in which a grant is requested, and funding approved for one year will not be an indication of future year approval.

The grant shall not be the primary source of funding for the project or organization. Grants will be supplementary to main sources of funding.

The Township of Huron-Kinloss, through its grant process, will not contribute to outstanding deficits.

Organizations receiving financial and/or in-kind grants shall acknowledge the Township's contribution through all printed material and other promotional means. The Township's logo is available from the Manager of Legislative Services/Clerk's office.

Funding Review Requests

All requests will be considered having regard for the Township's current budget allocation except where exceptional circumstances exist, as approved by Council.

Incomplete requests will not be considered.

The Township will dedicate a team to review completed applications prior to submission to Council. The Review Team will consist of the Manager of Financial Services/Treasurer, Manager of Legislative Services/Clerk and the CAO.

The Review Team will provide a recommendation to Council based on the evaluation of the application.

Council is the approving authority.

Funding approvals may be subject to additional conditions as imposed by Council.

The applicants will be notified of Council's decision once the Township's budget has been approved.

Accountability

Applicants awarded a grant will be held accountable for the expenditure of the funds in accordance with the stated objectives/plans.

Community Grant recipients may be requested to provide a report to Council within 90 days following completion of the event/project providing the following information:

- Certify that funds were spent on activities described in the grant application
- Provide a brief report on the success of the project or cause/event

Grants in future years will be reviewed based on past demonstrated fiscal responsibility of the applicants.

Additional financial reports from applicants may be requested at the Township's discretion.

The Corporation of the Township of Huron-Kinloss



BY-LAW No.

2024-119

Being a By-Law to Authorize the Signing of an Occupancy Agreement with Dr. Shyu for use of the Ripley Medical Centre

WHEREAS Section 8(1) and 9 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provide that the powers of a municipality under this or any other Act shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues and has the capacity, rights, powers and privileges of a natural person for the purposes of exercising its authority under this or any other Act;

AND WHEREAS The Council for the Corporation of the Township of Huron-Kinloss deems it expedient to enter into an updated agreement with Dr. Shyu with respect to utilizing a portion of the Ripley Medical Centre to provide Chinese Medicine, Acupuncture and Tuina Services;

NOW THEREFORE the Council of The Corporation of the Township of Huron-Kinloss **ENACTS** as follows;

1. That The Corporation of the Township of Huron-Kinloss hereby enters into an occupancy agreement with Dr. Shyu which is attached as "Schedule A" and forms part of this By-law.
2. That the Mayor and Clerk are hereby authorized to sign on behalf of the Council for The Corporation of the Township of Huron-Kinloss the agreement and other documents required to authorize the agreement, and to affix the corporate seal of the Township of Huron-Kinloss..
3. That this by-law shall come into full force and effect upon its final passage.
4. That this by-law may be cited as the "Ripley Medical Centre Occupancy Agreement (Dr. Shyu) By-law".

READ a FIRST and SECOND TIME this 16th day of December, 2024.

READ a THIRD TIME and FINALLY PASSED this 16th day of December, 2024.

Mayor

Clerk

OCCUPANCY AGREEMENT

THIS AGREEMENT (the "Agreement") made the 18th day of November 2024.

BETWEEN:

CORPORATION OF THE TOWNSHIP OF HURON-KINLOSS
(THE "**TOWNSHIP**")

-and-

DR SHYU
(**"DR SHYU"**)

WHEREAS the Township is the registered owner of the premises and land known for municipal purposes as Lot 75, Plan 177, 18 Tain St., Ripley, Ontario.

AND WHEREAS, the Township and DR SHYU have agreed that the DR SHYU may use the portion of the premises shown on and more particularly described as the "**Medical Centre**" in Schedule "B" attached to this Agreement (the "**Premises**"), for the purpose, during the time period, and on the terms and conditions set out in this Agreement.

NOW THEREFORE, in consideration of the sum of \$2.00, the mutual covenants, terms, and conditions set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. Premise

- a) The Township hereby grants DR SHYU permission to occupy and use the Premises on Saturday and/or Sunday, during the Term (as defined below) for the purpose of providing medical services.
- b) DR SHYU shall also be permitted to use the Staff Room identified on Appendix B in common with the first-floor tenant, which is currently, the "Ripley Family Y Childcare".

- c) DR SHYU hereby acknowledges that other medical service providers use the medical centre and that **only the exam rooms are available for use by Dr Shyu, and further that other offices including reception office are not to be used.**
- d) DR SHYU agrees to provide a schedule of the dates that they will be using the Premises ("**DR SHYU Schedule**") to the Township by e-mail to mmclinchey@huronkinloss.com.
- e) The Township acknowledges that DR SHYU Schedule is subject to reasonable changes due to weather, holidays and scheduling, etc. and will make an attempt to avoid scheduling conflicts for maintenance and other uses.

2. Term

- a) The term of this Agreement shall be One (1) year commencing on the 1st of January 2025 and terminating on the 31st of December 2025 (the "**Term**").
- b) DR SHYU shall have the right to extend the term of this Agreement (the "**Extension Option**") for a further period up to One (1) year upon the said terms and conditions as herein contained, save and except as to the rent that shall be negotiated between DR SHYU and the Township.

3. Rent

- a) DR SHYU shall pay to the Township a fixed annual fee of \$1000.00 (Plus \$130.00 HST) in equal monthly installments of \$94.17 (the "**Rent**"), in advance, commencing on the first day of each month during the Term. The rent is based on twenty (20) days per year. The rental payment may be paid in one lump sum of \$1130.00 HST included in January of each year.
- b) The Township and DR SHYU agree that HST is added to the Rent and included in the payment.

4. Insurance

- a) DR SHYU shall, at DR SHYU's sole cost and expense, obtain and keep in force during the Term of this Agreement a policy of commercial general liability insurance satisfactory to the Township acting reasonably and underwritten by an insurer licensed to conduct business in the Province of Ontario. The policy shall provide coverage for bodily injury, property damage, and personal injury and

shall include but is not limited to:

- I. A limit of liability of not less than \$5,000,000 per occurrence.
- II. Add the Township of Huron-Kinloss as additional insured with respect to the operations of the Named Insured.
- III. The policy shall contain a provision for cross-liability and severability of interest in respect of the Named Insured.
- IV. Non-owned automobile coverage with a limit of not less than \$2,000,000 and shall include contractual non-owned coverage (SEF 96).
- V. Products and completed operations coverage.
- VI. Broad form property damage.
- VII. Contractual liability.
- VIII. Work performed on behalf of the Named Insured by sub-contractors.
- IX. The policy shall provide 30 days prior notice of cancellation.

5. Utilities

- a) The Township is responsible for the supply of and payment for heating and air conditioning, electricity, water, and sewage expenses for the Premises.
- b) DR SHYU acknowledges that telephone and internet use is not permitted on the Premises.

6. Township's Obligations

- a) At its expense, and subject to any obligations of DR SHYU pursuant to this Agreement, the Township shall keep the Premises, building structure and systems, and the Property in good repair and condition.
- b) The Township covenants to provide at its own expense pest control and landscaping.
- c) The Township will provide snow removal for the sidewalks and parking lot. Snow removal for the entrance to the premises will be conducted once daily, before 9:00 AM.
- d) The Township of Huron-Kinloss Community Services Department shall provide cleaning services to the Premises on a once-per-week basis, consistent with the

standards applied to other municipal facilities. These services will utilize regular cleaning supplies and are not intended to meet any specific medical or healthcare sanitation requirements.

- e) DR SHYU acknowledges that any exam rooms used must be cleaned / sanitized at end of day, using supplies provided by Dr SHYU.
- f) The Township shall keep the Premises and stairways, corridors, entrances, washrooms, and other common areas of the building and the parking lot in a state of good repair and maintenance consistent with other Township facilities.
- g) The Township shall ensure all access doors are working properly.
- h) The Township shall be responsible for all capital expenditures in respect of the Premises as reasonably deemed necessary by the Township, including but not limited to, HVAC, flooring, exterior steel and doors.
- i) The Township shall respond to and repair all deficiencies in the Premises, building or property in a timely manner.
- j) The Township will maintain an inventory of equipment, furnishings and décor within the Premises that is owned by the Township of Huron-Kinloss (the "**Township Property**"). **DR SHYU is** responsible for the replacement of any such items as a result of damage or negligence by DR SHYU.
- k) The Township will obtain and keep in force during the Term of this Agreement a policy or policies of all risks property insurance in accordance with the Township's practice for other Township properties of a similar nature.
- l) The Township will ensure that DR SHYU, its employees and invitees shall have free parking on a first come first serve basis at the Premises.

7. DR SHYU's Obligations

DR SHYU agrees as follows:

- a) The Township endeavours to ensure suitability of the premise that it is leasing to DR SHYU. If a deficiency in the Premises, building or property comes to the attention of DR SHYU, then DR SHYU will notify the Township immediately in

order to enable the Township to rectify the deficiency. The parties agree that continued use by DR SHYU shall absolve the Township from any property damage or bodily injury which may occur as a direct result of its activities.

- b) DR SHYU covenants to provide, at its own expense, any additional snow removal or salting required for the entrance to the Premises during days that it is occupying the Premises, beyond what is provided by the Township in clause 6 (c), but in no event shall DR SHYU be liable to the Township, other occupants of the building, or visitors and invitees to the Premises, for same.
- c) DR SHYU shall at all times exercise due care and diligence in the use of the Township Property. Any items damaged by DR SHYU, beyond reasonable wear and tear, shall be replaced by DR SHYU with a product of similar size, quality and capability.
- d) DR SHYU hereby acknowledges that the Township shall not be held responsible, in any manner, for DR SHYU's equipment while being in the Premise; However, DR SHYU is not permitted to use any equipment without the consent of Kincardine Family Health Team KFHT and is responsible to exercise due care and diligence should permission be granted in writing by the KFHT.
- e) DR SHYU shall not do or suffer any waste or damage, disfiguration or injury to the Premises, nor permit or suffer any overloading of the floors, roof deck, walls or any other part of the Premises, and shall not use or permit to be used any part of the Premises for any illegal or unlawful purpose or any dangerous, noxious or offensive trade or business, and shall not cause or permit and nuisance in at or on the Premises.
- f) DR SHYU covenants to keep the Premises in a clean and orderly state during its use, consistent with the general standards applicable to buildings of a similar nature in the vicinity of the Premises. **DR SHYU is responsible to remove any garbage, waste or recycling at the end of each day used.** The Township will make best efforts to ensure that Third Party Users of the Premises keep the Premises in a clean and orderly state during their use, and in no instance shall DR SHYU be responsible or liable for the actions or inactions of the Third-Party Users in this regard.

8. Inspection and Repair on Notice

- a) The Township, its servants, agents and contractors shall be entitled to enter upon

the Premises at anytime, without notice, for the purpose of making emergency repairs, and during normal business hours on reasonable prior written notice, for the purpose of having access to under floor ducts or to the access panels to mechanical shafts (which DR SHYU agrees not to obstruct). The Township, its servants, agents and contractors may, at any time, and from time to time, on reasonable prior written notice, enter upon the Premises to remove any article or remedy any condition which, in the opinion of the Township, would likely lead to the cancellation of any policy of insurance.

- b) The Township will take reasonable precautions and attempt to schedule such work outside of DR SHYU Schedule so as not to unreasonably interfere with the operation of DR SHYU's business and to minimize interference with DR SHYU's use and enjoyment of the Premises.

9. Alterations

- a) DR SHYU will not make or erect in or to the Premises any installations, alterations, additions or partitions without first submitting drawings and specifications to the Township and obtaining the Township's prior written consent which the Township will not unreasonably withhold.

10. Mutual Indemnification

- a) DR SHYU and the Township shall indemnify and hold harmless the other, from the date of this Agreement, against all liabilities, costs, fines, suits, claims, demands or actions of any kind for which the other may become liable for any reason, including any breach, violation or non-performance by the other party of their obligations in this Agreement, or any injury, death or damage to property, occasioned to or suffered by any person or any property from any act, negligence, or default by the other party or its employees, subcontractors, invitees or agents on the Premises, including any environmental matters that arise as a result of the other party's occupation and use of the Premise.
- b) The Township shall not, in any way, be responsible for any liabilities, costs, fines, suits, claims, demands or actions of any kind with respect to the use of the Premises by DR SHYU, except for matters arising from the Township's own negligence or misconduct.
- c) DR SHYU shall not, in any way, be responsible for any liabilities, costs, fines, suits, claims, demands or actions of any kind with respect to the use of the Premises by

the Third-Party Users, except for matters arising from DR SHYU's own negligence or misconduct.

11. Early Termination

- a) Both the Township and DR SHYU shall each have unilateral right and option (in each of their sole discretion) to terminate this Agreement for any reason whatsoever upon giving notice to the other party in writing of its intentions to terminate at least six (6) months prior to the date upon which such termination is to take effect.
- b) In the event this Agreement is terminated the rent hereby reserved shall be apportioned and paid only to the date of termination and no allowance, compensation or payment shall be allowed or made to one party by the other in respect of any improvements, repairs, fixtures and/or alterations made in, to or upon the Premises.

12. General

- a) All notices that may be or are required to be given pursuant to this Agreement shall be in writing and can be sent by email in addition to personal delivery, by facsimile transmission or by mail.
- b) Any notice, delivery, payment or tender of money or document to the parties hereunder delivered personally by facsimile or sent by prepaid registered or certified mail or prepaid courier shall be addressed as follows:

To the Township: Township of Huron-Kinloss
Attn: Clerk

21 Queen St. PO Box 130
Ripley NOG 2R0

Email:clerk@huronkinloss.com

To DR SHYU: Dr Shyu
220 Duncan Mill Road Suite #508
North York, ON
M3B 3J5

Email:
Telephone:
Fax:

- c) Any such notice, delivery or payment so delivered or sent shall be deemed to have been given or made and received upon delivery of the same if delivered personally or on the fifth (5) business day following the mailing, couriering or faxing of same, as the case may be.
- d) This Agreement may be executed by electronic signatures and in any number of counterparts, each of which will be deemed to be an original and all of which taken together will be deemed to constitute one and the same instrument.
- e) Governing law is that of the province of Ontario and the laws of Canada applicable therein.
- f) No failure or delay by a party hereto in exercising any right, power or privilege under this Agreement shall operate as a waiver thereof, nor will any single or partial exercise preclude any other or further exercise of any right, power or privilege hereunder.
- g) If any provision of this Agreement is wholly or partially unenforceable for any reason, all other provision of this agreement will continue in full force and effect.

[Signature Page Follows]

In Witness of the foregoing covenants the parties have executed this Agreement.

TOWNSHIP OF HURON-KINLOSS

Per: _____

Name:

Title:

I/we have the authority to bind the corporation

TOWNSHIP OF HURON-KINLOSS

Per: _____

Name:

Title:

I/we have the authority to bind the corporation

DR SHYU

Per: _____

Name:

Title:

I have the authority to bind the corporation

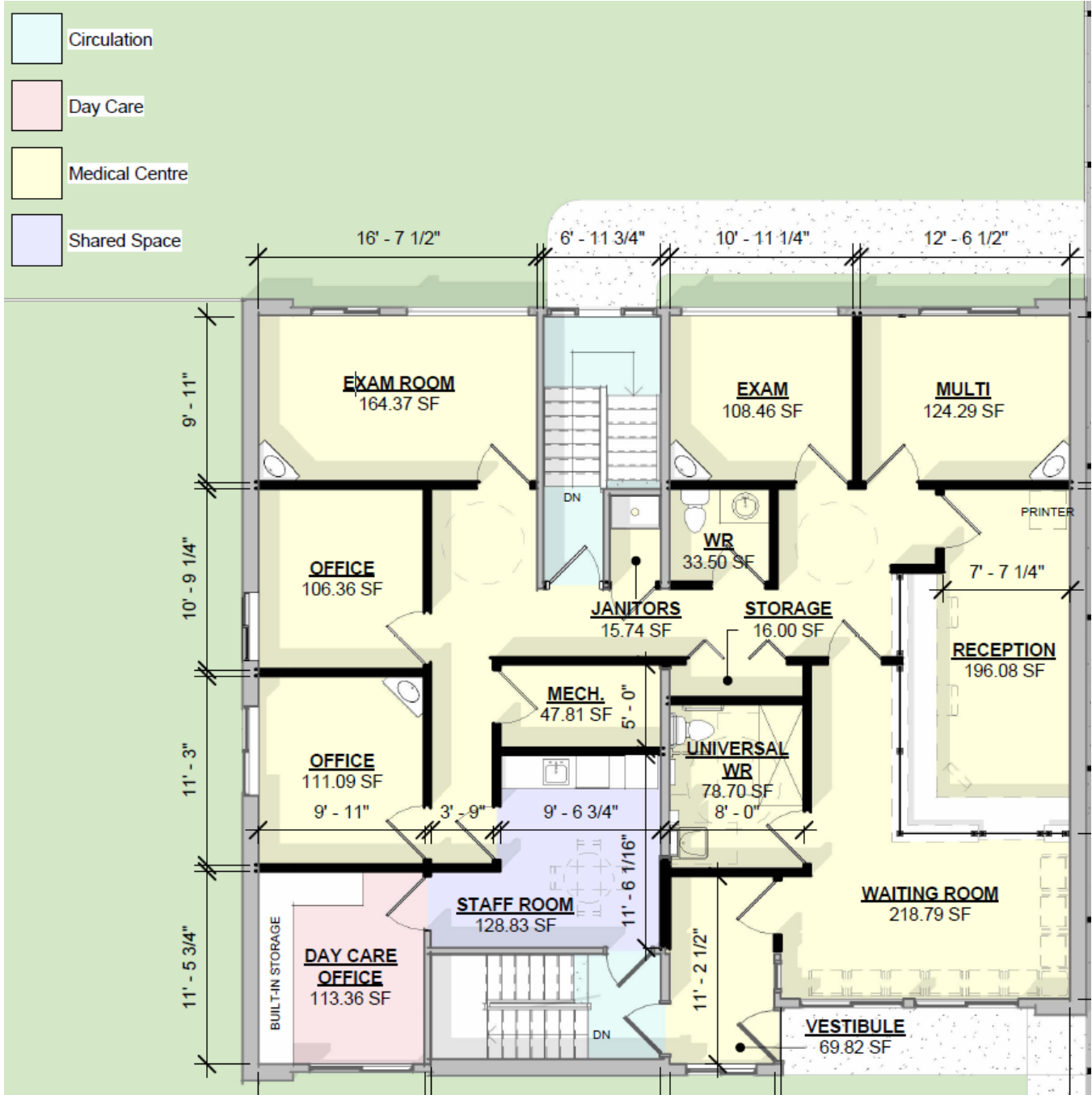
Appendix A

List of Equipment and Furnishings Owned by the Township of Huron-Kinloss.

(To be completed when construction is finished, and the building is furnished).

Appendix B

The Premises



The Corporation of the Township of Huron-Kinloss



BY-LAW No.

2024 - 120

Being a By-Law to Adopt a Parks and Trails Plan in Principle for the Township of Huron- Kinloss

WHEREAS Section 8(1) and 9 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provide that the powers of a municipality under this or any other Act shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues and has the capacity, rights, powers and privileges of a natural person for the purposes of exercising its authority under this or any other Act;

AND WHEREAS the Council of the Township of Huron-Kinloss has procured a Parks and Trails Plan prepared by Pl.ural as outlined in Report CS 2024-12-51;

AND WHEREAS the Council of The Corporation of the Township of Huron-Kinloss deems it expedient to adopt the Plan in principle by By-law;

NOW THEREFORE the Council of The Corporation of the Township of Huron-Kinloss **ENACTS** as follows;

1. That The Corporation of the Township of Huron-Kinloss Council hereby adopts the Parks and Trails Plan in principle as contained in the attached Schedule "A" and forms part of the by-law.
2. That this by-law shall come into full force and effect upon its final passage.
3. That this by-law may be cited as the "Adopt Parks and Trails Plan By-law".

READ a FIRST and SECOND TIME this 16th day of December, 2024

READ a THIRD TIME and FINALLY PASSED this 16th day of December, 2024

Mayor

Clerk



The Township of Huron-Kinloss **Parks and Trails Plan**

Strategic Report | Final Document | November 2024



pl.ural

Sean Kelly, Alex Feenstra, Jacklyn Short, Dave DeBono
sean@ska-plural.ca

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Project Management:

Mike Fair – Director of Community Services
Michelle Goetz – Manager of Strategic Initiatives
Kristen Prentice – Communications Coordinator
Elyse Dewar – Administrative Assistant/ Programming
Matt McClinchey – Facilities & Parks Supervisor

Community Participants, Township of Huron Kinloss



Design, Landscape Architecture, and Planning
for Rural, Destination and Amenity Landscapes

Design and Facilitation Team:

Sean Kelly – Project Lead
Jacklyn Short – Project Advisor
Alex Feenstra – Studio Lead
Dave DeBono – Design Production

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Executive Summary & Overview

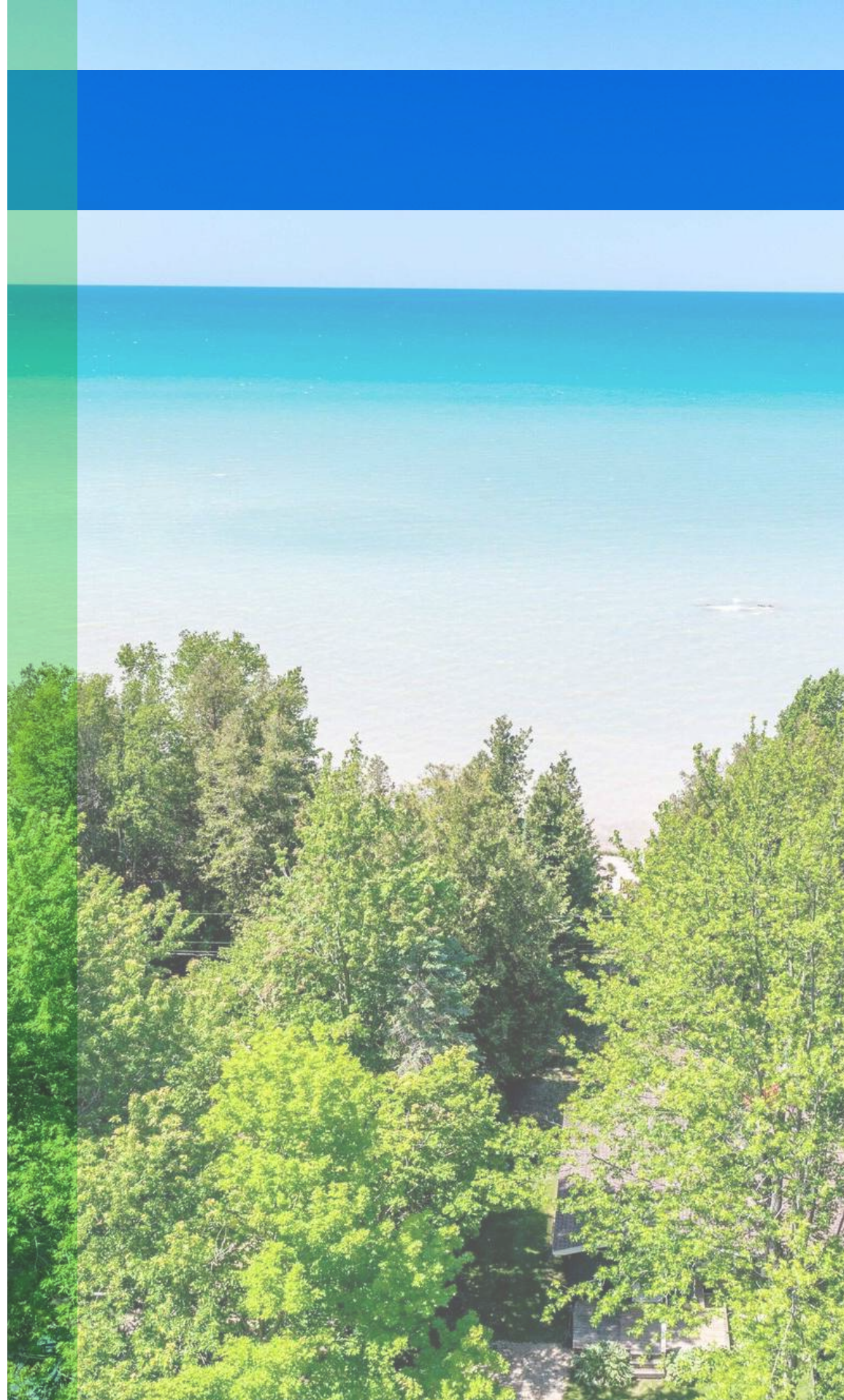
The Project

The Township of Huron-Kinloss hired the team at pl.ural, to develop a Parks & Trails Plan. This strategic document was built on the input, findings and recommendations of the Township's Parks and Recreation Master Plan (2022). Within this Parks and Trails Plan is information that will help guide long-term use, the potential rearrangement of existing amenities, the development of new park infrastructure, and capital planning for 18 key park sites across the Township.

This project is an important step toward the realization of the Master Plan. Acting on identified initiatives related to the natural environment, built-form, natural environment, and asset management, this strategy will guide tangible changes in parks throughout the Township.

Highlights

Outcomes of the project include an inventory of park assets (i.e., based on 18 key project sites), site observation and evaluation of existing conditions, a complete summarization of all community engagement events, and recommendations on upgrades, rearrangements, and/or new infrastructure and amenities in years to come.



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Section 1 | Preliminary Research

Provided in this section is a summary of the *Parks and Recreation Master Plan (2022)* and other relevant documents that will help inform the report recommendations.

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Regulatory

The Parks and Trails Plan is subject to regulations as outlined by the Township of Huron-Kinloss, the Province of Ontario, and other regulatory agencies, such as the Maitland Valley Conservation Authority and the Saugeen Valley Conservation Authority. Documents outlining this framework include:

- Growth and Servicing Master Plan (Township of Huron-Kinloss, January 2020)
- Huron Kinloss Official Plan (Township of Huron-Kinloss, August 2016)
- Parks and Recreation Master Plan (Township of Huron-Kinloss, December 2022)
- Policies For The Administration Of Section 28 Of The Conservation Authorities Act And Ontario Regulation 41/24 (Maitland Valley Conservation Authority, April 2024)
- Saugeen Valley Conservation Authority Environmental Planning and Regulations Policies Manual (Saugeen Valley Conservation Authority, October 2018).

Prior Engagement

As part of Heritage Park revitalization and stormwater management plans, the Township engaged the community through an online survey and an in-person meeting held in the park. The data collected will help guide the development of this park in the Parks and Trails Plan. Reviewed documents include:

- Heritage Park/Playground Revitalization Meeting Notes (Huron-Kinloss Community Services, October 2023)
- Heritage Park Survey (Township of Huron-Kinloss, November 2023)



Other Guidance and Advocacy

Several additional planning documents have been composed to help guide the Township of Huron-Kinloss actions pertaining to the future of the Parks and Trails Plan, including:

Draft Policies

Policies to consider to assist in the enhancement and redevelopment of parks in Huron-Kinloss:

- Beach Access Policy (Township of Huron-Kinloss, January 2022)
- Municipal Parkland, Walk/way Access, Green space Fencing Policy (Township of Huron-Kinloss, December 2021)

Proposals & Presentations

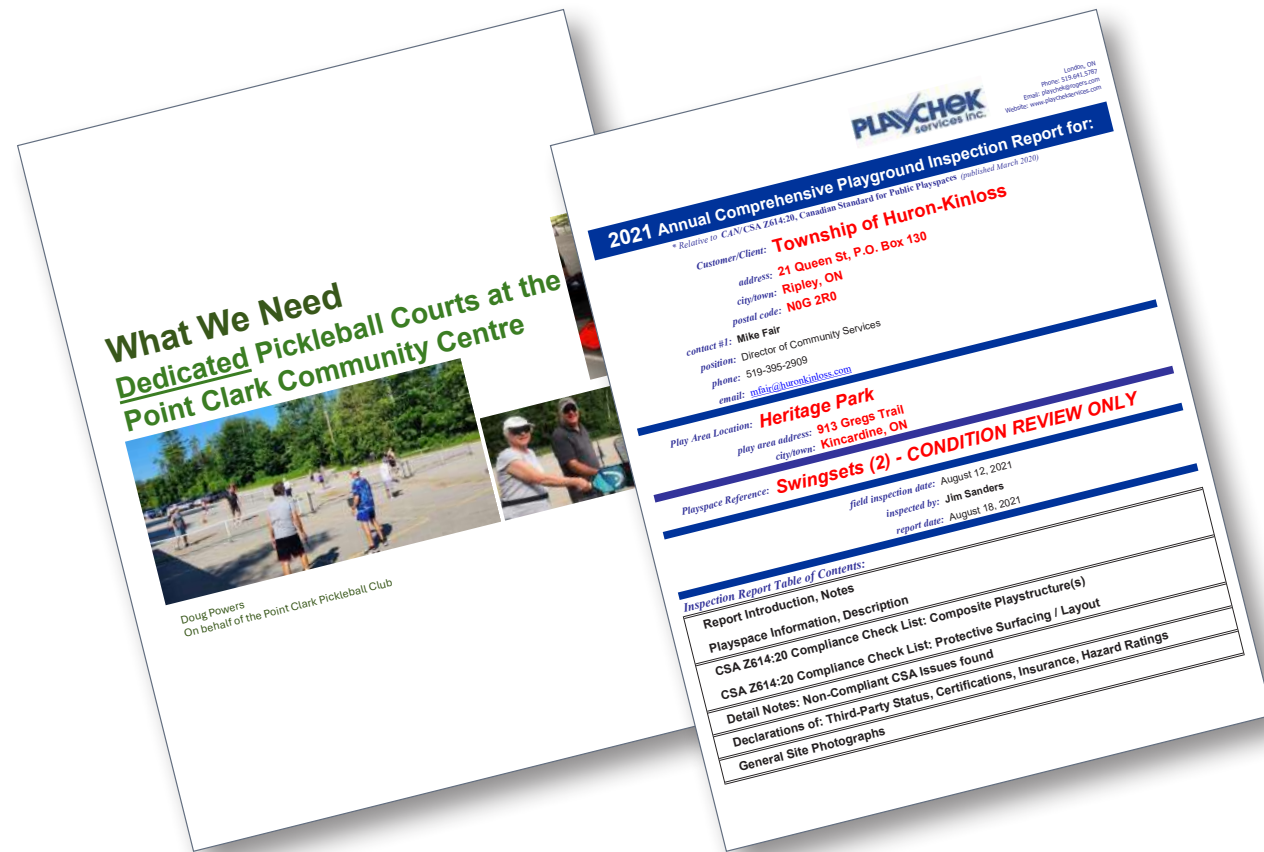
- What We Need - Council Presentation (Point Clark Pickleball Club, July 2024)

Reports

Pickleball Court Council Report (Township of Huron-Kinloss, December 2023)

Playcheck Inspection Reports (Playcheck Services Inc., 2021, 2023);

- 2021 Playchek Inspection report - Huronville Park
- 2021 Playchek element review only - Kin Bruce Park
- 2021 Playchek element review only - Heritage Park
- 2021 Playchek Inspection report - Langdon Park
- 2021 Playchek Inspection report - Point Clark Ball Park
- 2021 Playchek Inspection report - Pine River Ball Park [a.k.a. Reids Corner Ball Park]
- 2023 Playchek Inspection report - Blue Park
- 2023 Playchek Inspection report - Lighthouse Park
- 2023 Playchek Inspection report - Attawandaron Park
- 2023 Playchek Inspection report - Memorial Park
- 2023 Playchek Inspection report - Lewis Park
- 2023 Playchek Inspection report - Victoria Park
- 2023 Playchek Inspection report - Kinsmen Park
- 2023 Playchek Inspection report - Whitechurch Park



Comparator Asset Data

Available parks and recreation, and facilities documents from Municipalities similar in size, population and geographical context were reviewed to benchmark performances and standards:

- Township of Ashfield-Colborne-Wawanosh Parks and Recreation Strategic Plan (January 2023)
- Municipality of Brockton Recreation Master Services and Facilities Plan (March 2023)
- Municipality of Kincardine Parks and Recreation Strategic Plan (March 2024)

National Frameworks

Guiding documents for public recreation in Canada have been referenced throughout the development of the Huron-Kinloss Parks and Trails Plan:

- A Framework for Recreation in Canada - 2015 - Pathways to Wellbeing. (Canadian Parks and Recreation Association/Interprovincial Sport and Recreation Council , February 2015)
- A Framework for Recreation in Canada Paths to Wellbeing: Municipal Audit Tool (Canadian Parks and Recreation Association, May 2018)



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Section 2 | Inventory & Assessment

This section includes a comprehensive inventory and assessment of the 18 existing park sites, amenities, and facilities in the Huron-Kinloss communities of Lakeshore, Ripley, and Lucknow.



Huronville Park 11 Deborah Drive, Huron-Kinloss

Park: Huronville Park

ID No. HK1

Civic Address: 11 Deborah Drive

Community: Huron-Kinloss

Parkland Classification 2022: Local Community Park

Date: *All inventory reflects the time of inspection.
June 20, 2024

Inventoried by: AF & JS

Inventory: I.e., list existing equipment, facilities, signage, staging area(s), amenities, furniture, etc. Include approx. quantities and characteristics, where appropriate.....

Setting Context

Located amidst a suburban neighbourhood with residential lots backing onto the park. Fencing and a large hedge row define the boundary. Mature trees throughout the site.

Park Access

- pedestrian access from road: Penetangore Row S
- pergola gateway from private community: Inverly Lake Estates
- lawn entrance between residential lots: Deborah Dr

Amenities

- 1 seasonal portable toilet

Signage

- park identification: 8x8 post, 2 panels
- 2 regulatory 'no smoking' signs
- 1 wood sign: "private Inverly Lake Estates residents only"

Site Furniture

- 1 waste barrel
- 1 wood + metal picnic table
- 1 concrete + wood bench
- 1 metal bench, 1 metal picnic table

Pathway

- winding 0.5m asphalt pathway

Beach Volleyball Courts (x2)

- sand surface
- 2 nets on wood posts

Playground

- 1 large blue climbing structure
- 1 slide-play structure: pea gravel surface, wood border
- 1 spring rocker horse on pea gravel surface
- small green circle climber set: woodchip surface
- 1 metal balance beam
- 1 swing set; 2 baby + 2 child: woodchip surface
- 1 red metal climber: woodchip surface
- 1 rotating play structure: woodchip surfacing

Basketball Court (Full)

- asphalt surface
- 2 basketball post mounted nets

Tennis Court

- asphalt surface
- metal end fencing
- tennis net

Misc.

- utility building & radio tower
- wood shed in plant buffer
- metal cylinder to cover utility

Evaluation: The scale below shows pl.ural's evaluation of the park's equipment, overall conditions, and finishing. Additional comments may include but are not limited to, safety, desirability, repair, etc.

Improvements Required:



Conditions: I.e., equipment quality, general concerns, evidence of damage or disrepair, lighting, sight-lines, wayfinding, accessibility, etc.....

Setting Context

- some residential properties have yard fencing while others do not, and some neighbours are using park property as camper and trailer storage

Park Access

- no formal entrance or parking for vehicles

Signage

- no park identification signage from any access points

Recreational courts

- good condition overall
- sport court lines serve single use activity (i.e. tennis & basketball)

Pathway

- the asphalt path is crumbling and cracking, making it no longer accessible
- Playground
- equipment in good condition
- wooden border is decaying
- combination of surfacing materials creates added maintenance efforts; messy and uncontained

Vegetation

- all mature trees in good condition
- lawn is well maintained



Kin Bruce Park 920 Lake Range Drive, Huron-Kinloss

Park: Kin Bruce Park

ID No. HK2

Civic Address: 920 Lake Range Drive

Community: Huron-Kinloss

Parkland Classification 2022: Local Community Park

Date: *All inventory reflects the time of inspection.
June 20, 2024

Inventoried by: AF & JS

Inventory: I.e., list existing equipment, facilities, signage, staging area(s), amenities, furniture, etc. Include approx. quantities and characteristics, where appropriate.....

Setting Context

The park is in a rather isolated area. 2 elevated roads run along the southern side of the park. 4 residential lots back onto the park along the west and a vegetative buffer to the north.

Park Access

- 1 vehicular entry and exit
- large aggregate surface for parking; grass growing through aggregate

Amenities

- 1 seasonal portable toilet

Signage

- 1 Township parental supervision sign: metal post mounted

Baseball Diamond

- full metal perimeter fencing
- player benches
- aggregate home plate
- lawn surface
- 1 municipal green storage box

Playground

- surface: pea gravel, wood border
- 1 slide-play structure
- 1 small swing set: 1 baby + 1 child swing
- 1 large swingset: 4 child swings

Site Furniture

- 2 waste barrels

Vegetation

- maintained lawn
- evenly planted tree border along Lake Range Drive
- mature tree border near residential backyards yards
- naturalized succession by playground
- Morning glory growing in playground surface

Misc.

- large soil mounds
- 1 storm surge overflow drain
- 2 overhead utility poles near playground

Evaluation: The scale below shows pl.ural's evaluation of the park's equipment, overall conditions, and finishing. Additional comments may include but are not limited to, safety, desirability, repair, etc.

Improvements Required:



Conditions: I.e., equipment quality, general concerns, evidence of damage or disrepair, lighting, sight-lines, wayfinding, accessibility, etc.....

Park Access & Staging Area

- no established vehicular entry and exits
- no designated pedestrian access points

Signage

- no park identification sign
- Township parental supervision sign is in poor visible location

Baseball Diamond

- back catcher fencing showing age
- perimeter fencing in good condition

Pathways

- no accessible pedestrian pathways

Playground

- play structure and old swing set is tired and outdated
- surface material is messy and containment border is decaying

Vegetation

- invasive Morning glory growing in the playground surfacing poses a poison risk to children and pets
- the park lawn is somewhat maintained but could be improved
- the planted trees along Lake Range Drive are in poor health

Worth Noting: Kin Bruce is an appropriate location for future development



Heritage Park 913 Gregs Trail, Huron-Kinloss

Park: Heritage Park

ID No. HK3

Civic Address: 913 Gregs Trail

Community: Huron-Kinloss

Parkland Classification 2022: Local Community Park

Date: *All inventory reflects the time of inspection.
June 20, 2024

Inventoried by: AF & JS

Inventory: I.e., list existing equipment, facilities, signage, staging area(s), amenities, furniture, etc. Include approx. quantities and characteristics, where appropriate.....

Setting Context

This forested park is nestled amidst a suburban neighbourhood with lush greenery completely encompassing the park.

Park Access

- 3 pedestrian entry points
- lawn surface
- Amenities
- 1 seasonal portable toilet

Signage

- 1 civic address sign
- 2 regulatory no smoking signs
- 1 Township bylaw sign on pole
- 1 Township bylaw sign on tree

Site Furniture

- 1 metal bench
- 1 waste barrel

Playground

- 1 swing set: 2 baby + 2 child
- 1 metal climbing structure
- 1 slide -play structure
- surface: mix of pea gravel and wood chip, wood border

Trails

- some mulch surfacing
- pedestrian placed trail markers nailed to trees
- make shift bridges from residential backyards over the storm ditch
- multiple backyard access points serving multiple residential houses
- 1 perceived access at dead end as lawn is maintained

Vegetation

- maintained lawn
- naturalized vegetation: cedar forest + wetland + Meadow
- Phragmites (invasive)
- Buckthorn (invasive)
- Goutweed / Ground Elder (invasive)
- Poison Ivy

Misc.

- large stormwater overflow ditch with skid-bridges to residential backyards

Evaluation: The scale below shows pl.ural's evaluation of the park's equipment, overall conditions, and finishing. Additional comments may include but are not limited to, safety, desirability, repair, etc.

Improvements Required:



Conditions: I.e., equipment quality, general concerns, evidence of damage or disrepair, lighting, sight-lines, wayfinding, accessibility, etc.....

Setting Context

- some residents are using park property for storage (i.e. garden sheds and wood piles)

Park Access

- no formal accessible entry pathways for pedestrians
- Gregs Trail access has flooding and drainage issues
- entry fencing at Gregs Trail is in need of repair and or replacement

Signage

- absent park identification signage from any access points
- trail wayfinding would be an asset

Playground

- equipment in good condition
- wooden border is decaying

Storm Ditch

- erosion of ditch is extremely hazardous and may pose a drowning hazard

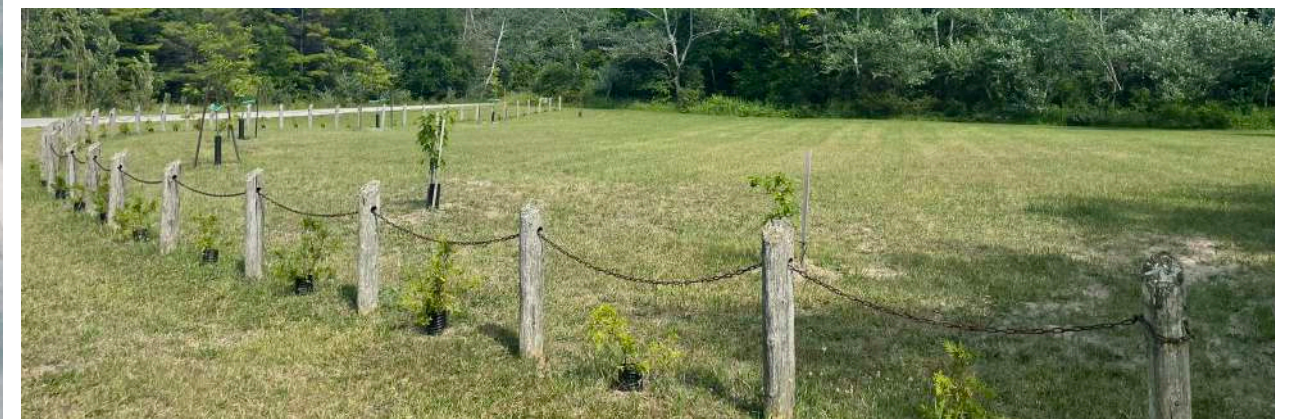
Trails

- trails surfacing has rotted away

Vegetation

- several invasive species found on site (i.e. Phragmites, Goutweed, Buckthorn)
- standing dead (windblown) tree zone

Worth Noting: BMROSS has been hired for a stormwater management plan



Pearl Elizabeth Greenspace 153 Gordon Street North, Huron-Kinloss

Park: Pearl Elizabeth Greenspace

ID No. HK4

Civic Address: 153 Gordon St. N

Community: Huron-Kinloss

Parkland Classification 2022: Open Space

Date: *All inventory reflects the time of inspection.
June 19, 2024

Inventoried by: AF & JS

Inventory: I.e., list existing equipment, facilities, signage, staging area(s), amenities, furniture, etc. Include approx. quantities and characteristics, where appropriate.....

Setting Context

Located on a small corner lot beside a residential property, Gordon St N runs along the northwest side and Concession 6 W to the northeast. Forested vegetation covers half the site.

Park Access & Staging Area

- access from road
- parking down Concession 6 W for lake access

Signage

- 1 large rock with park plaque

Perimeter Fencing

- Cedar post and chain

Pollinator Garden

- surface: natural woodchip
- plant ID tags
- project sign: metal post + panel

Vegetation

- 6 young Honey locusts
- evenly spaced young Cedar row
- several established trees between private residence and park
- dense forested vegetation
- maintained lawn

Evaluation: The scale below shows pl.ural's evaluation of the park's equipment, overall conditions, and finishing. Additional comments may include but are not limited to, safety, desirability, repair, etc.

Improvements Required:

N/A



Conditions: I.e., equipment quality, general concerns, evidence of damage or disrepair, lighting, sight-lines, wayfinding, accessibility, etc.....

Setting Context

- opportunity to extend beach access and or neighbourhood trail connection
- perceived ownership of neighbouring property: this space does not feel public
- no pedestrian access or walkways on site

Park Access & Staging Area

- no staging area dedicated for the site, however the beach access accommodates several vehicles

Signage

- visible park identification signage and address needed

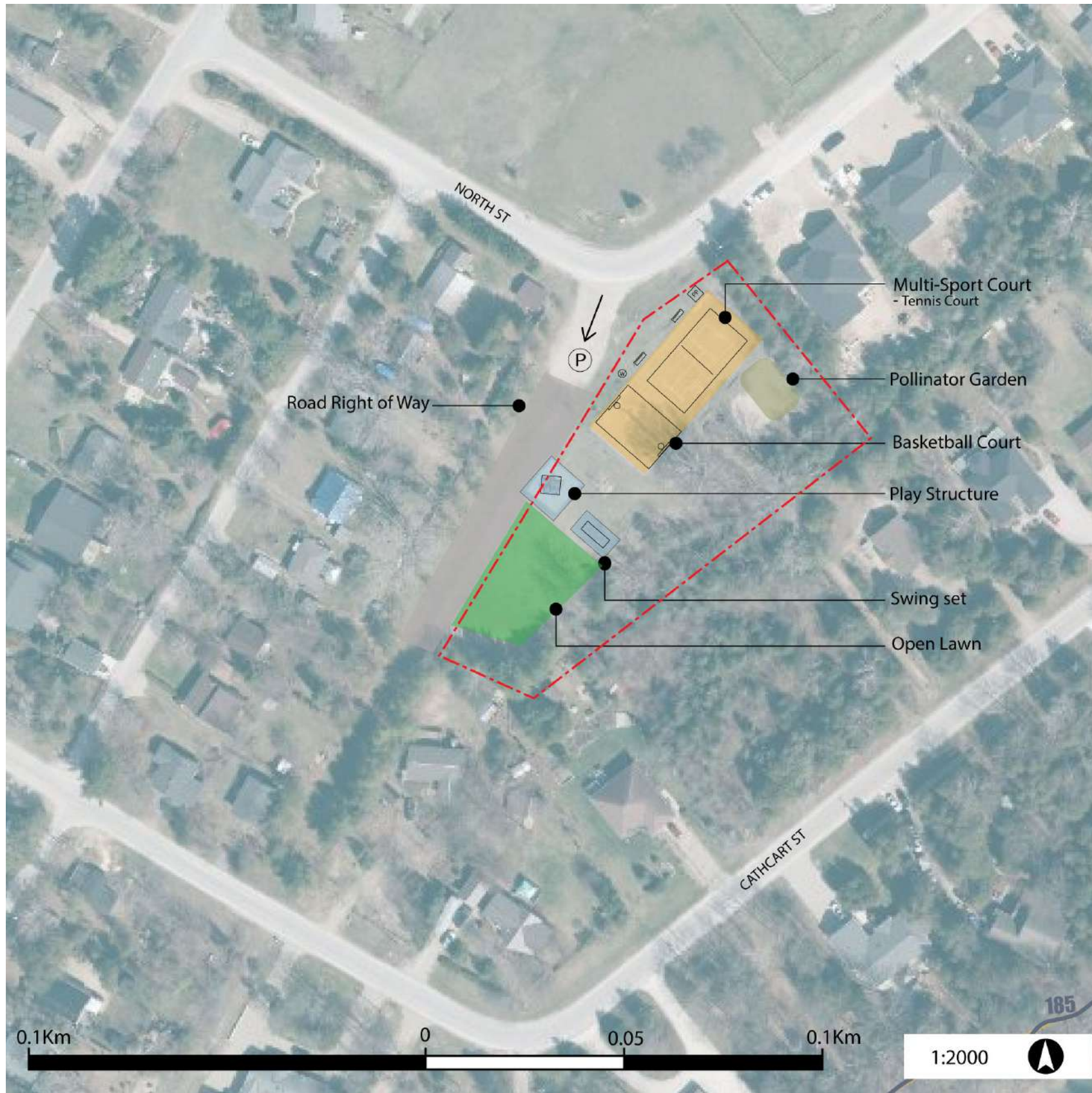
Fencing

- Cedar and chain fence is showing age and decay in numerous spots

Vegetation

- Cedar hedge will make physical and visual barrier as they mature, leading to low visibility and safety concerns on site in the future

Worth Noting: This is the only public park space serving Bruce Beach.



Langdon Park 12 North Street, Huron-Kinloss

Park: Langdon Park

ID No. HK5

Civic Address: 12 North Street

Community: Huron-Kinloss

Parkland Classification 2022: Local Community Park

Date: *All inventory reflects the time of inspection.
June 20, 2024

Inventoried by: AF & JS

Inventory: I.e., list existing equipment, facilities, signage, staging area(s), amenities, furniture, etc. Include approx. quantities and characteristics, where appropriate.....

Setting Context

Situated in a suburban neighbourhood with an adjacent road right-of-way extending beside the park. Mature trees line the park boundary.

Park Access & Staging Area

- surface: aggregate
- vehicular and pedestrian access off road

Amenities

- 1 seasonal portable toilet

Signage

- park sign: mounted on court fence
- regulatory sign: mounted on court fence

Site Furniture

- 2 picnic tables: wood + metal
- 1 metal mounted table: checkerboard top
- 1 waste barrel

Playground

- 1 swing set; 2 baby + 2 child
- swingset surface: woodchip
- 1 slide-play structure with woodchip surface

Basketball Court (Full)

- asphalt surface
- 2 post mounted nets
- 1 wooden bench

Tennis Court

- asphalt surface
- tennis net
- 4 wood benches
- metal chain-link end fencing

Vegetation

- maintained lawn
- several young pine trees

Misc.

- 1 pollinator garden with post mounted signage
- 1 tractor tire garden

Evaluation: The scale below shows pl.ural's evaluation of the park's equipment, overall conditions, and finishing. Additional comments may include but are not limited to, safety, desirability, repair, etc.

Improvements Required:



Conditions: I.e., equipment quality, general concerns, evidence of damage or disrepair, lighting, sight-lines, wayfinding, accessibility, etc.....

Park Access & Staging Area

- unestablished vehicular and pedestrian park entrance
- undefined parking area
- staging area is at the low point of the site, therefore the park slopes up, making inaccessible on foot

Signage

- in need of a formal park identification sign
- Township parental supervision sign is in poor visible location

Tennis and Basketball Courts

- new court lines are needed
- wood benches around courts are decaying

Playground

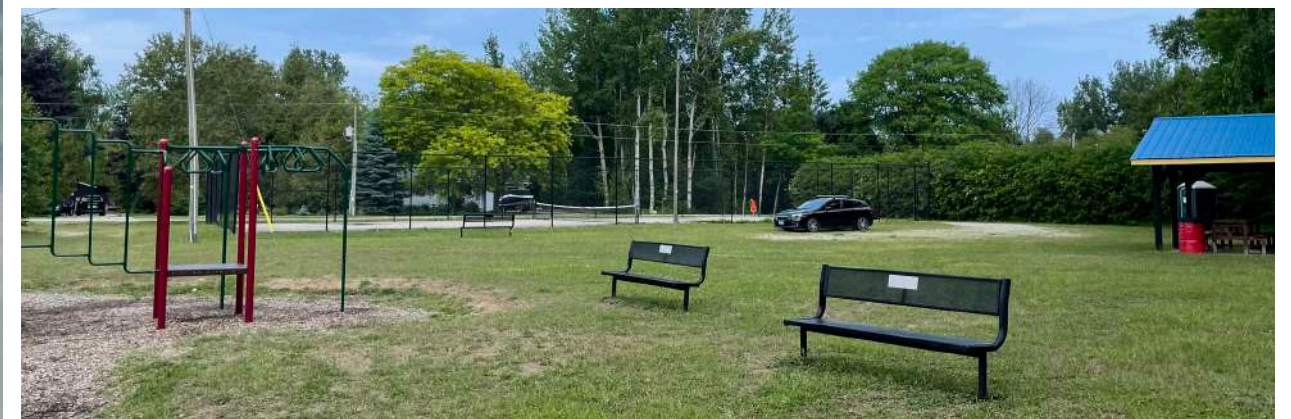
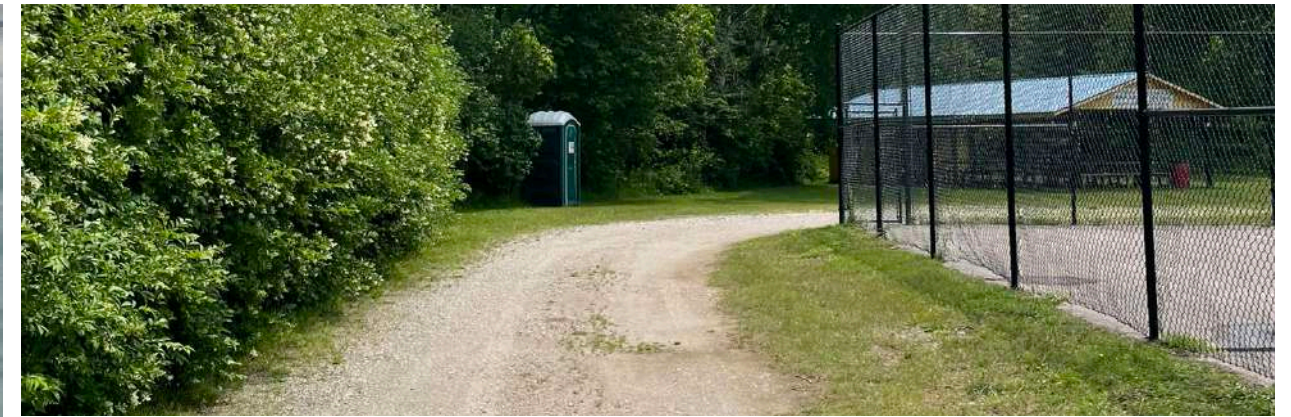
- good condition overall

Vegetation

- mature trees in good health

Misc.

- underutilized road right-of-way



Lions Park 530 Alfred Street, Point Clark

Park: Lions Park

ID No. HK6

Civic Address: 530 Alfred Street

Community: Point Clark

Parkland Classification 2022: Local Community Park

Date: *All inventory reflects the time of inspection.
June 20, 2024

Inventoried by: AF & JS

Inventory: I.e., list existing equipment, facilities, signage, staging area(s), amenities, furniture, etc. Include approx. quantities and characteristics, where appropriate.....

Setting Context

This linear park is situated in a spacious residential neighbourhood. Alfred Street running along the west side, while the other three sides are surrounded by succession planting and mature trees.

Park Access & Staging Area

- 1 main access lane way: aggregate
- 4-6 car staging surface: aggregate
- 1 secondary access lane way: lawn

Amenities

- 1 seasonal portable toilet
- 1 outdoor cooking grill: mounted

Signage

- 1 municipal liability sign: wood post & panel

Site Furniture

- 2 benches: metal
- 3 memorial benches: metal
- 1 concrete block (by grill)
- 2 backless benches: wood

Playground

- woodchip surface
- 1 swing set: 2 baby + 2 child
- 2 spring rockers: 1 bee, 1 ladybug
- 1 climbing handle structure: metal
- 1 slide-play structure

Pavilion

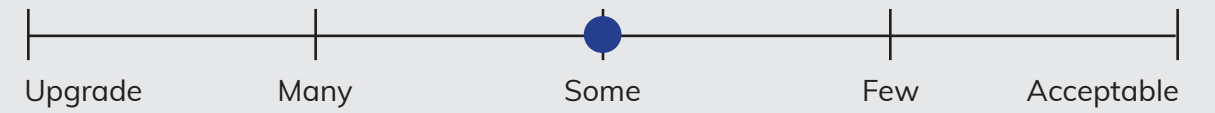
- concrete pad, wood post & beam, metal roof
- several no smoking regulatory signs
- 4 picnic tables: wood
- 3 red 12-seater picnic tables: wood
- 1 electrical hookup
- 1 waste barrel
- utility room/storage room

Vegetation

- maintained open lawn

Evaluation: The scale below shows pl.ural's evaluation of the park's equipment, overall conditions, and finishing. Additional comments may include but are not limited to, safety, desirability, repair, etc.

Improvements Required:



Conditions: I.e., equipment quality, general concerns, evidence of damage or disrepair, lighting, sight-lines, wayfinding, accessibility, etc.....

Park Access & Staging Area

- a vehicular entrance is not clearly establish
- no separation between pedestrian and vehicular space

Signage

- no formal park identification sign
- Township parental supervision sign is in poor visible location - nowhere near the playground and can be easily over-looked amongst vegetation

Site Furniture

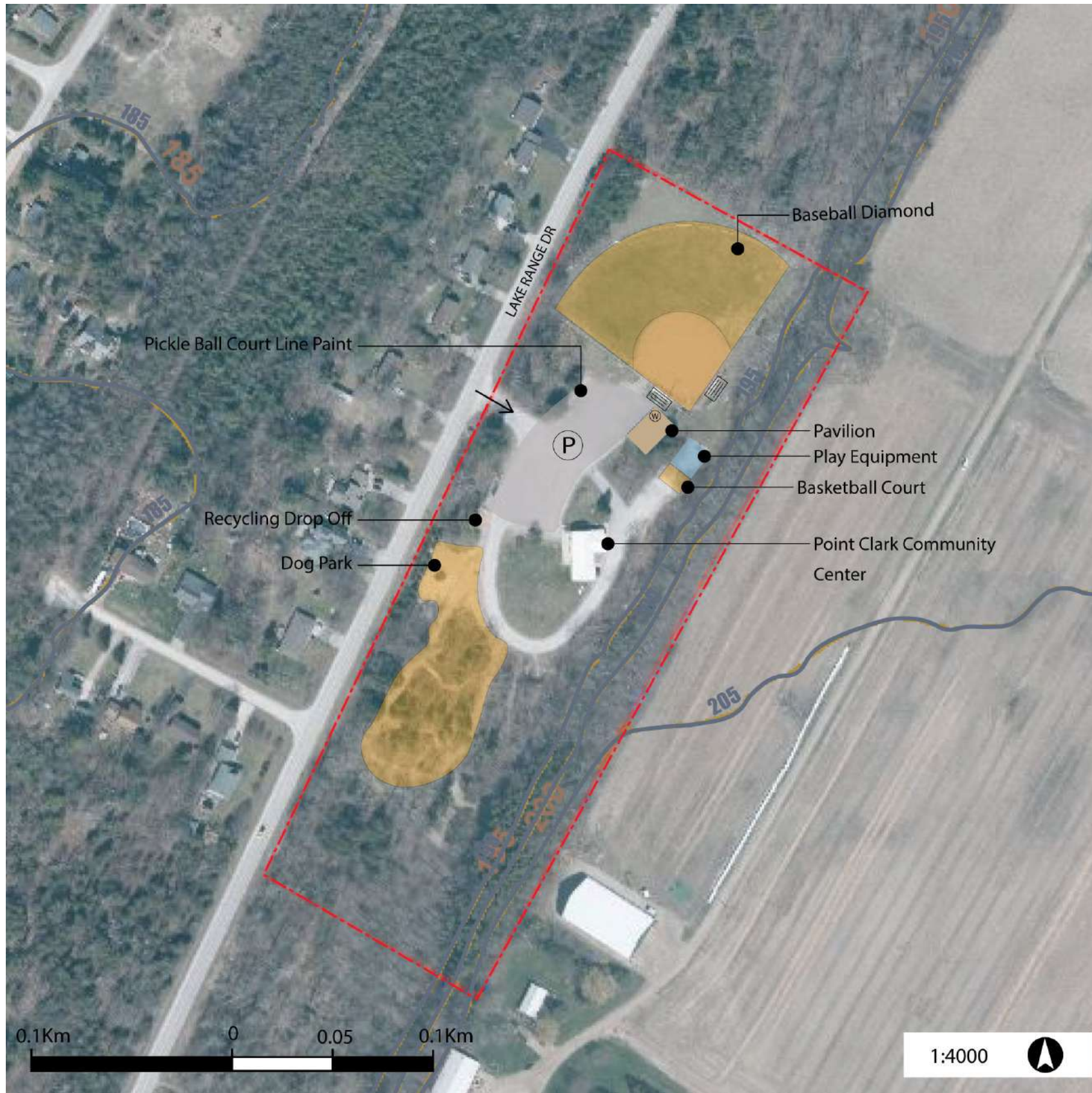
- 2 backless wood benches in a state of disrepair, located in brush

Playground

- wood chip surfacing appears worn down, messy and uncontained
- 3 red picnic tables in disrepair: paint chipping/ vandalism

Vegetation

- hidden space in the center of brush poses a safety issue due to lack of visibility



Point Clark Community Centre Park 344 Lake Range Drive Drive, Point Clark

Park: Point Clark Comm. Centre Park **ID No.** HK7
Civic Address: 344 Lake Range Drive **Community:** Point Clark
Parkland Classification 2022: Community Sports Park (youth + adults)

Date: *All inventory reflects the time of inspection.
 June 20, 2024 **Inventoried by:** AF & JS

Inventory: I.e., list existing equipment, facilities, signage, staging area(s), amenities, furniture, etc. Include approx. quantities and characteristics, where appropriate.....

Setting Context

Located in the northern end of Point Clark amongst lush greenery with a community center, various sports facilities and amenities.

Park Access & Staging Area

- surface: asphalt with parking paint & pickleball court lines

Amenities

- 1 seasonal portable toilet
- 3 recycling dumpsters
- 1 cloth donation bin

Site Furniture

- 2 recycling receptacle
- 2 waste barrels
- 1 bike rack

Baseball Diamond

- surface: clay & sod
- chain-link perimeter fencing
- 2 metal bleachers on concrete pads
- field lighting
- 1 equipment bin
- 2 covered player benches: metal
- 1 batting cage: concrete posts + netting

Playground

- surface: pea gravel & wood border
- 1 slide play-slide structure

- 1 swing set: 1 child + 1 baby
- 1 bee spring rocker

Pavilion

- concrete pad, wood post& beams, metal roof & siding
- several no smoking regulatory signs
- 10 picnic tables: wood + metal
- 7 electrical hookups
- concession room

Basketball Court (Full)

- concrete surface
- 2 post mounted basketball nets

Dog Park

- designated parking area
- fencing: aluminum chain link
- regulatory signage
- naturalized planting
- surface: woodchip
- 2m wide perimeter walking trail + interior dog tails
- dog waste bag dispenser

Community Centre

- 2 bike racks
- foundation garden

Vegetation

- maintained lawn, 1 rock swale
- several young planted trees

Evaluation: The scale below shows pl.ural's evaluation of the park's equipment, overall conditions, and finishing. Additional comments may include but are not limited to, safety, desirability, repair, etc.

Improvements Required:



Conditions: I.e., equipment quality, general concerns, evidence of damage or disrepair, lighting, sight-lines, wayfinding, accessibility, etc.....

Park Access & Staging Area

- good condition, with ample parking

Amenities

- recycling drop off area could undergo beautification

Baseball Diamond

- discarded pallets on fence add physical and visual clutter

Playground

- decaying wood border
- absent pedestrian pathways make this space inaccessible

Pavilion

- interior lighting in need of repair
- picnic tables looking tired and worn down

Basketball Court

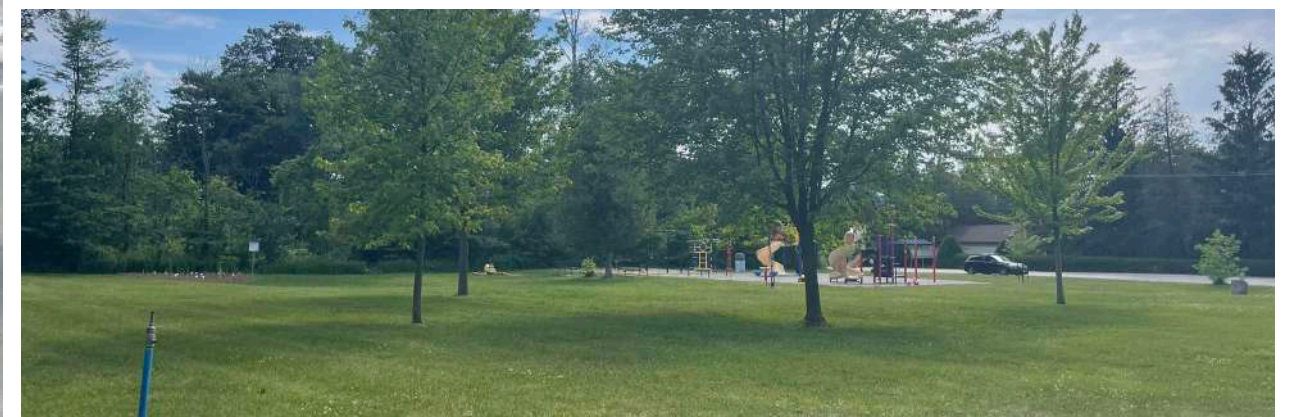
- a desire line to the basketball court from the pavilion is on a very steep and inaccessible slope
- concrete surfacing needs repairs; shifting slabs raise tripping hazards

Dog Park

- dog waste bag dispenser is empty

Community Centre

- foundation garden wood base is falling apart; some boards have severe rot



Blue Park 304 Huron Road, Point Clark

Park: Blue Park

ID No. HK8

Civic Address: 304 Huron Road

Community: Point Clark

Parkland Classification 2022: Local Community Park

Date: *All inventory reflects the time of inspection.
June 19, 2024

Inventoried by: AF & JS

Inventory: I.e., list existing equipment, facilities, signage, staging area(s), amenities, furniture, etc. Include approx. quantities and characteristics, where appropriate.....

Setting Context

In a spacious neighbourhood on a corner lot, with a road spanning the west and north direction. 2 residential backyards located to the east, and natural vegetation to the south.

Park Access & Staging Area

- pedestrian access from the street

Amenities

- 1 seasonal portable toilet
- 1 water hookup (near road)

Signage

- 1 information Kiosk
- 1 pre-cast monument with park plaque

Site Furniture

- 2 benches: metal (different styles) on concrete pads
- 1 picnic table: wood + metal
- 1 waste barrel with lid

Playground

- 1 metal climbing structure
- 2 slide-play structures
- slide-play structure surfacing: pea gravel, wood border
- 1 swing set: 2 child + 2 baby swings
- swingset surface: woodchip

- 1 sandbox
- 1 mounted play table & chairs
- 1 car spring-rocker
- 1 stand-alone monkey bars

Pollinator Garden

- surface: natural woodchip
- plant ID tags
- project sign: metal post + panel

Vegetation

- naturalized border to one side
- maintained open lawn
- hedge border to give adjacent neighbors privacy
- 2 young planted trees
- several trees on site: organically spaced

Evaluation: The scale below shows pl.ural's evaluation of the park's equipment, overall conditions, and finishing. Additional comments may include but are not limited to, safety, desirability, repair, etc.

Improvements Required:



Conditions: I.e., equipment quality, general concerns, evidence of damage or disrepair, lighting, sight-lines, wayfinding, accessibility, etc.....

Park Access & Staging Area

- no formal entrance or staging environment

Signage

- absent formal park identification sign
- information kiosk is in an awkward location

Site Furniture

- site furniture lacks uniformed style

Playground

- combination of surfacing materials creates added maintenance efforts; messy and uncontained



Lighthouse Park 526 Lighthouse Road, Point Clark

Park: Lighthouse Park

ID No. HK9

Civic Address: 526 Lighthouse Road

Community: Point Clark

Parkland Classification 2022: Community Urban Park

Date: *All inventory reflects the time of inspection.
June 19, 2024

Inventoried by: AF & JS

Inventory: I.e., list existing equipment, facilities, signage, staging area(s), amenities, furniture, etc. Include approx. quantities and characteristics, where appropriate.....

Setting Context

This park overlooks Lake Ontario, has a beach to the north side, seasonal homes to the east, the lighthouse to the south and a parking lot west.

Park Access & Staging Area

- vehicular and pedestrian access from Lighthouse Road
- parking surface: paved asphalt with paint markings

Amenities

- 5 bike racks & repair station
- 1 large waste receptacle: waste + recycle
- 1 permanent beach washroom facility

Signage

- 1 information Kiosk
- 1 pre-cast monument with park plaque
- 1 municipal 'No Household Garbage' sign by large waste bin: post mounted

Site Furniture

- 2 metal benches
- 2 wood benches
- 1 picnic table
- 3 memorial benches: concrete + wood
- 1 large waste bin with hinged lid: green plastic and composite

Playground

- black rubber surface
- 1 slide-play structure

Gazebo

- concrete pad, wood posts & beams, shingled roof
- built-in wood benches

Memorial Garden

- large bermed garden with mulch

Vegetation

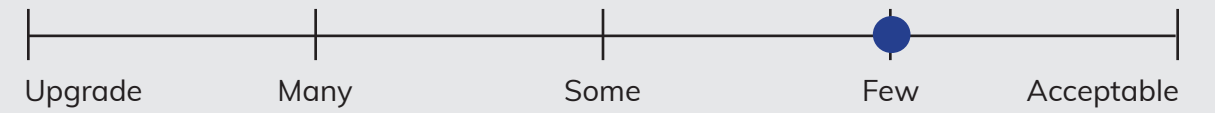
- maintained lawn
- several healthy mature trees

Misc.

- several large boulders placed at the park boundary

Evaluation: The scale below shows pl.ural's evaluation of the park's equipment, overall conditions, and finishing. Additional comments may include but are not limited to, safety, desirability, repair, etc.

Improvements Required:



Conditions: I.e., equipment quality, general concerns, evidence of damage or disrepair, lighting, sight-lines, wayfinding, accessibility, etc.....

Park Access & Staging Area

- the park boundary is uncertain and there is some perceived ownership with the neighbouring property owners
- beach access is not well defined

Amenities

- all in good condition
- Signage
- adequate signage, however the beach assess sign is placed in a low-visible area

Site Furniture

- 2 wooden benches in disrepair
- picnic table in disrepair

Playground

- rubber surface chipping into small pieces, weeds growing through surface
- play equipment dated, but in good condition

Gazebo

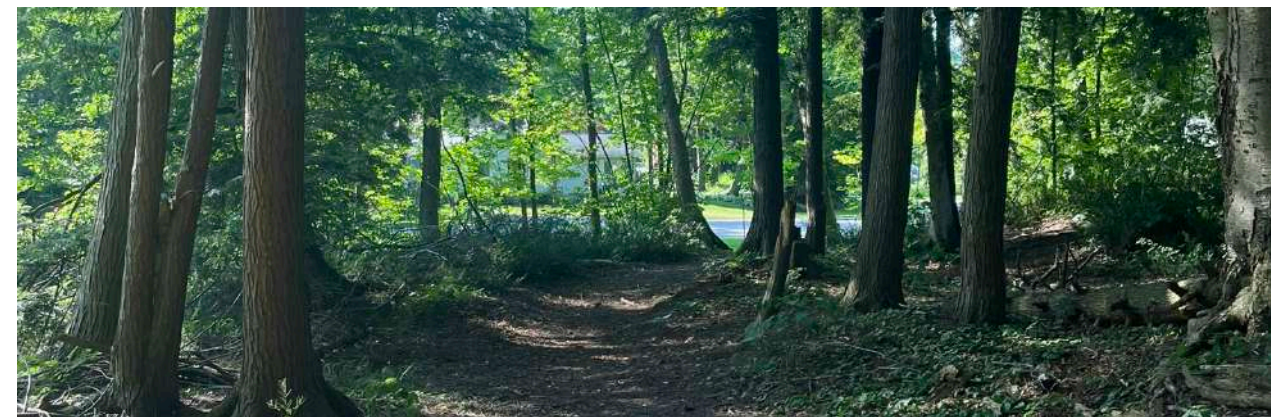
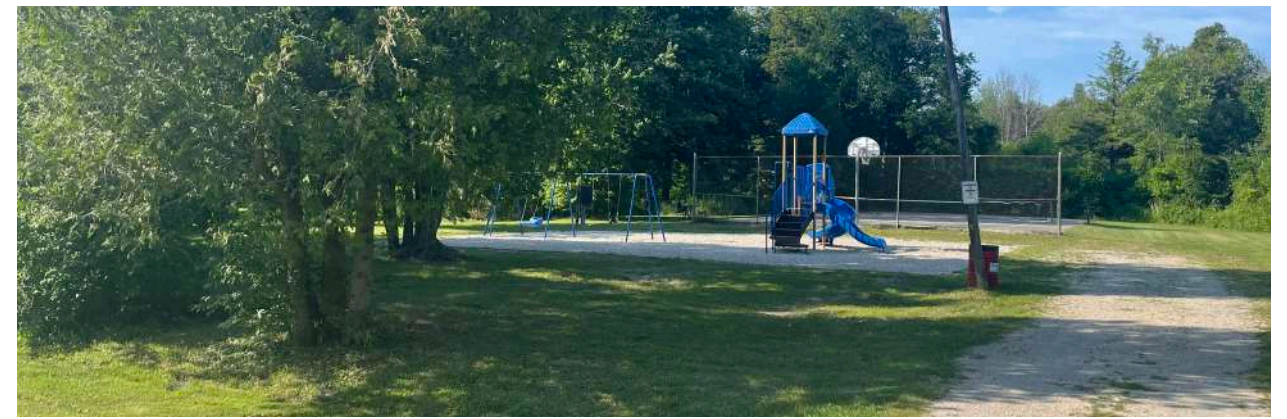
- the roof is looking worn down

Memorial Garden

- well maintained, and all plants in good health

Vegetation

- trees healthy and in good condition
- lawn is well maintained



Attawandaron Park 502 Attawandaron Road, Point Clark

Park: Attawandaron Park

ID No. HK10

Civic Address: 502 Attawandaron Rd. **Community:** Point Clark

Parkland Classification 2022: Local Community Park

Date: *All inventory reflects the time of inspection.
June 19, 2024

Inventoried by: AF & JS

Inventory: I.e., list existing equipment, facilities, signage, staging area(s), amenities, furniture, etc. Include approx. quantities and characteristics, where appropriate.....

Setting Context

In a private location with mature vegetation on three sides, with a neighbouring private residential property to the west.

Park Access & Staging Area

- surface: aggregate + lawn
- 1 pedestrian-created trail connecting to adjacent street

Signage

- 2 regulatory signs: mounted to hydro post

Amenities

- 1 seasonal portable toilet

Site Furniture

- 1 waste barrel
- 1 picnic table: wood + metal

Playground

- surface: pea gravel, wood border
- 1 slide-play structure
- 1 swing set: 1 accessible + 1 child + 1 baby

Multi-Sport Court

- surface: asphalt with painted court markings
- 1 basketball net: post mounted
- aluminum chain-link fencing: north & south ends of court
- tennis net

Vegetation

- maintained lawn
- naturalized vegetation on all sides of park

Misc.

- utility box mounted to 2 wood posts

Evaluation: The scale below shows pl.ural's evaluation of the park's equipment, overall conditions, and finishing. Additional comments may include but are not limited to, safety, desirability, repair, etc.

Improvements Required:



Conditions: I.e., equipment quality, general concerns, evidence of damage or disrepair, lighting, sight-lines, wayfinding, accessibility, etc.....

Park Access & Staging Area

- the lawn and vehicular staging area is undefined
- inaccessible forest path

Signage

- needs park identification sign

Site Furniture

- picnic table in disrepair

Playground

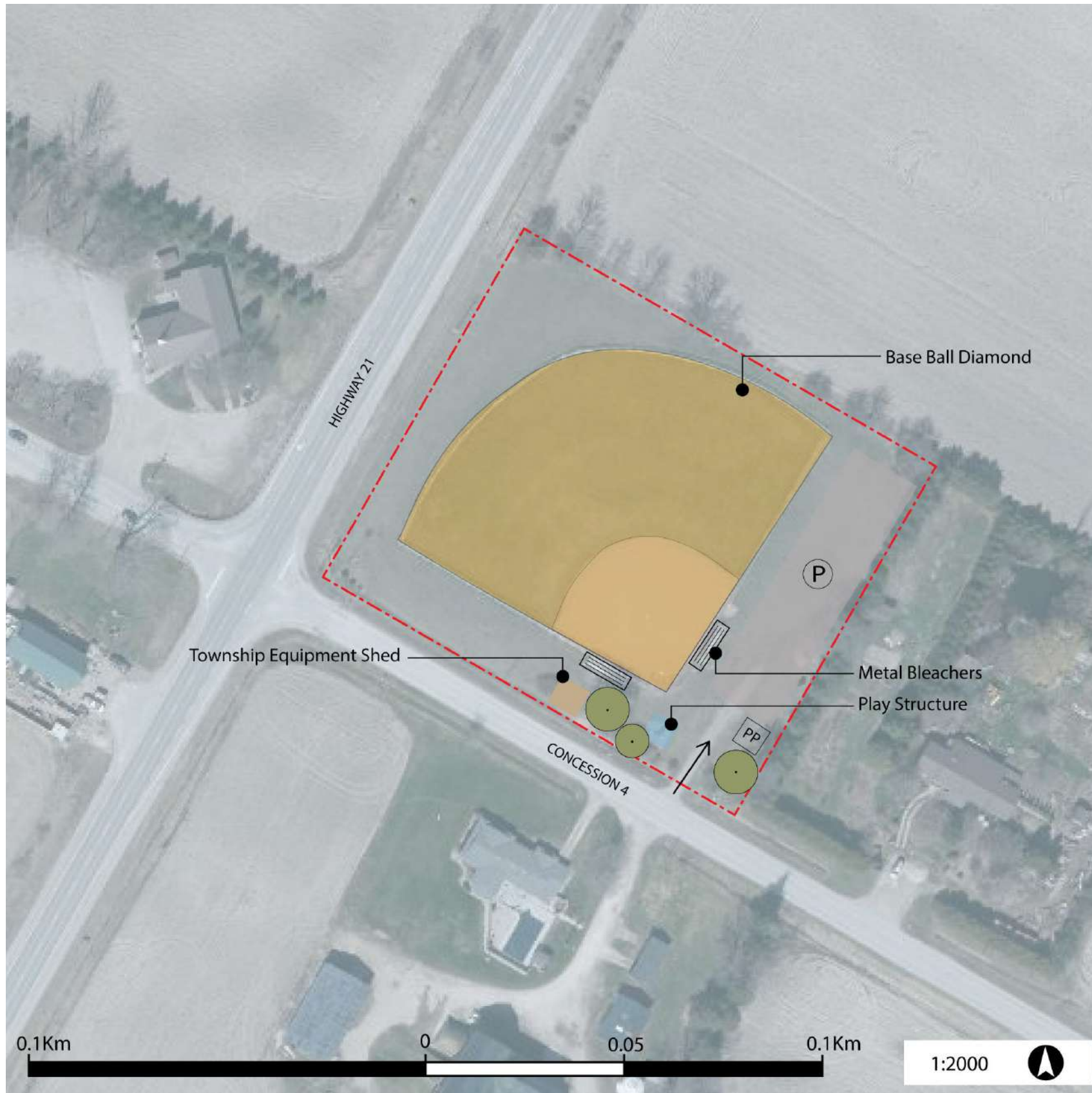
- surfacing messy and uncontained
- equipment in good condition

Multi-Sport Court

- painted court markings serve single activity: asphalt in good condition
- aluminum chain-link fencing showing age

Misc.

- exposed utility box is both a visual and safety concern



Reids Corner Ball Park 2876 Concession Road 4, Ripley

Park: Reids Corner Ball Park

ID No. HK11

Civic Address: 2876 Concession Rd 4

Community: Ripley

Parkland Classification 2022: Local Community Park

Date: *All inventory reflects the time of inspection.
June 19, 2024

Inventoried by: AF & JS

Inventory: I.e., list existing equipment, facilities, signage, staging area(s), amenities, furniture, etc. Include approx. quantities and characteristics, where appropriate.....

Setting Context

Set in a rural location, this park sits amongst farm fields north a private residence east, a concession road south and highway west.

Park Access & Staging Area

- surface: aggregate + lawn

Amenities

- 1 seasonal portable toilet
- Site Furniture
- 1 waste barrel

Playground

- 1 small slide-play structure
- pea gravel surface

Baseball Diamond

- surface: clay + sod, field markings
- aluminum perimeter fence
- dugouts + player benches
- 2 bleachers
- 1 equipment storage bin

Vegetation

- maintained lawn
- naturalized vegetation buffer
- 3 young planted trees

Misc.

- 1 small maintenance shed
- cedar post fence between the park site and the neighbourign residence

Evaluation: The scale below shows pl.ural's evaluation of the park's equip-ment, overall conditions, and finishing. Additional comments may include but are not limited to, safety, desirability, repair, etc.

Improvements Required:



Conditions: I.e., equipment quality, general concerns, evidence of damage or disrepair, lighting, sight-lines, wayfinding, accessibility, etc.....

Park Access & Staging Area

- lane way entry/exit is difficult to pull out of as vehicles are passing at high speeds
- vehicular space is undefined

Signage

- absent park identification sign

Baseball Diamond

- bleachers are in a state of disrepair
- fencing and clay surface in good condition

Playground

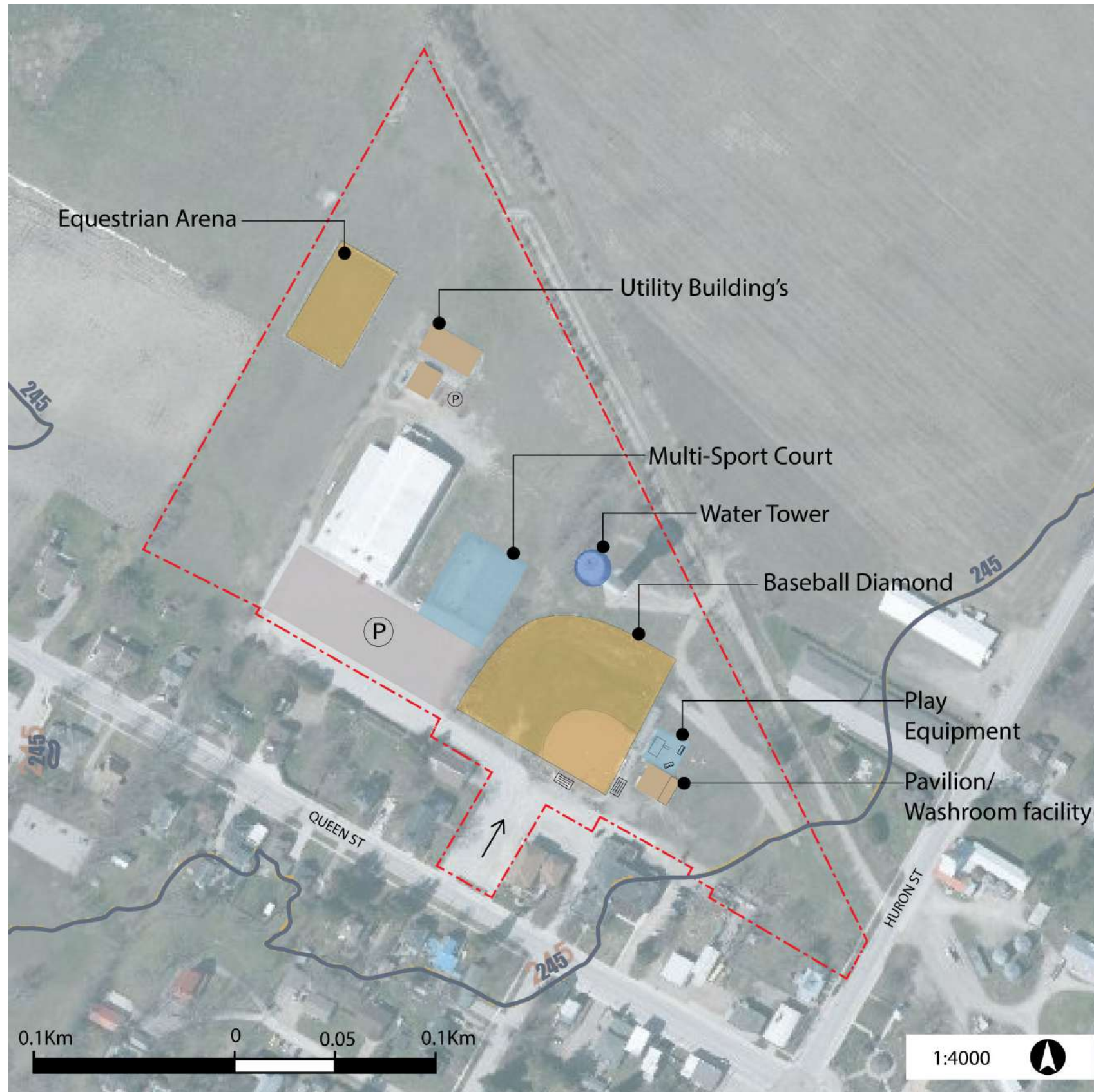
- surfacing messy and uncontained
- equipment is tired and outdated

Vegetation

- 1 dead standing tree near municipal storage shed
- 3 young trees in good condition
- lawn is well maintained

Misc.

- maintenance shed is in disrepair; equipment is fully exposed
- discarded pallets are left on site as litter



Memorial Park 17 Queen Street, Ripley

Park: Memorial Park

ID No. HK12

Date: June 19, 2024

Civic Address: 17 Queen Street

Community: Ripley

*All inventory reflects the time of inspection.

Parkland Classification 2022: Community Sports Park (youth + adult)

Inventoried by: AF & JS

Inventory: I.e., list existing equipment, facilities, signage, staging area(s), amenities, furniture, etc. Include approx. quantities and characteristics, where appropriate.....

Setting Context

This large park is encompassed by the municipal building, the Ripley Huron Community Centre, Ripley Walk, several businesses and private residential properties.

Park Access & Staging Area

- main parking surface: asphalt
- secondary parking surface: aggregate

Signage

- entry gateway: brick pillars, decorative aluminum

Amenities

- 1 dog waste bag dispenser
- water connection
- 1 seasonal portable toilet

Site Furniture

- 1 waste barrel
- 1 waste receptacle: recycle + waste
- 1 bike rack
- 1 picnic table: wood + metal

Baseball Diamond

- surface: clay + sod, field markings
- perimeter chain-link fence: aluminum
- 2 dugouts + player benches
- 2 bleachers: aluminum, concrete pad
- stadium lighting: concrete posts
- 1 equipment box
- batting cage: chain-link aluminum

Playground

- pea gravel surface
- perimeter fence: chain-link aluminum
- 1 slide-play structure
- 1 bench: metal
- 1 regulatory 'no smoking' sign: fence mounted
- 1 swing set: 1 baby + 1 child + 1 accessible swing
- 2 honey locusts: within fenced area

Pavilion

- concession room
- concrete pad, wood post & beams, metal roof, board & batten façade
- 6 picnic tables
- permanent washrooms: male + female
- 1 water connection

Multi-Sport Court & Tennis Court

- surface: asphalt, court markings
- 4m fencing end caps: aluminum chain-link
- 1 basketball net
- 2 hockey net: movable
- 2 skateboard ramps
- 1 tennis net
- 1 light: pole mounted

Tractor Pull

- 5 bleachers
- aggregate surface

Vegetation

- maintained open lawn
- mature tree border

Community Centre

- surface: asphalt + painted parking lines
- 1 clothing donation box
- children's play area: fenced in with modular metal fencing

Municipal Equipment Facility

- 1 enclosed facility with garage door
- 1 open port: concrete pad, wood post & beams, metal roof, board & batten façade

Misc.

- exposed electrical meters: post mounted
- concrete block barrier
- elevated green locked-box
- 1 equipment shed
- large row of reserve bleachers: wood + metal
- Ripley water tower

Ripley Walk

- surface: aggregate
- maintained lawn
- evenly-spaced planted trees
- new neighbourhood development connection

Evaluation:

The scale below shows pl.ural's evaluation of the park's equipment, overall conditions, and finishing. Additional comments may include but are not limited to, safety, desirability, repair, etc.

Improvements Required:



Conditions:

I.e., equipment quality, general concerns, evidence of damage or disrepair, lighting, sight-lines, wayfinding, accessibility, etc.....

Park Access & Staging Area

- main parking: undefined between community centre use and municipal building use
- secondary parking: perceived ownership from adjacent residence

Signage

- entry gateway is not within the park boundary

Amenities

- dog waste bag dispenser needs refill: is lost mounted with electrical meters

Site Furniture

- good condition overall

Baseball Diamond

- good condition overall

Playground

- surfacing messy and uncontained
- equipment in good condition

Pavilion

- good condition overall
- picnic tables wood in disrepair

Multi-Sport Court & Tennis Court

- acceptable condition overall
- backless wood observer benches showing age

Tractor Pull

- wood on bleachers is showing age

Vegetation

- well maintained lawn
- all trees in good health

Community Centre

- temporary child area fencing showing age

Misc.

- exposed electrical meters in high traffic area
- electrical posts not standardized
- elevated green locked box in disrepair

Ripley Walk

- appears to be a maintenance access route: no separation from vehicular and pedestrian use



Lewis Park 90 Huron Street, Ripley

Park: Lewis Park

ID No. HK13

Date: June 19, 2024

Civic Address: 90 Huron Street

Community: Ripley

*All inventory reflects the time of inspection.

Parkland Classification 2022: Community Urban Park

Inventoried by: AF & JS

Inventory: I.e., list existing equipment, facilities, signage, staging area(s), amenities, furniture, etc. Include approx. quantities and characteristics, where appropriate.....

Setting Context

In the heart of Ripley on a corner lot, Lewis Park has Queen Street running south, Huron Street running west and private properties/ residents to the north and east.

Park Access & Staging Area

- on street parking surface: asphalt
- 1 main pedestrian entrance; gateway on corner: metal structure with clock + foundation garden
- 2 secondary pedestrian access points from sidewalk

Amenities

- 7 bike racks: Ripley branded
- 1 circular metal bike rack on a circular concrete pad
- 1 bicycle repair station
- 1 waste receptacle
- 1 water fountain
- permanent seasonal washroom facility: separated male & female

Signage

- 2 interpretive signs
- 1 park identification
- 1 information kiosk
- Great Lakes Waterfront Trail map
- Lions International monument: pre-cast concrete
- 1 surveillance regulatory sign: mounted in gazebo
- 1 municipal parental supervision notice: metal panel, metal post
- 2 posts for hanging signage: black metal posts with decorative armatures

Perimeter Fencing

- bollard & chain: metal, black

Walkways

- corner plaza: unit paving
- 2m wide unit paving path into park
- 1.5m concrete walkways in park

Site Furniture

- 2 picnic tables: wood + metal, mounted to circular concrete pads
- 1 checker board table: mounted
- 4 backed-benches: black metal, concrete base
- 1 MADD sponsored bench: granite on concrete pad

Gazebo

- concrete pad, wood posts & beams, shingle roof, decorative wood detailing, painted white
- connecting walkways: unit paving, donor recognition
- 2 electrical hookups
- 1 dog waste bag dispenser: post mounted
- 1 waste barrel
- 2 picnic tables: wood + metal

Playground

- surface: woodchip, wood border
- climbing structure
- swing set: 1 accessible + 1 baby + 2 child swings
- 1 slide-play structure
- 1 rock climbing structure
- 1 spring table
- 1 elevated steering wheel
- 2 elevate interactive activities: under the sea & xylophone

Sandbox

- containment border: wood
- 2 play diggers
- 1 elevated sand table

Splashpad

- 1 utility building
- surface: concrete
- 1 tipping bucket structure: 3 buckets
- 1 splashpad activation post
- several ground jets
- fencing: black aluminum
- armor stone border
- perimeter garden: woodchip surface

Vegetation

- maintained lawn
- mature Black walnut tree border
- several intentionally planted trees

Misc

- exposed utility box on concrete base
- 3 site electrical hookups: 4x4 post mounted
- 3 engraved armourstone: Queen street pedestrian access
- 1 flag pole: metal, white

Evaluation:

The scale below shows pl.ural’s evaluation of the park’s equipment, overall conditions, and finishing. Additional comments may include but are not limited to, safety, desirability, repair, etc.

Improvements Required:



Conditions:

I.e., equipment quality, general concerns, evidence of damage or disrepair, lighting, sight-lines, wayfinding, accessibility, etc.....

Park Access & Staging Area

- ample and organized on-street parking

Amenities

- water fountain out of order

Signage

- information kiosk is obstructed by vegetative overgrowth and in an inaccessible location
- secondary pedestrian entrance signs need a signage panel

Perimeter Fencing

- good condition

Walkway

- good condition

Site Furniture

- mounted picnic tables wood top showing age
- site furniture is disconnected with the variety of bench styles and waste receptacles

Gazebo

- tired and needs repair
- 2 electrical hookups in the gazebo are exposed
- 1 dog waste bag dispenser is empty and needs to be refilled

Playground

- all equipment is in good condition
- woodchip surface needs a top up as the chips are worn down in some areas
- wood containment border is rotting and splintering

Sandbox

- all equipment is in good condition

Splashpad

- all equipment is in good condition and functional

Vegetation

- all trees in good condition
- gardens are well maintained

Misc

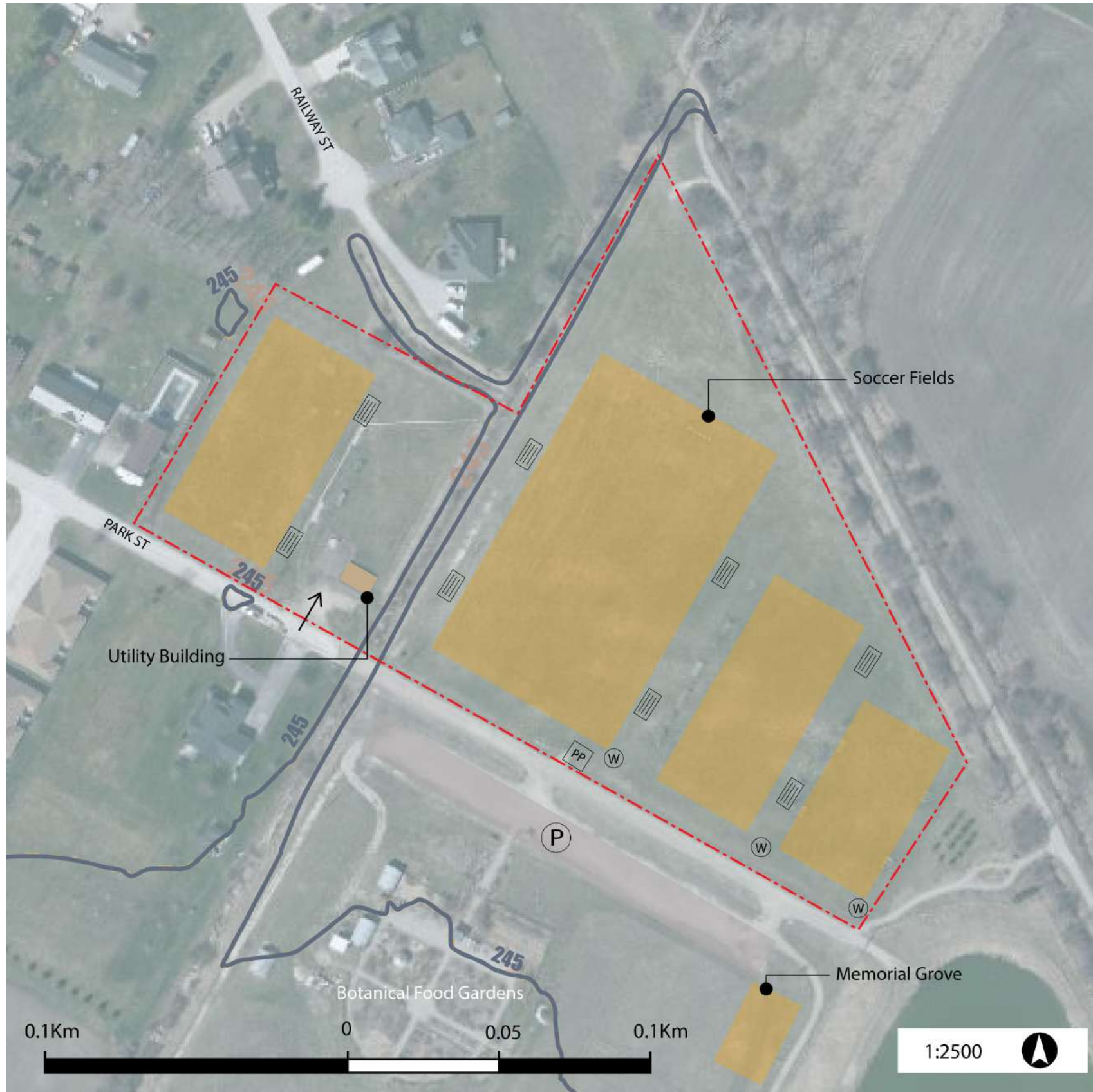
- electrical posts shifting or falling
- no flag on flag pole

Worth Noting

The Gazebo posts and roof were replaced in September, as part of the 2024 Capital Plan.

Updated inventory includes: concrete pad, steel posts & beams, replaced roof, new decorative detailing





Park Street Soccer Fields 59 Park Street, Ripley

Park: Park Street Soccer Fields

ID No. HK14

Civic Address: 59 Park Street

Community: Ripley

Parkland Classification 2022: Sports Park (children)

Date: *All inventory reflects the time of inspection.
June 19, 2024

Inventoried by: AF & JS

Inventory: I.e., list existing equipment, facilities, signage, staging area(s), amenities, furniture, etc. Include approx. quantities and characteristics, where appropriate.....

Setting Context

This site is located on the southeast end of Ripley’s settlement boundary. Residential property is found to the north and west, the Bruce botanical gardens to the south, and the Apple Rail Trail to the east.

Park Access & Staging Area

- vehicular access via Park St.
- parking in front of the Bruce Botanical Food Gardens: aggregate surface

Signage

- 1 park ID sign
- 1 soccer field map /sponsor sign
- Field number ID: post mounted

Amenities

- 2 seasonal portable toilets

Soccer Fields

- 6 minor soccer fields
- all fields are provided with goal posts
- painted field lines

Site Furniture

- 3 waste barrels
- 2 bike racks

Vegetation

- maintained lawn: painted field markings
- several mature shade trees

Misc.

- 1 utility building

Evaluation: The scale below shows pl.ural’s evaluation of the park’s equipment, overall conditions, and finishing. Additional comments may include but are not limited to, safety, desirability, repair, etc.

Improvements Required:



Conditions: I.e., equipment quality, general concerns, evidence of damage or disrepair, lighting, sight-lines, wayfinding, accessibility, etc.....

Park Access & Staging Area

- ample parking for field users at the botanical gardens

Signage

- field map and sponsor sign in a state of disrepair

Soccer Fields

- goal posts showing age: paint chipping

Site Furniture

- in good condition

Vegetation

- lawn is well maintained
- trees in good condition



Victoria Park 533 Hamilton Street, Lucknow

Park: Victoria Park

ID No. HK15

Civic Address: 533 Hamilton Street

Community: Lucknow

Parkland Classification 2022: Local Community Park

Date: *All inventory reflects the time of inspection.
June 19, 2024

Inventoried by: AF & JS

Inventory: I.e., list existing equipment, facilities, signage, staging area(s), amenities, furniture, etc. Include approx. quantities and characteristics, where appropriate.....

Setting Context

This park is encompassed by suburban residential homes to serve to local community, and sits adjacent to the Lucknow Lawn Bowling facility.

Park Access & Staging Area

- approx. 7-8 car parking: asphalt, no painted lines
- pedestrian access from sidewalk
- asphalt pathway through centre of park to all amenities and utility building: approx. 2m wide

Signage

- 1 interpretive panel: 4x4 post mounted

Amenities

- 1 seasonal portable toilet

Site Furniture

- 1 bike rack
- 1 waste receptacle
- 5 benches: composite
- 1 picnic bench: composite

Playground

- surface: pea gravel, wood border
- 1 swing set: 2 child + 1 baby + 1 accessible swing
- 1 sand pit
- 2 slide-play structures

Multi-Sport Court

- 2 multi-sport courts
- surface: coloured rubber
- perimeter fence: chain-link, aluminum
- 1 basketball net
- court lighting
- 1 accessible asphalt pathway at only court entrance

Vegetation

- foundational garden along multi-sport court
- maintained lawn

Misc.

- 1 utility building
- 4 banner poles

Evaluation: The scale below shows pl.ural's evaluation of the park's equipment, overall conditions, and finishing. Additional comments may include but are not limited to, safety, desirability, repair, etc.

Improvements Required:



Conditions: I.e., equipment quality, general concerns, evidence of damage or disrepair, lighting, sight-lines, wayfinding, accessibility, etc.....

Park Access & Staging Area

- disorganized parking, no painted lines

Signage

- absent park ID sign

Site Furniture

- all composite furniture in disrepair, due to vandalism and warping

Playground

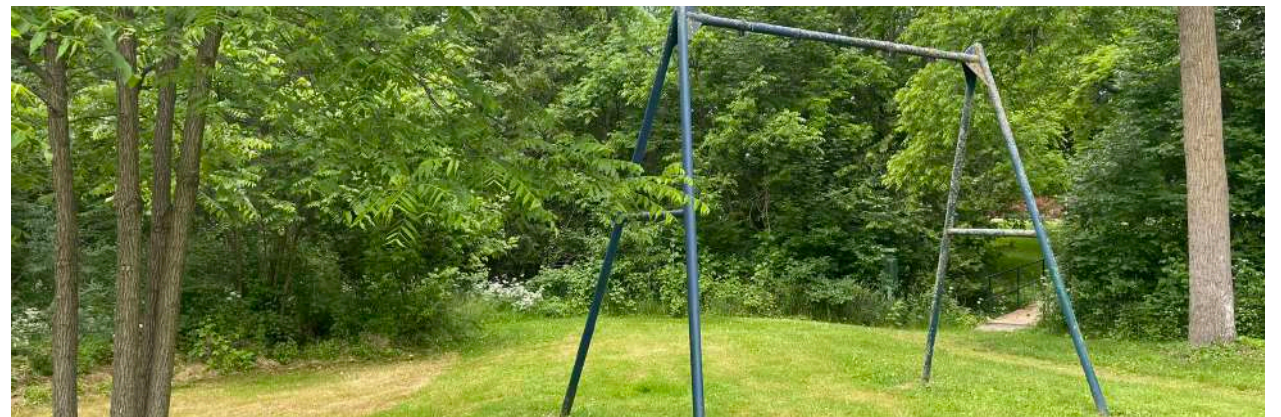
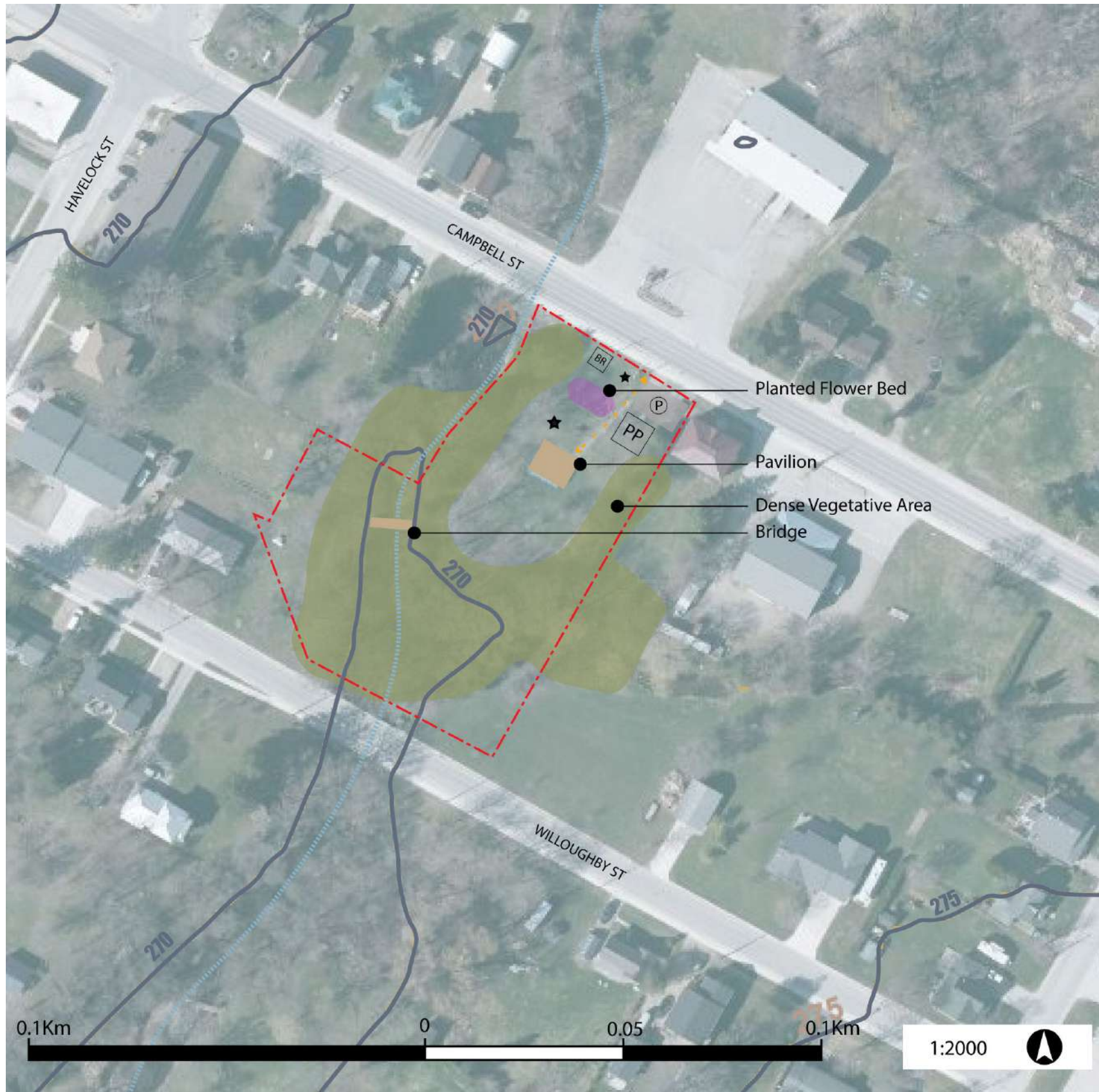
- define border around play structures to keep surfacing contained
- equipment in good condition

Multi-Sport Court

- accessible entrance needs to be repaired due to settling and shifting
- fencing, rubber surface and equipment in good condition
- Vegetation
- lawn & gardens well maintained
- 1 tree in poor condition near multi-sport court

Misc.

- banner poles missing flags: 1 banner pole needs repair
- lighting in the lawn bowling area is dated



Waterworks Park 476 Campbell Street, Lucknow

Park: Waterworks Park

ID No. HK16

Civic Address: 476 Campbell Street

Community: Lucknow

Parkland Classification 2022: Community Urban Parkette

Date: *All inventory reflects the time of inspection.
June 19, 2024

Inventoried by: AF & JS

Inventory: I.e., list existing equipment, facilities, signage, staging area(s), amenities, furniture, etc. Include approx. quantities and characteristics, where appropriate.....

Setting Context

Located directly off Campbell Street with a few adjacent residential properties. Natural vegetation surrounds the park on 3 sides, with a stream running along the west side. Connection to the Lucknow.

Park Access & Staging Area

- parking area surface: aggregate
- 6x6 post & chain fencing defines the parking area
- 1 hose attachment (water access)

Amenities

- 1 seasonal portable toilet

Signage

- park identification sign (vehicular)
- 1 historic plaque
- 2 interpretive signs: post mounted
- 1 large wooden sign inside the park

Horticultural Society Garden

- new stone border

Pathways

- concrete slab walkway
- 1 desire line to bridge

Electrical - (9 hookups total)

- 2 in pavilion

- 1 on garden
- 1 on large park sign
- 5 mounted on 4x4 posts

Lighting

- LED rope lighting strung throughout trees in the park, and around sign

Pavilion

- concrete pad, wood post & beams, metal roof
- 4 composite picnic tables
- 1 waste receptacle
- 1 mounted bike rack
- 1 dog waste bag dispenser

Play Equipment

- 1 metal swing set: no swings

Trails

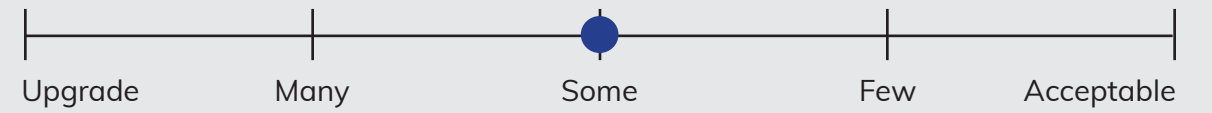
- 1 walking bridge over the stream: wood tread just replaced

Vegetation

- naturalized border
- many mature, healthy trees
- 1 memorial tree & plaque

Evaluation: The scale below shows pl.ural's evaluation of the park's equipment, overall conditions, and finishing. Additional comments may include but are not limited to, safety, desirability, repair, etc.

Improvements Required:



Conditions: I.e., equipment quality, general concerns, evidence of damage or disrepair, lighting, sight-lines, wayfinding, accessibility, etc.....

Setting Context

- some residential properties have yard fencing while others do not

Park Access & Staging Area

- fence showing signs of age

Amenities

- the portable toilet is located in a highly visible area, almost becoming a focal feature entering the park

Pathways

- concrete slab walkway in disrepair and not accessible
- there is no formal path from the bridge to the park

Pavilion

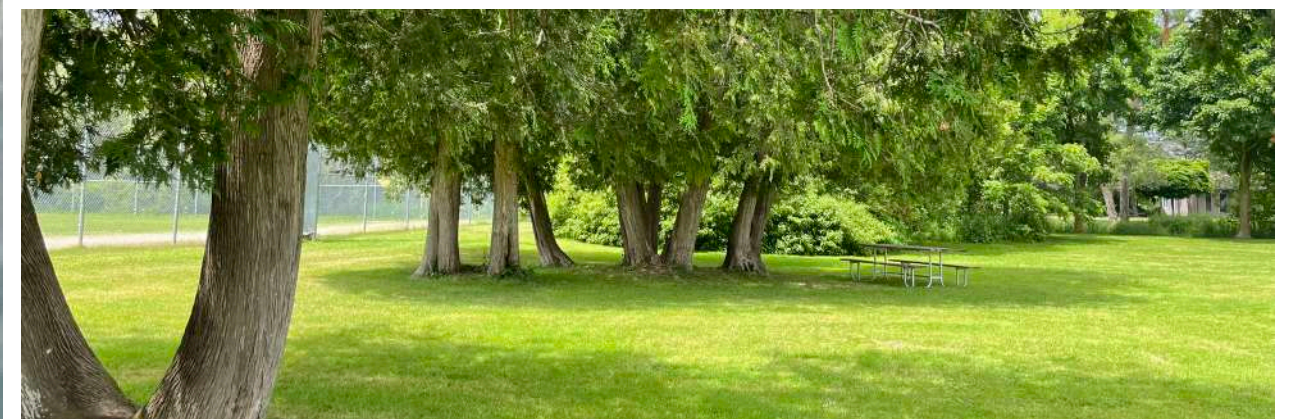
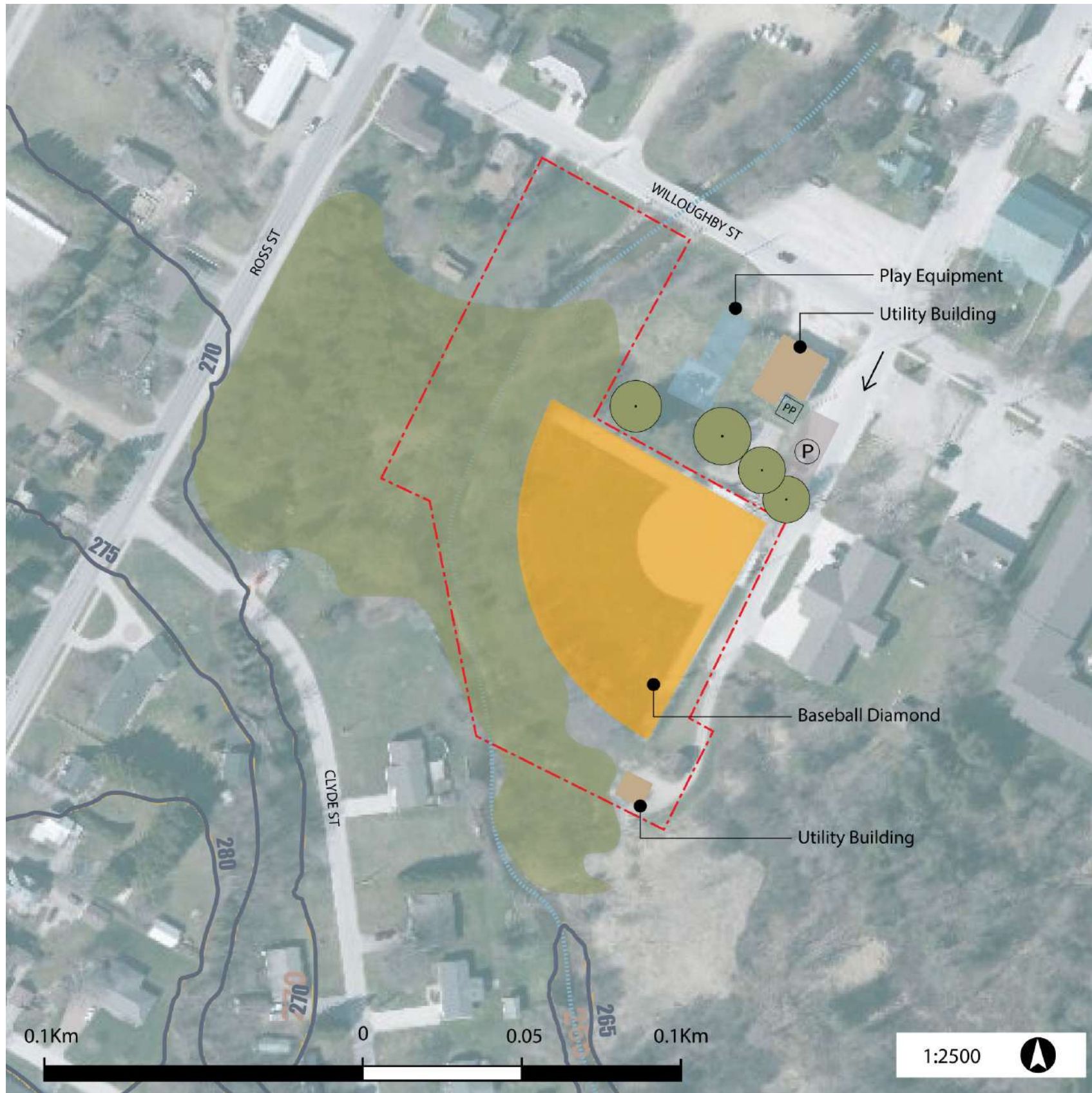
- the pavilion has seen some updates, but is tired overall – may need continued maintenance, or replacement in 2-5 years
- broken and vandalized picnic tables

Play Equipment

- swing structure in a state of disrepair

Trails

- trails lack surfacing
- bridge in good condition



Kinsmen Park 596 Inglis Street, Lucknow

Park: Kinsmen Park

ID No. HK17

Civic Address: 596 Inglis Street

Community: Lucknow

Parkland Classification 2022: Community Sports Park (youth + adult)

Date: *All inventory reflects the time of inspection.
June 19, 2024

Inventoried by: AF & JS

Inventory: I.e., list existing equipment, facilities, signage, staging area(s), amenities, furniture, etc. Include approx. quantities and characteristics, where appropriate.....

Setting Context

The park is situated on a dead-end road, bordered by a retirement home on one side and a naturalized creek on the other side.

Park Access & Staging Area

- 6-7 vehicles parking: asphalt, no parking paint

Amenities

- 1 seasonal portable toilet
- 1 dog waste bag dispenser

Signage

- Park ID sign (vehicular oriented)
- 1 regulatory “no parking beyond this point” sign
- 2 regulatory “no smoking” signs

Site Furniture

- 2 benches: metal + composite
- 1 picnic table: metal + wood
- 2 waste barrels
- 1 donor bench: pre-cast concrete

Baseball Diamond

- chain-link perimeter fence: aluminum 4m in height
- limestone surface: painted lines
- stadium lighting
- 2 covered player benches: concrete pads
- 2 bleachers: wood + metal
- 1 equipment storage bin

Play Equipment

- 1 slide-play structure
- slide-play structure surface: pea gravel, wood border
- swing set: 2 child + 2 baby swings
- swing set surface: pea gravel

Trails

- mowed lawn along stream

Vegetation

- several mature multi-stemmed cedars
- mature tree border: maples
- naturalized buffer between park and stream
- maintained lawn
- 1 young newly planted tree

Misc.

- 1 - 4x4 post mounted ‘exhaust pipe’
- 1 utility box: wood

Evaluation: The scale below shows pl.ural’s evaluation of the park’s equipment, overall conditions, and finishing. Additional comments may include but are not limited to, safety, desirability, repair, etc.

Improvements Required:



Conditions: I.e., equipment quality, general concerns, evidence of damage or disrepair, lighting, sight-lines, wayfinding, accessibility, etc.....

Park Access & Staging Area

- parking is disorganization and the capacity is not optimized

Amenities

- the portable toilet is slightly hidden and perceived for adjacent business
- dog waste bag dispenser is empty and needs refill

Signage

- identification sign is showing age: information is covered by cedar branches and hidden behind parked vehicles

Site Furniture

- 2 benches in disrepair
- picnic table wood is showing distress
- 1 donor bench is showing signs of vandalism and distress

Baseball Diamond

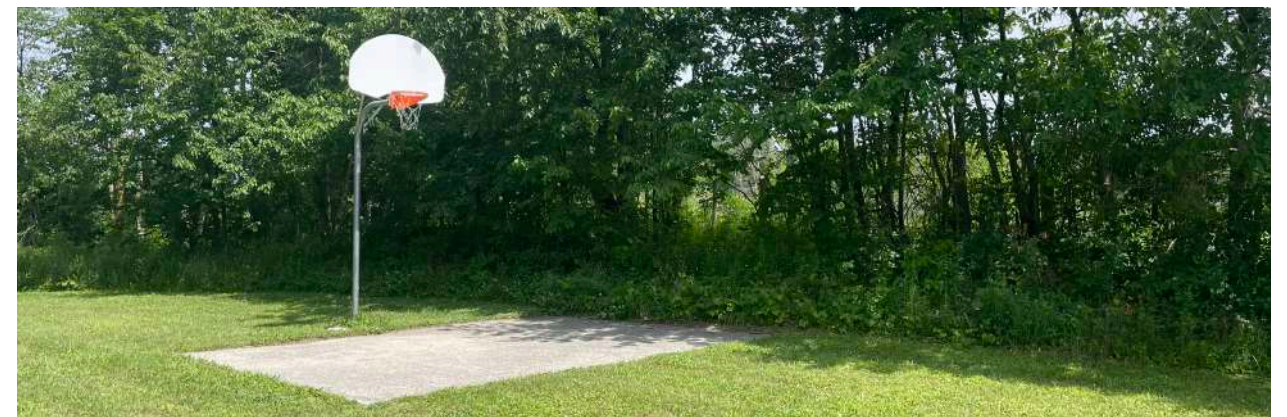
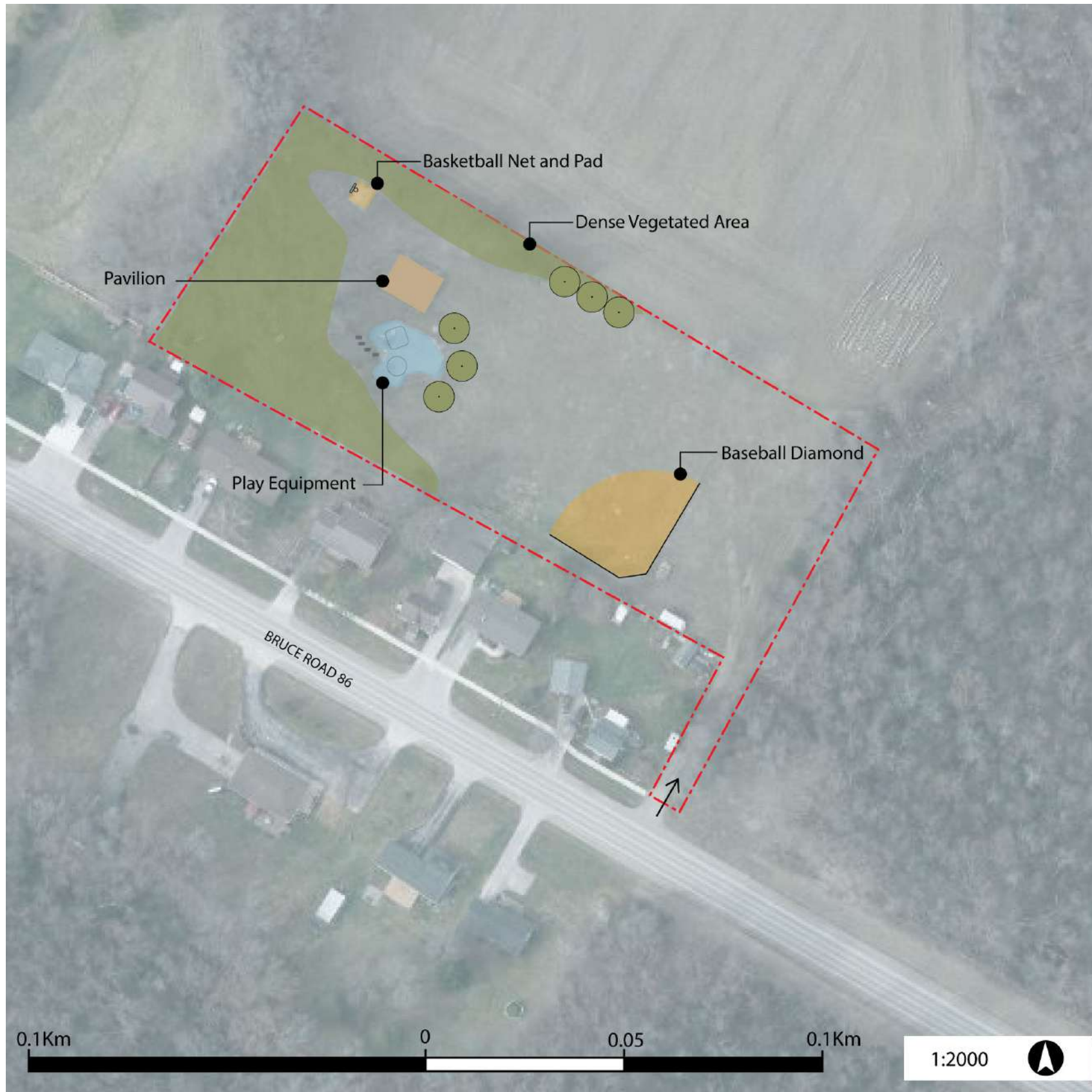
- well maintained overall
- perimeter fencing is showing rust
- lighting is tired and structures are in disrepair

Play Equipment

- surfacing is messy and uncontained
- play equipment in good condition

Misc.

- wood utility box on stadium light fixture is in disrepair and falling apart: poses functional and safety concern



Whitechurch Park 166 Bruce Road 86, Lucknow

Park: Whitechurch Park

ID No. HK18

Civic Address: 166 Bruce Road 86

Community: Lucknow

Parkland Classification 2022: Local Community Park

Date: *All inventory reflects the time of inspection.
June 19, 2024

Inventoried by: AF & JS

Inventory: I.e., list existing equipment, facilities, signage, staging area(s), amenities, furniture, etc. Include approx. quantities and characteristics, where appropriate.....

Setting Context

Situated behind residential lots with an adjacent farm field, capped by vegetation at each end.

Park Access & Staging Area

- sidewalk ends at entry lane
- 1 access lane: aggregate + lawn
- parking area: lawn

Amenities

- 1 seasonal portable toilet

Signage

- 1 regulatory: “no Atvs or dirt bikes”

Fencing

- new perimeter fence approx.1.4m in height
- circular cedar posts with wire
- farm field access gate via park

Baseball Diamond

- new fencing
- 1 set of bleachers: wood + metal
- mowed lawn surface with no field markings

Pavilion

- concrete pad, wood post & beams, metal roof, new façade
- 10 new picnic tables: wood + metal

- 1 memorial plaque
- 1 waste barrel

Playground

- surface: pea gravel, wood border
- 1 tire play structure (4 tires)
- 1 slide play structure
- 1 climbing structure
- 1 swing set: 3 child + 1 baby swing
- 1 old sandpit

Basketball Net

- 1 basketball net with small concrete pad

Vegetation

- around playground: 2 young Sugar maples + 1 young Norway maple
- along perimeter fence: 3 prominent mature Pines
- natural succession& mature trees

Misc.

- 1 large woodchip mound

Evaluation: The scale below shows pl.ural’s evaluation of the park’s equipment, overall conditions, and finishing. Additional comments may include but are not limited to, safety, desirability, repair, etc.

Improvements Required:



Conditions: I.e., equipment quality, general concerns, evidence of damage or disrepair, lighting, sight-lines, wayfinding, accessibility, etc.....

Setting Context

- some residential properties have yard fencing while others do not

Park Access & Staging Area

- establish park entrance: amend perceived ownership of entry lane
- pedestrian sidewalk ends abruptly at lane
- no defined parking boundary to separate vehicles from pedestrian use

Signage

- park identification signage and address needed

Fencing

- good condition

Baseball Diamond

- define field markings
- bleachers to be replaced in the next 1 -2 years

Pavilion & Basketball Net

- good condition overall

Playground

- equipment in good condition
- wooden border needs replacement as it is decaying
- revive or remove sandpit

Vegetation

- invasive Morning glory growing in the playground surfacing poses a poison risk to children and pets

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Parkland Classification System

Parkland Information					Parks & Rec Masterplan (2022)	pl.ural Recommendations					
ID No.	Park Name	Community	Settlement Area	Size (approx. Hectares)	Existing Parkland Classification	Recommended Parkland Classification	Classification Change	Park Description	Intended Park Users	Rationale	Notes
HK1	Huronville Park	Lakeshore North	Huronville	1.5	Local Community Park	-	no	Suburban Community Park	Local Community	-	-
HK2	Kin Bruce Park	Lakeshore North	Kin Bruce	2.2	Local Community Park	Regional Multi-Sport Facility	yes	Community Park / Open Space	Local Community	Opportunity for future development of the site to meet growing community needs.	Opportunity for revenue generation.
HK3	Heritage Park	Lakeshore North	Heritage Heights	2.3	Local Community Park	Local Community Park & Environmental Greenspace	yes	Community Park / Naturalized Greenspace	Local Community	Classification will change after the BMRoss SWM Plan, and appropriate park programming.	Designate areas of the site for amenities and features and areas to be left as natural space.
HK4	Pearl Elizabeth Greenspace	Lakeshore North	Bruce Beach	0.3	Open Space	Community Parkette & Environmental Greenspace	yes	Parkette / Open Space	Broader Community	Redevelopment would intend the park be utilized as a gateway or connection space to the beach, serving both the local community and visitors. The park is adjacent to the	-
HK5	Langdon Park	Lakeshore South	Blairs Grove	0.5	Local Community Park	Local Community Park & Open Space	no	Community Park	Local Community	The existing road right-of-way beside the park is appropriate for a neighbourhood connection.	-
HK6	Lions Park	Lakeshore South	Lurgan Beach	0.8	Local Community Park	Local Community Park & Environmental Greenspace	yes	Community Park	Broader Community	A section of the park contributes to the Natural Heritage System	-
HK7	Point Clark Community Centre Park	Lakeshore South	Point Clark	5.5	Community / Sports Park (all age)	Community / Sports Park & Environmental Greenspace	yes	Community Park / Sports Park	Broader Community	A section of the park contributes to the Natural Heritage System	-
HK8	Blue Park	Lakeshore South	Point Clark	0.5	Local Community Park	-	no	Community Park	Local Community		-
HK9	Lighthouse Park	Lakeshore South	Point Clark	0.2	Community Urban Park	Signature Community Park	yes	Signature Waterfront Park	Broader Community + Guests	This park is used both by the local community and visitors seeking the lighthouse museum, and is not in an urban setting.	Close proximity to tourist attraction (lighthouse and museum)
HK10	Attawandaron park	Lakeshore South	Point Clark	0.6	Local Community Park	-	no	Community Park	Local Community		-
HK11	Reids Corner	Huron-Kinloss	Reid's Corner	1.3	Sports Park (children)	Rural Ball Park (all age)	yes	Rural Ball Park	Broader Community	Located in a rural setting only accessible by vehicle, and to serve a single sport.	This park serves baseball tournaments for all ages.
HK12	Memorial Park	Ripley	Town of Ripley	6.5	Community / Sports Park (all age)	-	no	Community Sports Park / Events Ground	Broader Community		-
HK13	Lewis Park	Ripley	Town of Ripley	0.5	Community Urban Park	Signature Community Park	yes	Signature Park	Broader Community + Guests	This park may be located in proximity to Ripley's downtown, but does not fit the criteria for an urbanized setting.	-
HK14	Park Street Soccer Fields	Ripley	Town of Ripley	2.8	Sports Park (children)	Community Recreational Park	yes	Community Sport Park	Broader Community	Upon redevelopment, this park will be able to serve the broader community with additional features and amenities beside sports (i.e., a dog park, and trail connections)	This park can serve both adult and children sports (i.e., soccer, rugby, football, etc.)
HK15	Victoria Park	Lucknow	Village of Lucknow	0.6	Local Community Park	-	no	Signature / Suburban Community Park	Local Community		-
HK16	Waterworks Park	Lucknow	Village of Lucknow	0.4	Community Urban Parkette	Local Community Parkette & Environmental Greenspace	yes	Naturalized Community Park/ Greenspace	Local Community	Erosion concerns with an active creek running through the park, some bank stabilization may be required (consult Maitland Conservation Authority).	Designate a portion of the site for amenities, features, and trail linkages and a portion to be left as natural space.
HK17	Kinsmen Park	Lucknow	Village of Lucknow	1.2	Community / Sports Park (all age)	Community Ball Park & Environmental Greenspace	yes	Community Ball Park/ Naturalized Greenspace	Broader Community	This park serves a single sport for the broader community, and provides amenities and features for the local community.	Designate a portion of the site for amenities and features and a portion to be left as natural space.
HK18	Whitechurch Park	Whitechurch	Village of Whitechurch	1.1	Local Community Park	-	no	Community Park	Local Community		-

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Section 3 | Community Engagement

A series of community open houses were held in the communities of Lucknow, Ripley and Point Clark (Lakeshore). A summary from each consultation, has been summarized in this section.

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3 | Community Engagement



Overview

Since commencing the project, it was identified that community engagement would be an important component of the Huron-Kinloss Parks and Trails Plan development process. Working with the Township, an engagement plan composed of four (4) in-person open houses for the Lucknow, Ripley, Lakeshore, and Heritage Park communities, accompanied by an online survey and final hybrid presentation of 18 park conceptual designs.

A series of 'drop-in' style open house events were hosted to inform the community of the ongoing project and offer an opportunity for public input. To help spread the word, a township-prepared communications package included social media posts, mailouts, postcards and direct emails. Project information was posted to the Municipal website and the Have your Say HK website to accommodate seasonal residents and those who could not attend the engagement events.

In-Person Open Houses

- Lucknow - Wednesday July 17th, 2024 (4 parks)
- Ripley - Wednesday, July 31st, 2024 (4 parks)
- Point Clark - Saturday, August 17th, 2024 (10 parks)
- Heritage Park - Saturday, September 21st, 2024

Online Survey

- Open July 15th, 2024 to August 19th, 2024

Final Hybrid Presentation

- Design Concepts for 18 Parks - Saturday, September 21st, 2024

3 | Community Engagement

Lucknow Open House

The first open house took place at the Lucknow Community Centre on the evening of July 17, 2024, from 6:30 pm to 8:30 pm, and saw the participation of 20 community members. Primarily intended to introduce the project to the community, participants were invited to learn about the project process and the project sites in their community. The come-and-go session featured several informational panels, municipal project team staff, and members of the consulting team readily available to answer questions as needed. In addition, participants had the option to complete a physical comment card and were also encouraged to take part in the dotmocracy exercises regarding parks and trails in Lucknow.



Lucknow Emerging Themes

Parks

- Seating in all parks (Whitechurch, Waterworks, Victoria and Kinsmen) should be replaced

Trails

- Strong support for ATV trail development in Lucknow
- Improve safety on existing walking trails

Dog Parks

- “There is no need for a dog park in Lucknow” was the most popular option; however, of the 2 proposed sites, more participants chose the soccer field location over Kinsmen park as a result of safety and flooding concerns.





Ripley Open House

The Ripley community open house was held on July 31, 2024, at the Ripley-Huron Community Centre from 6:30 p.m. to 8:00 p.m. Seven community members visited the Centre to provide feedback about the project's parks. The open house format stayed consistent with that of the Lucknow community open house but also included the chance to give feedback on all the community parks as needed.

Ripley Emerging Themes

Parks

- Ripley needs more parks to attract permanent residents
- Retired people express volunteer interest in maintaining parks

Trails

- Great Lakes Waterfront Trail needs safe routes off 80 km/hr roads

Pickleball

- Some Ripley residents feel underserved concerning pickleball

Dog Parks

- Open house participants did not see a need for a dog park in Ripley, however, of the two proposed locations, the Park Street Soccer Fields was deemed the most appropriate location



3 | Community Engagement

Point Clark Open House

The Point Clark community open house took place at the Point Clark Community Centre on Saturday, August 17, 2024, from 9:00 am to 10:30 am. Thirty-eight community members attended the event to share their feedback regarding the Lakeshore's parks. The open house followed the same format as the Lucknow and Ripley community open houses, providing an opportunity for participants to give feedback on all the community parks as they felt was necessary.

The Lakeshore Emerging Themes

Parks

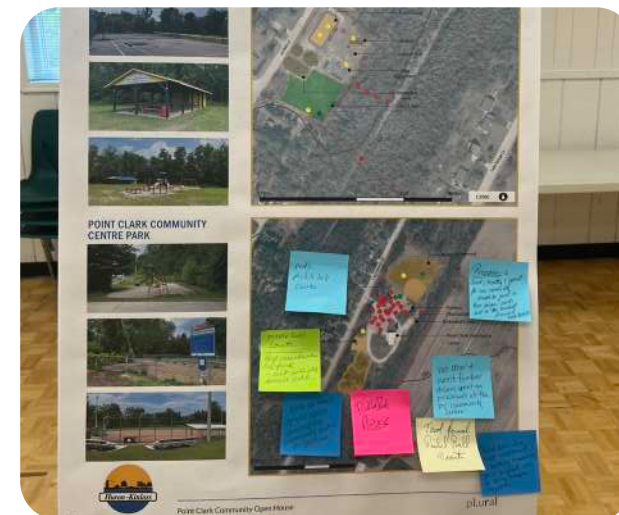
- Some attendees expressed a desire to update the playground equipment in the parks, as the current equipment is outdated and worn out

Trails

- Expressed concern for tree loss along the lakeshore
- Invest in new walking trails away from private property
- Desire to leave trails on the lakefront as is, and avoid trail development in front of private cottages
- Trail identification, interpretation, and wayfinding would be an asset and help both residents and visitors navigate the township: Blair's Grove Nature Trail was specifically mentioned a number of times
- Preserve shoreline ecosystems
- Consider a Golf cart pilot with reduced road speed limits in the summer.

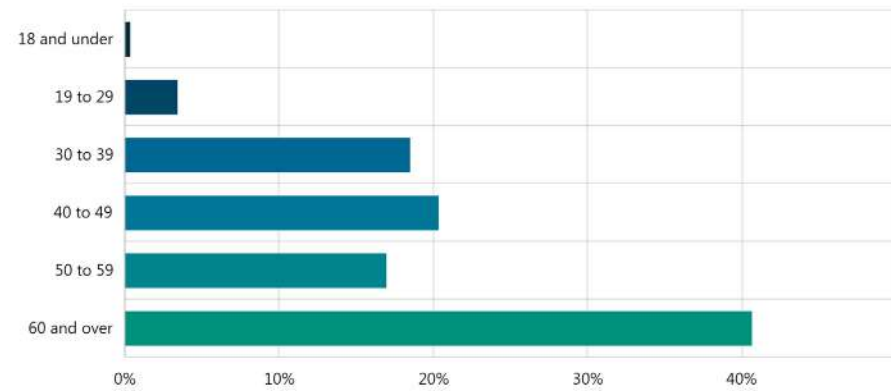
Pickleball

- There is a strong push for a permanent pickleball facility featuring 6-8 courts at the Point Clark Community Centre



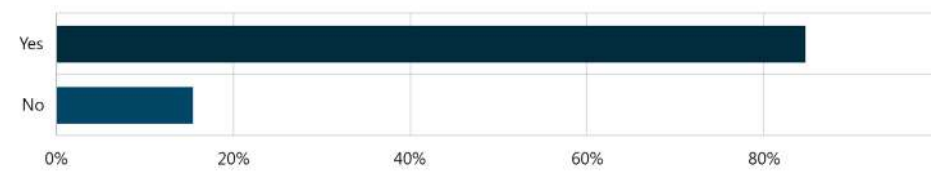
1. What age group do you belong to? Required

Multi Choice | Skipped: 0 | Answered: 325 (100%)



5. Do you visit or use any parks in Huron-Kinloss? Required

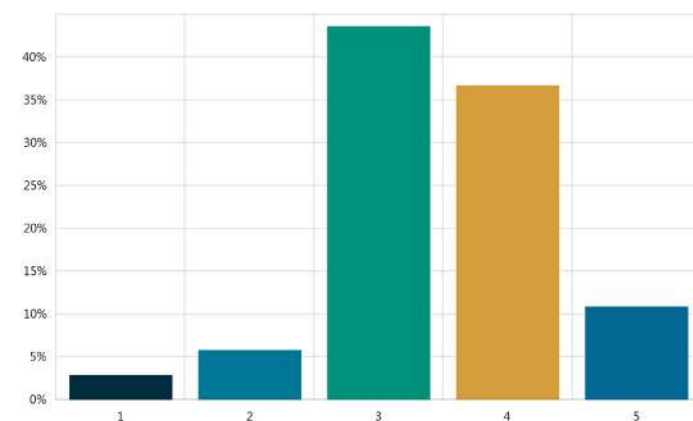
Multi Choice | Skipped: 0 | Answered: 325 (100%)



Answer choices	Percent	Count
Yes	84.62%	275
No	15.38%	50
Total	100.00%	325

8. In general, how would you rate the parks in Huron-Kinloss? Required

Rating | Skipped: 50 | Answered: 275 (84.6%)



Online Survey

Between July 15, 2024, and August 18, 2024, members of the Huron-Kinloss community were invited to provide feedback on the condition of parks and trails through an online survey. A total of 325 responses were received, with participants having the chance to answer 70 questions. The survey began with demographic inquiries and then allowed respondents to share park-specific feedback. Additionally, trail-related questions were included to assess the community’s wants and needs for future trail development within the Township. All findings have been compiled in this report.

Written Responses Emerging Themes

Parks

- Playground equipment is aging and needs rejuvenation
- Shaded areas around the playgrounds would help keep visitors cool and comfortable in the summer months
- Appreciation for the clean and well-kept portable toilets in the parks
- Strong advocacy for permanent pickleball courts on the Lakeshore

Trails

- Safe and designated bike lanes throughout the township would be an asset, especially along Lake Range Drive
- Invest in more walking trail infrastructure
- Desire for designated motorized vehicle trail infrastructure, separate from other trail users to avoid conflicts

Heritage Park Open House

On the morning of Saturday, September 21, 2024, an in-person open house took place in Heritage Park from 9:00 am to 10:00 am. At this self-serve open house, local residents were invited to learn about the park’s current conditions, opportunities and limitations and view the proposed park design on 7 display panels. A total of 16 community members signed in for the event, and several others also attended intermittently. The event fostered an open and transparent dialogue between participants, township staff, and consultants. It provided a platform to address questions, concerns, and communicate the anticipated stormwater management and restoration work needed on site and the possibility of securing grant funding for the completion of related work.

Heritage Park Emerging Themes

Amenities & Features

- Keep the mowed trail on the west side of the park intact to offer more direct pathways.
- Questions surrounding the suitability of an on-site portable toilet as locals go to their homes.
- Is it possible to accommodate a dog park?

- Several residents had concerns regarding the unauthorized use of motorized vehicles in the park and ways to enforce prohibiting use.
- In the proposed playground, make sure to accommodate activities for small children.

Maintenance & Restoration

- A dog waste bag dispenser with designated waste receptacles would be an asset to keeping the park clean of litter.
- Inquiries into the restoration plan and plant species list, including possible volunteer opportunities.
- Inquiries into the protocols and responsibility for invasive species removal and subsequent restoration efforts.
- Ensure appropriate setbacks from houses and private property are maintained.
- Partner with local organizations; Owen Sound Field Naturalists



Final Hybrid Presentation

The 18-park proposed conceptual designs were presented to the community in a hybrid format during the final presentation on Saturday, September 21, 2024, from 11:00 am to 12:30 pm. Participants had the option to join the presentation online via Zoom or attend in person at the Ripley-Huron Community Centre Social Room. At least 26 community members attended in person, while 10 participated virtually. Concluding the presentation, time was allocated to a question period where participants could voice their questions, comments and concerns.

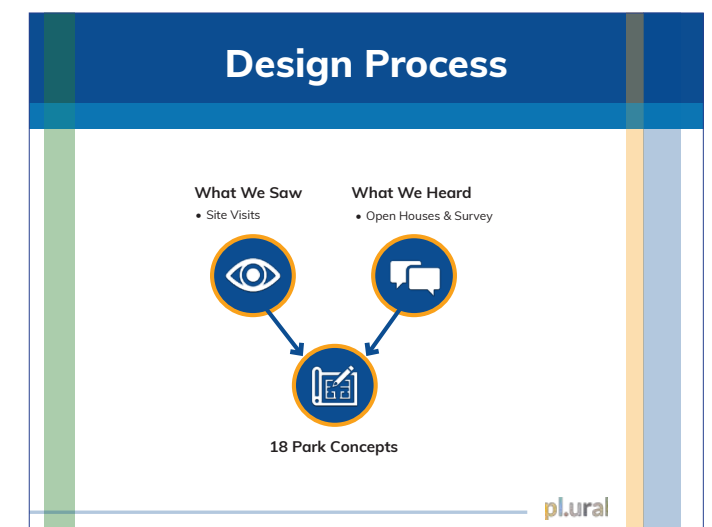
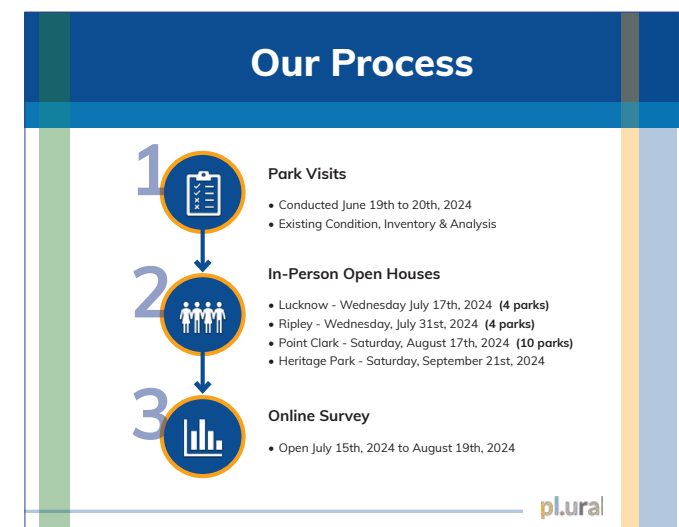
18 Parks Comments

- The pickleball club reiterated the importance of having at least 8 pickleball courts in one location to accommodate their needs.
- It was vocalized that although the Kin Bruce ball diamond is not used by organized leagues, the community utilizes it regularly on nice weekends for informal and family games.
- If the Township refurbished the Kin Bruce Ball diamond, there would be an opportunity to rent it out to leagues as an additional revenue stream.
- The question was asked about which park needs the most immediate attention. Due to the current stormwater runoff project in Heritage Park, and the potential for grant funding to be awarded in January 2025, Heritage Park is a top priority for the township.

- Natural Heritage and the preservation of natural untouched green space should not be forgotten in the context of this project and the redevelopment of Township parks. Tree coverage and natural habitat are important to a healthy community.
- Lighting in Parks and along trails should be considered to improve safety in the community.
- There was expressed appreciation for accessibility improvements to accommodate the aging community and different opportunities proposed to get around in the township parks.

Other Comments

- There is a gap in wayfinding throughout the Township (i.e., trails, destinations, popular attractions).
- Guiding Principles should be included in the final report to demonstrate why certain decisions were made.
- A community member wondered what the process was to prioritize parks. The process and rationale for prioritizing park improvements will be outlined in this report.



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Section 4 | Needs Assessment & Concept Planning

An inventory and existing conditions assessment along with community feedback, informed park needs, which have been developed into high-level conceptual designs for 18 park sites.

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4 | Needs Assessment & Concept Planning



Introduction

Within Section 4, three subsections have been offered for each of the 18 parks in the Township and reflect on what the community offered through surveying and open house sessions, what this information means in terms of improvement and development expectations, and include the subsequent suggested design recommendations to accommodate these. For each park, the three subsections include:

What We Heard

The points provided in the respective park's subsection summarizes the community's satisfaction level with each park as determined through the open house series and the Parks and Trails survey.

What It Means

The subsection includes points outlining the community's primary improvement priorities and specific expectations for each park.

Design Recommendations

The design recommendations listed in the respective park's subsection represent a synthesis of the community's input throughout the engagement process and on-site observations to inform the conceptual plan.

Park: Huronville Park

ID No. HK1

Civic Address: 11 Deborah Drive

Community: Huron-Kinloss

Recommended Parkland Classification: Local Community Park

What We Heard:

The points below summarize the community's satisfaction level with each park as determined through the open house series and the Parks and Trails survey.

- The local residents greatly value the park's closeness to their homes and gave it high satisfaction ratings for accessibility and safety.
- Park playability needs minimal improvement.
- The community is dissatisfied with the amenities and features on-site.
- Overall, the community would like to see improvements made to the park's quality, condition and maintenance.

WHAT IT MEANS:

The following points outline the community's primary improvement priorities and specific expectations for each park.

- There is a strong desire for a multi-sport court(s) on-site to boost playability, and improve the types of amenities that are offered.
- The community feels that maintenance and landscaping could be more intentional in the park i.e., naturalized vs maintained.

Improvement Recommendations:

The park site improvement recommendations listed below represent a synthesis of the community's input throughout the engagement process, and on-site observations, to inform the conceptual plan.

- Amend perceived ownership, i.e., property ownership and regulatory signage or heighten spatial definition of the park through perimeter tree planting or fencing, as some residents use park property as camper and trailer storage.
- Create a small formal parking area for 3-5 vehicles with at least 2 accessible parking stalls.
- Place an on-street park identification sign at the main access point that can serve both pedestrian and vehicular traffic.
- Upgrade the existing tennis and basketball courts to include multi-sport activity and perimeter fencing 4m tall.
- Replace the existing walkway with a new asphalt walkway 1.5m for 2-way travel.
- Provide a portable toilet near the sports courts, within proximity to the road for ease of maintenance.
- Playground surfacing needs to be replaced with woodchips (Fibar product), as per best practice standards, and the decaying wooden border needs to be replaced; consolidate the playground surface area.
- Upgrade the aging slide-play structure and replace it with a comparable product for the 5-12 age range.
- Refill volleyball courts with new sand and monitor weed growth.
- Create intentional vegetative areas to be left in a natural state to reduce and ease maintenance efforts, and boost pollinator activity.

Huronville Park

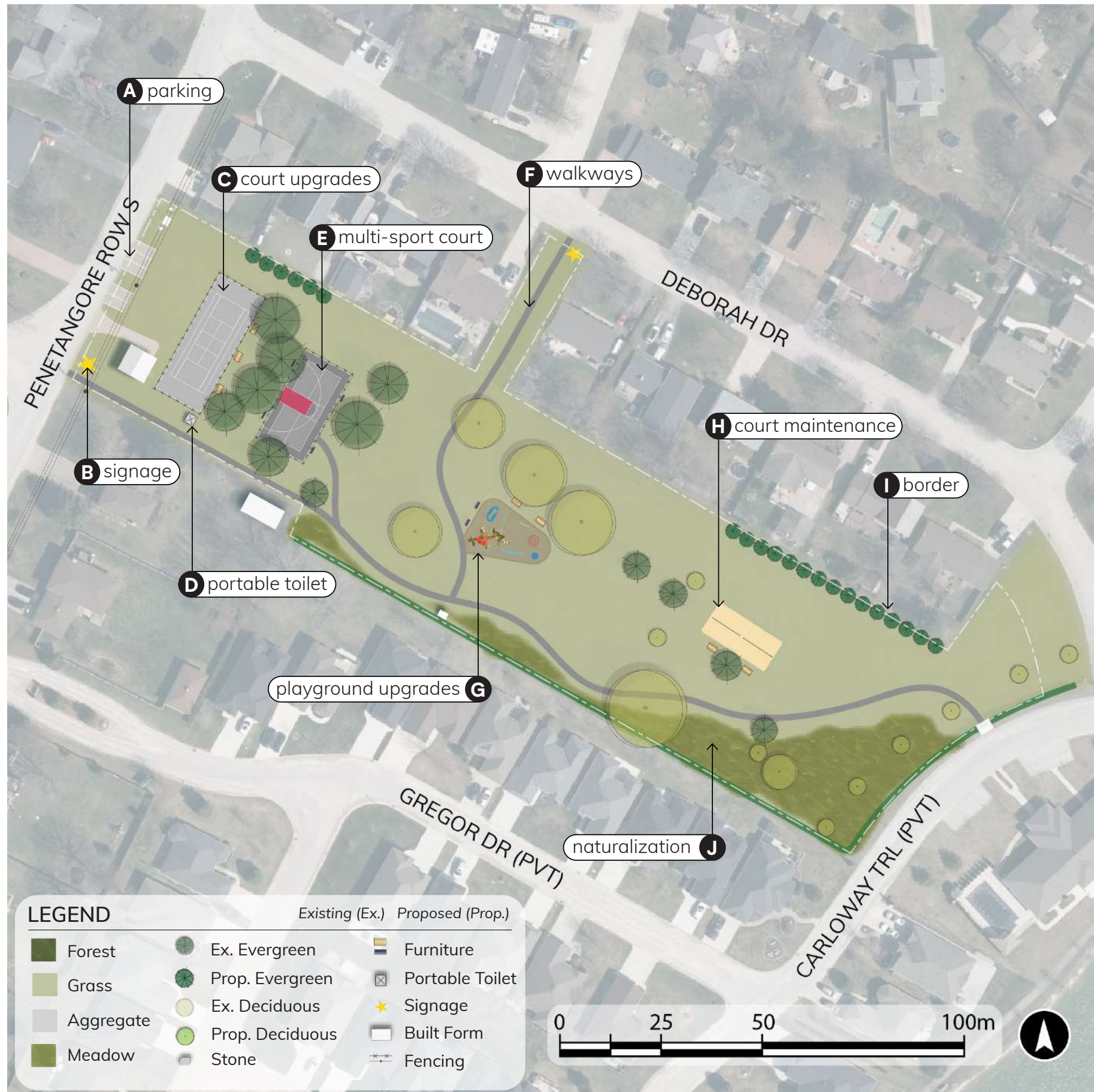
920 Lake Range Drive, Huron-Kinloss

Park Redevelopment Intent:

Functionality meets elevated amenities with the addition of parking, accessible walking paths, sport courts and playground upgrades to meet community need.

Key Improvements:

- A** **Parking:** 2 accessible spaces, 3 standard spaces easy access to sport courts
- B** **Signage:** identification and regulatory information at each access point
- C** **Court Upgrades:** freshly painted lines for tennis and pickleball, perimeter fencing 4m
- D** **Portable Toilet:** seasonal, accessible, easy maintenance access
- E** **Multi-Sport Court:** upgrades to existing court, perimeter fencing 4m high
- F** **Walkways:** neighbourhood through connection, 2m wide, asphalt
- G** **Playground Upgrades:** some new equipment, woodchip surface, seating
- H** **Court Maintenance:** new sand, defined outline and game markings
- I** **Border:** fencing or planting, aids in privacy and defines park boundary
- J** **Naturalization:** boosts habitat and biodiversity, eases maintenance efforts



Park: Kin Bruce Park

ID No. HK2

Civic Address: 920 Lake Range Drive

Community: Huron-Kinloss

Recommended Parkland Classification: Regional Multi-Sport Facility

What We Heard:

The points below summarize the community's satisfaction level with each park as determined through the open house series and the Parks and Trails survey.

- The playground is tired and needs to be updated.
- There is a strong desire for a multi-sport court(s) in the park which could be implemented in the future as needs increase.
- The community feels this park is under-maintained, and the landscaping efforts can be improved.

WHAT IT MEANS:

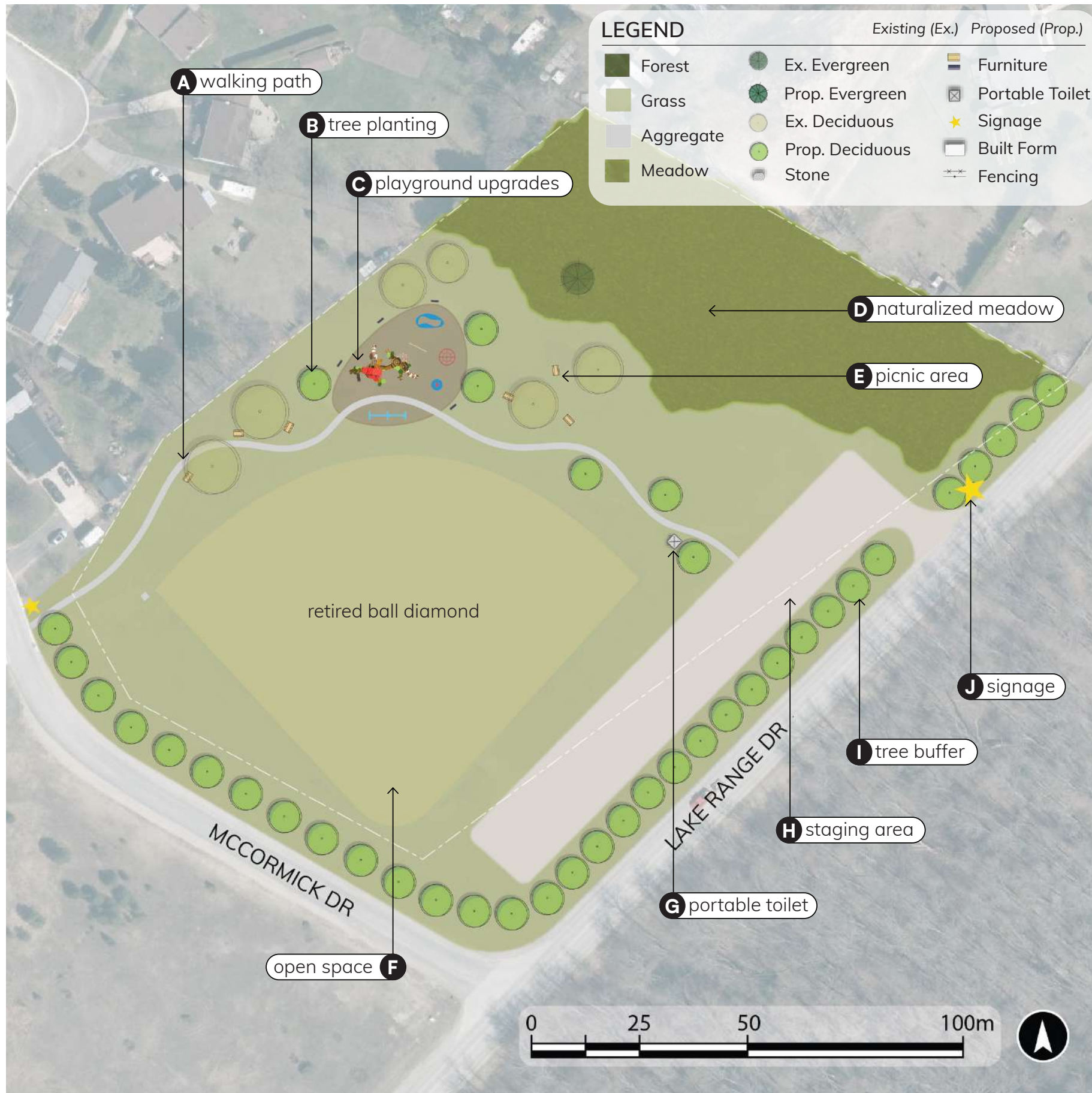
The following points outline the community's primary improvement priorities and specific expectations for each park.

- The playground is tired and needs to be updated.
- There is a strong desire for a multi-sport court(s) in the park which could be implemented in the future as needs increase.
- The community feels this park is under-maintained, and the landscaping efforts can be improved.

Improvement Recommendations:

The park site improvement recommendations listed below represent a synthesis of the community's input throughout the engagement process, and on-site observations, to inform the conceptual plan.

- Establish both vehicular and pedestrian entrances into the park, and create a defined parking area with new aggregate to separate vehicular and pedestrian space.
- Place an off-road park identification sign at the main vehicular access point.
- Retire the underutilized baseball field and keep it as a maintained open lawn for future development.
- Add an accessible pathway connection from the adjacent neighbourhood to the playground and parking lot; 1.5m wide limestone screening for 2-way travel.
- The playground slide-play structure and larger swingset are tired and outdated and will require replacement. Add equipment that can service the infant-toddler (6-23 months) and school-age children (5-12 yr).
- Replace pea-gravel surfacing with woodchip (Fibar product) as per best practice, and remove invasive Morning glory from surfacing.
- Replace the young and dying tree buffer along Lake Range Drive with more hardy trees for both a physical and visual buffer from the road.



Kin Bruce Park

920 Lake Range Drive, Huron-Kinloss

Park Redevelopment Intent:

Revitalizing an underutilized location through improved programming and amenities, while also allowing the space for future development to accommodate the evolving needs of the community.

Key Improvements:

- A Walking Path:** park loop and access to amenities, 1m wide, limestone screening
- B Tree Planting:** native deciduous species, offers shade in warm months
- C Playground Upgrades:** new equipment, woodchip surface and boundary, seating
- D Naturalized Meadow:** connections and shortcuts, 1m wide, woodchip surface
- E Picnic Areas(s):** areas for family activities and relaxation
- F Open Space:** freely programmable space, leaves opportunity for future development
- G Portable Toilet:** located more centrally on site, accessible, seasonal, easily accessed
- H Staging Area:** defined area separates vehicle and pedestrian space, aggregate
- I Tree Buffer:** offers site cooling in warm months and road safety
- J Signage:** identification & regulatory information at each access point

Park: Heritage Park

ID No. HK3

Civic Address: 913 Gregs Trail

Community: Huron-Kinloss

Recommended Parkland Classification: Local Community Park & Environmental Greenspace

What We Heard:

The points below summarize the community's satisfaction level with each park as determined through the open house series and the Parks and Trails survey.

- Most residents are very satisfied with the park's proximity to their homes.
- Some local residents expressed concerns about safety in the park.
- The community feels the park is lacking amenities, features, and facilities.
- The community is dissatisfied with the playground.
- The majority of residents feel this park needs attention regarding its quality, condition and maintenance.

WHAT IT MEANS:

The following points outline the community's primary improvement priorities and specific expectations for each park.

- Update and improve the playground equipment.
- Address dead and fallen trees, and prepare an invasive species management plan.
- Improve trail infrastructure with walkable path surfacing and wayfinding signage.

Improvement Recommendations:

The park site improvement recommendations listed below represent a synthesis of the community's input throughout the engagement process, and on-site observations, to inform the conceptual plan.

- Enlist a certified arborist and landscape architect to create a removal plan for the dead and fallen Ash trees.
- Hire a contractor specializing in the removal of invasive species (i.e. Phragmites, Buckthorn, etc)
- Create a restoration plan and specified planting list to restore and replant all disturbed areas with native vegetation.
- Upgrade and add additional natural playground equipment for all age groups with new woodchip surfacing (Fibar product) and containment border. Existing playground equipment can be repurposed in other parks.
- Create a clear park boundary to amend the perceived ownership of neighbours using parkland for storage purposes. This can be achieved through planting or fencing.
- Create accessible entrances into the park via permeable pathways 1.5m wide for 2-way travel, and add fencing to separate the park boundary from adjacent private yards.
- Add park identification and regulatory signage at all access points.
- Create a hierarchy of walkable trails at least 1m - 2m wide throughout the park to accommodate 2-way foot traffic, with appropriate permeable surfacing and rest areas.
- The addition of trail wayfinding and interpretive panels will be an asset in this park for recreation and educational opportunities.



Heritage Park

913 Gregs Trail, Huron-Kinloss

Park Redevelopment Intent:

Discover and celebrate the natural richness of the various ecozones available in the park, which are linked to the neighbourhood via a well-organized trail system, and re-established, safe watercourse. The park offers programming for all ages, that enhances its distinct character.

Key Improvements:

- A Stormwater Outlet:** engineered stormwater drainage, improved safety
- B Primary Path:** neighbourhood through connection, 2m wide, limestone screening
- C Secondary Path:** park walking loop, 1.5m wide, limestone screening
- D Tertiary Path:** pathway connections and shortcuts, 1m wide, woodchip surface
- E Picnic Lawn:** a spacious, dry area for family activities and relaxation
- F Signage:** identification & regulatory at each access point, interpretive panels
- G Fencing:** delineation from private property and the park boundary, discourage trespassing
- H Boardwalk Viewing-Deck:** elevated boardwalk through low point, built-in seating
- I Pollinator Meadow:** invasive species management, native pollinator plants
- J Natural Playground:** increased activities, reclaimed wood, aiding in park identity
- K Boardwalk Bridge:** safe access over stream into park, clad concrete culvert with wood boards to tie into park aesthetic
- L Seating Nook(s):** accessible benches, easy maintenance, moments of pause
- M Reforestation:** clean-up dead trees, plant native species, boost biodiversity
- N Planted Buffer:** renaturalize with native planting, increase safety

Park: Pearl Elizabeth Greenspace

ID No. HK4

Civic Address: 153 Gordon Street N.

Community: Huron-Kinloss

Recommended Parkland Classification: Community Parkette & Environmental Greenspace

What We Heard:

The points below summarize the community's satisfaction level with each park as determined through the open house series and the Parks and Trails survey.

- The community felt very satisfied with the park's accessibility and safety on site.
- The community feels the site is lacking amenities, features, and facilities, which leads to minimal playability.
- The community feels as though this park is quite isolated.
- There are some requests to improve the park's quality, condition and maintenance.

WHAT IT MEANS:

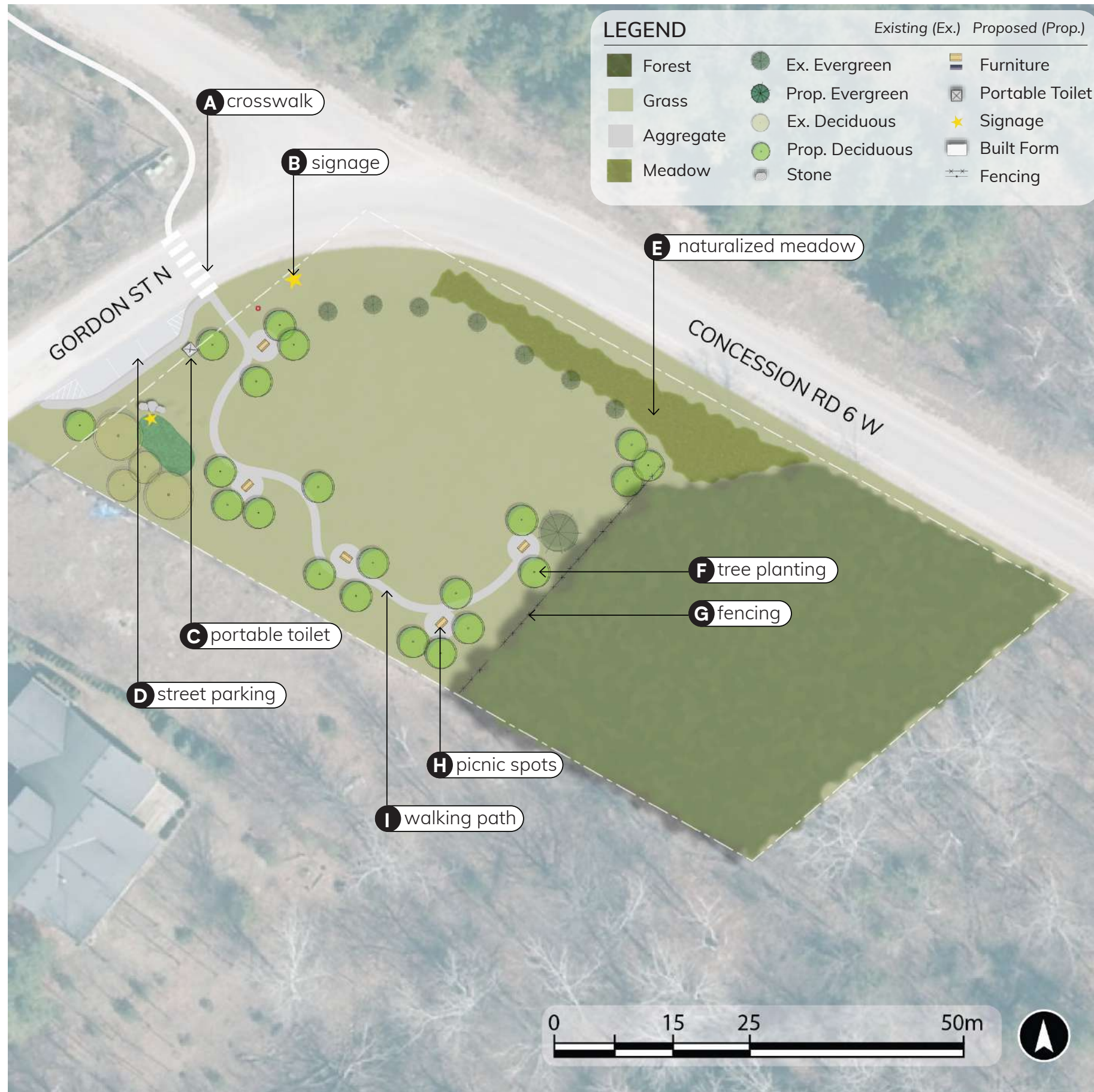
The following points outline the community's primary improvement priorities and specific expectations for each park.

- Local residents desire park infrastructure development and other park amenities for children and adults.
- This park location has the opportunity to act as a connection between trails and beach access.

Improvement Recommendations:

The park site improvement recommendations listed below represent a synthesis of the community's input throughout the engagement process, and on-site observations, to inform the conceptual plan.

- Designate a location for a portable toilet close to the road for ease of maintenance.
- Create a vehicular parking area for 3-4 cars with a park identification sign, as most residents drive to this park.
- Improve connection to the beach and nearby trails with a walking path off the road and a crosswalk on Gordon Street North.
- Define natural vegetation vs park play space to reduce maintenance efforts and buffer the road.
- Discourage access into the vegetated brush area (located to the east) with fencing or dense planting.
- Improve pedestrian access on site by adding a 1m wide limestone screening pathway to accommodate 2-way foot traffic.
- Maintain the existing cedar border hedge as a low hedge for visibility into the site.
- Create a series of picnic spots with several native deciduous trees to give beach-goers a shaded break from the sun.



Pearl Elizabeth Greenspace

153 Gordon Street North., Huron-Kinloss

Park Redevelopment Intent:

The enhancement of this area establishes a crucial link between the community and the beach. The parkette creates a warm and inviting atmosphere, with the safe pedestrian pathway attracting visitors through to the picnic spots for a shaded rest.

Key Improvements:

- A** **Crosswalk:** pedestrian safety from park and beach, vice versa, 1.5m wide aggregate path
- B** **Signage:** identification and regulatory information at main access points
- C** **Portable Toilet:** seasonal, accessible, easy maintenance access from the parking spaces
- D** **Street Parking:** 1 accessible spaces, 2 standard spaces, frees up beach parking
- E** **Naturalized Meadow:** road buffer for safety and eases maintenance efforts
- F** **Tree Planting:** native deciduous species, offers shade in warm months
- G** **Fencing:** durable metal chain link, 4-5ft high, keeps overgrown vegetation at bay
- H** **Picnic Spots:** space for family activities, gatherings and relaxation
- I** **Walking Path:** park access to picnic spots, 1m wide, limestone screening
- J** **Tree Planting:** native deciduous species, offers shade in warm months

Park: Langdon Park

ID No. HK5

Civic Address: 12 North Street

Community: Huron-Kinloss

Recommended Parkland Classification: Local Community Park & Open Space

What We Heard:

The points below summarize the community's satisfaction level with each park as determined through the open house series and the Parks and Trails survey.

- Overall, the community seems to be satisfied with the state of this park.

WHAT IT MEANS:

The following points outline the community's primary improvement priorities and specific expectations for each park.

- No significant action is required based on community needs and desires.
- Observation showed the need for additional shade on site.
- The vehicular staging area for parking could be better defined to separate vehicular and pedestrian space.

Improvement Recommendations:

The park site improvement recommendations listed below represent a synthesis of the community's input throughout the engagement process, and on-site observations, to inform the conceptual plan.

- Plant several native deciduous trees around the playground to offer shade in the summer.
- Define the vehicular parking area with new aggregate and a border design/ physical barrier.
- An off-road park identification sign near the park entrance would be an asset.
- Sports court lines have faded and should be repainted on the existing tennis court to include multi-sport lines.
- Benches with arms and backrests are needed for accessibility to replace old decaying wood benches on site around the courts.
- Turn the underutilized road right-of-way into a trail connection to link the neighbourhood.
- Create an accessible pathway from the staging area to amenities and features.

Langdon Park

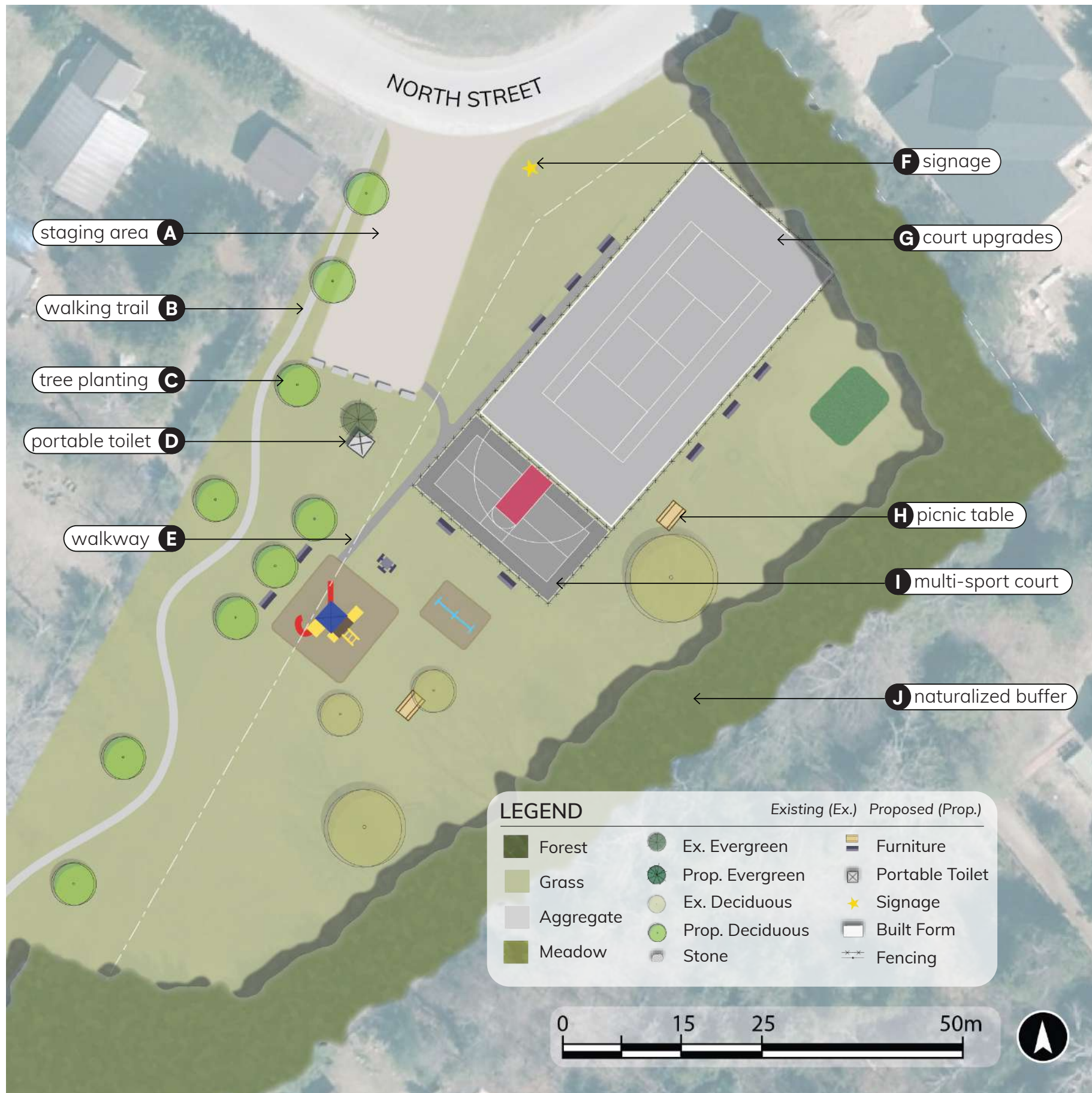
12 North Street, Huron-Kinloss

Park Redevelopment Intent:

Minor enhancements to the park aims to create a space that residents will want to spend more time in. The addition of the walking trail will help foster a more connected community.

Key Improvements:

- A Staging Area:** defined area separates vehicle and pedestrian space, aggregate
- B Walking Trail:** neighbourhood link, limestone screening, 1.5m wide
- C Tree Planting:** native deciduous species, offers shade in warm months
- D Portable Toilet:** seasonal, accessible, easy maintenance access
- E Walkway:** aids in accessibility to all amenities, 1m wide asphalt
- F Signage:** identification and regulatory information at main access
- G Court Upgrades:** new painted court lines, full perimeter fence 4m high, benches
- H Picnic Table:** offers a place to gather and relax, moveable, wood and metal
- I Multi-sport Court:** upgrades to existing court, half size court, perimeter fence 4m
- J Naturalized Buffer:** enhanced natural buffer with additional native planting, eases maintenance efforts



Park: Lions Park

ID No. HK6

Civic Address: 530 Alfred Street

Community: Point Clark

Recommended Parkland Classification: Local Community Park & Environmental Greenspace

What We Heard:

The points below summarize the community's satisfaction level with each park as determined through the open house series and the Parks and Trails survey.

- The community is happy with how close the park is to their homes and its ease of access and safety.
- Overall, the community feels there could be slight improvement to the park's quality, condition and maintenance.

WHAT IT MEANS:

The following points outline the community's primary improvement priorities and specific expectations for each park.

- Create a landscape maintenance plan for the park i.e., areas of naturalization vs maintenance efforts.
- Shade and cool-down areas are lacking around the playground.
- Residents feel the open space can be better utilized in this park.

Improvement Recommendations:

The park site improvement recommendations listed below represent a synthesis of the community's input throughout the engagement process, and on-site observations, to inform the conceptual plan.

- Define the vehicular entrance and parking area to separate pedestrian and vehicular space with aggregate surface and bollards or planting for circulation control.
- In need of a formal park identification sign at the main vehicular entrance.
- Plant several native deciduous trees around the playground to offer shade in the summer.
- Upgrade the playground by adding woodchip surfacing (Fibar product) and consolidating the area into one space with a containment border.
- Create intentional vegetative areas to be left in a natural state to reduce and ease maintenance efforts. Re-naturalize vegetative buffers to define playable space from natural areas and block park noise for adjacent neighbours.
- Offer programming of the open lawn space with a Jr. sized soccer field and nets. Creates purposeful space for recreational activity.
- The community desires a bike rack on-site in a visible location.
- Remove the two backless wooden benches located in the brush.
- Refurbish the outdoor grilling area and create additional seating opportunities.

Lions Park

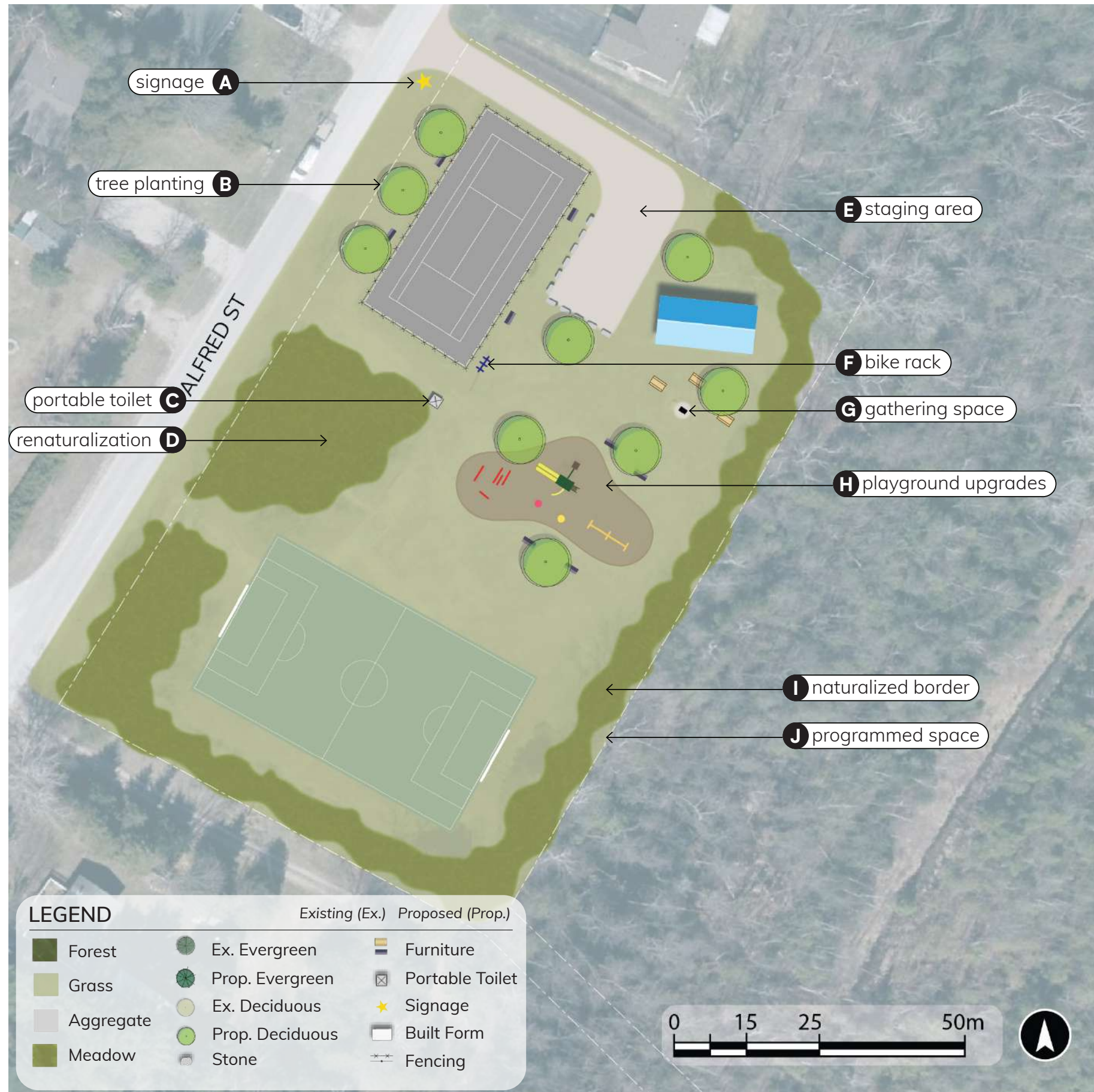
530 Alfred Street, Point Clark

Park Redevelopment Intent:

The focus is to improve what exists by providing upgraded amenities and implementing new programming in the available space. The intention of the park redevelopment is to respond to, and address growing community recreational needs.

Key Improvements:

- A** **★ Signage:** identification and regulatory information at main access
- B** **Tree Planting:** native deciduous species, offers shade in warm months
- C** **Portable Toilet:** seasonal, accessible, easy maintenance access, serves all park amenities
- D** **Renaturalization:** native vegetation, road buffer, eases maintenance efforts, safety
- E** **Staging Area:** defined area separates vehicle and pedestrian space, aggregate
- F** **Bike Rack:** space for 4 bicycles, centrally located, durable metal, serves the whole park
- G** **Gathering Space:** refurbished outdoor grill, picnic tables, tree for shade, opportunity for gathering, picnics and events
- H** **Playground Upgrades:** maintain equipment, woodchip surface and border, seating
- I** **Naturalized Border:** boosts habitat and biodiversity, eases maintenance efforts
- J** **Programmed Space:** Jr sized sports field for leisurely play, maintained lawn, netting, open green space for activity



Park: Point Clark Community Centre Park **ID No.** HK7

Civic Address: 344 Lake Range Drive **Community:** Point Clark

Recommended Parkland Classification: Community / Sports Park & Environmental Greenspace

What We Heard:

The points below summarize the community's satisfaction level with each park as determined through the open house series and the Parks and Trails survey.

- The community is quite pleased with the proximity of the park to their homes.
- The community is dissatisfied with the amenities and features on-site.
- Overall, the community feels the park's quality, condition and maintenance could use some enhancement.
- The community strongly advocated for additional pickle-ball facilities, with a few members suggesting this wasn't the appropriate location for these.

WHAT IT MEANS:

The following points outline the community's primary improvement priorities and specific expectations for each park.

- The community desires the installation of formal multi-sport courts or pickleball courts in an accessible location.

Improvement Recommendations:

The park site improvement recommendations listed below represent a synthesis of the community's input throughout the engagement process, and on-site observations, to inform the conceptual plan.

- Establish 6 permanent pickleball courts with perimeter fencing and a designated portable washroom unit (toilet and handwashing station).
- Install a retaining wall to accommodate the pickleball courts at a higher elevation. Replace trees removed with new planting.
- The recycling drop-off area could undergo beautification with decorative fencing.
- Relocate the playground and upgrade pea gravel to woodchip (Fibar product) as per best practice standard and replace wood border.
- Replace the outdated playground equipment with activities for the 5-12 age group.
- Remove the basketball court, and relocate the basketball nets to a pickleball court - to serve as a new basketball court.
- Establish a pedestrian pathway from the pavilion to the playground and pickleball courts for accessibility, 1.5m wide to accommodate 2-way traffic.
- Replace the wood border on the Community Centre's foundational garden with a more durable product (i.e. stone).
- Create more accessible parking near the community center's main entrance to replace those lost by the pickleball courts development.

Point Clark Community Centre Park

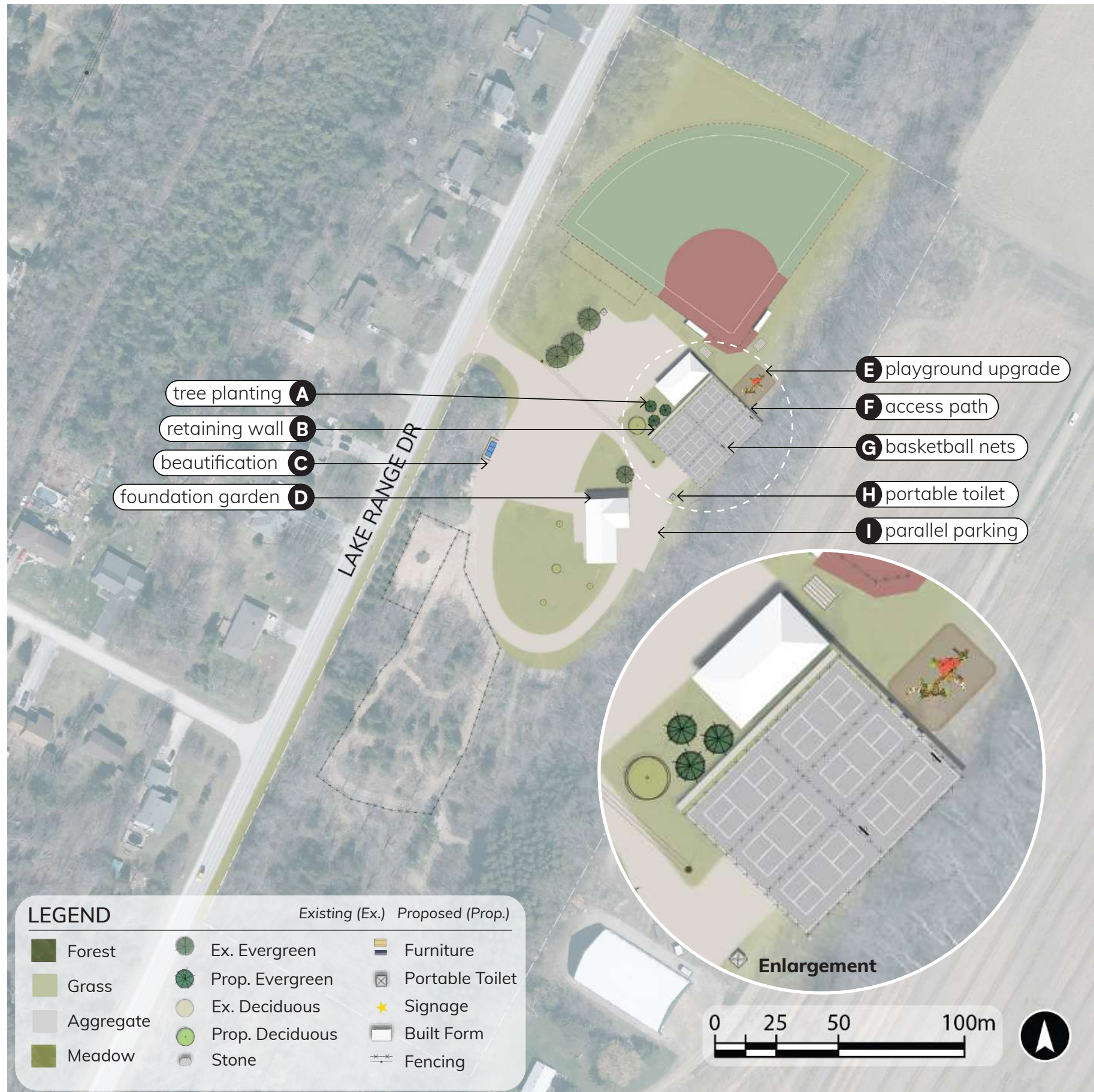
344 Lake Range Drive, Point Clark

Park Redevelopment Intent:

Recreation is given priority to meet the needs of the community and the diverse park users while also allowing room for evolving needs and future development.

Key Improvements:

- A Tree Planting:** native deciduous species, offers shade in warm months, replaces trees removed
- B Retaining Wall:** retains grade for the development of pickleball courts on an area with higher elevation
- C Beautification:** decorative fencing to mask the dumpsters, create visual order
- D Foundation Garden:** replace the rotting wood with stone, safety
- E Playground Upgrade:** relocation, new equipment, woodchip surface and border, seating
- F Access Path:** aids in accessibility to amenities on sloped area, 1m wide asphalt
- G Basketball Nets:** 2 basketball nets installed in the pickleball courts to accommodate additional use
- H Portable Toilet:** seasonal, accessible, easy maintenance access, services pickleball
- I Parallel Parking:** accessible parallel parking stalls, to replace stalls previously located in new pickleball courts



Park: Blue Park

ID No. HK8

Civic Address: 304 Huron Road

Community: Point Clark

Recommended Parkland Classification: Local Community Park

What We Heard:

The points below summarize the community's satisfaction level with each park as determined through the open house series and the Parks and Trails survey.

- Residents are quite satisfied with the safety and playability of the park.
- Local residents expressed some concern with the park's on-site accessibility.
- The community feels the amenities and features on-site could use some enhancing.
- Overall, the community is content with the park's quality, condition and maintenance.

WHAT IT MEANS:

The following points outline the community's primary improvement priorities and specific expectations for each park.

- The community desires diversified playground equipment for all ages.
- Expressed desire for additional sports programming on-site.

Improvement Recommendations:

The park site improvement recommendations listed below represent a synthesis of the community's input throughout the engagement process, and on-site observations, to inform the conceptual plan.

- Design a formal on-street staging area close to the mailboxes (i.e. possible parallel parking to accommodate four vehicles, mailbox layby, signage and a waste receptacle).
- Place a park identification sign close to the road, and relocate the information Kiosk close to the staging environment.
- Replace the playground pea gravel surface with woodchips (Fibar product) as per best practice standard with new containment border.
- Expand the playground area to add diversified playground equipment that accommodates a broader age range (i.e., activities for 5-12 yr olds and 13+).
- Replace existing benches with consistent styles; old benches may be re-purposed elsewhere.
- Create areas for families to gather in the shade with picnic tables.
- Boost site safety and security from vehicular traffic with native deciduous tree planting.
- A park identification sign located on the corner would be an asset.

Blue Park

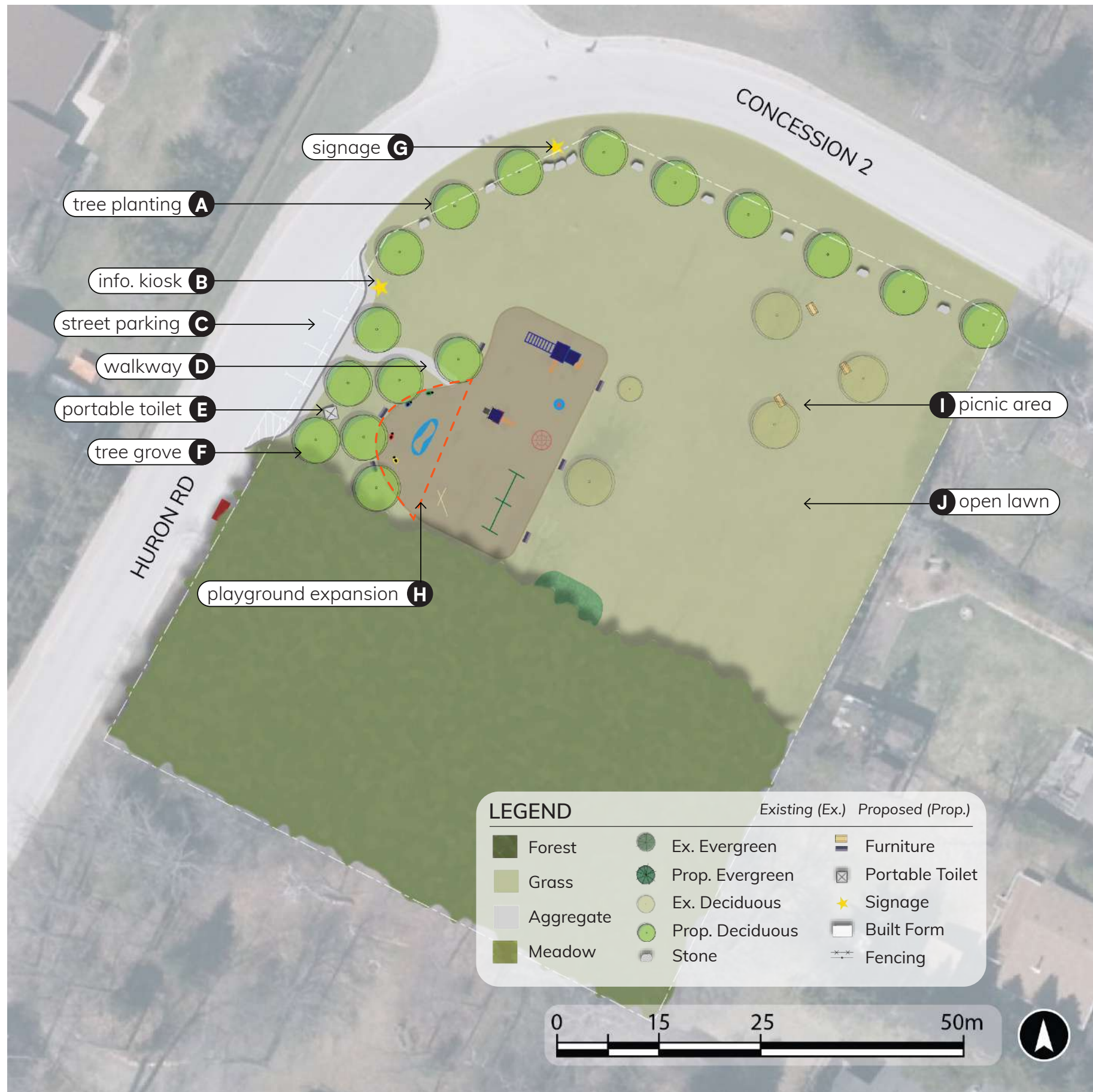
304 Huron Road, Point Clark

Park Redevelopment Intent:

The park aims to serve as a local neighbourhood hub, providing a unified and enhanced space for leisure and recreational activity. Easy access to amenities ensures that the neighbourhood can fully enjoy the park's offerings, from children's play-groups to family picnics.

Key Improvements:

- A Tree Planting:** native deciduous species, offers shade in warm months, border
- B Information Kiosk:** relocated to a more accessible and visible location
- C Street Parking:** 4 large spaces, can serve as lay-by for mailboxes
- D Walkway:** accessibility park entry, 1.5m wide, asphalt
- E Portable Toilet:** seasonal, accessible, easy maintenance access
- F Tree Grove:** deciduous tree species, offers shade to playground in warm months
- G Signage:** identification and regulatory information at main access point
- H Playground Expansion:** consolidate area with woodchip, add new play equipment
- I Picnic Area:** space for family activities, gatherings and relaxation in shade
- J Open Lawn:** sunny maintained lawn for numerous activities



Park: Lighthouse Park

ID No. HK9

Civic Address: 526 Lighthouse Road

Community: Point Clark

Recommended Parkland Classification: Signature Community Park

What We Heard:

The points below summarize the community's satisfaction level with each park as determined through the open house series and the Parks and Trails survey.

- Overall, the community is happy with how close the park is to their homes, its accessibility, and its playability.
- The community feels the site's amenities and features could be enhanced.
- There is general contentment with the park's quality, condition and maintenance.
- Some residents have expressed concern with safety in the park in proximity to moving vehicles.

WHAT IT MEANS:

The following points outline the community's primary improvement priorities and specific expectations for each park.

- There is some desire to improve the park's aesthetic landscaping.
- Residents feel as though there are not enough activities on site for all ages.
- Safety could be improved on-site with the adjacency to a large parking lot.

Improvement Recommendations:

The park site improvement recommendations listed below represent a synthesis of the community's input throughout the engagement process, and on-site observations, to inform the conceptual plan.

- Define the beach access pathway with 1.5m limestone screening and relocate the beach access sign to a visible location near the permanent washroom.
- Replace the rubber surfacing in the playground and add a border.
- Replace the tired existing gazebo with a more durable, open and airy product.
- Replace the wood on the benches and picnic tables, or replace them with a more durable product. Offer a designated spot for picnic tables.
- Create a safe pedestrian crossing from the park to the lighthouse green space on the opposite side of Lighthouse Road.
- A park identification sign located at the park's boundary would be an asset; placed away from other signage to prevent clutter.
- The addition of several planted deciduous trees will offer shade in the summer months.
- Replacing or reorganizing the existing stone border will help define and organize the park better.

Lighthouse Park

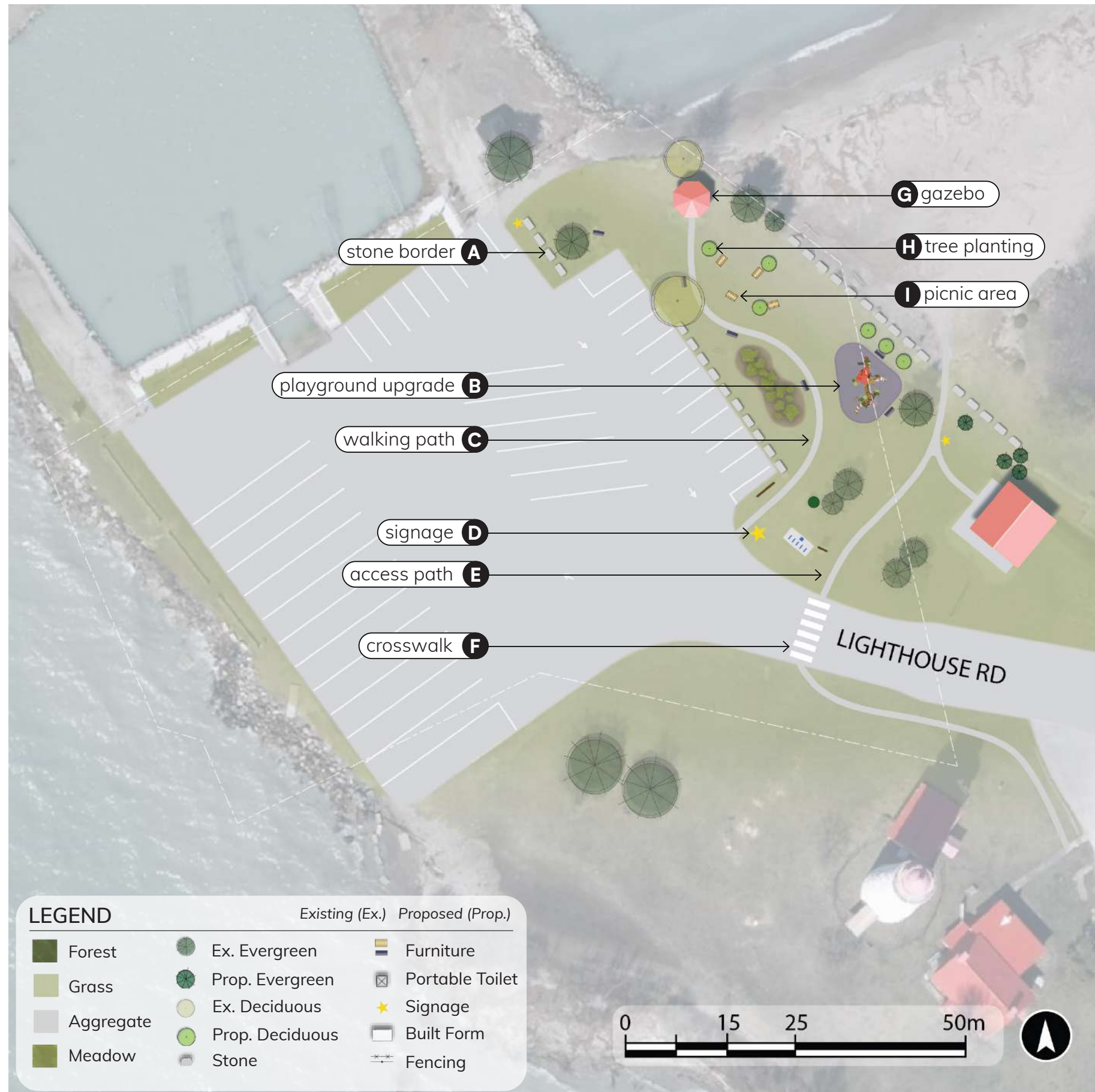
526 Lighthouse Road, Point Clark

Park Redevelopment Intent:

This park acts as the gateway to the beach. Carefully planned pathways to and from the park, emphasizing pedestrian access and safety, result in a vibrant lakefront feature that offers chances for both leisurely activity and relaxation.

Key Improvements:

- A Stone Border:** reorganize existing stone border, define boundary
- B Playground Upgrade:** update equipment, new rubber surface, border, seating
- C Walking Path:** meandering limestone screening, 1.5m wide
- D Signage:** identification and regulatory information at main access points
- E Access Path:** accessible path, 1.5m wide, limestone screening
- F Crosswalk:** pedestrian safety from park and beach to lighthouse grounds
- G Gazebo:** new gazebo with seating and character to match lighthouse
- H Tree Planting:** native deciduous species, offers shade in warm months
- I Picnic Area:** space for family activities, gatherings and relaxation



Park: Attawandaron Park

ID No. HK10

Civic Address: 502 Attawandaron Road

Community: Point Clark

Recommended Parkland Classification: Local Community Park

What We Heard:

The points below summarize the community's satisfaction level with each park as determined through the open house series and the Parks and Trails survey.

- The community was pleased with the park's proximity to their homes and on-site accessibility.
- A few residents have vocalized their worries regarding safety in the park.
- The community feels site amenities and features could be enhanced.
- There is some improvement to be made with the park's quality, condition and maintenance.

WHAT IT MEANS:

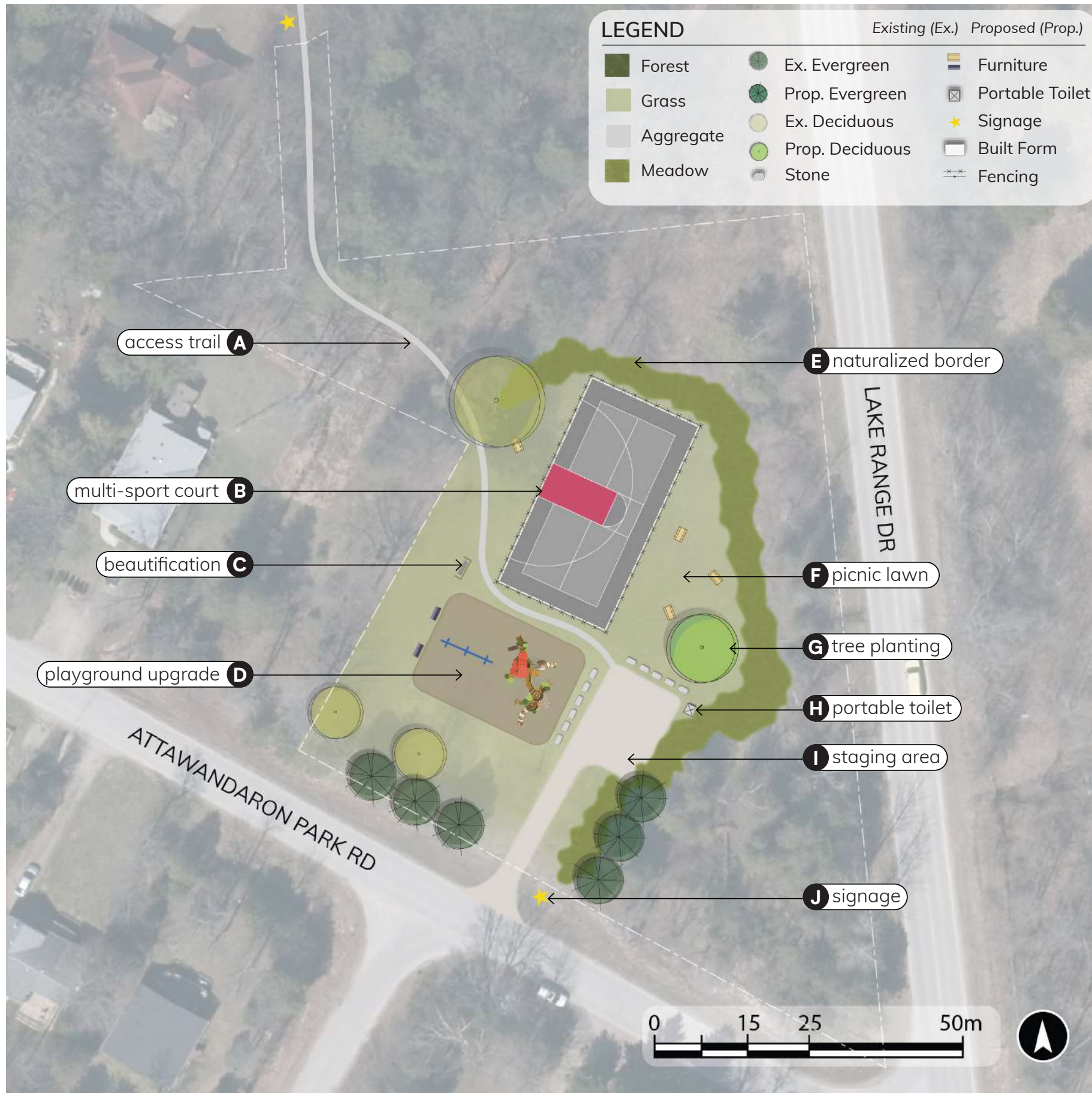
The following points outline the community's primary improvement priorities and specific expectations for each park.

- The community would like to see improved maintenance and landscaping in the park.
- The community believes that the current park facilities do not meet the needs of all age groups, and they feel that the existing amenities should be upgraded to enhance their functionality.

Improvement Recommendations:

The park site improvement recommendations listed below represent a synthesis of the community's input throughout the engagement process, and on-site observations, to inform the conceptual plan.

- Upgrade the tennis court to a multi-sport court with resurfacing and multi-sport lines, including full 4m tall perimeter fencing.
- Define and separate the vehicular staging area from the open lawn with fresh aggregate for parking and bollards (i.e., landscape boulders, planting, etc.) for circulation control.
- Formalize the forest trail for safety and accessibility with a 1m wide aggregate surface.
- Add a park identification sign at the vehicular entrance.
- Upgrade the playground surfacing to woodchip (Fibar product) as per best practice standard, including a containment border.
- Replace the tired slide-play structure with activities for 5-12 year olds.
- Screen the exposed utility box for both visual aesthetics and safety with planting and/or a physical enclosure.
- Replace the wood on the site picnic table, or seek replacement with a more durable product.
- Add additional seating opportunities in the picnic lawn with the addition of a newly planted shade tree.



Attawandaron Park

502 Attawandaron Road, Point Clark

Park Redevelopment Intent:

The safety and security of the park have been enhanced through the establishment of a designated trail, a well-defined staging area, and secure fencing around the sports court.

Key Improvements:

- A Access Trail:** formalized neighbourhood link, limestone screening 1m wide
- B Multi-Sport Court:** upgrade existing court, perimeter fence 4m high
- C Beautification:** decorative screen to mask utilities, create visual order, safety
- D Playground Upgrade:** updated equipment, woodchip surface and border, seating
- E Naturalized Border:** boosts habitat and biodiversity, eases maintenance efforts
- F Picnic Lawn:** space for family activities, observation and relaxation
- G Tree Planting:** native deciduous species, offers shade in warm months
- H Portable Toilet:** seasonal, accessible, easy maintenance access
- I Staging Area:** defined parking space, aggregate, stone bollards
- J Signage:** identification and regulatory information at main access points

Park: Reids Corner Ball Park

ID No. HK11

Civic Address: 2876 Concession Road 4.

Community: Ripley

Recommended Parkland Classification: Rural Ball Park (all ages)

What We Heard:

The points below summarize the community's satisfaction level with each park as determined through the open house series and the Parks and Trails survey.

- The community was somewhat content with how close the park was to their homes.
- Local residents feel the site's amenities, features, and facilities, could be upgraded to increase playability.
- The community feels as though this park could use some safety enhancements.
- The community could see improvement to the park's quality, condition and maintenance.

WHAT IT MEANS:

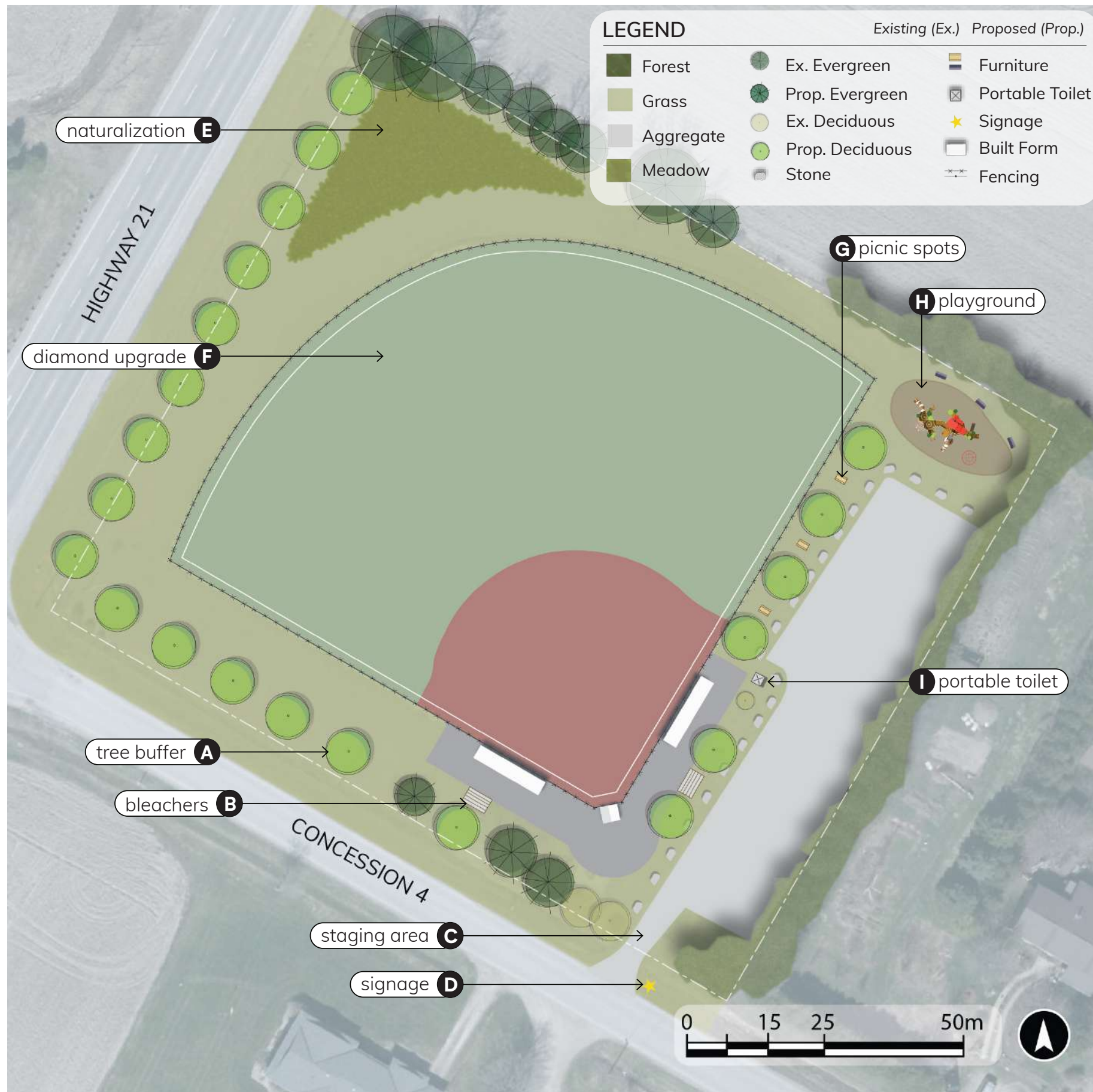
The following points outline the community's primary improvement priorities and specific expectations for each park.

- Include additional programming and activities on-site for a wide range of ages.
- Improve safety with proximity to a main highway and busy concession road for both vehicular traffic and pedestrians.
- Landscaping needs to be addressed.

Improvement Recommendations:

The park site improvement recommendations listed below represent a synthesis of the community's input throughout the engagement process, and on-site observations, to inform the conceptual plan.

- Introduce traffic calming measures at the park entrance (i.e. reduce road speeds, seasonal speed bumps, etc.)
- Add a vehicular-oriented park identification sign near the entrance.
- Define vehicular parking with fresh aggregate to accommodate 30-50 vehicles and introduce bollards to separate the pedestrian space and create circulation control.
- Replace the baseball diamond bleachers, and add a means of shade through deciduous tree planting.
- Relocate the playground to the park's east side and surface with woodchip (Fibar product) as per best practice standard, including a containment border.
- Install playground equipment for children aged 5-12 years, (consider repurposing Heritage Park play equipment here).
- Remove the dead standing tree on site posing a safety concern.
- Replace and relocate the municipal storage shed closer to the ball diamond.
- Plant trees or naturalized vegetation along Highway 21 to define the park's spatial (boundaries) and to act as a physical barrier and highway noise barrier.



Reids Corner Ball Park

2876 Concession Road 4, Ripley

Park Redevelopment Intent:

The vision for this rural sports park is to enhance user experience and unify amenities. Priority was given to vehicular and pedestrian safety to create a secure and enjoyable environment.

Key Improvements:

- A Tree Buffer:** offers site cooling in warm months and road safety
- B Bleachers:** observational seating, durable metal, trees for shade
- C Staging Area:** defined parking space, aggregate, stone bollards, 30-50 cars
- D Signage:** identification and regulatory information at main access on Concession Road 4
- E Naturalization:** boosts habitat and biodiversity, eases maintenance efforts
- F Diamond Upgrades:** fencing repair, shed, covered player benches, field resurfacing
- G Picnic Spots:** space for family activities, observation and relaxation
- H Playground:** play equipment for a broad age range, woodchip and border, seating
- I Portable Toilet:** seasonal, accessible, easy maintenance access

Park: 17 Queen St.

ID No. HK12

Civic Address: 17 Queen Street

Community: Ripley

Recommended Parkland Classification: Community / Sports Park (all ages)

What We Heard:

The points below summarize the community's satisfaction level with each park as determined through the open house series and the Parks and Trails survey.

- Overall, the community feels satisfied with the state of the park.

WHAT IT MEANS:

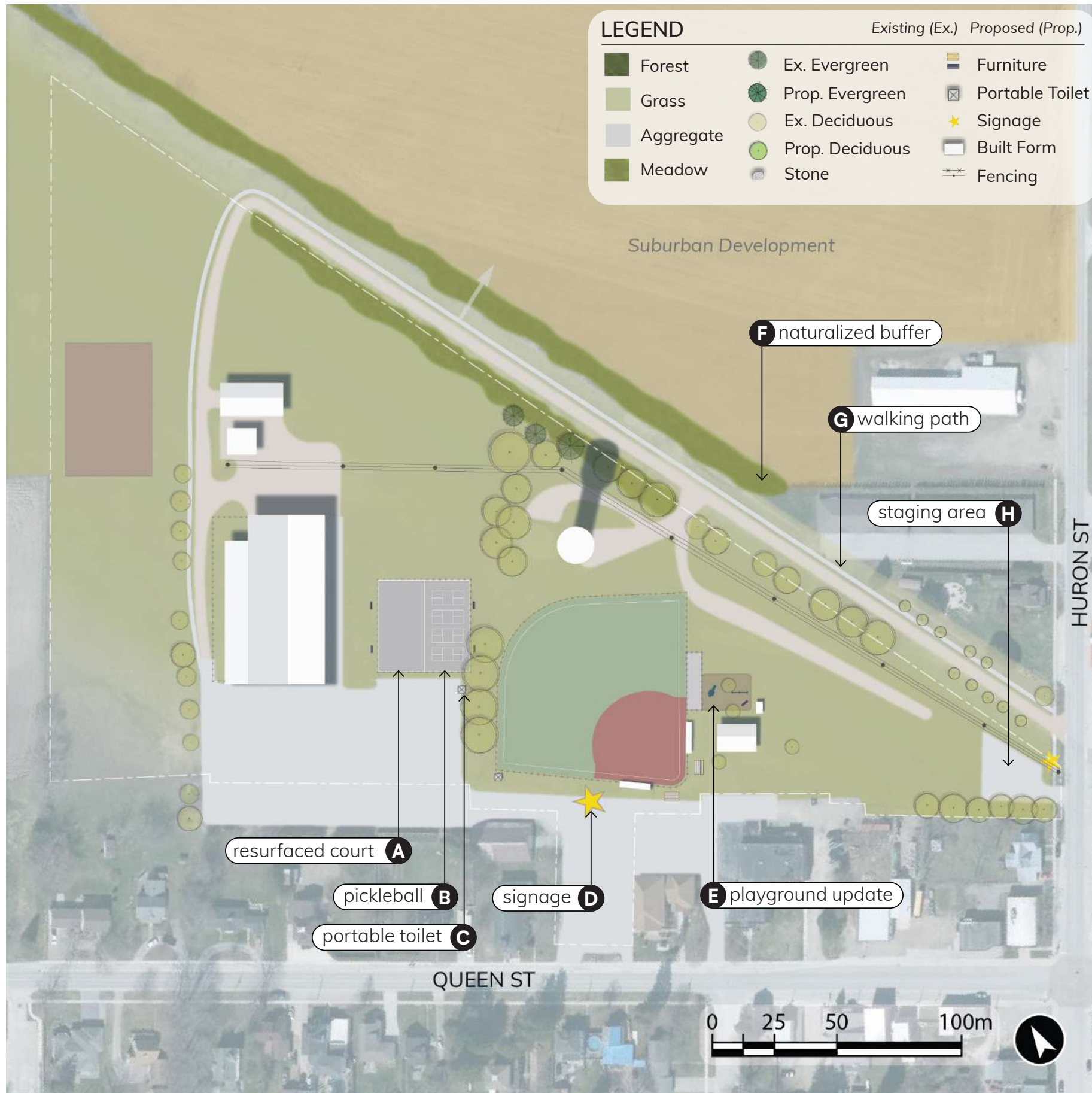
The following points outline the community's primary improvement priorities and specific expectations for each park.

- No immediate action is required; however, the park's condition should be regularly reassessed as staffing becomes available.

Improvement Recommendations:

The park site improvement recommendations listed below represent a synthesis of the community's input throughout the engagement process, and on-site observations, to inform the conceptual plan.

- Place a park identification sign on the park property in the following sequence from the entrance gateway onto the park property; this will officially identify arrival at the park.
- The dog waste bag dispenser should be post-mounted separately from other items in a visible area near the open lawn and Ripley Walk.
- Replace the playground pea gravel with woodchip (Fibar product) as per best practice standard with containment border; eliminating the chain link fence.
- Resurface the picnic tables in the pavilion with new wood or a new durable product.
- Repair the elevated municipal locker box at the baseball diamond.
- Replace the multi-sport court wooden benches with a more durable product.
- Standardize electrical posts and enclose exposed electrical meters.
- Establish a dedicated 1.5m wide aggregate pedestrian path on Ripley Walk, as it also serves as a route for municipal maintenance vehicles.
- Resurface the existing courts; 1 for flexible activities such as a skatepark, soccer, etc., and the other for multiple recreational activities such as tennis, pickleball and basketball.



Memorial Park

17 Queen Street, Ripley

Park Redevelopment Intent:

Refining the existing elements to establish a tidy and orderly environment while maintaining its current practicality, function, and character and accommodating neighbourhood connection.

Key Improvements:

- A Resurfaced Court:** large court for a variety of activities, perimeter fence 4m high
- B Pickleball:** resurfaced with painted court lines, perimeter fence 4m high
- C Portable Toilet:** seasonal, accessible, easy maintenance access, servicing courts
- D Signage:** identification and regulatory information at main access
- E Playground Update:** new woodchip surfacing, remove chain link fencing
- F Naturalized Buffer:** boosts habitat and biodiversity, eases maintenance, privacy
- G Walking Path:** designated pedestrian space, limestone screening, 1.5m wide
- H Staging Area:** defined overflow parking, aggregate

Park: Lewis Park

ID No. HK13

Civic Address: 90 Huron Street

Community: Ripley

Recommended Parkland Classification: Signature Community Park

What We Heard:

The points below summarize the community's satisfaction level with each park as determined through the open house series and the Parks and Trails survey.

- The park's quality, condition and maintenance could use some attention.
- The community feels like there is little activity for a broad age range, and the splash pad could be improved to accommodate more activities.

WHAT IT MEANS:

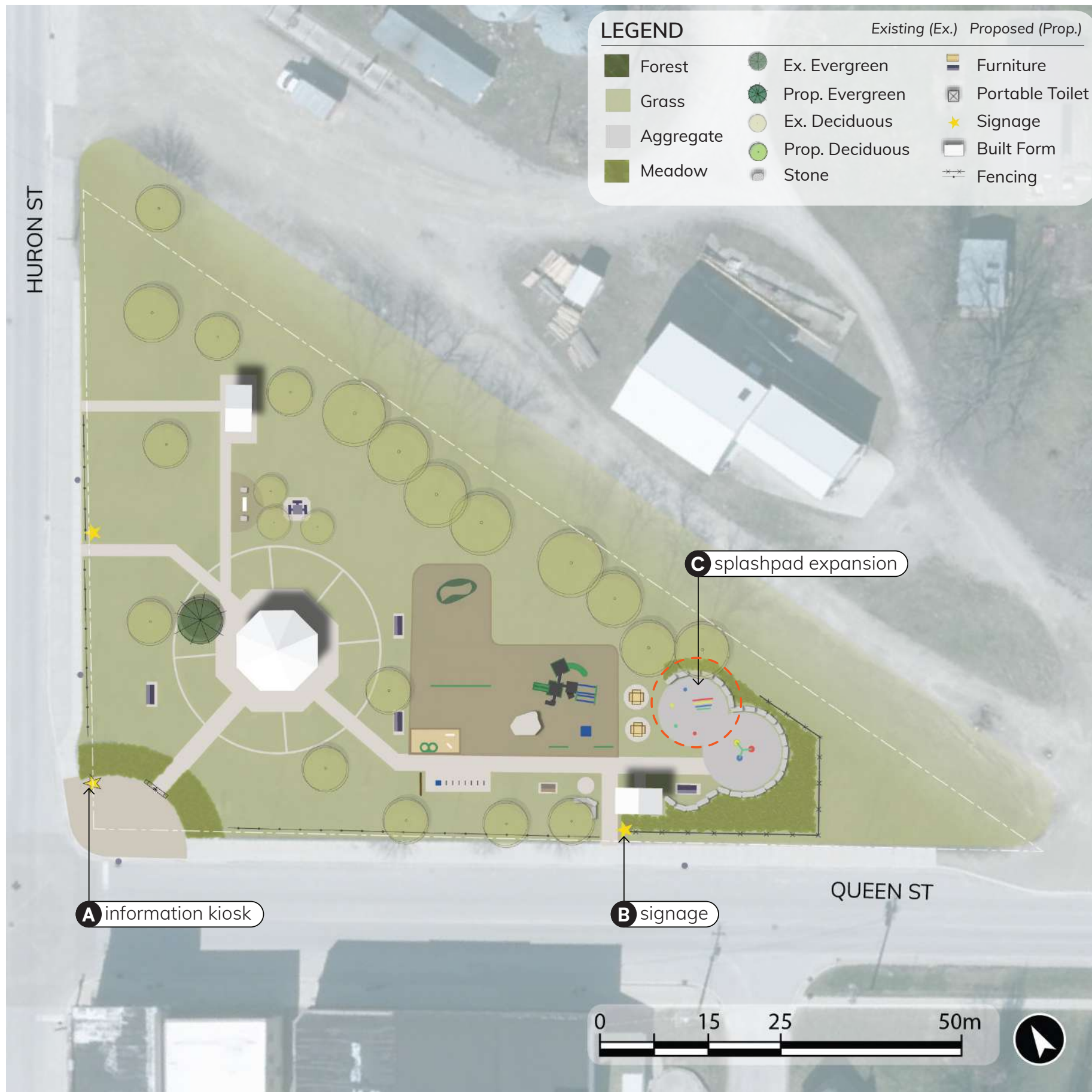
The following points outline the community's primary improvement priorities and specific expectations for each park.

- In terms of proximity to home, the community was satisfied overall, with accessibility and playability rating as the next most satisfied items.
- The community has expressed a desire to expand and diversify playground activities.
- Improve landscaping and maintenance in the park to manage vegetative overgrowth.
- The community feels like the splash pad could be improved to accommodate more activities.

Improvement Recommendations:

The park site improvement recommendations listed below represent a synthesis of the community's input throughout the engagement process, and on-site observations, to inform the conceptual plan.

- Expand the splash pad area into the grass to include a few more waterplay activities.
- Replenish the woodchip surfacing (Fibar product) in the playground and replace the containment border.
- Add another playground activity for ages 5-12 and expand the woodchip surface to include it.
- Relocate the information kiosk to a more accessible location in front of the feature garden.
- Replace the wood on the mounted picnic tables or with a more durable product.
- Replace the existing gazebo structure and enclose electrical hookups for safety.
- Add a flag to the flagpole.
- Standardize electrical hookups on site to a 6x6 post to prevent shifting and falling.
- Existing signposts at the secondary park entrances are missing panels.



Lewis Park

90 Huron Street, Ripley

Park Redevelopment Intent:

Revamping Ripley's iconic park to accommodate a growing demand for more play areas, and guaranteeing a sustainable park experience through continuous maintenance and upkeep for long-lasting enjoyment.

Key Improvements:

- A Information Kiosk:** relocated to a more accessible and visual location
- B Signage:** identification and regulatory information at pedestrian access points
- C Splashpad Expansion:** integrated design with added splash pad equipment, concrete surface, perimeter garden and armourstone

Park: Park Street Soccer Fields

ID No. HK14

Civic Address: 59 Park Street

Community: Ripley

Recommended Parkland Classification: Community Recreational Park

What We Heard:

The points below summarize the community's satisfaction level with each park as determined through the open house series and the Parks and Trails survey.

- The community felt very satisfied with the proximity to home, and playability was closely followed.
- Overall, the community feels this park could accommodate more amenities and features.
- The community has expressed safety concerns in proximity to the road.
- Local residents feel the park's on-site accessibility could be improved.
- Of two identified locations for a dog park in Ripley, this site was the deemed the most appropriate.

WHAT IT MEANS:

The following points outline the community's primary improvement priorities and specific expectations for each park.

- Enhance accessibility on-site to soccer fields and amenities such as washrooms.
- Install additional programmatic features beyond soccer fields; the community has expressed a desire for a dog park.

Improvement Recommendations:

The park site improvement recommendations listed below represent a synthesis of the community's input throughout the engagement process, and on-site observations, to inform the conceptual plan.

- Install a permanent and accessible washroom facility with a potable water hookup centralized on-site but not too far away from maintenance access and utility hookups.
- Design a dog park facility near the walking trails and away from other amenities to avoid user conflicts.
- Provide circulation control (e.g., bollards, landscape boulders, planting, etc.) along Park Street to separate vehicles from the parking space.
- Replace the field map and sponsor sign to help visitors better identify their field destination. Additional signage on-site may offer trail wayfinding, regulatory and emergency information.
- Opportunity to place accessible aggregate pathways 1.5m wide to accommodate 2-way foot traffic and enhance the existing trail system.
- Plant additional deciduous trees on site for player and observer shade.
- Include an evergreen tree buffer to define the park boundary and offer privacy to neighbours.
- Renaturalize some of the parkland to ease maintenance efforts and offer visual interest and habitat space in warmer months.
- Goal posts showing age: needs refurbishment or replacement in 2-5 years.
- Connect the site via boardwalk over the drainage ditch. This also offers visitors a purposeful site feature.

Park Street Soccer Fields

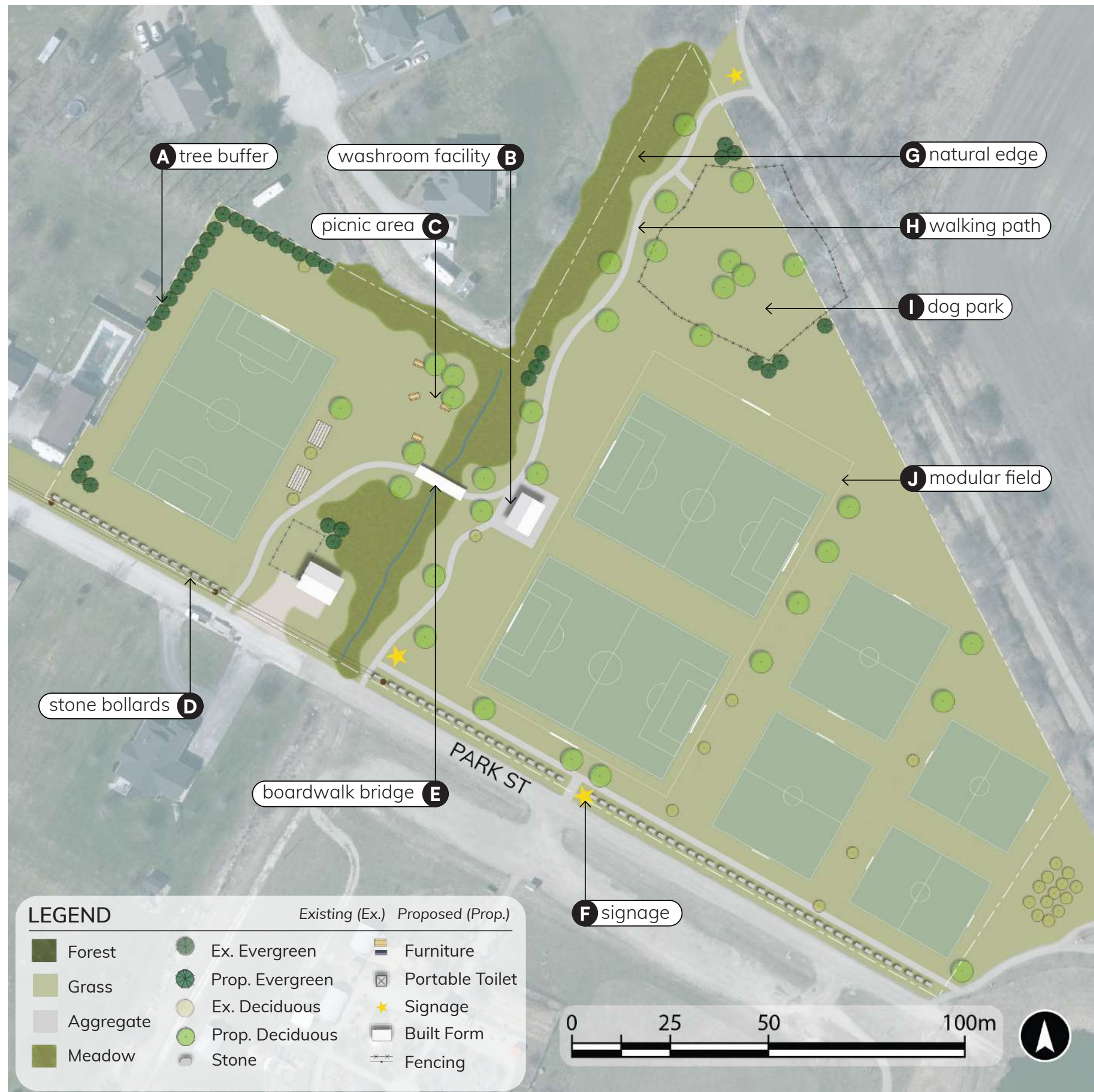
59 Park Street, Ripley

Park Redevelopment Intent:

Introducing new programming to an existing sports park in order to improve recreational opportunities, enhance site comfort, and promote naturalization. These additions aim to foster community engagement and active lifestyles.

Key Improvements:

- A Tree Buffer:** evergreen species, neighbouring privacy, physical buffer
- B Washroom Facility:** space activities, gathering, observation and relaxation
- C Picnic Area:** space for family activities, observation and relaxation
- D Stone Bollards:** road security and safety, intentional and controlled circulation
- E Boardwalk Bridge:** wooden boardwalk over drainage ditch, connect the site
- F Signage:** identification and regulatory information at each access point
- G Natural Edge:** boosts habitat and biodiversity, eases maintenance efforts
- H Walking Path:** increased trail network, accessibility, 1.5m limestone screening
- I Dog Park:** perimeter fencing, native trees for shade, maintained lawn for visibility
- J Modular Field:** 2 Jr fields can become an adult field, relocate bleachers



Park: Victoria Park

ID No. HK15

Civic Address: 533 Hamilton Street

Community: Lucknow

Recommended Parkland Classification: Local Community Park

What We Heard:

The points below summarize the community's satisfaction level with each park as determined through the open house series and the Parks and Trails survey.

- The community appreciates the park's accessibility, safety, and proximity, to home.
- The community feels content with the amenities and features on-site.
- There is general ease with the park's quality, condition and maintenance.

WHAT IT MEANS:

The following points outline the community's primary improvement priorities and specific expectations for each park.

- The community desires lighting improvements for park use at night.
- Residents feel the park could use some garden maintenance and general cleanup.
- Some residents have expressed upgrades to playground equipment to diversify activities for children.

Improvement Recommendations:

The park site improvement recommendations listed below represent a synthesis of the community's input throughout the engagement process, and on-site observations, to inform the conceptual plan.

- Optimize parking organization and capacity with painted lines in the paved staging area, which may include a waste receptacle and regulatory signage.
- Place a park identification sign visible from Havelock Street.
- Replace all composite site furniture with a more durable product.
- Replace the pea gravel surface in the playground with woodchips (Fibar product) as per best practice standard and accompanying containment border.
- Upgrade outdated playground equipment to accommodate more activities for infants to toddlers and children 5-12 years old.
- Remove a tree in poor health near the multi-sport court and replace it with a new native deciduous tree.
- Plant more trees around the multi-sport court for shade, which acts as a planted buffer for neighbouring privacy.
- Banner poles could use flags for an approachable presence: 1 banner pole needs repair as a bar is missing.
- Update lawn bowling lighting and lighting near the multi-sport court.

Victoria Park

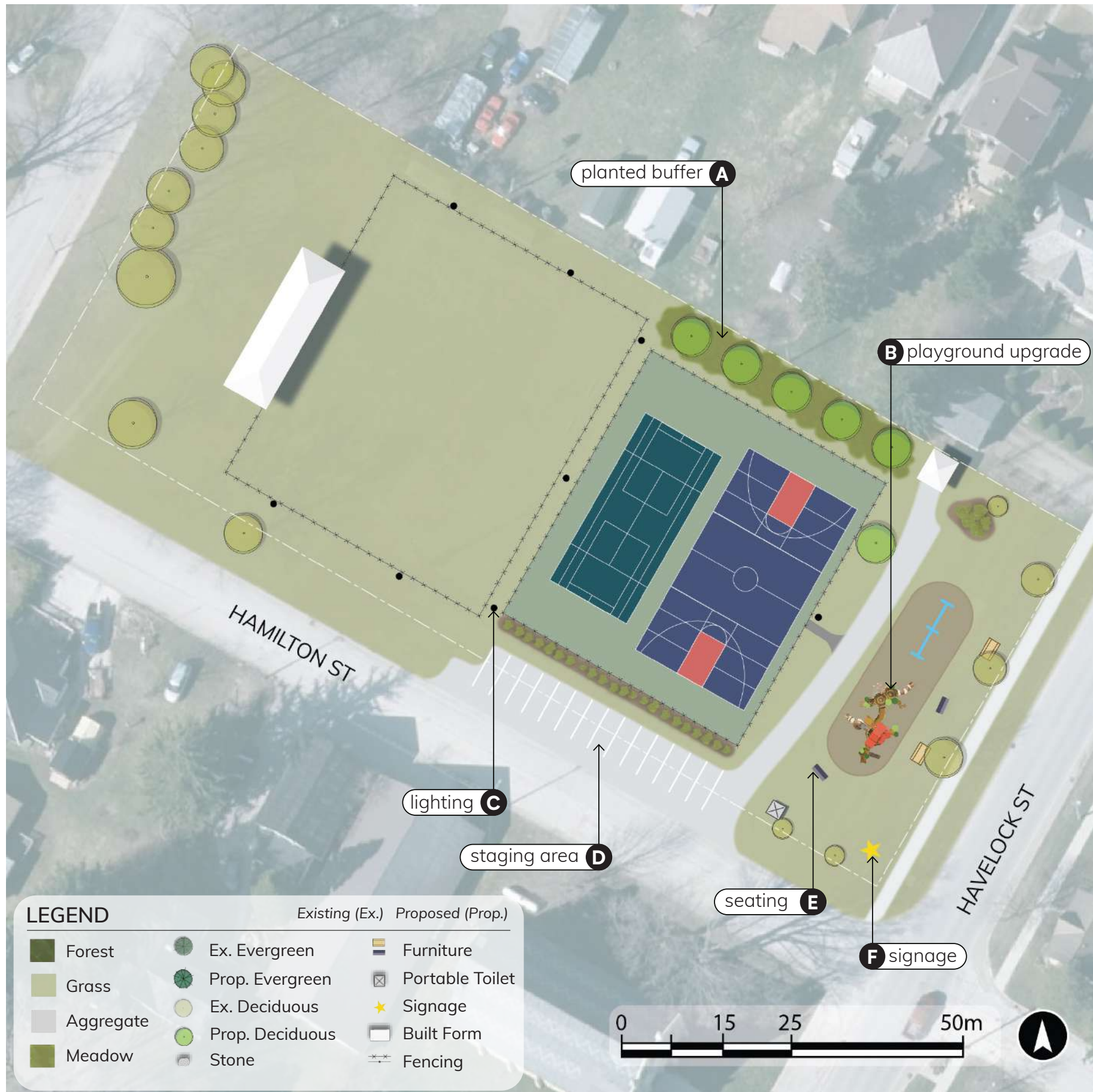
533 Hamilton Street, Lucknow

Park Redevelopment Intent:

Introducing new programming to an existing sports park in order to improve recreational opportunities, enhance site comfort, and promote naturalization. These additions aim to foster community engagement and active lifestyles.

Key Improvements:

- A** **Planted Buffer:** native trees and vegetation, eases maintenance efforts, privacy
- B** **Playground Upgrade:** new equipment, broader ages, diverse activities, woodchip
- C** **Lighting:** new lighting for park use at night around the multi-sport court, safety and security
- D** **Staging Area:** defined parking with painted lines, organization, space optimization
- E** **Seating:** durable site furniture, mounted benches and picnic tables
- F** **Signage:** identification and regulatory information at the main access point



Park: Waterworks Park

ID No. HK16

Civic Address: 476 Campbell Street

Community: Lucknow

Recommended Parkland Classification: Local Community Parkette & Environmental Greenspace

What We Heard:

The points below summarize the community's satisfaction level with each park as determined through the open house series and the Parks and Trails survey.

- This community rated this park high in satisfaction regarding proximity to home.
- The community feels amenities and features could be improved on site.
- There are some opinions about enhancing the park's quality, condition and maintenance.
- There is some vocalized concern with safety in the park at night and around the creek.

WHAT IT MEANS:

The following points outline the community's primary improvement priorities and specific expectations for each park.

- Improved trail infrastructure and connection to the Lucknow Greenway Trail.
- Improved lighting for safety at night.
- The community feel the landscaping and maintenance efforts could be improved
- The park could include more amenities and activities.

Improvement Recommendations:

The park site improvement recommendations listed below represent a synthesis of the community's input throughout the engagement process, and on-site observations, to inform the conceptual plan.

- Amend perceived ownership: define the Lucknow Community Greenway path of travel with an aggregate surface 1.5m wide to accommodate 2-way foot traffic, and add physical barriers through planting, etc., and signage to direct trail users.
- Replace the old fencing in the vehicular staging area.
- Relocate the portable toilet off to the side and closer to the staging area so it is not a focal feature entering the park; consider a designated concrete slab to situate it.
- Replace the concrete slab walkway to the pavilion with a permeable walkway 1.5m wide; consider accessible unit paving.
- Replace the picnic tables in the pavilion due to disrepair and vandalism.
- Remove the dilapidated swing set.
- Hire a landscape architect to create a water management plan to prevent erosion of Dickie's Creek. Bio-engineering may achieve this (i.e., planting, sandbags, natural stone, etc.).
- Update and repair the pavilion as needed.
- Mount all electrical hookups to a 6x6 post with a secure cover for safety.

Waterworks Park

476 Campbell Street, Lucknow

Park Redevelopment Intent:

The new concept for Waterworks Park thrives on the existing footprint, focusing on increased connectivity through newly developed trail infrastructure and improved circulation, as well as thoroughly planted spaces and a nature-immersing bridge.

Key Improvements:

- A Reforestation:** native tree species, neighbouring privacy, bank stabilization
- B Pavilion Updates:** replace furniture, cover electrical outlets, general maintenance
- C Walkway:** permeable unit paving, accessibility, 1.5m wide, direct walkway leads from parking to pavilion
- D Staging Area:** paved surface, 3 standard spaces, 1 accessible, new fencing 1m high
- E Portable Toilet:** seasonal, accessible, easy maintenance access, designated location
- F Naturalization:** native vegetation, buffer, eases maintenance efforts
- G Walking Trail:** neighbourhood link, limestone screening 1.5m wide
- H Signage:** identification, regulatory, mapping information at each access



Park: Kinsmen Park

ID No. HK17

Civic Address: 596 Inglis Street

Community: Lucknow

Recommended Parkland Classification: Community Ball Park & Environmental Greenspace

What We Heard:

The points below summarize the community's satisfaction level with each park as determined through the open house series and the Parks and Trails survey.

- The community is very satisfied with the proximity of the park to their homes, as well as safety and accessibility on site.
- Generally, the community feel the site's existing amenities and features, lead to a lack of playability.
- The community expressed they would like to see some improvement to the park's quality, condition and maintenance.

WHAT IT MEANS:

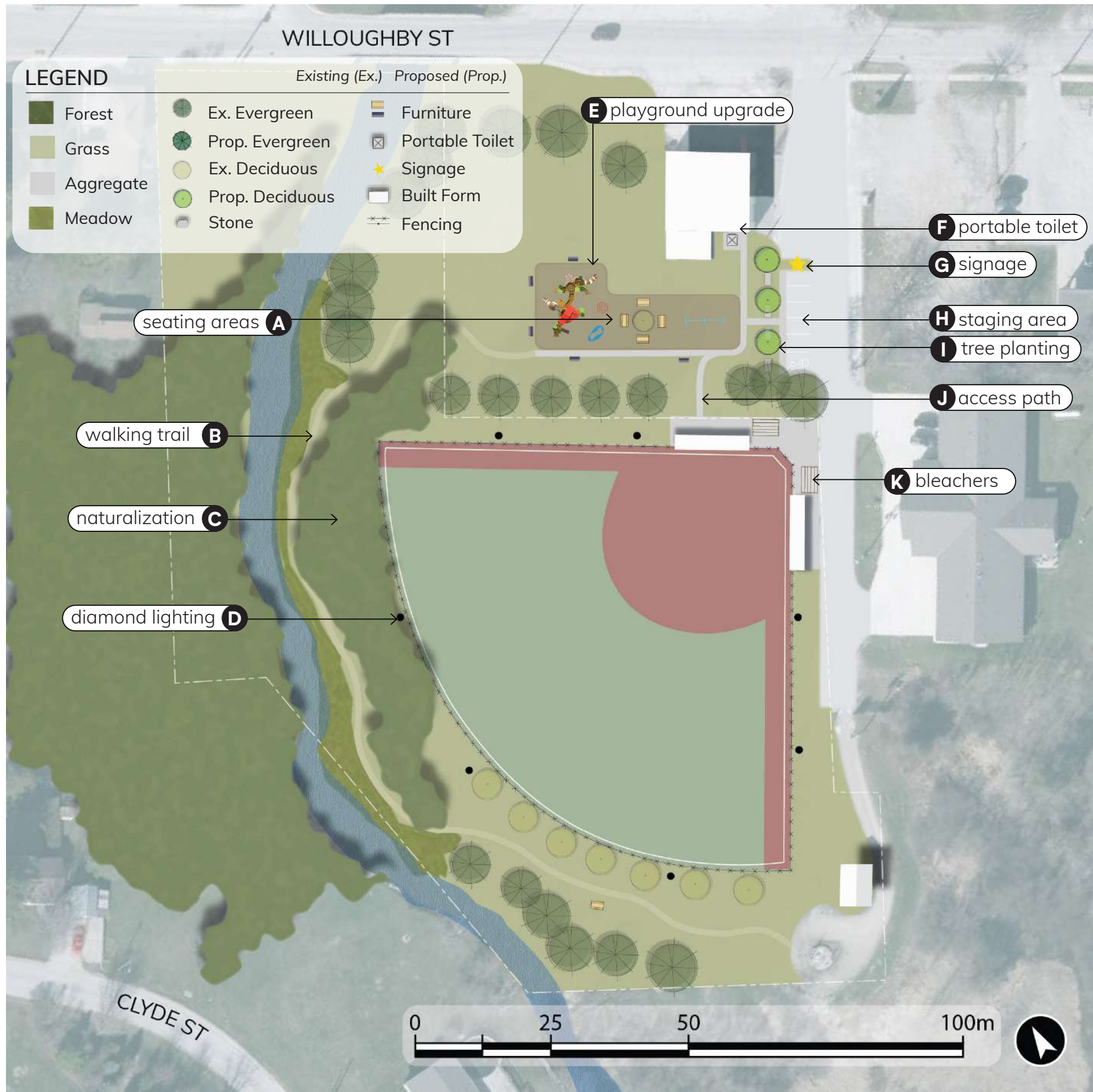
The following points outline the community's primary improvement priorities and specific expectations for each park.

- Invest in accessible trail infrastructure around the park.
- Improve overall landscaping and maintenance efforts in the park.

Improvement Recommendations:

The park site improvement recommendations listed below represent a synthesis of the community's input throughout the engagement process, and on-site observations, to inform the conceptual plan.

- Optimize the staging area with parking organization, enough drop-off space, capacity with painted lines, waste receptacle and regulatory signage.
- Replace and relocate the park identification sign in front of parked vehicles and away from cedar trees.
- Expand the playground to accommodate upgraded playground equipment for all ages, including an accessible permeable pathway 1.5m wide.
- Resurface the playground with woodchips (Fibar product) as per best practice standard with containment border.
- Establish a location for the portable toilet with a concrete or aggregate pad close to the road for ease of maintenance.
- The dog waste bag dispenser should be removed from the tree and post mounting for best practice and better visibility.
- Replace benches with a more durable product and replace donor bench in disrepair.
- Upgrade baseball diamond lighting and utility box.
- The risk of flooding in this area does not make formal trail infrastructure appropriate for the space, however a mowed 1m wide walking path near the creek will control pedestrian circulation while the surrounding area can be left to naturalize.



Kinsmen Park

596 Inglis Street, Lucknow

Park Redevelopment Intent:

From nature walks by the creek to community sporting events the new vision for the park builds on strengthening the current foundation while providing new life through fresh plantings, improved amenities, and increased circulation.

Key Improvements:

- A Seating Areas:** picnic tables, and benches, provide opportunity for rest
- B Walking Trail:** 1m wide mowed lawn pathway, controlled circulation
- C Naturalization:** native vegetation, enhanced buffer, eases maintenance efforts, safety
- D Diamond Lighting:** new lighting for baseball diamond (*to be complete by others)
- E Playground Upgrade:** new play equipment for broad age range, new woodchip surface
- F Portable Toilet:** seasonal, accessible, easy maintenance access, designated location
- G Signage:** identification and regulatory information at main access
- H Staging Area:** defined parking lines, 6 standard spaces, 1 accessible space
- I Tree Planting:** native deciduous species, offers shade in warm months
- J Access Path:** accessible path, 1.5m wide, limestone screening to amenities
- K Bleachers:** **observational** seating, durable metal, trees for shade

Park: Whitechurch Park

ID No. HK18

Civic Address: 166 Bruce Road 86

Community: Lucknow

Recommended Parkland Classification: Local Community Park

What We Heard:

The points below summarize the community's satisfaction level with each park as determined through the open house series and the Parks and Trails survey.

- The park's location and nearness to residential houses effectively benefit the community.
- There are some requests to improve the park's quality, condition and maintenance.

WHAT IT MEANS:

The following points outline the community's primary improvement priorities and specific expectations for each park.

- Improve overall landscaping and maintenance efforts in the park and quality of features.

Improvement Recommendations:

The park site improvement recommendations listed below represent a synthesis of the community's input throughout the engagement process, and on-site observations, to inform the conceptual plan.

- Define the park entrance with an off-road vehicle-oriented identification sign at the park entrance.
- Extend the abruptly ended sidewalk into the park for safe and accessible pedestrian access.
- Amend perceived ownership: i.e., property ownership, regulatory signage, or heightened spatial definition of the park through perimeter tree planting or fencing. a) some residents are using park property as camper and trailer storage, b) some residents have been using park property to ex-pand their backyard by clearing natural vegetation.
- Define vehicular parking area with fresh aggregate and circulation control (e.g., bollards, land-scape boulders, planting, etc.) to separate space.
- Resurface the playground with woodchips (Fibar product) as per best practice standard with a containment border and eliminate invasive Morning glory.
- Update outdated playground equipment (i.e. the tire play structure) with new play structures for 5-12-year-olds and 13+.
- Establish the baseball diamond with surfacing and perimeter fencing, and replace the old bleachers with a durable product.
- The addition of a limestone screening walking path 1m wide will offer increased recreation on-site.
- Plant multiple deciduous shade trees on site to offer shade and cooling in summer months.



Whitechurch Park

166 Bruce Road 86, Lucknow

Park Redevelopment Intent:

The new concept for Whitechurch Park redefines this park from boundaries to amenities. It introduces accessible amenities that promote community gathering, activity, and sport while enhancing ecological value.

Key Improvements:

- A Reforestation:** plant native trees, boost habitat and biodiversity, discourage clear cutting or mowing natural vegetation
- B Playground Upgrade:** some new play equipment, woodchip surface and border
- C Informal Diamond:** mowed lawn, maintained surfacing, field markings
- D Border:** chain link fence or planting, aids in privacy and defines park boundary
- E Staging Area:** separates vehicle and pedestrian space, aggregate, stone bollards
- F Sidewalk:** expended public and pedestrian access into park, welcomes visitors into the site, encourages exploration
- G Benches:** durable metal, moveable, provides opportunity for rest along the walking path
- H Tree Planting:** native deciduous species, offers shade in warm months
- I Walking Path:** park loop and access to amenities, 1m wide, limestone screening
- J Portable Toilet:** seasonal, accessible, easy maintenance access from staging area
- K Signage:** identification and regulatory information at main access

Community Services Department Identified Projects

The Township of Huron-Kinloss Community Services Department identified four (4) potential sub-projects that were considered in the development of each park concept. These sub-projects included a:

- Pickleball Court Location
- Lucknow Dog Park Location
- Ripley Dog Park Location
- Trail Development Survey

Pickleball Court Locations

The increasing popularity of pickleball in the Huron-Kinloss community has led to a growing demand for dedicated pickleball facilities. A thorough assessment of parks within the project scope was conducted to identify suitable locations for permanent pickleball facilities while minimizing potential conflicts with existing programmed spaces within the parks. Recommendations may be found on the Pickleball Courts Location Considerations chart.

Ripley Dog Park Location

The Township proposed two park locations in Ripley for the implementation of a dog park; the first at Memorial Park and the second at the Park Street Soccer Fields. Based on data from the survey, feedback from the public open house, and professional assessment, it was concluded that the Park Street Soccer Fields is the most suitable and desirable location (refer to the Park Street Soccer Fields concept).



Lucknow Dog Park Location

Two park locations within Lucknow were proposed by the Township for the establishment of a dog park: Kinsmen Park and the Kinsmen Soccer Field. After receiving feedback from all community engagement, it was determined that the community does not perceive the need for a facility.

Trail Development Survey

In order to initiate the future improvement and expansion of trails in Huron-Kinloss, trail-specific questions were incorporated into the Parks and Trails community survey. This was completed to equip township staff with the essential information needed to assess user needs, preferences, and current deficiencies in the trail system. The survey data is available in the appendices. Notably, the community expressed their desire to keep the Lighthouse trail naturalistic and for casual use with limited signage. The intent is to allow public use on public lands, while keeping the integrity and protection of adjacent private properties in mind.

Considerations for Signage & Wayfinding

A coordinated signage system should be developed, to welcome, orient, inform, educate, and direct trail users. Property entrances (i.e., staging environments) identified, and staging environments should be outfitted with appropriate information to equip visitors, and satisfy risk management policies. This may include, but is not limited to, code of conduct, guidelines for use, waiver sign, trail mapping, emergency information, and design parameters as prescribed under the Accessibility for Ontarians with Disabilities Act (AODA).

On the trail, wayfinding signage, such as trail markers and mapping may also be used, to ensure visitors remain on Township trails and are able to make informed decisions and navigate the network appropriately. In areas of unique natural or cultural heritage, interpretive signage can be used as an interactive educational component.

Temporary signage, often used to convey trail closures, is another important component of a coordinated signage system.



Design Considerations

The Township is advised to work with a qualified consultant, to develop a coordinated signage system specific to municipal trails, responding to risk management policies, municipal goals, and the needs of trail users. Design considerations should include, graphics and legibility (e.g., contrast, text size, use of universal symbols, visibility, etc.), content (e.g., code of conduct, mapping, etc.), locations (e.g., sign situation, distance from trail tread, responding to varied topography, snow build up, etc.), dimensioning (e.g., overall size, height, etc.), and maintenance.

AODA Technical Requirements, Trail Signage & Related Media

The Design of Public Spaces Standards — also referred to as Accessibility Standards for the Built Environment, referenced in the Integrated Accessibility Standards Regulation, under the Accessibility for Ontarians with Disabilities Act, 2005 (AODA) — speak to accessible trail standards. Beyond physical design parameters, technical requirements also speak to signage. A recreational trail must have signage at each trail head, that provides the following information:

- The length of the trail.
- The type of surface of which the trail is constructed.
- The average and the minimum trail width.
- The average and maximum running slope and cross slope.
- The location of amenities, where provided.

Additionally, signage text must have a high tonal contrast with its background (i.e., assist with visual recognition) and include characters that use a sans serif font.

Where other media, such as park websites or brochures, are used by the Municipality to provide information about the recreational trail, beyond advertising, notice or promotion, the media must provide the same information (i.e., listed above).

Pickleball Court Location Considerations

Point Clark Pickleball Club Criteria:	Budget Estimate Unit Price:		
		Site Removals	\$ 50,000.00
Pickleball courts (x6)	\$ 225,000.00	*Concept Estimated Subtotal:	\$ 549,000.00
Shade pavilion (x1)	\$ 10,000.00	**Contingency (10%)	\$ 54,900.00
Perimeter fencing (x6)	\$ 80,000.00	Sub-Total	\$ 603,900.00
Paved Parking Area	\$ 160,000.00	*** Consulting Fees: Landscape Architecture (12.5%)	\$ 75,487.50
Seasonal washroom facility (x2)	\$ 4,000.00	**** Consulting Fees: Engineering/ Installation (8%)	\$ 48,312.00
Site Furniture (i.e., benches, picnic tables, waste receptacle(s) as needed)	\$ 20,000.00	Estimated Total:	\$ 782,599.50

Proposed Parkland Information					Assessment				Recommendation		
Park ID.	Park Location	Community	Civic Address	Available Space (approx. m ²)	Opportunities	Strengths	Weaknesses	Barriers / Threats	Meets all Pickleball Club Criteria	Rationale	Actions
HK2	Kin Bruce Park	Lakeshore North	920 Lake Range Drive, Huron-Kinloss	5500	Large enough space to accommodate an indoor/ outdoor sports facility with 6-8 pickleball courts.	Large mature-healthy trees on site to be utilized. Ample parking space, without impeding other park uses.	The park is a low point which could require extra attention to stormwater management. Users would have to drive to the location.	Lack of funding.	yes	This site is appropriate for a 6 court pickleball facility as it offers enough development space, and is currently unprogrammed and underutilized. Opportunity for Township revenue generation.	1. Gauge community support 2. Seek funding and partnership opportunities. 3. Consult with landscape architects and engineers.
HK6	Lions Park	Lakeshore South	530 Alfred Street, Point Clark	1600	Underutilized parkland space available for 6 pickleball courts.	Proximity to the Point Clark Community Centre. Appropriate space available.	Limited existing parking infrastructure. Additional costs associated with development.	Close in proximity to private residential lots, and may receive community pushback.	yes	Development is possible. Consult with the park's neighbouring community before any decision making.	1. Gauge community support (prioritize neighbouring properties) 2. Seek funding and partnership opportunities. 3. Consult with landscape architects and engineers.
HK7	Point Clark Community Centre Park	Lakeshore South	344 Lake Range Drive, Point Clark	550	Existing park amenities may be rearranged to accommodate 6 pickleball courts.	Current Pickleball Club organized location.	Additional costs associated with rearranging current park amenities and facilities + retaining wall engineering costs.	The location for 6 courts is at a higher elevation than the parking lot and will require engineering. Tree removal is required.	yes	Development in this park is the most appropriate, as it is the Club's current play location.	1. Consult with landscape architects and engineers. 2. Seek funding and partnership opportunities. 2. Develop drawings and specs for a request for proposal to complete work.

* Concept: Budget estimates reflect preliminary conceptual landscape design. Further design, specifications and construction detailing will inform more accurate budget figures.

** Contingency (10%) re. unforeseen costs associated with inflation, material availability, un-known site specific conditions, permits, site dewatering if required, etc.

*** Consulting fees based on industry standards (OALA Fee Guide for Landscape Architectural Services, April 2023) using a percentage fee calculation method.

**** Consulting fees based on industry standards (ACEC Ontario CEO 2020 Fee Guideline) using a percentage fee calculation method.

Notes:

Budget estimate does not account for site works (mobilization/demobilization, stormwater engineering, erosion/sediment control, tree hoarding fencing, perimeter fencing).

Each project phase will be subject to site works costs.

Amenity & Facility Planning Parameters

Amenity & Facility Information					Settlement Area: Existing Availability (✓) Or Absence (x)				Recommendation			
Item	* Median Comparator Provision	Huron-Kinloss Existing Inventory	Huron-Kinloss Calculated Provision	Best Practice	Lucknow	Ripley	Lakeshore South	Lakeshore North	Huron-Kinloss Adjusted Provision	Desire via Community Engagement "What We Heard"	Need	Remarks & Actions
					Huron-Kinloss Population (2024 estimate): 7,600 residents							
Accessible Playground Features	n/a	4	–	To comply with Ontario standards new and upgraded Playground equipment should include at least; - 1 accessible feature (i.e., swing or play structure, etc.) - An accessible ramp into a playspace - Different types of integrated ground-level play components - Engineered wood fibre surfacing	✓	✓	✓	X	–	No desire or concerns we raised during the community engagement process.	yes	Ensure newly installed and upgraded playground equipment accommodates accessible features.
Baseball Diamond (lit and unlit)	1 diamond per 2,000 residents	4	3.8	–	✓	✓	✓	✓	4	No comments, desire or concern.	no	The Township currently meets the adjusted provision.
Basketball Court (full)	1 hoop per 6,000 residents	4	1.3	–	✓	✓	X	✓	1	No comments, desire or concern.	no	The Township currently meets the adjusted provision.
Disc Golf	no provision, demand driven	0	n/a	–	X	X	X	X	n/a	No comments, desire or concern.	no	There is no need or desired community interest at this time.
Fitness Park	1 facility per 30,000 residents	0	0	–	X	X	X	X	0	No comments, desire or concern.	no	There is no need based on the variety of existing recreational offerings.
Lawn Bowling	no provision, demand driven	1	n/a	–	✓	X	X	X	n/a	No comments, desire or concern.	no	There is no need or desired community interest for an additional facility at this time.
Multi - Sport Court	n/a	2	–	In order to keep up with demand and increased pressure on recreation facilities, it is important to develop long-term parks and planning solutions that may include repurposing underutilized single-use sports facilities and creating multi-purpose and multi-sport facilities.	✓	X	X	X	–	Strong desire for more multi-sport courts to increase recreational sport opportunity. .	yes	Create Multi-Sport courts in Ripley and on the Lakeshore. Utilize existing courts.
Off-Leash Dog Park	1 fenced facility per 10,000 residents	1	0.75	–	X	X	✓	X	1	Desire for an Off-Leash Dog Park in Ripley only.	yes	Create an off-leash dog park in Ripley at the Park Street Soccer Fields.
Outdoor Rink	1 outdoor rink per 9,000 residents	1	0.85	–	X	X	X	✓	1	No desire or concerns we raised during the community engagement process.	no	A volunteer group organizes and maintains an ice rink at the Point Clark Community Centre Park, in the outfield of the ball diamond seasonally (weather dependant).
Pavilion/ Gazebo	n/a	6	–	At specialized park facilities (i.e., splash pads, playgrounds with rubber surface, bike parks, dog parks, etc.) immediate shade cover should be prioritized.	✓	✓	✓	X	–	Desire for a pavilion/gazebo structure did no arise in community engagement.	no	The Township currently meets best practice standards.
Pickleball Court	1 pickleball court per 5,000 residents	0	1.5	–	X	X	X	X	2	Strong desire for designated pickleball courts based on community feedback.	yes	1. Refer to the Pickleball Location Chart in the Parks and Trails Plan (2024). 2. Create Pickleball on the Lakeshore, and collaborate with the Point Clark Pickleball Club.
Pump Track	no provision, demand driven	0	n/a	–	X	X	X	X	n/a	No desire or concerns we raised during the community engagement process.	no	Consider creating a pump track in the Township as need/desire arise. Alternatively investment in biking trails can be explored.
Rectangular Field (lit and unlit)	1 field per 1,000 residents	8	7.6	–	✓	✓	X	X	8	No desire or concerns we raised during the community engagement process.	no	The Township currently meets the adjusted provision.
Skate Park	1 facility per 12,000 residents	0	0.6	–	X	X	X	X	1	Several comments from the survey and in-person open houses for an all-wheel park in Ripley.	yes	1. Install all-wheel park equipment at Memorial Park to meet community desire. 2. Reassess need in 10 years as the population is project at 8,300.
Splash Pad	1 facility per 6,000 residents	1	1.2	–	✓	✓	X	X	1	Few comments from the survey and in-person open houses requested an updated splashpad in Lucknow.	no	A splashpad was installed at the Lucknow and District Sports Complex in 2013.
Tennis Court	1 tennis court per 5,000 residents	6	1.5	–	X	✓	✓	✓	2	No community desire or concerns.	no	The Township currently meets the adjusted provision.
Volleyball Court (sand, in the parks)	no provision, demand driven	2	n/a	–	X	X	✓	✓	n/a	No community desire or concerns.	no	The Township currently meets community need/desire.
Washroom (permanent)	n/a	3	–	Locations for permanent washrooms, should take into account the placement, connectivity to a trail network, and existing or potential amenities that would be enhanced by the addition of restroom facilities as part of the infrastructure.	X	✓	✓	X	–	Strong desire for permanent washrooms in high-traffic, sport use areas.	yes	Consider the creation of permanent washrooms in heavy sport use parks (i.e., Park Street Soccer Fields).

* Median Comparator Provision is calculated by park and recreation asset data from comparator municipalities; Kincardine, Ashfield Colborne Wawanosh, Brockton

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Section 5 | Capital Planning & Prioritization

To guide enhancement implementation, a prioritized action plan and capital redevelopment standards have been prepared for all 18 parks.

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Capital Redevelopment Standards;

The Capital Redevelopment Standards listing is a guide to prioritize the 18 parks in Huron-Kinloss based on their urgency for attention, to completion within the next 20 years. These parks are organized within four phasing time-frames from those seen as having an immediate need to those being forecasted as far out as 15-20 years. This chart equips Township staff with a strategic framework for addressing park redevelopment and can be utilized for future park projects as they arise.

The Capital Redevelopment Standards are tailored to Huron-Kinloss and cross-referenced with the objectives and actions set by Parks and Recreation Ontario in A Framework for Recreation in Canada (2015) and Pathways to Wellbeing Municipal Audit Tool (2018). A total of nine priorities (P) were created, the following are: Funding or Grants, Community Impact, Inclusivity and Accessibility, Public Safety, Community Engagement, Climate Change Resiliency, Conservation and Sustainability, Quality and Conditions, and Collaboration and Partnership.



P1. Funding or Grants

- Opportunity to apply for, or secure financial assistance to complete projects



P2. Community Impact

- Improve parkland by adding/ encouraging recreational opportunities and enhanced amenities for all ages to reduce inactive behaviour
- May benefit a large number of residents and visitors



P3. Inclusivity and Accessibility

- Support the aging population
- Creating infrastructure allowing access to park features and amenities
- Clear identification and wayfinding
- Activities for all ages and abilities



P4. Public Safety

- (CPTED) Crime Prevention through Environmental Design (i.e., lighting, clear sightlines, defining boundaries, etc.)
- Eliminate and prevent physical harm (i.e., tripping hazards, exposed electrical, dead standing trees, user conflict, etc.).
- Eliminate health hazards (i.e., poisonous or toxic plants, unwanted pests, etc.)
- Enhancing pedestrian and traffic safety when arriving, leaving and on-site



P5. Community Engagement

- What We've Heard; what does the community want, need, support or oppose?



P6. Climate Change Resiliency

- Private property and municipal asset protection (i.e., flood and fire protection measures, erosion control, etc.)
- Increased tree canopy (i.e., reduced impact of heatwaves, etc.)



P7. Conservation and Sustainability

- Access and connection to nature
- Active transportation infrastructure (i.e., trails and bike lanes)
- Preserving or enhancing natural areas (i.e., native planting, naturalized areas, etc.)
- Invasive species removal and management
- Educational opportunity (i.e., interpretive panels, etc.)



P8. Quality and Conditions

- Replace old and tired equipment/materials with new equivalent(s)
- aesthetic value (i.e. weeded gardens, refurbishments, etc.)
- noticeable and intentional improvements



P9. Collaboration and Partnership

- Opportunities to increase parks and recreation capacity (i.e., coordinate with clubs, volunteer organizations, etc.)
- Knowledge exchange and skills share
- Community socialization and connection



Parks Prioritization

Parkland Information					Phasing Plan				
ID No.	Park Name	Community	Settlement Area	Size (approx. Hectares)	Recommended Parkland Classification	Year(s)	Priority	Priority Rationale	Actions
HK3	Heritage Park	Lakeshore North	Heritage Heights	2.3	Local Community Park & Environmental Greenspace	Immediate	1	This park redevelopment contains all categories of the Capital Redevelopment Standards.	1. Apply for upcoming funding/ grants 2. Commence design process upon funding/grants
HK9	Lighthouse Park	Lakeshore South	Point Clark	0.2	Signature Community Park		2	P2, P3, P4, P5, P8, P9 + Capital Plan 2024	1. Prepare final design 2. Prepare bid/construction documents 3. Procure for implementation
HK7	Point Clark Community Centre Park	Lakeshore South	Point Clark	5.5	Community / Sports Park & Environmental Greenspace		3	Possible P1, (P2 - serving the needs of pickleball only), P5, P9	1. Host Community engagement in the park 2. Seek funding or grant opportunities 3. Collaborate with the Point Clark Pickleball Club - collect financial support
HK18	Whitechurch Park	Whitechurch	Village of Whitechurch	1.1	Local Community Park	1 - 5 years	4	P2, P3, P4, P8	1. Prepare final design 2. Prepare bid/construction documents 3. Procure for implementation
HK2	Kin Bruce Park	Lakeshore North	Kin Bruce	2.2	Regional Multi-Sport Facility		5	Priority rank is based on the securement of funding, and would benefit the whole Township, creating all-season, inclusive and accessible recreation.	1. Seek funding or grant opportunities 2. Seek community partnerships 3. Host community engagement in the park
HK13	Lewis Park	Ripley	Town of Ripley	0.5	Signature Community Park		6	P2, P5, P8	1. Prepare final design 2. Prepare bid/construction documents 3. Procure for implementation
HK14	Park Street Soccer Fields	Ripley	Town of Ripley	2.8	Community Recreational Park		7	P1, P2, P3, P5, P8, P9	1. Seek funding or grant opportunities 2. Prepare final design 3. Prepare bid/construction documents 4. Procure for implementation
HK16	Waterworks Park	Lucknow	Village of Lucknow	0.4	Local Community Parkette & Environmental Greenspace		8	P2, P3, P4, P5, P7, P8, P9	1. Prepare final design 2. Prepare bid/construction documents 3. Procure for implementation
HK4	Pearl Elizabeth Greenspace	Lakeshore North	Bruce Beach	0.3	Community Parkette & Environmental Greenspace		9	P2, P3, P4, P5, P7	1. Prepare final design 2. Prepare bid/construction documents 3. Procure for implementation
HK1	Huronville Park	Lakeshore North	Huronville	1.5	Local Community Park	5 - 10 years	10	P2, P3, P7, P8, P9	1. Prepare final design 2. Prepare bid/construction documents 3. Procure for implementation
HK5	Langdon Park	Lakeshore South	Blairs Grove	0.5	Local Community Park & Open Space		11	P2, P3, P4,	1. Prepare final design 2. Prepare bid/construction documents 3. Procure for implementation
HK11	Reids Corner	Huron-Kinloss	Reid's Corner	1.3	Rural Ball Park (all age)		12	P4, P5, P8	1. Prepare final design 2. Prepare bid/construction documents 3. Procure for implementation
HK6	Lions Park	Lakeshore South	Lurgan Beach	0.8	Local Community Park & Environmental Greenspace	10 - 15+ years	13	P3, P6, P8	1. Reassess needs and prepare final design 2. Prepare bid/construction documents 3. Procure for implementation
HK17	Kinsmen Park	Lucknow	Village of Lucknow	1.2	Community Ball Park & Environmental Greenspace		14	P4, P7, P8	1. Prepare final design 2. Prepare bid/construction documents 3. Procure for implementation
HK10	Attawandaron park	Lakeshore South	Point Clark	0.6	Local Community Park		15	P2, P3	1. Prepare final design 2. Prepare bid/construction documents 3. Procure for implementation
HK12	Memorial Park	Ripley	Town of Ripley	6.5	Community / Sports Park (all age)		16	P2, P3	1. Reassess needs and prepare final design 2. Prepare bid/construction documents 3. Procure for implementation
HK8	Blue Park	Lakeshore South	Point Clark	0.5	Local Community Park		17	P3, P7	1. Reassess needs and prepare final design 2. Prepare bid/construction documents 3. Procure for implementation
HK15	Victoria Park	Lucknow	Village of Lucknow	0.6	Local Community Park		18	P4, P7	1. Prepare final design 2. Prepare bid/construction documents 3. Procure for implementation

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Section 6 | Financial Analysis & Fundraising Policy

An established fundraising policy and a thorough financial analysis in the form of budgets will help promote community participation, secure financial backing, and ensure the transparent distribution of funds and resources for park redevelopment.

Lakeshore

Preliminary Budget Estimate

*Concept	HK1 Huronville Park	HK2 Kin Bruce Park	HK3 Heritage Park	HK4 Pearl Elizabeth	HK5 Langdon Park
Unit Cost Estimate	Qty Sub-total	Qty Sub-total	Qty Sub-total	Qty Sub-total	Qty Sub-total
Removals					
Existing Surfaces, Playground Equipment, Site Furniture, Dead Tree(s) etc. (lump sum)	varies \$ 5,000.00	\$ 5,000.00	\$ 1,000.00	\$ 500.00	\$ 1,000.00
Signage					
Interpretive Panels/ Info Kiosk (unit)	\$ 1,500.00	\$ -	6 \$ 9,000.00	\$ -	\$ -
Place Identification Signage (unit)	\$ 1,500.00 2 \$ 3,000.00	2 \$ 3,000.00	3 \$ 4,500.00	1 \$ 1,500.00	1 \$ 1,500.00
Regulatory Signage (unit)	\$ 500.00	\$ -	1 \$ 500.00	3 \$ 1,500.00	1 \$ 500.00
Vegetation					
Individual Trees (unit)	\$ 200.00 21 \$ 4,200.00	39 \$ 7,800.00	\$ -	21 \$ 4,200.00	9 \$ 1,800.00
Naturalized Planting (sq.m.)					
<i>Native Seed Mix, etc</i>	\$ 5.00 1700 \$ 8,500.00	\$ -	2100 \$ 10,500.00	280 \$ 1,400.00	\$ -
<i>Naturalized Woodland Planting, etc</i>	\$ 10.00	\$ -	3500 \$ 35,000.00	\$ -	\$ -
Seed/sod (sq.m.)	\$ 3.00 750 \$ 2,250.00	400 \$ 1,200.00	230 \$ 690.00	233 \$ 699.00	545 \$ 1,635.00
Surface Treatments					
Aggregate Staging Area (cu.m.)	\$ 25.00	\$ -	183 \$ 4,575.00	\$ -	\$ -
Limestone Screening (cu.m.)					
<i>Walking Paths; 3m wide</i>	\$ 40.00	\$ -	\$ -	100 \$ 4,000.00	\$ -
<i>Walking Paths; 1.5m wide</i>	\$ 40.00	\$ -	30 \$ 1,200.00	66 \$ 2,640.00	15 \$ 600.00
<i>Gathering Area</i>	\$ 40.00	\$ -	\$ -	42 \$ 1,680.00	7 \$ 280.00
Asphalt (sq.m.)					
<i>Walking Paths; 1.5m wide</i>	\$ 25.00 563 \$ 14,075.00	\$ -	\$ -	\$ -	90 \$ 2,250.00
<i>Parking Area</i>	\$ 25.00 65 \$ 1,625.00	\$ -	74 \$ 1,850.00	\$ -	\$ -
Woodchip (cu m.)					
<i>(Fibar) Playground Surfacing</i>	\$ 110.00 16 \$ 1,760.00	44 \$ 4,840.00	26 \$ 2,860.00	\$ -	14 \$ 1,540.00
<i>Walking Paths; 1m wide</i>	\$ 30.00	\$ -	16 \$ 480.00	\$ -	\$ -
Parking Painting/ Crosswalk (lin.ft.)	\$ 2.00 152 \$ 304.00	\$ -	\$ -	230 \$ 460.00	\$ -
Boardwalk; 2m wide (sq.m.)	\$ 850.00	\$ -	\$ -	95 \$ 80,750.00	\$ -
Recreational Facilities					
NEW Multi Sport Court; (lump sum)	\$ 120,000.00	\$ -	\$ -	\$ -	0.5 \$ 60,000.00
Existing Court Upgrades (lump sum)	\$ 15,000.00 2 \$ 30,000.00	\$ -	\$ -	\$ -	1 \$ 30,000.00
Playground Equipment (unit)	\$ 20,000.00 1 \$ 20,000.00	1 \$ 20,000.00	3 \$ 60,000.00	\$ -	\$ -
Site Furnishings					
Armour Stone/ Bollards (unit)	\$ 150.00	\$ -	\$ -	\$ -	5 \$ 750.00
Property Fencing; Chainlink (lin.ft.)	\$ 30.00	\$ -	\$ -	985 \$ 29,550.00	130 \$ 3,900.00
Other furnishings; benches, picnic tables, bike racks waste receptacles, etc. (lump sum)	varies \$ 20,700.00	\$ 16,800.00	\$ 14,500.00	\$ 7,500.00	\$ 21,000.00
Estimated Sub-total	\$ 90,714.00	\$ 64,915.00	\$ 260,500.00	\$ 21,539.00	\$ 124,095.00
** Contingency (10%)	\$ 9,071.40	\$ 6,491.50	\$ 26,050.00	\$ 2,153.90	\$ 12,409.50
Sub-total	\$ 99,785.40	\$ 71,406.50	\$ 286,550.00	\$ 23,692.90	\$ 136,504.50
***Consulting Fees: Landscape Architecture (12.5%)	\$ 12,473.18	\$ 8,925.81	\$ 35,818.75	\$ 2,961.61	\$ 17,063.06
Conservative Estimated Total	\$ 112,258.58	\$ 80,332.31	\$ 322,368.75	\$ 26,654.51	\$ 153,567.56

*Concept: Budget estimates reflect preliminary conceptual landscape design. Further design, specifications and construction detailing will inform more accurate budget figures.

** Contingency (10%) re. unforeseen costs associated with inflation, material availability, un-known site specific conditions, permits, site dewatering if required, etc.

*** Consulting fees based on industry standards (OALA Fee Guide for Landscape Architectural Services, April 2023) using a percentage fee calculation method.

Notes:

Budget estimate does not account for site works (mobilization/demobilization, stormwater engineering, erosion/sediment control, tree hoarding fencing, perimeter fencing). Each project phase will be subject to site works costs.

Lakeshore

Preliminary Budget Estimate

*Concept	HK6 Lions Park	HK7 P.C.C.C. Park	HK8 Blue Park	HK9 Lighthouse Park	HK10 Attawandaron Park
Unit Cost Estimate	Qty Sub-total	Qty Sub-total	Qty Sub-total	Qty Sub-total	Qty Sub-total
Removals					
Existing Surfaces, Playground Equipment, Site Furniture, Dead Tree(s) etc. (lump sum)	varies \$ 1,000.00	\$ 10,000.00	\$ 1,000.00	\$ 5,000.00	\$ 5,000.00
Signage					
Interpretive Panels/ Info Kiosk (unit)	\$ 1,500.00	\$ -	1 \$ 1,500.00	\$ -	1 \$ 1,500.00
Place Identification Signage (unit)	\$ 1,500.00	1 \$ 1,500.00	\$ -	1 \$ 1,500.00	1 \$ 1,500.00
Regulatory Signage (unit)	\$ 500.00	\$ -	\$ -	2 \$ 1,000.00	\$ -
Vegetation					
Individual Trees (unit)	\$ 200.00	9 \$ 1,800.00	3 \$ 600.00	16 \$ 3,200.00	10 \$ 2,000.00
Naturalized Planting (sq.m.)					
Native Seed Mix, etc	\$ 5.00	1700 \$ 8,500.00	\$ -	\$ -	540 \$ 2,700.00
Naturalized Woodland Planting, etc	\$ 10.00	780 \$ 7,800.00	\$ -	\$ -	\$ -
Planting Beds (lump sum)					
Grading, Soil, Planting, etc	\$ 1,000.00	\$ -	1 \$ 1,000.00	\$ -	\$ -
Seed/sod (sq.m.)	\$ 3.00	\$ -	\$ -	135 \$ 405.00	270 \$ 810.00
100 \$ 300.00					
Surface Treatments					
Aggregate Staging Area (cu.m.)	\$ 25.00	70 \$ 1,750.00	\$ -	\$ -	35 \$ 875.00
Limestone Screening (cu.m.)					
Walking Paths; 1.5m wide	\$ 40.00	\$ -	\$ -	6 \$ 240.00	25 \$ 1,000.00
Asphalt (sq.m.)					
Walking Paths; 1.5m wide	\$ 25.00	\$ -	45 \$ 1,125.00	\$ -	\$ -
Parking Area	\$ 25.00	\$ -	145 \$ 3,625.00	74 \$ 1,850.00	\$ -
(Fibar) Playground Surfacing	\$ 110.00	33 \$ 3,630.00	16 \$ 1,760.00	38 \$ 4,180.00	\$ -
Concrete (sq.m.)					
Structure Pad	\$ 100.00	\$ -	\$ -	\$ -	25 \$ 2,500.00
Raised Curb (lin.ft.)	\$ 15.00	\$ -	\$ -	98 \$ 1,470.00	\$ -
Parking Painting/ Crosswalk (lin.ft.)	\$ 2.00	\$ -	78 \$ 156.00	55 \$ 110.00	158 \$ 316.00
Rubber Playground Surfacing (sq.ft.)	\$ 15.00	\$ -	\$ -	\$ -	915 \$ 13,725.00
Recreational Facilities					
NEW Multi Sport Court; (lump sum)	\$ 120,000.00	\$ -	\$ -	\$ -	\$ -
Existing Court Upgrades (lump sum)	\$ 15,000.00	\$ -	\$ -	\$ -	1 \$ 15,000.00
Playground Equipment (unit)	\$ 20,000.00	\$ -	1 \$ 20,000.00	1 \$ 20,000.00	1 \$ 20,000.00
Site Furnishings					
Gazebo (unit)	\$ 5,000.00	\$ -	\$ -	\$ -	1 \$ 5,000.00
Lighting (lump sum)	\$ 50,000.00	0.25 \$ 12,500.00	\$ -	\$ -	\$ -
Armour Stone/ Bollards (unit)	\$ 150.00	11 \$ 1,650.00	\$ -	10 \$ 1,500.00	29 \$ 4,350.00
Property Fencing; Chainlink (lin.ft.)	\$ 30.00	\$ -	\$ -	\$ -	\$ -
Other furnishings; benches, picnic tables, bike racks waste receptacles, etc. (lump sum)	varies	\$ 13,500.00	\$ 5,100.00	\$ 15,700.00	\$ 17,200.00
Estimated Sub-total	\$ 53,630.00	\$ 43,366.00	\$ 52,655.00	\$ 74,401.00	\$ 64,015.00
** Contingency (10%)	\$ 5,363.00	\$ 4,336.60	\$ 5,265.50	\$ 7,440.10	\$ 6,401.50
Sub-total	\$ 58,993.00	\$ 47,702.60	\$ 57,920.50	\$ 81,841.10	\$ 70,416.50
***Consulting Fees: Landscape Architecture (12.5%)	\$ 7,374.13	\$ 5,962.83	\$ 7,240.06	\$ 10,230.14	\$ 8,802.06
****Consulting Fees: Engineering/ Installation (8%)	\$ 4,719.44	\$ 3,816.21	\$ -	\$ 6,547.29	\$ -
Conservative Estimated Total	\$ 71,086.57	\$ 57,481.63	\$ 65,160.56	\$ 98,618.53	\$ 79,218.56

★ The Point Clark Community Centre Park concept budget does not include the installation of a pickleball facility; refer to the Pickleball Courts Location Considerations chart for additional pricing.

*Concept: Budget estimates reflect preliminary conceptual landscape design. Further design, specifications and construction detailing will inform more accurate budget figures.

** Contingency (10%) re. unforeseen costs associated with inflation, material availability, un-known site specific conditions, permits, site dewatering if required, etc.

*** Consulting fees based on industry standards (OALA Fee Guide for Landscape Architectural Services, April 2023) using a percentage fee calculation method.

****Consulting fees based on industry standards (ACEC Ontario CEO 2020 Fee Guideline) using a percentage fee calculation method.

Notes:

Budget estimate does not account for site works (mobilization/demobilization, stormwater engineering, erosion/sediment control, tree hoarding fencing, perimeter fencing). Each project phase will be subject to site works costs.

Ripley

Preliminary Budget Estimate

*Concept	HK11 Reids Corner	HK12 Memorial Park	HK13 Lewis Park	HK14 Park St. Soccer Fields
Unit Cost Estimate	Qty Sub-total	Qty Sub-total	Qty Sub-total	Qty Sub-total
Removals				
Existing Surfaces, Playground Equipment, Site Furniture, Dead Tree(s) etc. (lump sum)	varies \$ 5,000.00	\$ 1,000.00	\$ 1,000.00	\$ 5,000.00
Signage				
Interpretive Panels/ Info Kiosk (unit)	\$ 1,500.00	1 \$ -	1 \$ 1,500.00	1 \$ 1,500.00
Place Identification Signage (unit)	\$ 1,500.00	1 \$ 1,500.00	2 \$ 3,000.00	2 \$ 3,000.00
Regulatory Signage (unit)	\$ 500.00	1 \$ 500.00	3 \$ 1,500.00	6 \$ 3,000.00
Vegetation				
Individual Trees (unit)	\$ 200.00	21 \$ 4,200.00	\$ -	65 \$ 13,000.00
Naturalized Planting (sq.m.) Native Seed Mix, etc	\$ 5.00	1000 \$ 5,000.00	1500 \$ 7,500.00	2500 \$ 12,500.00
Planting Beds (sq.m.) Grading, Soil, Planting, etc	\$ 50.00	\$ -	\$ -	40 \$ 2,000.00
Seed/sod (sq.m.)	\$ 3.00	1180 \$ 3,540.00	1178 \$ 3,534.00	70 \$ 210.00
Surface Treatments				
Aggregate Staging Area (cu.m.)	\$ 25.00	220 \$ 5,500.00	60 \$ 1,500.00	\$ -
Limestone Screening (cu.m.) Walking Paths; 1.5m wide	\$ 40.00	\$ -	95 \$ 3,800.00	\$ -
Gathering Area	\$ 40.00	60 \$ 2,400.00	\$ -	67 \$ 2,680.00
Woodchip (cu m.) (Fibar) Playground Surfacing	\$ 110.00	20 \$ 2,200.00	21 \$ 2,310.00	10 \$ 1,100.00
Concrete (sq.m.) Structure Pad	\$ 100.00	\$ -	\$ -	80 \$ 8,000.00
Boardwalk; 2m wide (sq.m.)	\$ 850.00	\$ -	\$ -	25 \$ 21,250.00
Recreational Facilities				
Baseball Diamond Upgrades; covered player benches, new surfacing, fencing, etc (lump sum)	\$ 50,000.00	0.25 \$ 12,500.00	\$ -	\$ -
Existing Court Upgrades (lump sum)	\$ 15,000.00	\$ -	1 \$ 15,000.00	\$ -
Permanent Washroom Facility (lump sum)	\$ 100,000.00	\$ -	\$ -	1 \$ 100,000.00
Playground Equipment (unit)	\$ 20,000.00	1 \$ 20,000.00	\$ -	1 \$ -
Splashpad Expansion (lump sum)	\$ 50,000.00	\$ -	\$ -	1 \$ 50,000.00
Dog Park; Fencing, Gates, surfacing (lump sum)	\$ 20,000.00	\$ -	\$ -	1 \$ 20,000.00
Site Furnishings				
Gazebo (unit)	\$ 5,000.00	\$ -	1 \$ 5,000.00	\$ -
Bleachers (unit)	\$ 1,800.00	2 \$ 3,600.00	\$ -	2 \$ 3,600.00
Armour Stone/ Bollards (unit)	\$ 150.00	20 \$ 3,000.00	\$ -	80 \$ 12,000.00
Property Fencing; Chainlink (lin.ft.)	\$ 30.00	\$ -	\$ -	25 \$ 750.00
Other furnishings; benches, picnic tables, bike racks waste receptacles, etc. (lump sum)	varies	\$ 10,000.00	\$ 6,800.00	\$ 3,400.00
Estimated Sub-total	\$ 78,940.00	\$ 47,444.00	\$ 69,160.00	\$ 221,780.00
** Contingency (10%)	\$ 7,894.00	\$ 4,744.40	\$ 6,916.00	\$ 22,178.00
Sub-total	\$ 86,834.00	\$ 52,188.40	\$ 76,076.00	\$ 243,958.00
***Consulting Fees: Landscape Architecture (12.5%)	\$ 10,854.25	\$ 6,523.55	\$ 9,509.50	\$ 30,494.75
****Consulting Fees: Engineering/ Installation (8%)	\$ -	\$ -	\$ 6,086.08	\$ -
Conservative Estimated Total	\$ 97,688.25	\$ 58,711.95	\$ 91,671.58	\$ 274,452.75

*Concept: Budget estimates reflect preliminary conceptual landscape design. Further design, specifications and construction detailing will inform more accurate budget figures.

** Contingency (10%) re. unforeseen costs associated with inflation, material availability, un-known site specific conditions, permits, site dewatering if required, etc.

*** Consulting fees based on industry standards (OALA Fee Guide for Landscape Architectural Services, April 2023) using a percentage fee calculation method.

****Consulting fees based on industry standards (ACEC Ontario CEO 2020 Fee Guideline) using a percentage fee calculation method.

Notes:

Budget estimate does not account for site works (mobilization/demobilization, erosion/sediment control, tree hoarding fencing, perimeter fencing). Each project phase will be subject to site works costs.

Lucknow

Preliminary Budget Estimate

*Concept	HK15 Victoria Park	HK16 Waterworks Park	HK17 Kinsmen Park	HK18 Whitechurch Park
Unit Cost Estimate	Qty Sub-total	Qty Sub-total	Qty Sub-total	Qty Sub-total
Removals				
Existing Surfaces, Playground Equipment, Site Furniture, Dead Tree(s) etc. (lump sum)	varies \$ 1,000.00	\$ 1,000.00	\$ 5,000.00	\$ 5,000.00
Signage				
Interpretive Panels/ Info Kiosk (unit)	\$ 1,500.00	2 \$ 3,000.00	\$ -	\$ -
Place Identification Signage (unit)	\$ 1,500.00	1 \$ 1,500.00	1 \$ 1,500.00	1 \$ 1,500.00
Regulatory Signage (unit)	\$ 500.00	1 \$ 500.00	2 \$ 1,000.00	2 \$ 1,000.00
Vegetation				
Individual Trees (unit)	\$ 200.00	6 \$ 1,200.00	14 \$ 2,800.00	3 \$ 600.00
Naturalized Planting (sq.m.)				15 \$ 3,000.00
<i>Native Seed Mix, etc</i>	\$ 5.00	280 \$ 1,400.00	445 \$ 2,225.00	380 \$ 1,900.00
<i>Naturalized Woodland Planting, etc</i>	\$ 10.00	\$ -	450 \$ 4,500.00	\$ -
Seed/sod (sq.m.)	\$ 3.00	\$ -	83 \$ 249.00	850 \$ 8,500.00
			203 \$ 609.00	607 \$ 1,821.00
Surface Treatments				
Aggregate Staging Area (cu.m.)	\$ 25.00	\$ -	\$ -	143 \$ 3,575.00
Limestone Screening (cu.m.)				
<i>Walking Paths; 1.5m wide</i>	\$ 40.00	\$ -	20 \$ 800.00	16 \$ 640.00
<i>Gathering Area</i>	\$ 40.00			19 \$ 760.00
Unit Paving Walking Path 2m wide (sq.m.)	\$ 110.00	\$ -	77 \$ 8,470.00	\$ -
Woodchip (cu m.)				\$ -
<i>(Fibar) Playground Surfacing</i>	\$ 110.00	23 \$ 2,530.00	\$ -	34 \$ 3,740.00
Concrete (sq.m.)				19 \$ 2,090.00
<i>Sidewalk Extension</i>	\$ 100.00	\$ -	\$ -	10 \$ 1,000.00
Parking Painting (lin.ft.)	\$ 2.00	246 \$ 492.00	50 \$ 100.00	98 \$ 196.00
				\$ -
Recreational Facilities				
Informal Baseball Diamond Upgrades; new limestone surfacing/sod seed, painted lines, etc (lump sum)	\$ 5,000.00	\$ -	\$ -	1 \$ 5,000.00
Amenity Building / Pavilion Upgrades (lump sum)	\$ 25,000.00	\$ -	1 \$ 25,000.00	\$ -
Playground Equipment (unit)	\$ 20,000.00	1 \$ 20,000.00	\$ -	1 \$ 20,000.00
				1 \$ 20,000.00
Site Furnishings				
Lighting (lump sum)	\$ 50,000.00	1 \$ 50,000.00	\$ -	1 \$ -
Bleachers (unit)	\$ 1,800.00	\$ -	\$ -	2 \$ 3,600.00
Armour Stone/ Bollards (unit)	\$ 150.00	\$ -	\$ -	4 \$ 600.00
Property Fencing; Chainlink (lin.ft.)	\$ 30.00	\$ -	\$ -	\$ -
Other furnishings; benches, picnic tables, bike racks waste receptacles, etc. (lump sum)	varies	\$ 7,400.00	\$ 8,000.00	305 \$ 9,150.00
				\$ 15,500.00
				\$ 10,600.00
Estimated Sub-total	\$ 86,022.00	\$ 57,144.00	\$ 55,645.00	\$ 74,976.00
** Contingency (10%)	\$ 8,602.20	\$ 5,714.40	\$ 5,564.50	\$ 7,497.60
Sub-total	\$ 94,624.20	\$ 62,858.40	\$ 61,209.50	\$ 82,473.60
***Consulting Fees: Landscape Architecture (12.5%)	\$ 11,828.03	\$ 7,857.30	\$ 7,651.19	\$ 10,309.20
****Consulting Fees: Engineering/ Installation (8%)	\$ 7,569.94	\$ -	\$ 4,896.76	\$ -
Conservative Estimated Total	\$ 114,022.16	\$ 70,715.70	\$ 73,757.45	\$ 92,782.80

*Concept: Budget estimates reflect preliminary conceptual landscape design. Further design, specifications and construction detailing will inform more accurate budget figures.

** Contingency (10%) re. unforeseen costs associated with inflation, material availability, un-known site specific conditions, permits, site dewatering if required, etc.

*** Consulting fees based on industry standards (OALA Fee Guide for Landscape Architectural Services, April 2023) using a percentage fee calculation method.

****Consulting fees based on industry standards (ACEC Ontario CEO 2020 Fee Guideline) using a percentage fee calculation method.

Notes:

Budget estimate does not account for site works (mobilization/demobilization, stormwater engineering, erosion/sediment control, tree hoarding fencing, perimeter fencing). Each project phase will be subject to site works costs.

Fundraising Policy

The Township of Huron-Kinloss has various strategies available to obtain capital funds for projects, as detailed below. On the next page, the Suitability for Capital chart specifies the appropriate type of capital for each park.



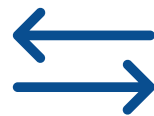
Government Grants and Funding:

The township should research and apply for government grants as they become available. Once potential grants have been identified, the township should prepare thorough and compelling applications. This process often requires detailed project proposals that outline the scope, objectives, anticipated benefits, stakeholder collaboration and financial needs of the proposed project. It is also advantageous for the Township to keep track of past grants awarded in the area or comparator Municipalities, as this can provide insights into the types of projects that receive funding and the criteria used for selection.



Community Campaign:

While less traditional, municipalities can utilize crowdfunding platforms to raise money for specific community projects. This strategy has proven successful for the implementation of Lewis Park. This approach fosters a sense of ownership and involvement among community members. When residents contribute to a project, they are more likely to take pride in its success and participate in its development and maintenance. This participatory model can strengthen community bonds and enhance civic engagement, as residents see their contributions making a real difference in their local environment.



Capital Budget:

Reviewing and reallocating existing budgetary resources towards capital projects can be an effective strategy for municipalities like the Township of Huron-Kinloss to secure necessary funding. This process begins with a comprehensive evaluation of the current budget to identify funds that can be redirected without compromising essential services or programs.



Public-Private Partnerships (PPP):

Collaborating with private entities can leverage additional funding. In a PPP, the municipality and private sector share the risks and rewards of a project. This may also include collaboration with established clubs within the Township. Clubs often have deep community connections and expertise in organizing recreational activities or events. Collaborating with them can help ensure that the park meets the specific needs and interests of local residents.

Suitability for Capital

Parkland Information					Priority		Capital Types			
ID No.	Park Name	Community	Settlement Area	Recommended Parkland Classification	Year(s)	Priority	Grant Seeking	Capital Budget	Community Campaign	Partnerships
HK3	Heritage Park	Lakeshore North	Heritage Heights	Local Community Park & Environmental Greenspace	Immediate	1	✓	✓	✓	✓
HK9	Lighthouse Park	Lakeshore South	Point Clark	Signature Community Park		2		✓		
HK7	Point Clark Community Centre Park	Lakeshore South	Point Clark	Community / Sports Park & Environmental Greenspace		3		✓	✓	✓
HK18	Whitechurch Park	Whitechurch	Village of Whitechurch	Local Community Park	1 - 5 years	4		✓		
HK2	Kin Bruce Park	Lakeshore North	Kin Bruce	Regional Multi-Sport Facility		5	✓		✓	✓
HK13	Lewis Park	Ripley	Town of Ripley	Signature Community Park		6			✓	
HK14	Park Street Soccer Fields	Ripley	Town of Ripley	Community Recreational Park		7	✓	✓	✓	
HK16	Waterworks Park	Lucknow	Village of Lucknow	Local Community Parkette & Environmental Greenspace		8		✓		
HK4	Pearl Elizabeth Greenspace	Lakeshore North	Bruce Beach	Community Parkette & Environmental Greenspace		9		✓		
HK1	Huronville Park	Lakeshore North	Huronville	Local Community Park	5 - 10 years	10			✓	
HK5	Langdon Park	Lakeshore South	Blairs Grove	Local Community Park & Open Space		11		✓	✓	
HK11	Reids Corner	Huron-Kinloss	Reid's Corner	Rural Ball Park (all age)		12		✓		✓
HK6	Lions Park	Lakeshore South	Lurgan Beach	Local Community Park & Environmental Greenspace	10 - 15+ years	13		✓		
HK17	Kinsmen Park	Lucknow	Village of Lucknow	Community Ball Park & Environmental Greenspace		14		✓	✓	
HK10	Attawandaron park	Lakeshore South	Point Clark	Local Community Park		15		✓		
HK12	Memorial Park	Ripley	Town of Ripley	Community / Sports Park (all age)		16		✓		
HK8	Blue Park	Lakeshore South	Point Clark	Local Community Park		17			✓	
HK15	Victoria Park	Lucknow	Village of Lucknow	Local Community Park		18		✓		

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Section 7 | Parkland & Greenspace Ratio Assessment

This section outlines the assessment and comparison of the parkland-to-resident ratio with similar municipalities, which will help identify areas for improvement - if any.

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Parkland & Greenspace Ratio Assessment

Parkland Information (18 Park Sites in the Scope of Work)					Trails & Greenspace Information (Additional Land Excluded from Scope of Work)	
ID No.	Park Name	Community	Settlement Area	Size (approx. Hectares)	Trails & Greenspace Name	Size (approx. Hectares)
HK1	Huronville Park	Lakeshore North	Huronville	1.5	Apple Rail Trail	7.9
HK2	Kin Bruce Park	Lakeshore North	Kin Bruce	2.2	Attawandaron Nature Trail	0.6
HK3	Heritage Park	Lakeshore North	Heritage Heights	2.3	Blairs Grove Nature Trail	9.1
HK4	Pearl Elizabeth Greenspace	Lakeshore North	Bruce Beach	0.3	Deer Run Nature Trail	0.9
HK5	Langdon Park	Lakeshore South	Blairs Grove	0.5	Green Acres Trail	4.3
HK6	Lions Park	Lakeshore South	Lurgan Beach	0.8	Lewis Trail	3.0
HK7	Point Clark Community Centre Park	Lakeshore South	Point Clark	5.5	Lighthouse Park	3.7
HK8	Blue Park	Lakeshore South	Point Clark	0.5	Tuscanora Nature Trail	1.2
HK9	Lighthouse Park	Lakeshore South	Point Clark	0.2		
HK10	Attawandaron park	Lakeshore South	Point Clark	0.6		
HK11	Reids Corner	Huron-Kinloss	Reid's Corner	1.3		
HK12	Memorial Park	Ripley	Town of Ripley	6.5		
HK13	Lewis Park	Ripley	Town of Ripley	0.5		
HK14	Park Street Soccer Fields	Ripley	Town of Ripley	2.8		
HK15	Victoria Park	Lucknow	Village of Lucknow	0.6		
HK16	Waterworks Park	Lucknow	Village of Lucknow	0.4		
HK17	Kinsmen Park	Lucknow	Village of Lucknow	1.2		
HK18	Whitechurch Park	Whitechurch	Village of Whitechurch	1.1		
*Total Parkland				28.8	*Total Trails & Greenspace	
Huron-Kinloss Population (2024 estimate): 7,600 residents						
Huron-Kinloss Parkland/Greenspace Per Resident Ratio (ha) = 1:0.07						

Comparator Municipalities Parkland			
Comparator Municipality	Est. Population	Total Parkland (ha)	Parkland Ratio
Ashfield-Colborne-Wawanosh	6,000	240	1:0.04
Brockton	9,800	48	1:0.005
Kincardine	12,300	123	1:0.01
**Total Comparator Average Parkland Ratio			1:0.02

Results:

The Parkland and Greenspace Ratio Assessment indicates that the Township of Huron-Kinloss maintains a commendable ratio of parkland and greenspace per resident, currently at 1:0.07 ha. This is significantly higher than the average for comparator municipalities, with a ratio of 1:0.02 ha.

Additionally, if beachfront areas were included in the calculation, Huron-Kinloss would surpass its neighbouring municipalities by a wide margin. As a result, Huron-Kinloss provides its community with ample outdoor and recreational opportunities.

Notes:

* Total Parkland is calculated from the 18 park sites indicated in the scope of work, and includes additional Trails & Greenspace in Huron-Kinloss not included in the scope of work. The total ratio does not include areas of beach front.

** Total Comparator Municipalities Average Parkland Ratio is calculated by park and recreation asset data from comparator Municipalities; Kincardine, Ashfield-Colborne-Wawanosh, Brockton.

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Section 8 | Maintenance Standards

Existing maintenance policies have been thoroughly reviewed and cross-referenced with best practices. They have been refined to ensure the upkeep of parks exceeds community expectations.

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8 | Maintenance Standards



Preamble

The Township of Huron-Kinloss Maintenance Standards

The Township of Huron-Kinloss has many parks and recreation facilities for the enjoyment and usage by residents, visitors and tourists alike. To ensure all amenities are utilized to their full potential, it is important for them to be maintained and serviced in such a manner, so they are safe, accessible and fully operational. A clear and through understanding of the maintenance required to operate these facilities is vital to guarantee they fulfill the needs and requirements of the Township.

The following Service and Maintenance Standards should be adopted by the Township and implemented in all areas. These standards should be adhered to, not only by Township maintenance staff, but all user-group maintenance, contractors or volunteer groups. This is important to ensure all maintenance within the Township follows the same guidelines, regardless of who performs the servicing and maintenance tasks.

These guidelines are developed in such a way ensure all facilities are safe, in good repair, accessible and operationally sound.

Monitoring Standard

All standards should adhere to the following “Monitoring Standard.” It is important to keep accurate records of maintenance and repairs and is especially crucial when faced with potential cases of legal dispute.

The following applies to all Service and Maintenance Outlines and should be adhered to for every operational and maintenance activity performed:

Monitoring Standard

- The crew shall be responsible for logging the maintenance activities completed each cycle. Any safety concerns, equipment, structures or seating in disrepair shall be noted and leading professional shall be informed.
- Maintenance logs should be kept for a minimum of five years.



Park & Boulevard Turf / Grounds Maintenance Trim Crew Operations

This section defines the responsibilities, staff and equipment, timing and outlines the key expectations for the proper maintenance of all Township owned parks, parkland, open spaces, unclassified parkland and where required boulevard and curb turf fronting Township owned parks.

Responsibilities

- Turf maintenance in all neighbourhood parks, community parks and open spaces.
- Where larger/wide area mowers cannot operate.

Timing

- Maintenance Crews shall be deployed on or about the second week of April, weather permitting.
- Bi Weekly: commencing on May 1st (weather dependent) and continuing until June 15th.
- Weekly: June 16th to September 1st.
- From September 2nd to October 10th one maintenance cycle will be completed bi-weekly, unless greater need is determined due to good weather and growing season.
- Parks clean-up (from debris, garbage, litter, graffiti) shall continue from April into mid-May, and then required on an as-needed basis.

Final Appearance

- Priority shall be given to areas of high usage, high visibility and those in dire need of attention.
- Turf height shall be expected to an average height of 60mm.
- Park and turf areas, including flower and shrub bed, sports fields, underneath benches and bleachers shall be kept free from litter and debris.
- All seating, equipment and structures shall be kept in good repair, free from damage, debris and garbage.
- Any clippings debris shall be removed with a backpack blower from non-turf areas (including but not limited to parking lots, curbs, sidewalks, roadways, shrubs and flower beds, baseball infields and hard-court surfaces).
- Wrapped swing chains will be unwrapped as required.
- All trees, fixtures and buildings shall be trimmed around, and these structures shall be kept free of long turf around the base. No bark shall be removed from tree base via trimmer string.
- All park space, entertainment equipment, structures, and seating shall be kept in good accord, righted as required, kept clean of debris, broken glass and other potential safety concerns.

Parks and Trail General Maintenance and Repair

This section defines the responsibilities, staff and equipment, timing and outlines the key expectations for the proper maintenance of all Township owed parks and trails. General maintenance and repair schedules are outlined with roles and expectations specific to the Township.

Responsibilities

- Inspection of all park amenities and playground equipment including; benches, bleachers, courts, out buildings, shelters, sports fields and perimeter fencing and park signage.
- Respond immediately to complaints, concerns or public safety hazards.
- Trails shall be inspected for wash-out in the non-winter months, with special consideration after large rainstorms
- Trails will be comprised of screenings and shall be maintained as such; monitoring for erosion, wash-out, fallen trees and other debris, garbage or graffiti.
- Bare sections of trails (those with no defined pathway screenings) which developed over winter, shall be immediately addressed the following spring .
- Inspection reports of parks and trails, and priority findings requiring action shall be presented to supervisor following each monthly inspection.
- Trail and park signs are to be inspected and monitored for maintenance or repair.

Timing

- Inspections of park and trail infrastructure shall take place on a monthly cycle and findings documented on prescribed forms.

Final Appearance

Trails

- Surfaces throughout trails and those in parks shall be monitored monthly or after a large rainstorm, for dangerous conditions including wash-outs, fallen trees, debris, glass, and poor footing through low lying areas that are muddy or wet.
- Areas of trails which require more attention should be addressed and recorded in the log book; these areas should be inspected on a more regular basis.
- Any dangerous surroundings or conditions such as dying trees, poisonous plants, graffiti, or protruding objects shall be identified and logged for future action.
- Pruning and trimming of overhanging trees and vegetation shall be completed each cycle (monthly).
- Trail structures, railings, bridges and culverts shall be inspected; hazardous conditions identified and logged for repair.

Parks

- Any minor repairs on benches, bleachers, trash receptacles shall be completed during inspection and logged.
- If conditions require major repairs, then conditions shall be logged and presented to supervisor.
- Weathered, worn or broken park benches shall be replaced with sanded, smooth-edged boards when required.
- Sports courts are to be thoroughly inspected for damage, broken glass, and other dangerous conditions which are to be removed.
- Any equipment or nets shall be kept in good repair.

Wide Area Mower Operations / Class 1 & 2 Sports Fields and Active Park Land

This section defines the responsibilities, staff and equipment, timing and outlines the key expectations for the proper maintenance of all Township owned wide operated large turf areas, sports fields and activity park lands.

Responsibilities

- Keep sports turf cut to standards as follows – min 55mm, max 90mm, average 55-60mm.
- Mower blades shall be sharpened, at minimum, every 40 hours of cutting.

Timing

- Twice weekly as required.
- Otherwise weekly or bi-weekly mowing rotations (in heat spells, and period of low growth).
- Wide area mowing should be coordinated with small area mowing and trim crew operations.

Final Appearance

- All turf shall be kept within standard lengths, well groomed with even, level cutting surfaces.
- All turf shall have weeds and other invasive species kept to a minimum.
- All turf shall, to the best of the Township's ability, be maintained to be green and healthy.
- All turf shall be mowed in an overlapping pattern.
- All turf shall be mowed in alternating directions.
- All long turf or in areas with weeds shall be mowed twice.
- All turf shall be picked clear of debris, garbage and litter prior to mowing.



Wide Area Mower Operations Non-Active Parkland

This section defines the responsibilities, staff and equipment, timing and outlines the key expectations for the proper maintenance of all Township owned wide operated large turf areas of non-active and low usage parkland.

Responsibilities

- Keep turf well maintained and cut within following standards: minimum 55mm, maximum 120mm.
- Standards may vary depending on season and weather conditions.

Timing

- Weekly rotations as required.
- Otherwise bi-weekly mowing rotations (in heat spells, and period of low growth).

- Wide area mowing should be coordinated with small area mowing and trim crew operations, with priority given to sports fields and active parklands.

Final Appearance

- All turf shall be kept uniform in height.
- All turf shall be healthy, however weeds or invasive plant species may be visible.
- All turf mowing cycles shall be adjusted accordingly to needs and season. High growth seasons (May, June, September, October) will require more frequent mowing.
- All turf shall be mowed in an overlapping pattern.
- All long turf or in areas with weeds shall be mowed twice.
- All turf shall be picked clear of debris, garbage and litter prior to mowing.
- Any equipment or nets shall be kept in good repair.



Trail System and Trail Head Major Maintenance

This section defines the responsibilities, staff and equipment, timing and outlines the key expectations for the proper maintenance of all Township owed trail heads and trail systems.

Responsibilities

- Completing major repairs, surface leveling, grading and grooming trails and monitoring to keep in good repair.

Timing

- As-required, determined from monthly inspections; additional maintenance following heavy rainfall; major repairs will be scheduled within the Parks Divisions annual work plan and budget; concerns for public safety will be immediately addressed.
- All trail surfaces shall be groomed once year.
- Vegetation shall be cut and removed from trails at a minimum of twice yearly.

Final Appearance

- Trails should be well groomed with a level footing, free of debris, garbage, dangerous objects and free from wash-out, potholes, ruts, rocks, roots, stumps and overgrown vegetation.
- Wash-out and damage from major rain events shall be immediately addressed.
- Trees, other shrubs and any overgrowth shall be cut and trimmed to maintain 1 meter apron.
- Top dressing shall be applied in low lying areas, and on an as-needed basis during wet, spring months or after heavy rainfall.
- Roots, sticks, and rocks shall be removed from footpath of trail.
- Culverts, swales and ditches shall be cleaned out to ensure correct drainage away from trail system and trail surfaces.



*Sports Field Aerating / Top Dressing / Over Seeding / Sodding

This section defines the responsibilities, staff and equipment, timing and outlines the key expectations for the proper maintenance of all Township owned sports fields, their aeration, top dressing and over seeding. This section details the standards used to develop and maintain proper sports turf.

Responsibilities

- Fields, general playing areas, any halls or on-site buildings shall be kept in safe, useable, well-maintained condition.

Timing

- Maintenance shall take place through spring, summer and fall months, beginning and ceasing dependent on weather.
- Deep Tine Aerating:
 - Class 1 & 2: soccer and baseball facilities aerated once monthly (May 1 through August 31).
- Core Aerating:
 - Class 1, 2 & 3: soccer and baseball facilities aerated once per annum after the conclusion of the playing season, cores dragged and broken-up.
- Top Dressing:
 - Class 1 & 2: soccer and baseball facilities top dressed once per annum.
- Over seeding:
 - Class 1 & 2: soccer and baseball facilities over seeded once monthly or as required (May 1 through August 31).
- Sod Patching/Repairs:
 - Class 1, 2 & 3: soccer and baseball facilities repaired once per annum after the conclusion of the playing season.

Final Appearance

- All irrigation heads and equipment at grade level shall be pre-located.
- All deep tine and core aeration shall take place in opposing directions.
- All repairs shall be addressed at the end of the playing season in the fall, but prior to the winter season.
- A rate of 1m³ of top dress mix per 100m² shall be used for top dressing and dragging.
- A rate of 20kg of sports turf mix per 4000m² shall be used, this shall be applied in two opposing directions.

* NOTE: the following maintenance standards reflect best practice and may be considered by the Township depending on field usage and intensity of usage.



*Turf Fertilization Application / Turf Fertility Management Program

This section defines the responsibilities, staff and equipment, timing and outlines the key expectations for the proper maintenance all Township owned parks and turf. This section highlights the proper application of turf fertilization and suggests a turf fertility management program.

Responsibilities

- Soil sampling and testing from sports fields.
- Make recommendations in annual report.

Timing

- Class 1 & 2 soccer and baseball fields:
 - Humic acid, soil formulation: applied twice, once in April and once in October.
 - Liquid humic acid application: applied twice, once in June and once in July.
 - Blended fertilizer (Nitrogen, Phosphorous, Potassium as prescribed via soil testing), applied twice; once in spring, and once in fall.
- Class 3 soccer and baseball fields:
 - Blended fertilizer (Nitrogen, Phosphorous, Potassium as prescribed via soil testing), applied once in late spring.

Final Appearance

- Class 1 & 2 soccer and baseball fields shall have thick, lush turf with complete coverage. Weeds may occur but will not be the predominant turf covering.
- Class 3 soccer and baseball fields may appear bare, with incomplete coverage, with weeds.

- Chemical fertilizers shall be applied using the correct fertilizer spreader at the rate prescribed through the soil analysis test.
- Solid form humic acid shall be applied at a rate of 50kg per ha.
- Liquid form humic acid shall be applied at a rate of 10L per ha.

* NOTE: the following maintenance standards reflect best practice and may be considered by the Township depending on field usage and intensity of usage.



Urban Forestry Operations

This section defines the responsibilities, staff and equipment, timing and outlines the key expectations for the proper maintenance of all Township owned urban forestry locations. This section specifies the maintenance of all trees and provides a general overview of trimming and pruning guidelines.

Responsibilities

- Maintenance, planting, trimming of trees.
- Removal of dead or dangerous trees or limbs.

Timing

- Trees aged 15-25 years, pruned once every half decade.
- Trees aged 26-35 years, pruned once every seven years.
- Trees aged 36 or greater, pruned once every 10 years.

- Other pruning can occur throughout the year as required, and for those trees and branches which impede trails, traffic, pedestrians, or pose a danger.

Final Appearance

- Trees on trails and those in parks and in vicinity of public shall be monitored for broken limbs or dangerous conditions.
- Trees which require more attention should be addressed and recorded in the log book; these trees and in high usage and high visibility areas should be inspected on a more regular basis.
- Any dangerous surroundings or conditions such as dying trees and poisonous plants shall be logged for action.
- Pruning and trimming of overhanging trees and vegetation shall be completed each cycle.



Creek Access Parks

This section defines the responsibilities, staff and equipment, timing and outlines the key expectations for the proper maintenance of all Township owned creek access parks. These standards shall be followed for both Township and non-Township-maintained creek access parks.

Responsibilities

- Inspection of all park amenities and including; benches, bleachers, courts, out buildings, shelters, and perimeter fencing and park signage.
- Respond immediately to complaints, concerns or public safety hazards.

Timing

- Monthly inspection on a year-round basis .

Final Appearance

- Inspections of parks and infrastructure shall take place on a monthly cycle and findings documents on prescribed forms.
- Any minor repairs on benches, bleachers, trash receptacles shall be completed during inspection and logged. If conditions require major repairs, then conditions shall be logged and presented to supervisor.
- Weathered, worn or broken park benches shall be replaced with sanded, smooth-edged boards when required.
- Park signs are to be inspected and monitored for maintenance or repair.
- Inspection reports and priority findings requiring action shall be presented to supervisor following monthly inspection.



Storm Water Management Vegetation Maintenance

This section defines the responsibilities, staff and equipment, timing and outlines the key expectations for the proper maintenance of all Township owned and maintained storm water management (SWM) systems and surrounding vegetation.

Responsibilities

- Township staff shall keep storm water management system vegetation in good condition, free from garbage, debris and remaining in a “natural” appearance.
- All trash receptacles near the SWM system shall be emptied regularly.
- SWM ponds shall be kept free from invasive species and overgrown vegetation.

Timing

- Vegetation shall be mowed on two cycles per season, dependent on weather and site conditions:
 - 1. May to July
 - 2. August to September

Final Appearance

- A 5-meter track shall be maintained between SWM system and residential areas.
- Invasive species and overgrown vegetation will be mowed to above the SWM system level.
- SWM system shall be kept clean, and free from garbage, debris and graffiti. These items shall be removed and addressed prior to mowing.



Shrub Bed Maintenance

This section defines the responsibilities, staff and equipment, timing and outlines the key expectations for the proper maintenance of all Township owned shrub beds, gardens, municipal traffic circles, medians, parks and entry features and wood chip maintenance.

Responsibilities

- Remove invasive, and non-desirable plant features, twigs, leaves, trash, debris and garbage
- Enhance municipal landscape, while adhering to any applicable Urban Design Guidelines
- Beds shall be kept in good visual accord; clean and tidy with no debris or garbage
- Beds shall be kept free of unwanted vegetation and invasive species
- Beds shall display clean wood chip mulch on the surface of the beds
- Beds and surrounding areas shall be kept in clean and visually pleasing condition
 - *If chemical herbicides are not used it is expected to see the appearance of weeds in approximately 7 days

Timing

- Traffic circles and centre medians: two cycles per month from May to September, one cycle per month from October to April, or as per contractor arrangement.
- Parks and Entry Features: one cycle monthly from May to September
- Wood chips: replacement once yearly during July and August and then on an as needed basis.

Final Appearance

- All trash and debris shall be removed from bed
- By hand, all weeds and unwanted roots will be removed from beds
- Wood-mulch surface of beds will be leveled and replenished (to a depth of 6 cm) as required
- Plants and other shrubs shall be pruned and kept in good visual accord and in desired shape
- Weed control products shall be applied (Organic)



Park Garbage Collection/Removal

This section defines the responsibilities, staff and equipment, timing and outlines the key expectations for the proper collection and removal of all garbage collected in Township owned park trash receptacles and surrounding areas.

Responsibilities

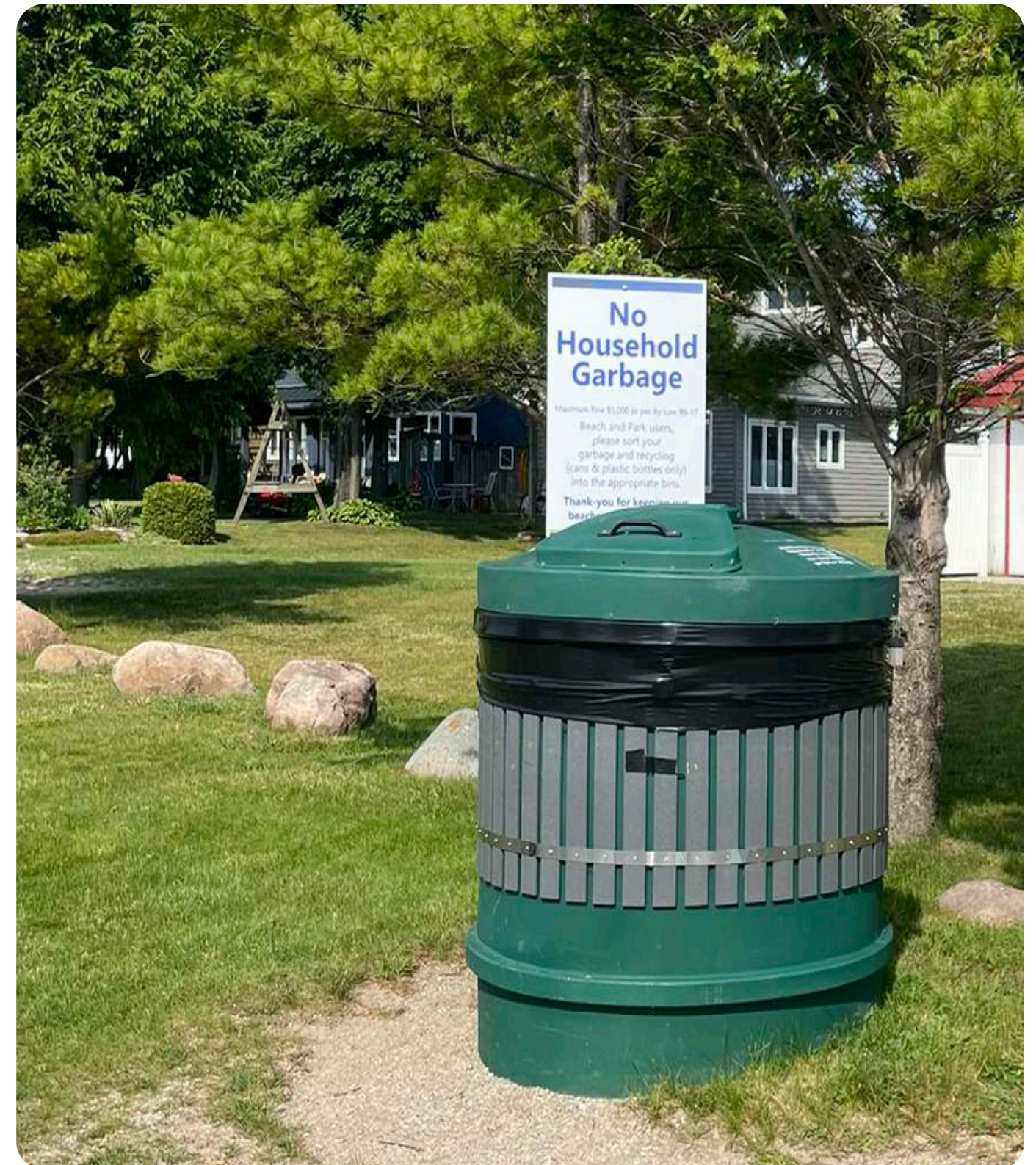
- Empty trash from receptacles.
- Respond to reports of areas overflowing with trash and debris.
- Loose garbage collection in areas as required.
- Facilitation (set-up, and clean-up) of garbage receptacles during special cultural and sporting events; Santa Claus Parade, etc.

Timing

- Once weekly removal: May 1st to August 31st.
- Once bi-weekly removal: September 1st to April 30th.
- As required: outdoor rinks, lawn bowling, high use locations and special events, emergency pick up.

Final Appearance

- Receptacles shall to be emptied if filled to over 50% capacity.
- Receptacles shall always to be re-lined with standard garbage bags.
- Receptacles shall to be kept clean and free of debris, graffiti, and damage, all of which must be reported to supervisor and logged.
- Spilled or loose garbage and debris shall be removed from immediate surrounding areas, with special attention given prior to turf cutting or trimming.



Garbage Container / Picnic Table / Park Furnishing Distribution & Maintenance

This section defines the responsibilities, staff and equipment, timing and outlines the key expectations for the proper maintenance of all Township owned garbage receptacles, picnic tables, park furnishing, sports and equipment storage areas.

Responsibilities

- Distribution and retrieval of all picnic tables, bleachers, and any sports equipment storage receptacles in desired park areas.
- Inspection of equipment, tables, bleachers and other sport equipment over winter months.
- Complete repairs as required or note new equipment required for next season.
- Picnic tables, benches and bleachers will be inspected and have bolts tightened, replace cracked boards with new sanded wood.

Timing

- Distribution of equipment May 1st, weather permitting, removal at end of parks season, October 1st unless otherwise required.
- Paint portable garbage receptacles with fresh paint every two years; permanent receptacles will be touched up with fresh paint as required.
- Park benches shall be repainted with fresh paint once on a three-year rotation.
- Park fixtures; bleachers, certain benches, picnic tables; will be inspected on a once monthly cycle and repaired as required between May and October.
- Park storage equipment, locks and fencing will be inspected once monthly, or as required, to ensure good, safe working condition.
- All equipment throughout May to October season will be spot checked for condition and repair or replaced as required.

Final Appearance

- All park furnishings shall be in good condition and free from defects.
- All park furnishings shall have cracked, broken or rotten boards replaced with sanded and freshly painted boards.
- All park fixtures with rust shall be properly prepped and repainted until deemed necessary for new equipment.
- Garbage receptacles, picnic tables, and park seating and equipment shall be in good repair, with no visible hazards nor rust.
- Minor hazards may be come evident as season progresses and will be addressed as required.



Vandalism / Repairs & Graffiti Removal

This section defines the responsibilities, staff and equipment, timing and outlines the key expectations for the proper removal and reporting of all vandalism and graffiti in Township owned parks, buildings, concessions, and other municipal land and property.

Responsibilities

- Notify by-law and local police department to make a vandalism/graffiti occurrence report.
- Staff shall keep all building surfaces, fixtures, equipment, seating and storage units free from vandalism and graffiti.
- Staff to remove graffiti within 24 hours, pending weather conditions
- Staff to correct and repair vandalism within 24 hours, pending weather conditions.

Timing

- Investigations of graffiti immediately or within 24hr as reported or as observed

Final Appearance

- Graffiti shall be removed from surfaces using the appropriate and most efficient method; these may include but are not limited to, soda blasting, sand blasting, power washing, cleaning solutions and power washes.
- Any buildings, surfaces, fixtures, seating, equipment or storage vandalized shall be repair, as required.



Playground Inspection

Minor Maintenance and Repair

This section defines the responsibilities, staff and equipment, timing and outlines the key expectations for the proper removal and reporting of all vandalism and graffiti in Township owned parks, buildings, concessions, and other municipal land and property.

Responsibilities

- Playground shall be kept in good repair and follow the current CSA Standards.
- Inspections completed in accordance with industry standards and guidelines.
- At the time of inspections, visual or formal, and as required, parks staff will perform minor maintenance on playground equipment.
- Any complaints, safety concerns or reports from users shall be address immediately.

Timing

- Playgrounds shall be inspected visually once weekly.
- Formal inspections shall occur once per month (excluding months with snow) by a Registered Playground Practitioner, and must include details of each component piece ensuring all is in accordance with industry standards and guidelines; all results and findings are to be documents on a playground check list.
- An annual report must be completed detailing all activities taking place in the year prior.

Final Appearance

- Playgrounds and surrounding areas will be maintained in a safe, useable CSA compliant condition. Any concerns or complaints regarding upkeep of playgrounds and equipment shall be immediately reported to supervisor for record and appropriate resolution.
- Safety surfacing shall be systematically tested with the hand digging method during inspections to ensure proper depth, uniform depth and safety surface in fall protection zones.
- All minor repairs must be completed during inspections and documented in log book. Minor repairs can include; tightening of loose fitting fasteners, nuts and bolts, monitoring surface levels on ground and fall zones
- The removal of graffiti and debris such as broken glass, rocks, foreign and protruding objects will be done during weekly and monthly inspections, and on an as-required basis.
- Any concerns, deficiencies, defects or safety hazards shall be immediately reported to supervisor.
- Any repairs requiring additional equipment or staff shall be reported to supervisor, so repair can take place promptly and public can be made aware.

Playground Inspection

Major Maintenance and Repair

This section defines the responsibilities, staff and equipment, timing and outlines the key expectations for the proper maintenance of all Township owed playgrounds, specific to major repairs.

Responsibilities

- Perform scheduled playground repairs
- Monitor and record life cycle of playground components, equipment and safety surfacing.
- Uneven surfaces shall be corrected, filled and leveled, as identified by monthly and annual reports, to be completed in good time.
- Complete major repairs as scheduled and in accordance with CSA Standards for playground safety.
- Materials, playground equipment and components will be systematically added to ensure all playground are in accordance with CSA Standards.
- Major repairs and/or replacements of components will be documents in monthly reporting log (Playground inspection forms).
- All adjustments to playground areas, repairs, adjustments, monitoring, will be documented on the prescribed forms.

Timing

- As required

Final Appearance

- After completion of major repair, scheduled maintenance or replacement of components, playground shall be in safe with no substandard conditions or areas of visual damage, and compliant with CSA Standards.
- Playground surfaces shall be safe and have level distribution throughout playground.
- All components of the playground shall follow CSA Standards.



*Lawn Bowling Green Maintenance

This section defines the responsibilities, staff and equipment, timing and outlines the key expectations for the proper maintenance of all Township owed lawn bowling greens.

Responsibilities

- Maintain the lawn bowling green through mowing and trimming.
- In the fall the lawn bowling green shall be aerated and then top dressed using sand-based materials
- An Integrated Pest Management program shall be implemented at the beginning of each season to ensure healthy, playable turf
- Bowling green maintenance schedule shall be organized around programmed schedules
- Aeration is to take place each fall after the playing season. Aeration cores must be removed from fields and sand-based mixture then applied, allowed to dry, and finally dragged with a mat and light turf equipment to ensure all holes are filled and sand-mixture is well integrated into the green surface. Mow once following using the mower reserved for top dressing operations.
- Irrigation system will be charged, maintained and winterized accordingly and be monitored, maintained and adjusted on an as-need basis according to weather conditions and surface requirements.

Timing

- Green, surrounding turf and hard surface areas shall be thoroughly cleaned once each spring.
- Green mowing shall take place from mid April and continue until the second week of October.
- Green mowing shall be done on alternating days, unless on tournament days on which mowing shall take place on the day of the tournament.

- The turf outside of the green shall be mowed and maintained on a weekly basis, including removal of weeds, blowing or sweeping debris and dust away.
- A spring clean-up of the green and surrounding areas shall be completed to remove all debris, garbage, graffiti, leaves, twigs and assess any areas in need of attention or repair.
- Following the spring clean up, first green cutting will take place in opposing direction from previous cut and not in the direction of play.

Final Appearance

- Turf shall be mowed to a height of 3/16 to 1/4 inch.
- All greens and surrounding areas shall be kept free of garbage, debris and litter, be well groomed, in good repair, and have turf evenly cut.
- The surrounding areas of the green will be kept free and clean of debris, garbage, litter and graffiti, and in good trim condition.
- Seasonal application schedule of fertilizer and pest management

* NOTE: the Lawn Bowling Facility is maintained by the Lucknow Lawn Bowling Club. The Township may share the follow maintenance standard as required.

Sport Court Maintenance and Repair

This section defines the responsibilities, staff and equipment, timing and outlines the key expectations for the proper maintenance of all Township owed sport parks including tennis courts, basketball courts, pickle ball, and other hard surface areas used for sport.

Responsibilities

- Keep the sports courts in clean, user-friendly condition, free from debris, garbage and disrepair.
- Any equipment deemed to be part of the sport court, such as nets, will be kept in good repair free from damage, tears, and replaced when maintenance cannot fix damage.
- Any court marking shall be kept visible and immediately fixed if wear or damage has affected the quality of lines.
- Any fencing surrounding the courts shall be kept free of vegetation, and span the entirety of the court, reaching the court floor to prevent balls escaping.
- Any court requiring lighting will have flood lights with a properly functioning timing device to ensure lights are turned on as required at dusk and shut off by 11:00pm during the playing seasons, or as playing season requires. Each lighting unit should be kept in good working condition, free from damage or disrepair.

Timing

- Monthly and as-required inspections of sports courts will take place during the operating season.
- Monthly inspection, maintained from the beginning of the sport season (tennis, basketball, pickle ball, etc.) season, second week of April, until the latter of the end completion of the season or the second week of November, weather dependent.

- Any concerns or complaints shall be immediately addressed by Parks Staff through additional inspections, and completing any repairs or maintenance required.
- All reflector flood lights are to be re-lamped and cleaned on a 5-year cycle.

Final Appearance

- Courts are to be clean, free from visible debris, glass, garbage and graffiti, and kept in safe, useable conditions.
- Nets and other equipment that are in good working condition only, are to be installed at the beginning of the playing season.
- Nets are to be installed to the correct height in the center through winching the sides, in accordance with the standard rule of play (dependent on court and sport).
- Flood lights are to be checked and adjusted as required, timing is to be checked to ensure all lights are operating on the correct schedule, and any non-functioning lights, or those in disrepair shall be documented in the logging manual.
- A supplementary power battery shall be used to replace flood light timer each spring when the sport courts open.

Ball Diamond Infield Maintenance

This section defines the responsibilities, staff and equipment, timing and outlines the key expectations for the proper maintenance of all Township owned ball diamonds and ball infields.

Responsibilities

- Maintain surface of infields to be flat and level, free of garbage and debris and in good, useable condition.
- Surrounding field and facility visual inspection to be completed each time team is on-site to ensure entire ball diamond area and near by facilities are in good condition.

Timing

- Lit facilities: maintained once daily and as field bookings require.
- Unlit facilities: maintained once weekly and as field bookings require.
- As required: line marking chalk application: dust suppression.
- Maintenance will start, weather dependent, May 1st and continue until Oct 1st.
- Annual fall restoration:
- Backstop fencing shall be inspected, and repaired as require.
- Re-sodding shall take place as require.
- Removal of lips at edge of infield; playing surfaces to be leveled mechanically or if able, by hand.
- All painted lines shall be periodically restrung to ensure straightness and accuracy.

Final Appearance

- Infield and surrounding facility shall be free from garbage, debris, hazards and graffiti.
- Infield area shall be groomed to an even, level, safe and playable field surface.
- The home plate shall be kept in good condition with level surroundings, no tears or rips, otherwise home plate shall be replaced.
- Warning track shall be kept in good repair, free from garbage and debris, with a level surface. Weeds may be present during May and June and should be removed by hand or with string trimmer.
- Lips at infield edges and base paths must be maintained and minimized as season progresses.
- Pitcher's mound and home plate and surrounding area shall be kept level with no ruts through hand raking.
- Permanent bases shall have anchor sockets cleaned with regular field maintenance and plugs inserted as applicable.
- The field inspections shall be logged and items requiring immediate attention, or those requiring large scale maintenance shall be reported to supervisor.

Soccer / Baseball Field Inspection / Layout / Lining - Line Painting Standards for Soccer and Baseball Fields

This section defines the responsibilities, staff and equipment, timing and outlines the key expectations for the proper maintenance of all Township owned soccer and baseball fields and their respective inspections, layout and linings.

Responsibilities

- Painting lines on soccer and baseball fields, performing inspections of fields and ensuring no damage, garbage, debris, hazards, or graffiti.
- Reporting items requiring immediate action to supervisor.

Timing

- Begin the second week of April, weather permitting.
- Lit fields: soccer and baseball lines painted once weekly.

- Unlit fields: soccer and baseball lines painted once every 2 weeks.

Final Appearance

- Painted lines shall be highly visible, true to required dimensions, uniform and straight.
- Playing lines shall be kept in good condition, especially during months of high use and high growth (May, June, September).
- Preseason inspection shall include a pre-season cut, layout of lines for the season, ensure square corners, be complete and free of disrepair, and findings logged.
- During each painting session, field inspections shall be logged for record.



Splash Pad Facility Maintenance

This section defines the responsibilities, staff and equipment, timing and outlines the key expectations for the proper maintenance of all Township owned splash pads and wading pools.

Responsibilities

- Township staff are responsible for daily inspections and sanitization of the splashpad in Ripley, and any future splashpad installations.
- Staff shall ensure splash pad(s) are in good working repair, free from graffiti, damage, hazardous materials and garbage.
- Any splash pad(s) in disrepairs shall be immediately addressed and the issue resolved within 24 hours.
- Staff are to complete a bi-weekly power wash, weather permitting.
- All spray heads, spouts and timing devices shall be in good working condition.

Timing

- Weather pending; open daily from June 1st to August 31st, 9am – 9pm.
- Consideration may be given to extending hours during extreme heat.

Final Appearance

- Splash pad(s) and surrounding areas shall be kept in clean, working condition free from garbage, graffiti or damage.
- Splash pad(s) will be inspected and sanitized daily with deep cleaning, power washing occurring bi-weekly (14 days).

- All garbage receptacles near the splash pad shall be emptied.
- All public safety requests will be addressed immediately.
- The Regional Health Department Inspections will be posted in the immediate area of the splash pad for public visibility.



Skate Board/BMX Bike Park Maintenance

This section defines the responsibilities, staff and equipment, timing and outlines the key expectations for the proper maintenance of all Township owned skate board and BMX bike parks. These standards are to be followed by both Township and non-Township-maintained parks.

Responsibilities

- Inspections shall occur daily during open season, during which time any damage, garbage, debris, or graffiti shall be addressed.
- Any items in need of repair will have such completed immediately or in a maximum of 48 hours, all other complaints or concerns shall be addressed immediately.
- All surfaces shall be kept free from graffiti, damage, deterioration and safety warnings and signs shall be posted in highly visible areas.
- All turf near the park shall be kept clean and in good condition with no missing turf sections or extra dirt piles.

Timing

- Open from April 1 to November 15th.
- Parks shall be signed as “closed” or warning users of “no maintenance from Nov 16th to March 31st”.

Final Appearance

- All daily inspections shall be logged, and any concerns reported to supervisor immediately.
- All graffiti shall be removed.
- All opening and closing of park shall be posted with appropriate signage in high visibility areas.
- All garbage, debris, and hazardous materials shall be removed from the park during daily inspections.



Park Sport Facility Lighting Equipment Maintenance and Repair

This section defines the responsibilities, staff and equipment, timing and outlines the key expectations for the proper maintenance of all Township owned sport facility lighting operations. This section includes maintenance standards for both Township and non-Township operated lighting in all sport parks and sport courts.

Responsibilities

- Regular inspections of all sport parks and sport courts.
- Ensure all lights are operational and in good accord.
- Managing public and community group requests for changes in lighting schedules.
- Managing all complaints and special requests that occur.



Timing

- Full inspection for park sports facilities, once yearly before the playing season commences.
- A twice-yearly inspection shall take place for non-park sports facilities, parks and pathways once in the spring and again in the fall.
- Re-lamping and cleaning of metal halide lights shall take place once every five years in accordance with industry standards.
- Re-lamping and cleaning of high pressure sodium lights shall take place as required.
- If a lamp is reported as non-functional, it will be addressed immediately and either have the problem resolved, or the light shall be replaced.

Final Appearance

- Sports field lighting systems shall be operational at the minimum brightness as in agreement with Class 4 North American Standard:
 - Soccer – 200 LUX
 - Baseball Infield – 300 LUX
 - Baseball Outfield – 200 LUX
 - Tennis – 300 LUX
- All equipment shall be used in accordance with the manufacturer's design and usage specifications.
- All lighting issues shall be logged and corrected immediately.
- All lighting shall be adjusted throughout the season to turn on one half hour prior to dusk and shut off at 11:00pm promptly.
- All lights, poles, lamps, and other miscellaneous lighting shall be regular inspected, documented and repairs completed as required.
- All lighting complaints must be addressed within 24 hours of the initial complaint.

Park Pathway Lighting Equipment Maintenance and Repair, Including Solar

This section defines the responsibilities, staff and equipment, timing and outlines the key expectations for the proper maintenance of all Township owned park and trail lighting operations. This section includes maintenance standards for both Township and non-Township operated lighting in all parks and trails.

Responsibilities

- Inspection, replacement and maintenance of park lighting and pathway lights.
- Monitor lighting to ensure in good repair.
- Record lighting and suggest areas in need of additional lighting or those areas in need of repairs.

Timing

- Inspections shall take place twice per annum; in the spring and fall.
- Re-lamping and cleaning shall be completed on an as-required basis for high pressure sodium light fixtures.

Final Appearance

- All lighting fixtures shall be operated to ensure units are in effective working order.
- All deficiencies, damage, or units requiring maintenance or replacement shall be logged and reported to supervisor.
- All lighting shall be adjusted throughout the season to turn on one half hour prior to dusk and shut off at 11:00pm promptly or one half hour after dawn.
- All lights, poles, lamps, and other miscellaneous lighting shall be regularly inspected, documented and repairs completed as required.
- All lighting complaints must be addressed within 24 hours of the initial complaint.
- All repairs requiring contractor work shall be completed at the earliest possible convenience.



Park Signage Maintenance, Installation and Fabrication

This section defines the responsibilities, staff and equipment, timing and outlines the key expectations for the proper maintenance of all Township owned parks and their respective signage. The standard signage maintenance, installation and fabrication of signs is detailed below.

Responsibilities

- Maintain, monitor and repair park related signs.
- Fabricate and install new signage as required.

Timing

- Monthly visual inspection of all signage.
- As required, maintenance or repairs on existing signs due to vandalism, public notice, or staff request.
- Refinish existing park signs on a 10-year rotation.

Final Appearance

- All signs shall be kept in good repair, straight, clear and easily legible by the public, free of damage, garbage and graffiti.
- All signs shall be repainted or replaced as required, or on the 5-year cycle.
- All sign inventory shall be maintained and logged.
- All signs shall be in accordance with public by-laws and not pose a risk to the public.



Parks Washroom Facility Maintenance

This section defines the responsibilities, staff and equipment, timing and outlines the key expectations for the proper maintenance of all Township owned park washroom facilities, these standards are applicable to facilities both maintained, and not maintained, by the Township.

Any park washroom facilities not maintained by the Township (i.e. user group or contractors) have no operational or maintenance expectations.

Responsibilities

- Ensure fully stocked with soap and toilet paper.
- Tournaments or special events will require washrooms to be cleaned twice daily
- All reports of vandalism, graffiti, or complaints will be addressed immediately, or at least within 24-hours

Timing

- Operational 7 days per week; May 1st to August 31st
- Operational as required; September 1st to October 15th
- Washrooms shall be closed from October 16th to April 30th of the following year, and opened on an as-required basis

Final Appearance

- Washrooms shall be kept clean, fully stocked with supplies, neat and in good working condition for use by the public
- Washrooms are to have all floors, toilets, sinks and handles cleaned each morning
- Washrooms shall always have a fully stocked supply of toilet paper and soap, this requires special attention during large sporting events, or special events.
- Washroom complaints shall be addressed immediately, or within 24-hours.



Non-Winter Parking Lot Grooming and Maintenance (Asphalt and Granular Surface)

This section defines the responsibilities, staff and equipment, timing and outlines the key expectations for the proper maintenance of all Township owned parking lots, both those of asphalt and granular surfaces.

Responsibilities

- Maintain and upkeep well-groomed condition of both granular and asphalt parking lots.
- Keep free from debris, garbage, graffiti and hazardous materials.
- All pot holes and rough areas to be repaired as required.

Timing

- Grade granular parking lots 4+ times during April to November.

- Granular parking lots shall have additional granular materials added as required.
- Spring: Sweep curbs and asphalt parking lots and remove accumulated debris in parking lots.
- As Required: replace parking curbs.
- Yearly: Re-paint parking lines.

Final Appearance

- Parking lots shall be kept in neat, tidy condition.
- Parking lots shall be kept in safe, useable and accessible condition.
- Parking lots shall be kept free of broken glass and debris.
- Parking lots shall have curbs straightened and fastened to the ground with curb pins.



Snow Removal and Winter Maintenance

This section defines the responsibilities, staff and equipment, timing and outlines the key expectations for the proper maintenance of all Township and non-Township operated snow removal and winter maintenance.

Responsibilities

- Removal of snow accumulation on parking lots, and sidewalks in quantities greater than 5cm in the following priority:
 1. Fire Stations
 2. Community Centres, Rec Complexes
 3. Town Hall, Public Library
 4. Township Parking Lots
 5. Parks
 6. Outdoor Skating Rinks

- Salt and/or sand shall be applied as required and on days of freezing rain.
- Routes may be completed twice or more daily schedule, as required by weather conditions.

Timing

- Snow shall be removed within 24 hours of initial snow fall, pending appropriate conditions and temperatures:

Final Appearance

- All snow shall be removed from roadways, paths, sidewalks and parking lots.
- Salt and/or sand shall be applied as required, or other de-icing materials.
- All snow removal activities shall be logged and recorded.



Boarded Outdoor Rinks (with or without Roofs)

This section defines the responsibilities, staff and equipment, timing and outlines the key expectations for the proper maintenance of all Township owned boarded outdoor rinks. These standards should be followed for both Township and non-Township-maintained outdoor rinks.

Responsibilities

- Township staff will maintain, repair and keep outdoor rinks in good, working condition, free from garbage, debris, damage or disrepair.
- Signage will be posted and maintained.
- Rinks will not be staff supervised.
- Rinks shall have a smooth, skateable surface.
- Any bumps, crack or breaks will be repaired during daily inspections.
- Rinks may be maintained by community members through a community engagement program.

Timing

- Daily grooming of rinks will take place from mid-December to mid-February, weather permitting.

Final Appearance

- All rinks shall be inspected daily.
- All garbage, debris, hazardous materials and graffiti will be removed from rink and surround areas.
- All rinks shall be inspected daily, and activities logged.
- All issues shall be reported to supervisor and addressed in a maximum of 48 hours.



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Section 9 | Direction for Surplus Parkland / Greenspace


Recommendations have been made for the development of identified parkland and green spaces to meet community needs.

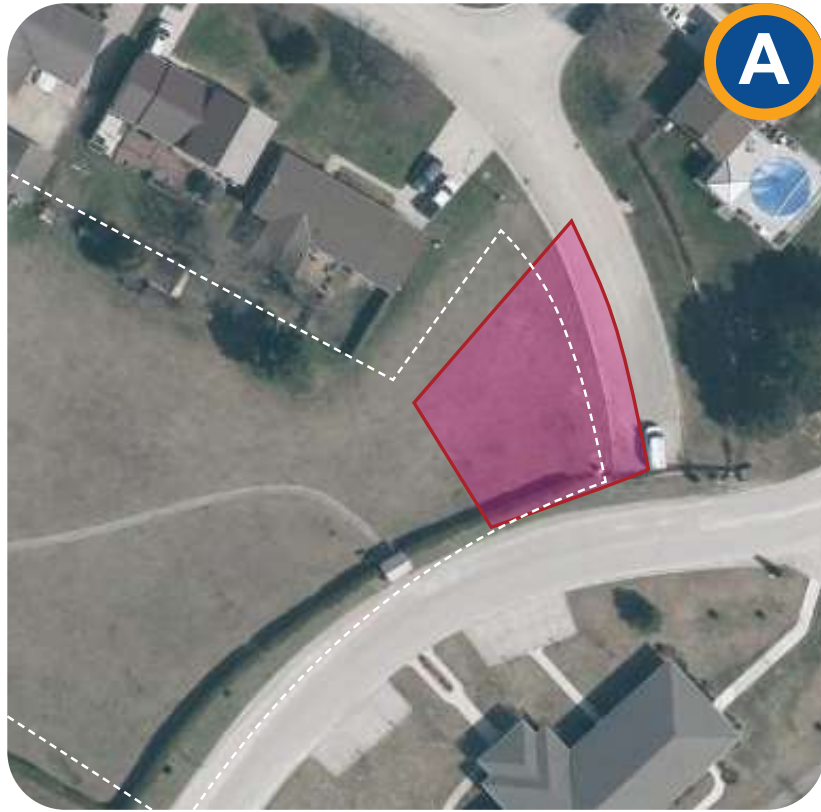


Surplus Identification

A township-wide scan of available parkland and greenspace was conducted. Underutilized areas within existing 18 parks, called 'surplus lots' and existing road right-of-ways, were identified for future redevelopment and repurpose considerations.

Parkland and Greenspace

- A** Huronville Park: surplus lot
- B** Kin Bruce Park: available parkland
- C** Pearl Elizabeth Greenspace: surplus lot
- D** Langdon Park: right-of-way
- E** Lions Park: surplus lot
- F** Point Clark Community Centre Park: surplus lot
- G** Blue Park: surplus lot
-  The Lakeshore Settlement Area



HURONVILLE PARK

Surplus Lot
Approx 0.07 ha

Recommended Parkland
Classification:

Local Community Park

Repurpose / Redevelop:

YES



KIN BRUCE PARK

Available Parkland
Approx 2.2 ha

Recommended Parkland
Classification:

**Regional/ Municipal Multi-
Sport Facility**

Repurpose / Redevelop:

YES



PEARL ELIZABETH

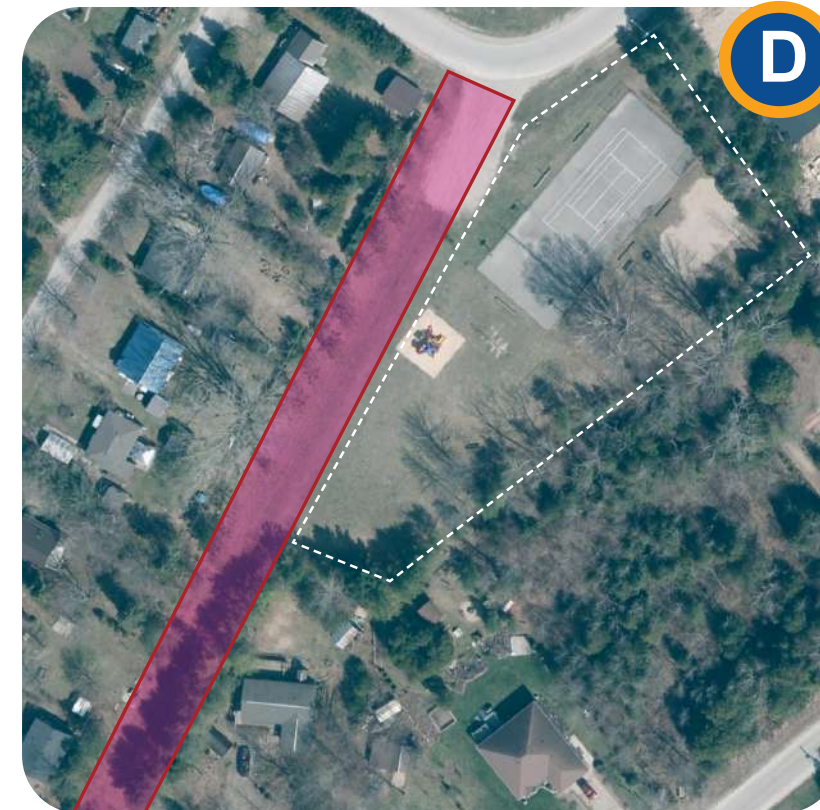
Surplus Lot
Approx 0.1 ha

Recommended Parkland
Classification:

**Community Parkette &
Environmental Greenspace**

Repurpose / Redevelop:

YES/NO



LANGDON PARK

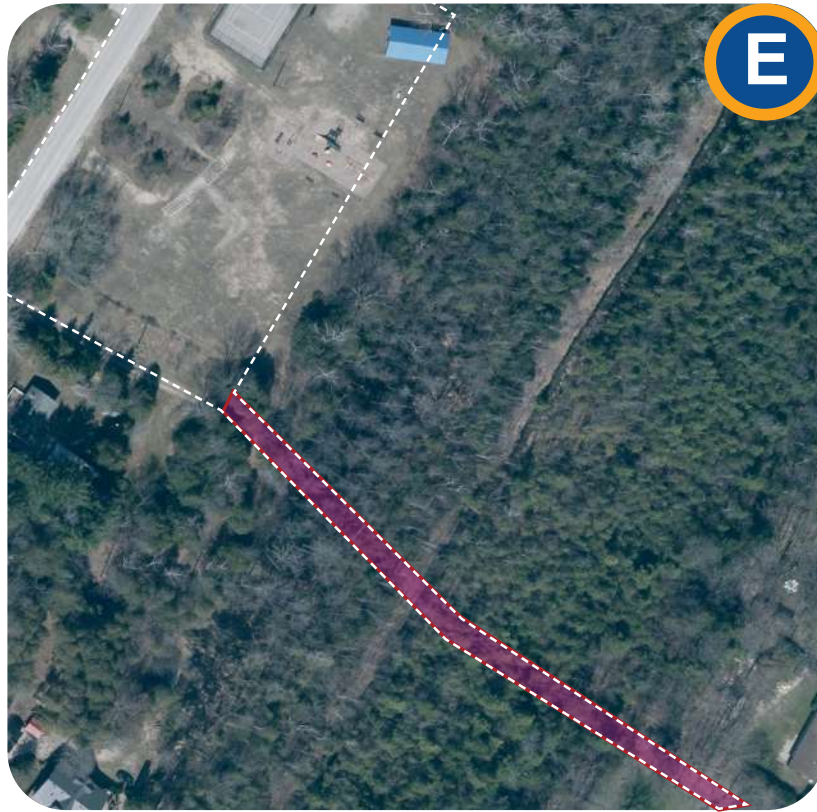
Right-of-Way
Approx 0.31 ha

Recommended Parkland
Classification:

**Local Community Park
& Open Space**

Repurpose / Redevelop:

YES



LIONS PARK

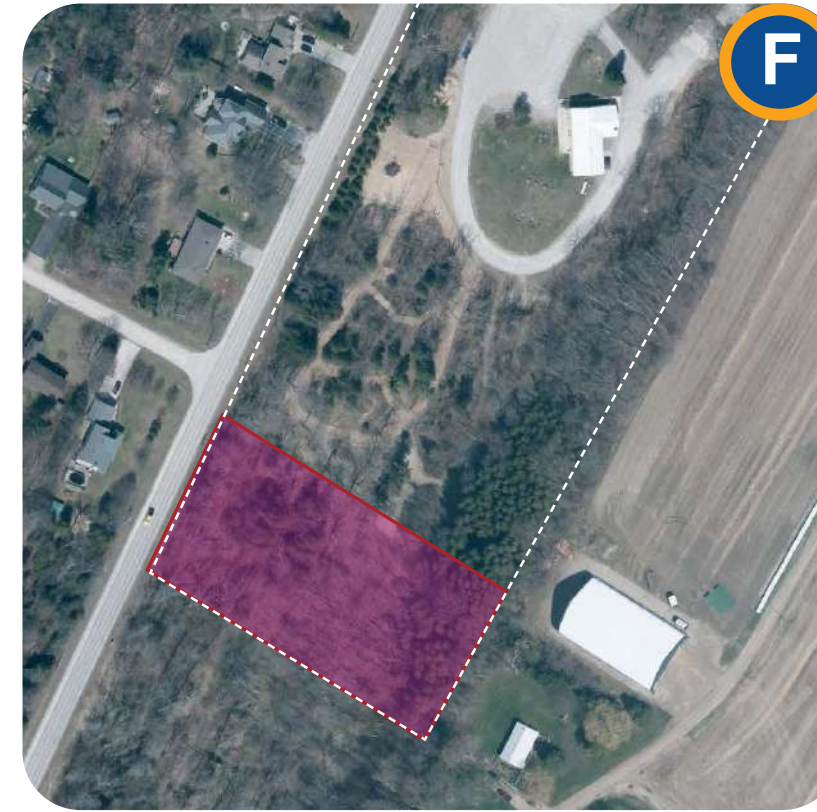
Surplus Lot
Approx 0.07 ha

Recommended Parkland
Classification:

**Local Community Park
& Environmental Greenspace**

Repurpose / Redevelop:

NO



**POINT CLARK COMMUNITY
CENTRE PARK**

Available Parkland
Approx 0.65 ha

Recommended
Parkland
Classification:

**Community / Sports Park &
Environmental Greenspace**

Repurpose / Redevelop:

NO



BLUE PARK

Surplus Lot
Approx 0.18 ha

Recommended
Parkland
Classification:

Local Community Park

Repurpose / Redevelop:

YES

Parkland & Greenspace Future Consideration

Parkland / Greenspace Information					Assessment				Recommendation		
Lot ID.	Lot Location	Community	Lot Size (approx. Hectares)	Recommended Parkland Classification	Opportunities	Strengths	Weaknesses	Barriers / Threats	Redevelopment / Repurpose	Rationale	Remarks & Actions
A	Huronville Park	Lakeshore North	0.07	Local Community Park	Possible location for a residential lot.	Desirable neighbourhood location. The space is unprogrammed and underutilized as parkland.	Smaller sized lot in comparison to neighbouring properties. Utilities would need to be extended to service the lot. Proximity to private estate park access.	Community pushback. Ensure through access into park, further impeding lot size.	yes	Redevelopment is possible but not ideal based on the assessment weaknesses and barriers/threats.	1. Consider selling the lot to a property developer. 2. Hire a consultant to conduct a land value assessment. 3. Reinvest earnings into Huron-Kinloss Parks.
B	Kin Bruce Park	Lakeshore North	2.2	Regional Municipal Multi-Sport Facility	Large enough space to accommodate an indoor/outdoor sports facility.	Large mature-healthy trees on site to be utilized.	The park is a low point which could require extra attention to stormwater management.	Lack of funding.	yes	Appropriate for a regional sports facility and revenue generation. Development would provide all season recreation.	1. Hire a landscape architect to create a concept plan. 2. Advertise and obtain funding through club partnerships and investors.
C	Pearl Elizabeth Greenspace	Lakeshore North	0.1	Community Parkette & Environmental Greenspace	Potential to expand usable parkland.	Private area with few residential properties. Proximity to the waterfront.	Semi-isolated location. New development would require utility connections.	Heavily vegetated. Contributes to the Natural Heritage System.	yes / no	The decision to redevelopment or repurpose this surplus lot should be left to a council decision.	Provides valuable habitat for wildlife in connection to the Natural Heritage System.
D	Langdon Park	Lakeshore South	0.31	Local Community Park & Open Space	Neighbourhood through connection and recreational trail.	Existing Road Right-of-way. The space is unprogrammed and underutilized as parkland.			yes	This space is appropriate for redevelopment to connect of the neighbourhood, and enhance the parkland. It is wide enough to accommodate a 1.5m trail while maintaining a buffer space as not to impede on the backyards of the private residences.	1. Hire a landscape architect to create construction drawing and specifications set.
E	Lions Park	Lakeshore South	0.07	Local Community Park & Environmental Greenspace	Ideal through connection between Lions Park and the Point Clark Community Centre.	Proximity to the Point Clark Community Centre.	Long and narrow parcel, approx. (163m long, 4.5m wide). Would have to cross Lake-Range Drive.	Part of the Natural Heritage System. Close in proximity to private residential lots.	no	Redevelopment or repurpose is not permitted under the Natural Heritage System.	Proposing a through connection between parks has been a contentious issue, especially the topic of tree removal.
F	Point Clark Community Centre Park	Lakeshore South	0.65	Community / Sports Park & Environmental Greenspace	Possible park expansion, or surplus lot.	Convenient location next to the Point Clark Community Centre.	Adjacent to the dog park. Next to a busy road (Lake-Range Drive)	Part of the Natural Heritage System	no	Redevelopment or repurpose is not permitted under the Natural Heritage System.	Tree removal is a contentious issue.
G	Blue Park	Lakeshore South	0.18	Local Community Park	Possible surplus lot could be zoned as residential, as all surrounding property is residential.	The adjacent lot (302 Huron Road) is zoned as residential. Large enough lot size to accommodate a private residence. The lot has already been disturbed to remove dead Ash trees. The surplus would still allow a vegetated buffer between the park and potential lot.	Utilities would need to be extended to service the lot. Currently a naturally vegetated area.	Community pushback.	yes	Redevelopment is appropriate.	1. Consider selling the lot to a property developer. 2. Hire a consultant to conduct a land value assessment. 3. Reinvest earnings into Huron-Kinloss Parks.

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Section 10 | Overall Recommendations

Recommendations have been consolidated into this section to guide the overall redevelopment of the 18 park sites in Huron-Kinloss.

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10 | Overall Recommendations



In Summary

This section presents the overall recommendations, which are a synthesis of the findings discussed throughout the entire report and outlined as key takeaways that can be applied across all parks in the Township.

It is suggested that the first category, Future Forward Projects, be pursued as the next actions to enhance and complement the Parks and Trails Plan while also working towards fostering a community that is likely to evolve and transform in the next few years.

The following categories, although tailored to Huron-Kinloss, can be implemented at any time and will continue to remain relevant:

- Engage Your Community
- Prioritize Public Safety
- Support all Transportation
- Enhance the Environment
- Optimize Maintenance

Future Forward Projects

1. Township-Wide Wayfinding

Community parks, trails and facilities can benefit from ‘guiding one’s way.’ Support the implementation of a future-focused and user-friendly navigational system to guide visitors and residents around Huron-Kinloss. A Township-wide wayfinding system will direct visitors to each community’s ‘downtown’ and ‘leisure services facilities’ to promote economic growth, including navigation to other prominent destinations and attractions from primary transportation routes.

2. Create a Trails Masterplan

Findings from the Parks and Trails online survey indicate a significant need for a thorough trails masterplan within the community. The survey identified shortcomings in trail wayfinding signage as well as inadequate trails catering to various user groups, such as ATV riders compared to walkers and bikers. Importantly, enhancing the trail system across the Township is expected to encourage active transportation and boost tourism in the Township.

3. Multi-Sport Court Assessment

Carry out a comprehensive assessment over several years to gather community input (through surveys, etc.) regarding the shared use of multi-sport courts. The information obtained will highlight both challenges and opportunities. This will help in tracking interest in various court sports and in optimizing the use of these facilities, enabling a decision on whether funds are needed for maintenance and replacements or if resources can be directed to other needs.

Engage Your Community

4. Partner with Community Groups and Clubs

The Township of Huron-Kinloss should seek more partnerships with clubs and community groups for several reasons:

- Clubs often represent specific interests or activities within the community. By partnering with them, Huron-Kinloss can engage residents more effectively and foster a sense of belonging.
- These groups typically have volunteers, expertise, and resources that can benefit Township initiatives. Collaborating allows for shared resources, reducing costs and improving outcomes for community projects.
- Members are often passionate and knowledgeable about their interests, making them key stakeholders in planning and decision-making. They can ensure recreational offerings are relevant and well-attended.
- Clubs can play a role in the ongoing maintenance and care of facilities or programs they use, which can alleviate some responsibilities from Township staff while promoting a sense of ownership among community members (i.e., the Point Clark Pickleball Club, may contribute to the upkeep of new Pickleball courts).
- Community groups often consist of individuals with specialized skills or knowledge. Their expertise can inform best practices and innovative approaches to community projects.

5. Amend Perceived Ownership

Regulating personal storage on park property through a by-law or boundary enhancement is essential to maintaining the integrity and aesthetic appeal of these communal spaces. By ensuring that individuals do not use parkland for personal storage (i.e., parked trailers, woodpiles, boats, etc.), the Township can prevent clutter, potential safety hazards and liability issues. Additionally, monitoring and addressing the unpermitted cutting of vegetation is crucial to protecting local flora and promoting biodiversity within the park. Fostering awareness about the importance of these environmental elements will help discourage encroachment on parkland. It is vital to keep these areas accessible and enjoyable for everyone.

6. Inform the Public

Huron-Kinloss Parks is home to several commendable initiatives, such as the pollinator gardens with informative signage that promote biodiversity and support local wildlife. To further enrich the visitor experience in parks, the addition of interpretive panels would be highly beneficial. These panels could educate the public about the significance of other township initiatives, for example intentionally naturalized areas. Naturalized areas are often perceived as unkempt but actually serve vital ecological functions. By providing information on the benefits of these natural habitats, visitors would gain a deeper appreciation for the parks and the work done by the Township.

Prioritize Public Safety

7. Establish Pedestrian Space

Establishing pedestrian space is essential for creating safe and inviting outdoor environments. Implementing traffic calming measures, such as speed bumps and narrowed roadways, encourages drivers to reduce their speed, enhancing safety for pedestrians. Well-marked crosswalks provide clear pathways for individuals crossing the street, ensuring they can navigate traffic more confidently. Open sightlines are crucial for improving visibility at intersections, allowing both drivers and pedestrians to see each other and respond accordingly. Additionally, incorporating bollards and armourstone can serve as protective barriers, delineating pedestrian zones and defining space, and can prevent encroachment by vehicles.

8. Promote Accessibility

The parks in Huron-Kinloss should offer well-maintained walkways that lead to various amenities, ensuring easy access for all visitors whether it be seniors, parents with children, or persons with a disability. For added convenience, portable toilets are important to provide in each park, allowing guests to enjoy their time without worrying about basic necessities. Additionally, clearly marked destinations serve as helpful orientation indicators, guiding guests smoothly from one point to another and enhancing the overall experience in the park.

Support all Transportation

9. Identify Destinations

Park identification signs are important for several reasons:

- To help visitors easily locate the park from the road, and navigate to and from the park.
- Identification signs can provide important safety information in case of emergency.
- Identification signs often highlight available facilities, such as restrooms, picnic areas, playgrounds, or parking, ensuring that visitors can make the most of their experience.
- Clear and informative signage can attract tourists by showcasing the park's unique features and promoting recreational opportunities.
- Signs can reflect the visual identity and values of the community, fostering a sense of community pride and care among residents.

10. Define Vehicular Entrances

Well-defined entrances play a vital role in managing traffic flow. They simplify navigation and circulation, significantly lowering the risk of accidents. This arrangement enables vehicles to enter and exit safely, avoiding any overlap with pedestrian pathways, which is particularly important in busy park settings. Clearly marked access points help eliminate confusion and deter drivers from accessing areas not designed for vehicles, thereby reducing the need for extra maintenance, i.e., sod repair.

11. Accommodate All Transportation Modes

While the parks in Huron-Kinloss are mainly accessible by car, it's important to cater to different modes of transportation to create more opportunities for the community. Installing dependable bike racks encourages cycling as a practical choice for visitors. Additionally, designing pedestrian access points that are clearly separated from vehicular space guarantees a safer and more pleasant experience for walkers. This recommendation not only improves mobility options but also promotes a more inclusive and accessible environment for all residents and visitors.

Enhance the Environment

12. Boost Tree Canopy

In all proposed park designs, the inclusion of at least one native tree is recommended. As these trees grow, they will offer shade that enhances the comfort of parks for visitors during warmer months. This not only promotes outdoor activities but also enriches the overall experience for those using the parks. Tree canopies contribute to cooling the area by providing shade and releasing moisture through transpiration. This cooling effect becomes particularly important during increasingly frequent heat events. By lowering temperatures for both park visitors and nearby residents, this initiative supports better health and safety for the community, while also improving air quality.

13. Intentional Naturalization

Huron-Kinloss can enhance the management of parkland and optimize staffing resources by adopting sustainable practices, such as introducing designated naturalized areas. Allowing certain sections to remain unmanaged and encouraging naturalization can help reduce the impact of climate-related events like flooding, while also enhancing biodiversity. This approach fosters a balanced ecosystem that benefits a variety of species and creates more engaging and enjoyable parks for everyone.

Optimize Maintenance

14. Demonstrate Best Practices

When it comes to maintaining parks and green spaces, the Township can demonstrate best practices and forward-thinking through small changes. One important guideline is to avoid fastening maintenance items, such as dog waste bag dispensers or signage, directly into trees. For example, the installation of these fixtures at Kinsmen Park in Lucknow and Heritage Park on the Lakeshore has shown the potential negative impact on tree health. Instead, it is recommended to use post mounting for such items, which not only protects the trees but also ensures a more sustainable approach to park maintenance.

15. Standardize Common Elements

Standardizing common elements across the parks in Huron-Kinloss is crucial for enhancing both maintenance efficiency and user experience. Currently, the variety of waste receptacle types can complicate waste collection efforts, requiring different tools and processes for each design. By adopting a uniform approach, operations can be streamlined, making it easier for maintenance teams to manage waste disposal. Beyond waste receptacles, this standardization should also extend to other site furnishings, such as benches and picnic tables, and utilities, such as post-mounted electrical connections. When parks share common elements, they foster a cohesive identity and a sense of unity in the community, making each visit feel familiar and welcoming.

16. Camouflage and Protect Utilities

During the inventory and analysis phase of the project, it was noted that numerous utility meters, electrical boxes, and outlets were left unprotected, presenting potential public safety concerns. To address this, implementing beautification strategies, such as decorative fencing, containment boxes, and perimeter planting, can enhance the visual appeal of the parks while providing protection against vandalism and tampering, as well as concealing unattractive service areas.

17. Use Innovative Products

The Township can greatly enhance its maintenance strategy by adopting innovative products and new technologies that address community concerns effectively. For instance, implementing mounted waste receptacles with sub-grade storage significantly minimizes the frequency of emptying, potentially reducing it to just once a season. This approach not only streamlines disposal efforts but also helps maintain a cleaner environment by preventing unsightly waste overflow and litter. By embracing these advancements, the Township can improve both its operational efficiency and the overall cleanliness of the community.

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Appendices

- Online survey results

Closed

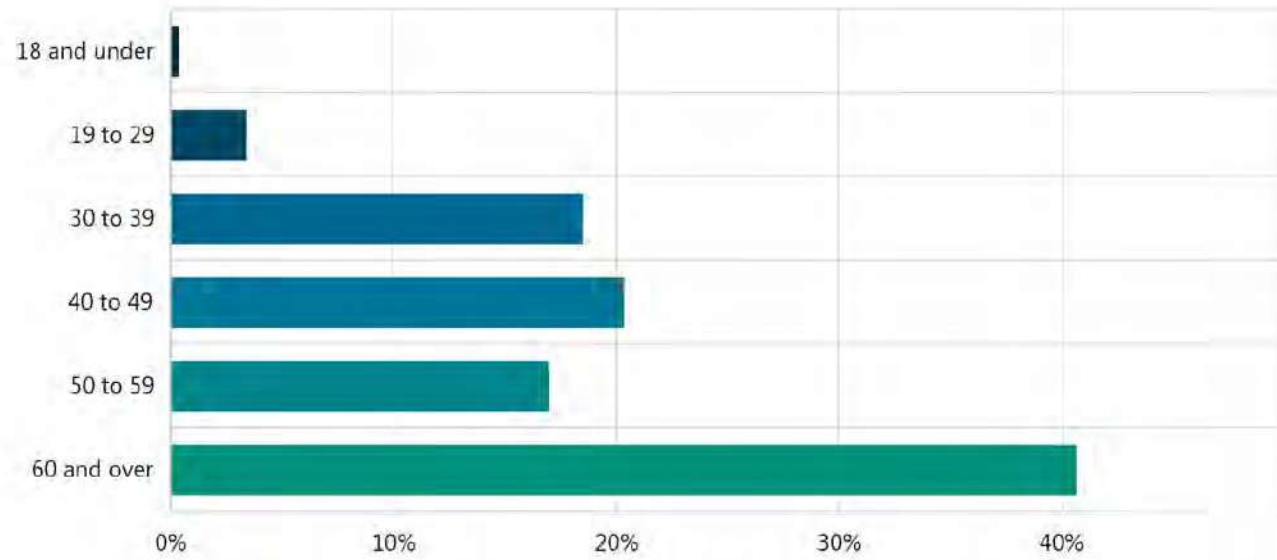
Parks and Trails Plan Survey
Parks and Trails Plan

301 Contributors | 325 Contributions

Contribution Summary

1. What age group do you belong to? Required

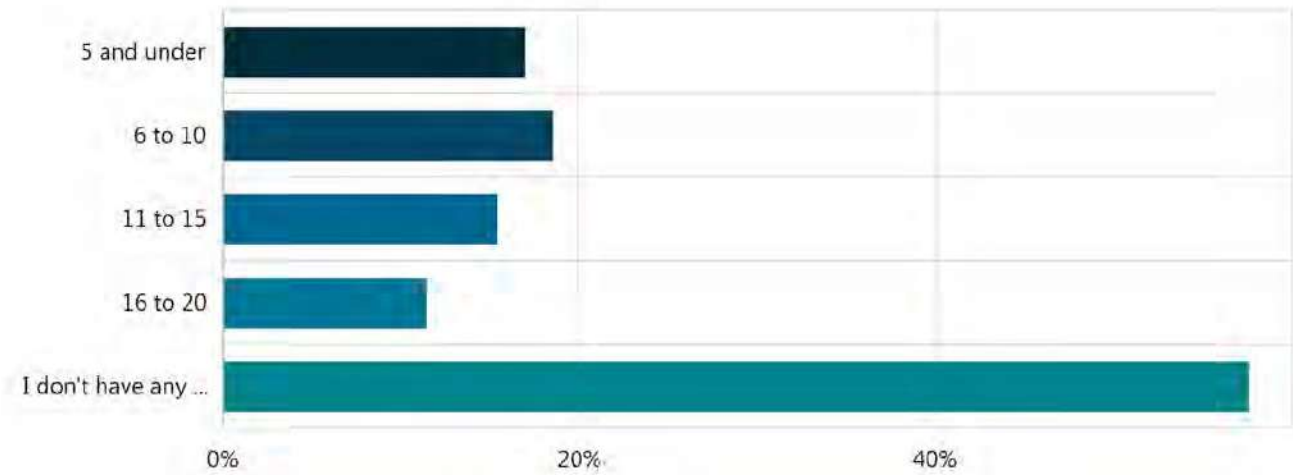
Multi Choice | Skipped: 0 | Answered: 325 (100%)



Answer choices	Percent	Count
18 and under	0.31%	1
19 to 29	3.38%	11
30 to 39	18.46%	60
40 to 49	20.31%	66
50 to 59	16.92%	55
60 and over	40.62%	132
Total	100.00%	325

2. If you have children in your household, what ages are they? (Select all that apply) Required

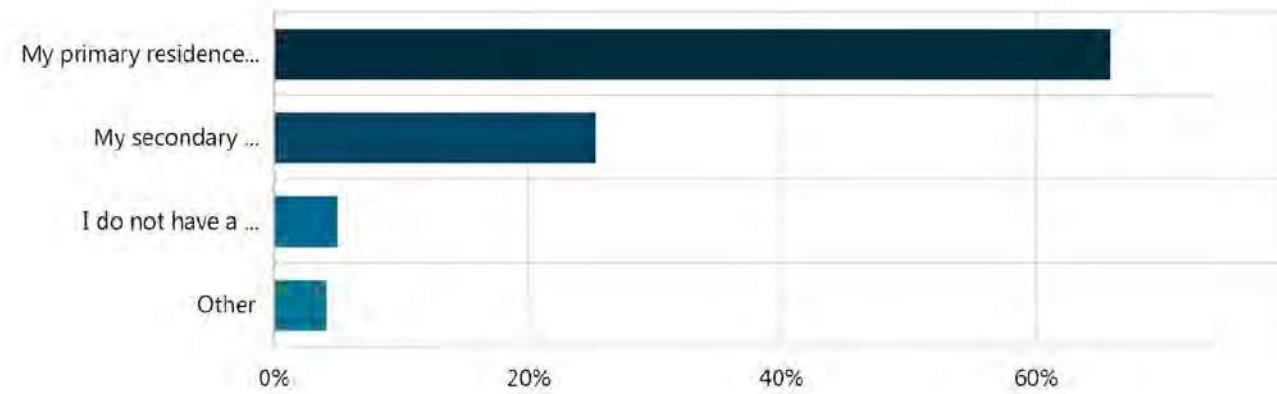
Multi Choice | Skipped: 0 | Answered: 325 (100%)



Answer choices	Percent	Count
5 and under	16.92%	55
6 to 10	18.46%	60
11 to 15	15.38%	50
16 to 20	11.38%	37
I don't have any children in my household	57.54%	187

3. How would you describe yourself? Required

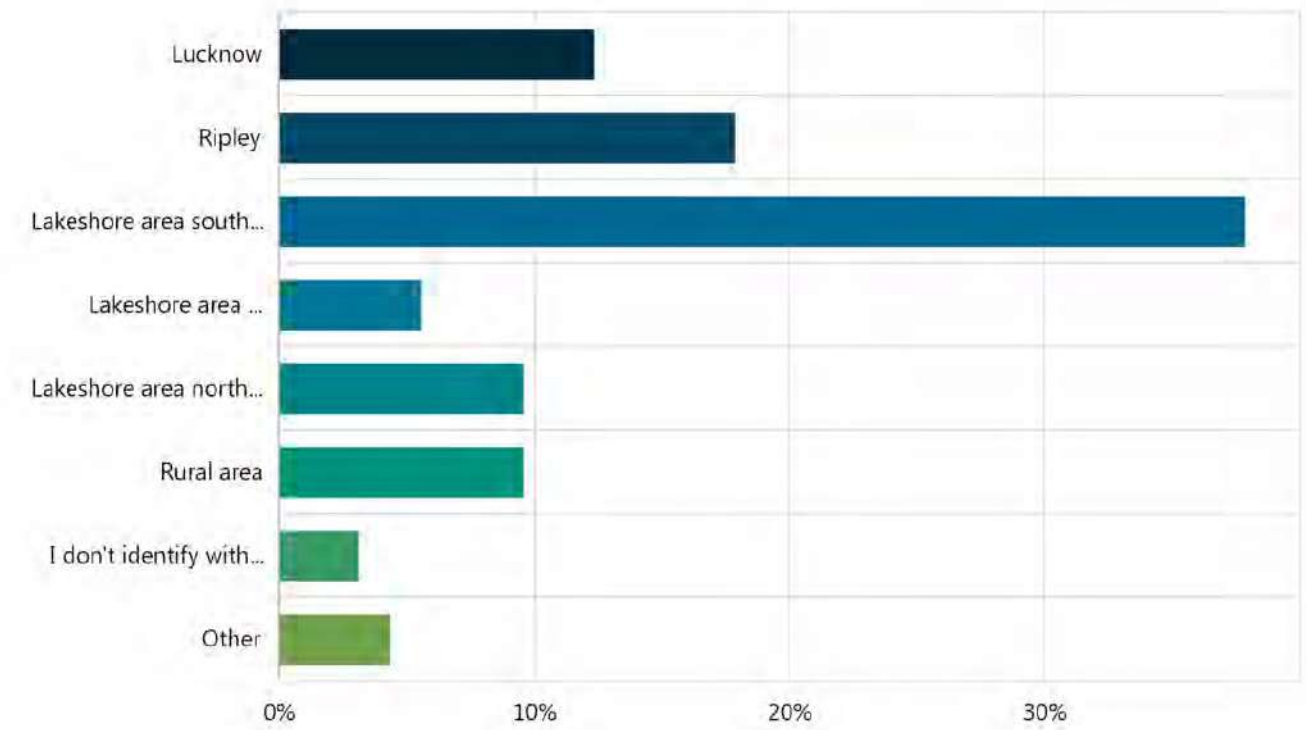
Multi Choice | Skipped: 0 | Answered: 325 (100%)



Answer choices	Percent	Count
My primary residence is in Huron-Kinloss	65.85%	214
My secondary residence is in Huron-Kinloss	25.23%	82
I do not have a residence in Huron-Kinloss	4.92%	16
Other	4.00%	13
Total	100.00%	325

4. Which community in Huron-Kinloss do you most identify with? Required

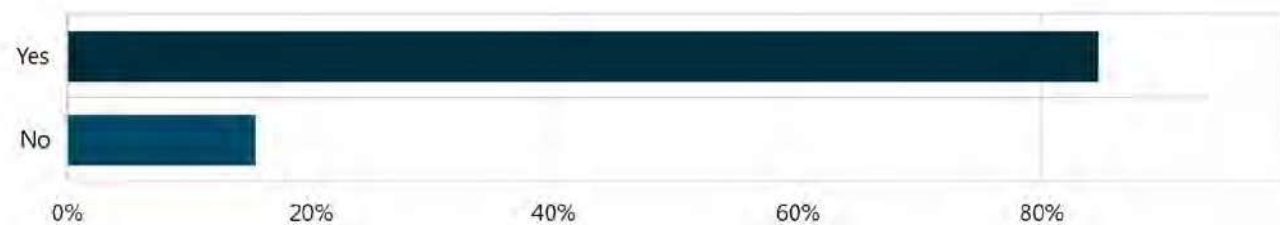
Multi Choice | Skipped: 0 | Answered: 325 (100%)



Answer choices	Percent	Count
Lucknow	12.31%	40
Ripley	17.85%	58
Lakeshore area south of Concession 6	37.85%	123
Lakeshore area between Concession 6 and 10	5.54%	18
Lakeshore area north of Concession 10	9.54%	31
Rural area	9.54%	31
I don't identify with any of these communities	3.08%	10
Other	4.31%	14
Total	100.00%	325

5. Do you visit or use any parks in Huron-Kinloss? Required

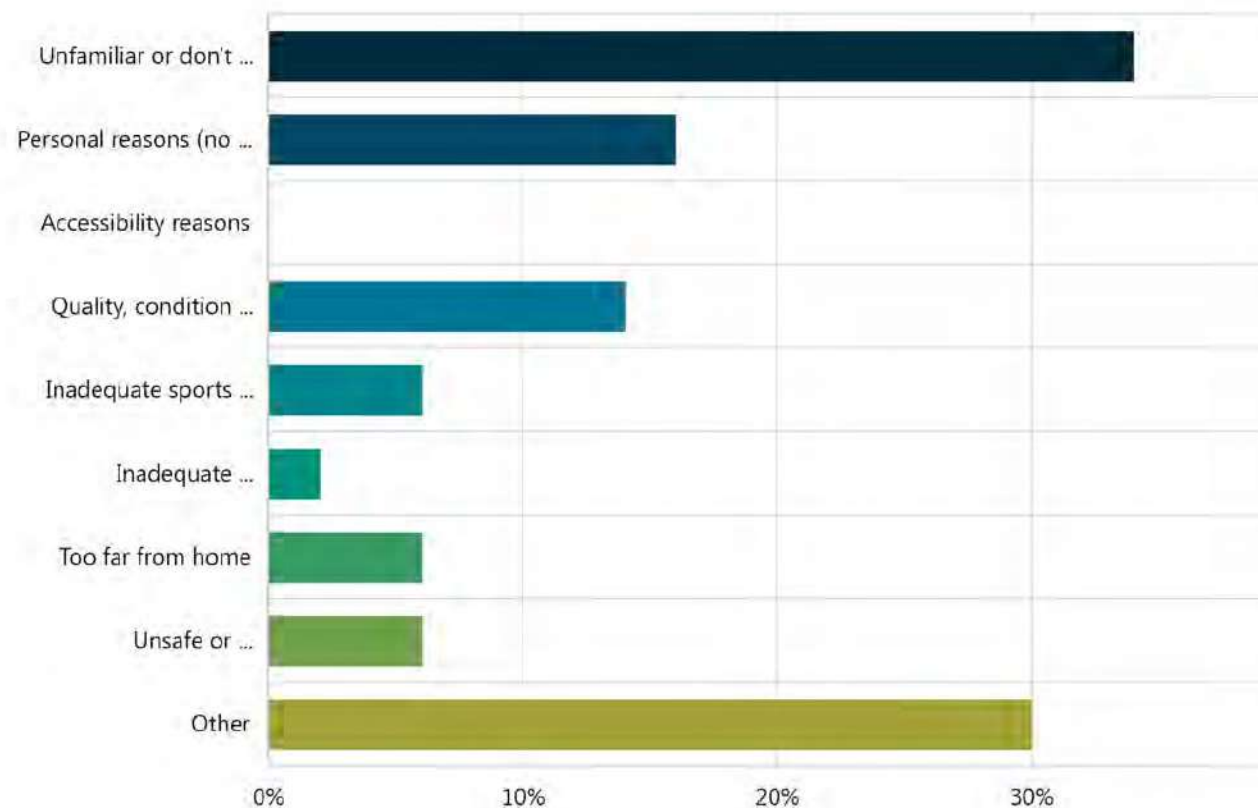
Multi Choice | Skipped: 0 | Answered: 325 (100%)



Answer choices	Percent	Count
Yes	84.62%	275
No	15.38%	50
Total	100.00%	325

6. Why Not? Required

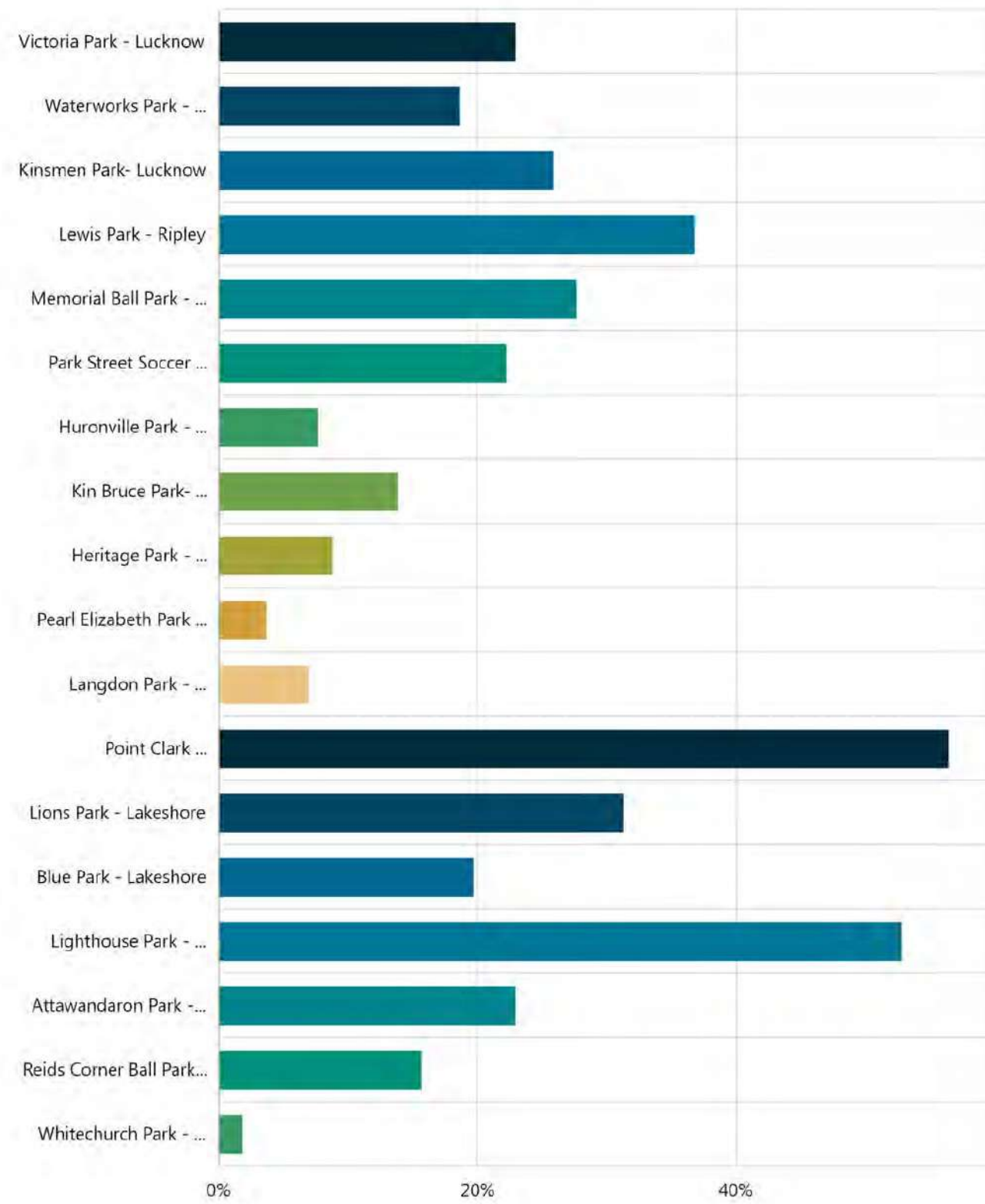
Multi Choice | Skipped: 275 | Answered: 50 (15.4%)



Answer choices	Percent	Count
Unfamiliar or don't know where they are	34.00%	17
Personal reasons (no time, don't enjoy the outdoors, etc.)	16.00%	8
Accessibility reasons	0%	0
Quality, condition and/or character	14.00%	7
Inadequate sports facilities	6.00%	3
Inadequate playgrounds	2.00%	1
Too far from home	6.00%	3
Unsafe or undesirable conditions	6.00%	3
Other	30.00%	15

7. What Huron-Kinloss parks have you used or visited? Required

Multi Choice | Skipped: 50 | Answered: 275 (84.6%)



Answer choices

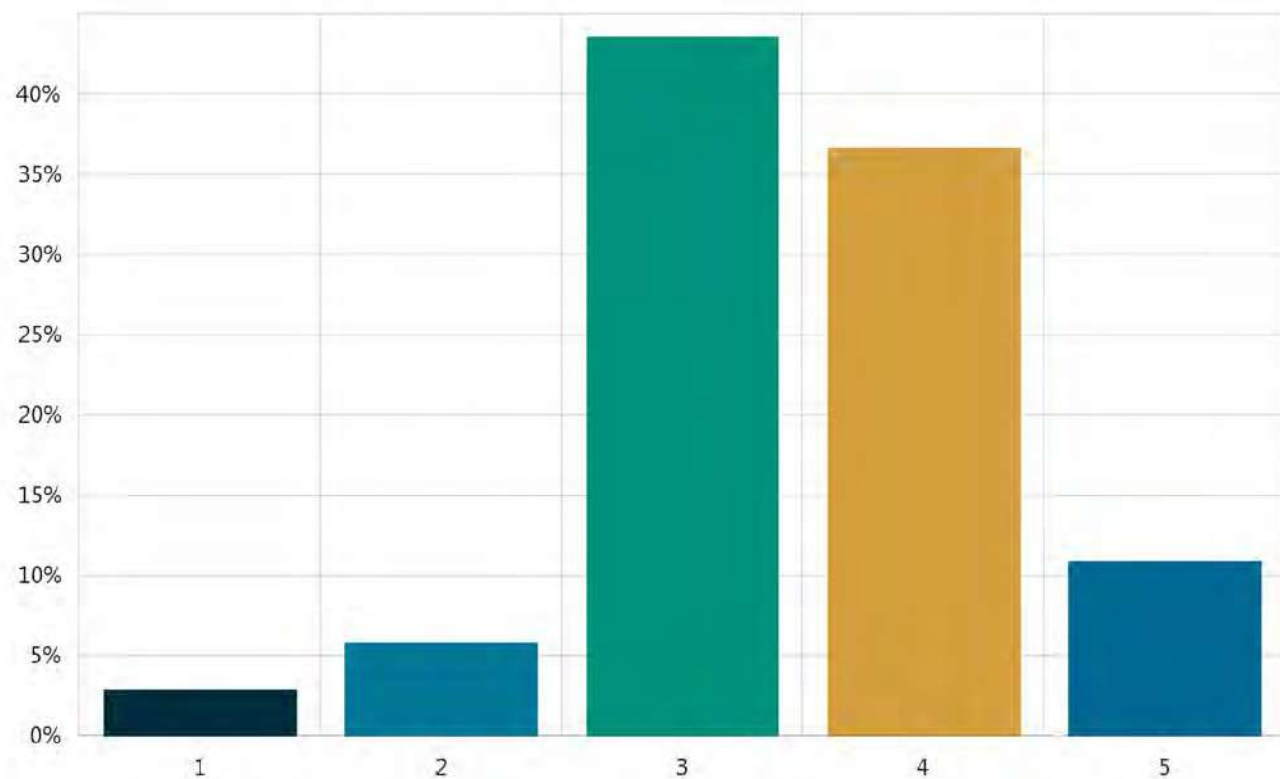
Percent

Count

Victoria Park - Lucknow	22.91%	63
Waterworks Park - Lucknow	18.55%	51
Kinsmen Park- Lucknow	25.82%	71
Lewis Park - Ripley	36.73%	101
Memorial Ball Park - Ripley	27.64%	76
Park Street Soccer Fields - Ripley	22.18%	61
Huronville Park - Lakeshore	7.64%	21
Kin Bruce Park- Lakeshore	13.82%	38
Heritage Park - Lakeshore	8.73%	24
Pearl Elizabeth Park - Lakeshore	3.64%	10
Langdon Park - Lakeshore	6.91%	19
Point Clark Community Centre Park - Lakeshore	56.36%	155
Lions Park - Lakeshore	31.27%	86
Blue Park - Lakeshore	19.64%	54
Lighthouse Park - Lakeshore	52.73%	145
Attawandaron Park - Lakeshore	22.91%	63
Reids Corner Ball Park - Rural	15.64%	43
Whitechurch Park - Rural	1.82%	5

8. In general, how would you rate the parks in Huron-Kinloss? Required

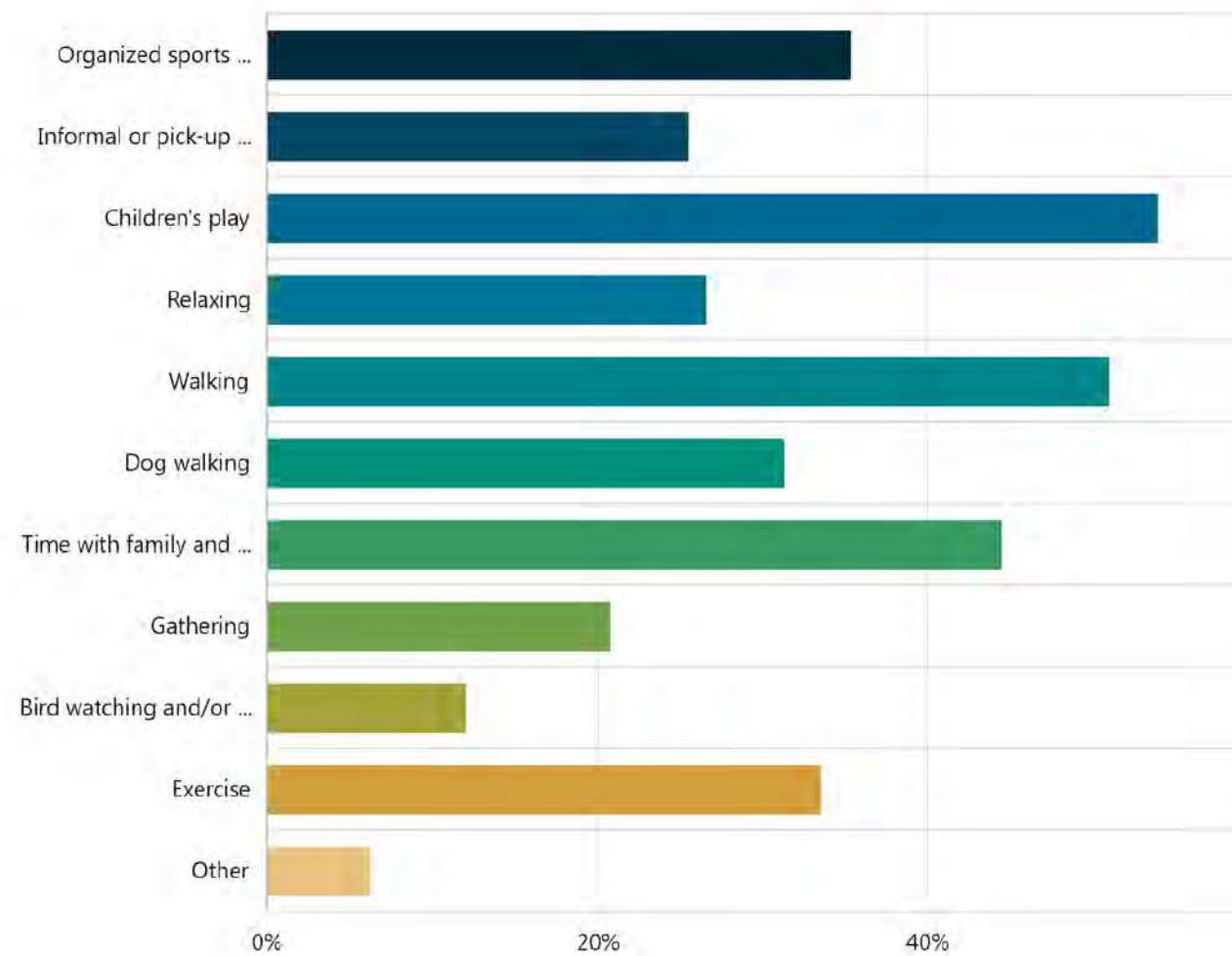
Rating | Skipped: 50 | Answered: 275 (84.6%)



1	2	3	4	5	Count	Weighted average
2.91%	5.82%	43.64%	36.73%	10.91%	275	3.47
8	16	120	101	30		

9. Why do you visit parks in Huron-Kinloss? Required

Multi Choice | Skipped: 50 | Answered: 275 (84.6%)

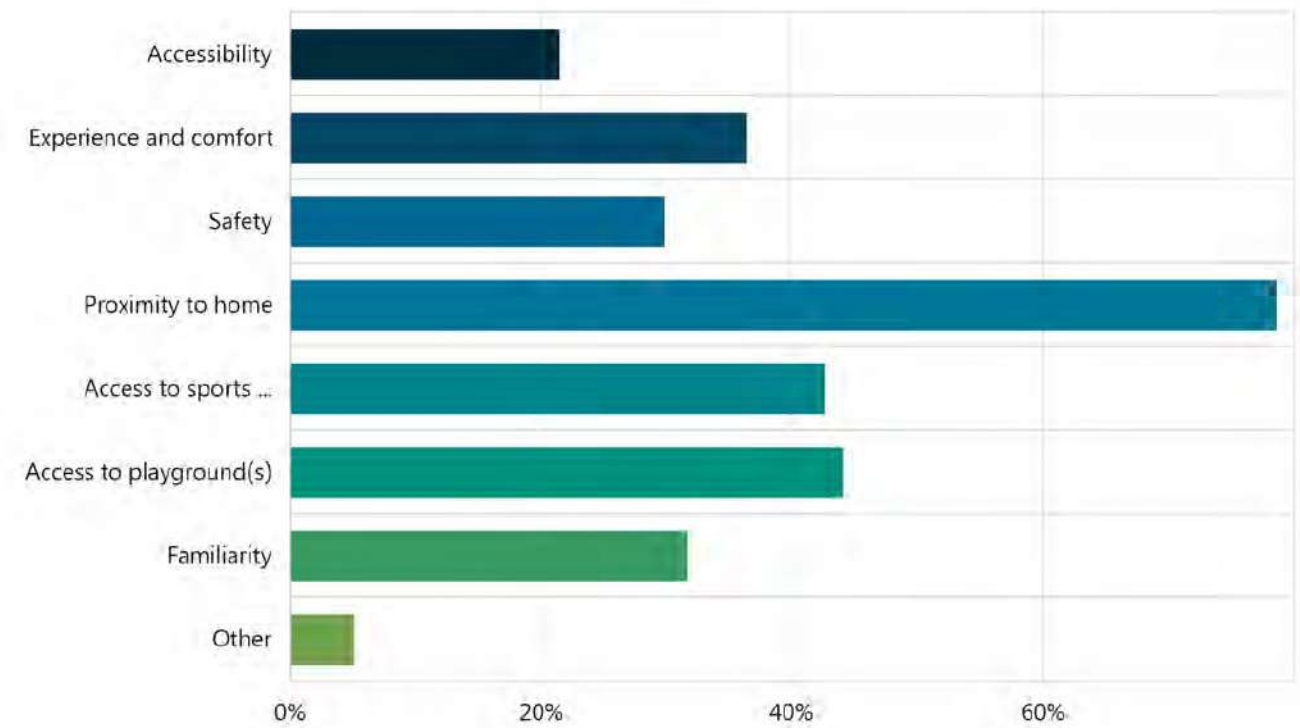


Answer choices	Percent	Count
Organized sports (e.g. baseball league, pickleball program, etc.)	35.27%	97
Informal or pick-up sports (e.g. tennis with friends)	25.45%	70
Children's play	53.82%	148
Relaxing	26.55%	73
Walking	50.91%	140
Dog walking	31.27%	86
Time with family and friends	44.36%	122
Gathering	20.73%	57
Bird watching and/or to be closer to nature	12.00%	33

Exercise	33.45%	92
Other	6.18%	17

10. What influences your use of the parks in Huron-Kinloss? Required

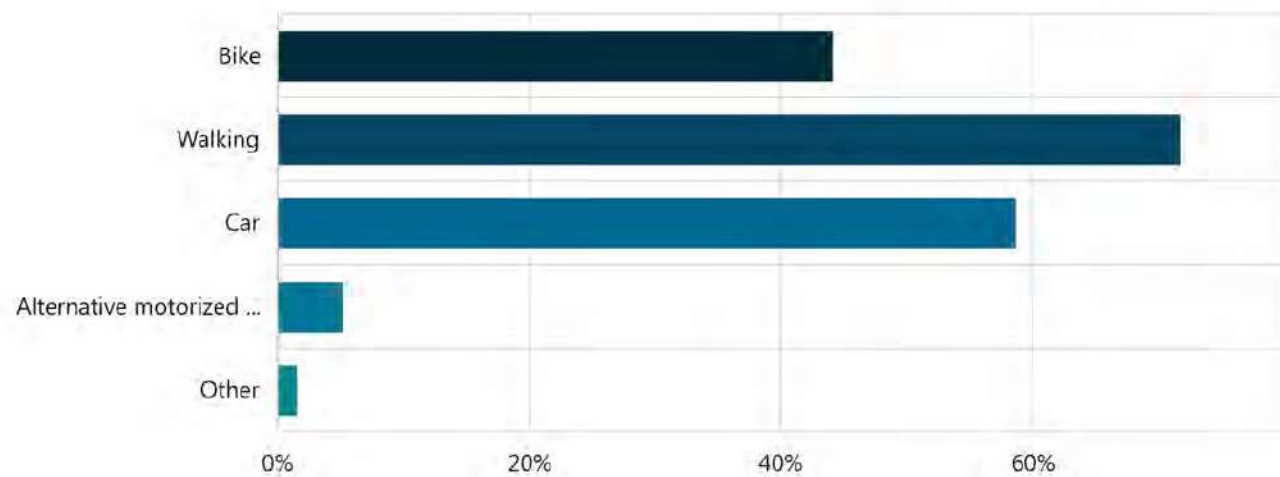
Multi Choice | Skipped: 50 | Answered: 275 (84.6%)



Answer choices	Percent	Count
Accessibility	21.45%	59
Experience and comfort	36.36%	100
Safety	29.82%	82
Proximity to home	78.55%	216
Access to sports facilities (e.g. sport courts, baseball diamonds, soccer fields, etc.)	42.55%	117
Access to playground(s)	44.00%	121
Familiarity	31.64%	87
Other	5.09%	14

11. How do you usually get to the park? Required

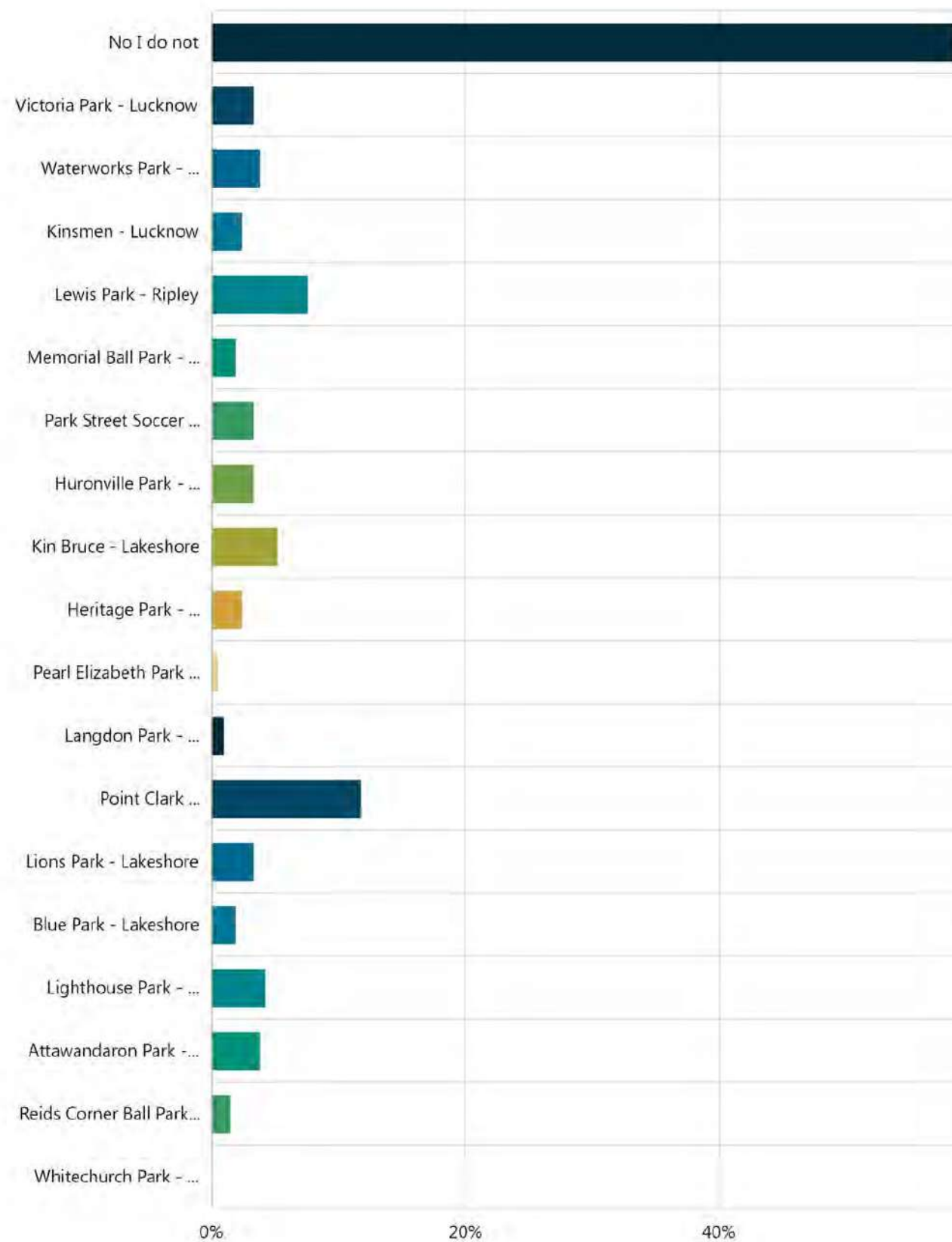
Multi Choice | Skipped: 50 | Answered: 275 (84.6%)



Answer choices	Percent	Count
Bike	44.00%	121
Walking	71.64%	197
Car	58.55%	161
Alternative motorized vehicle (e.g. golf cart)	5.09%	14
Other	1.45%	4

12. Would you like to provide additional feedback on any one of these specific parks? Required

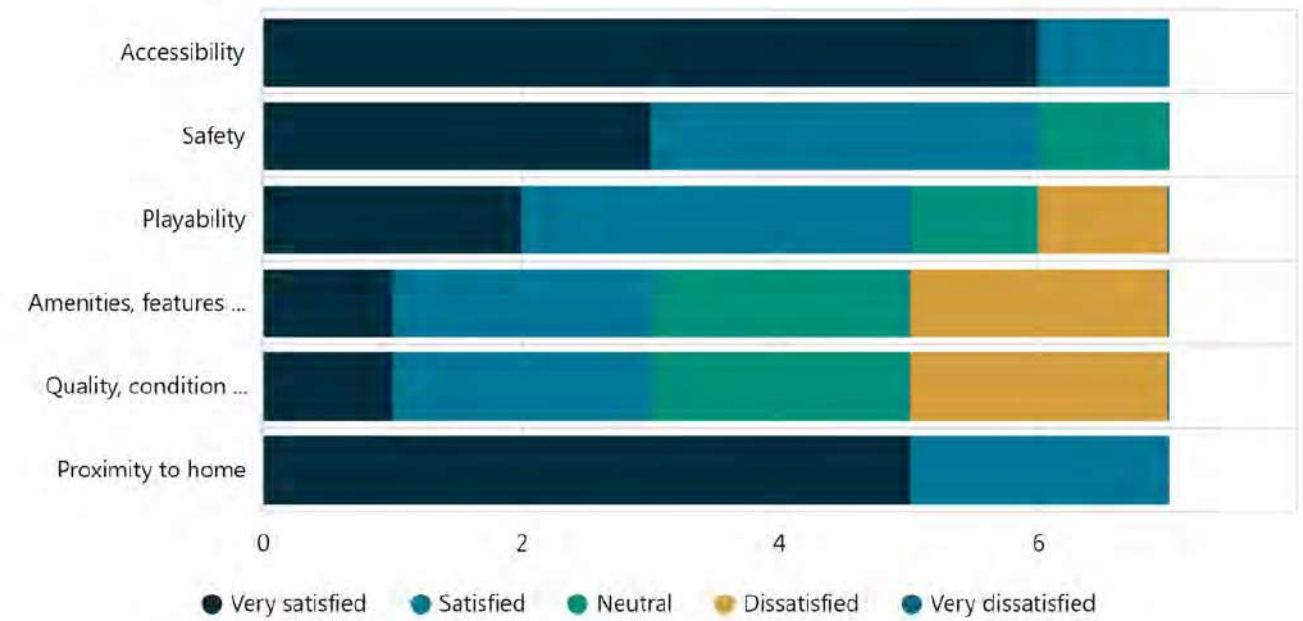
Multi Choice | Skipped: 112 | Answered: 213 (65.5%)



Answer choices	Percent	Count
No I do not	58.69%	125
Victoria Park - Lucknow	3.29%	7
Waterworks Park - Lucknow	3.76%	8
Kinsmen - Lucknow	2.35%	5
Lewis Park - Ripley	7.51%	16
Memorial Ball Park - Ripley	1.88%	4
Park Street Soccer Fields - Ripley	3.29%	7
Huronville Park - Lakeshore	3.29%	7
Kin Bruce - Lakeshore	5.16%	11
Heritage Park - Lakeshore	2.35%	5
Pearl Elizabeth Park - Lakeshore	0.47%	1
Langdon Park - Lakeshore	0.94%	2
Point Clark Community Centre Park - Lakeshore	11.74%	25
Lions Park - Lakeshore	3.29%	7
Blue Park - Lakeshore	1.88%	4
Lighthouse Park - Lakeshore	4.23%	9
Attawandaron Park - Lakeshore	3.76%	8
Reids Corner Ball Park - Rural	1.41%	3
Whitechurch Park - Rural	0%	0

13. Please rate the following for Victoria Park Required

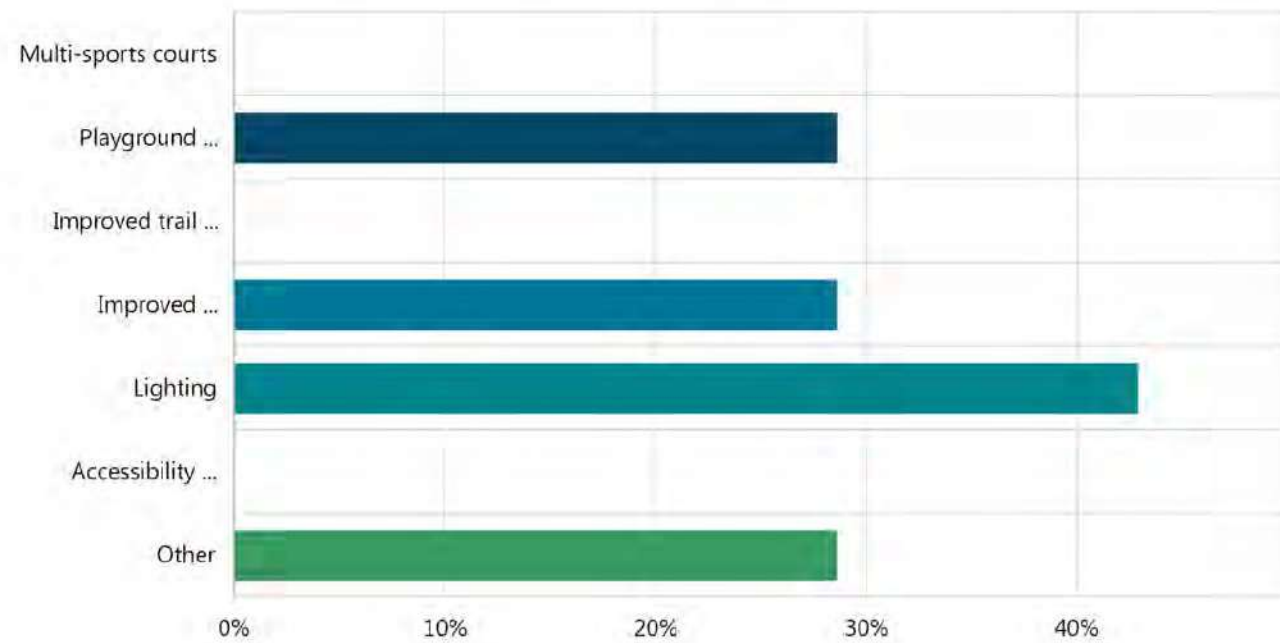
Matrix | Skipped: 318 | Answered: 7 (2.2%)



	Very satisfied	Satisfied	Neutral	Dissatisfied	Very dissatisfied	Count	Score
Accessibility	85.71% 6	14.29% 1	0% 0	0% 0	0% 0	7	1.14
Safety	42.86% 3	42.86% 3	14.29% 1	0% 0	0% 0	7	1.71
Playability	28.57% 2	42.86% 3	14.29% 1	14.29% 1	0% 0	7	2.14
Amenities, features and facilities	14.29% 1	28.57% 2	28.57% 2	28.57% 2	0% 0	7	2.71
Quality, condition and maintenance	14.29% 1	28.57% 2	28.57% 2	28.57% 2	0% 0	7	2.71
Proximity to home	71.43% 5	28.57% 2	0% 0	0% 0	0% 0	7	1.29

14. Would you like to see any improvements to Victoria park? (Select all that apply) Required

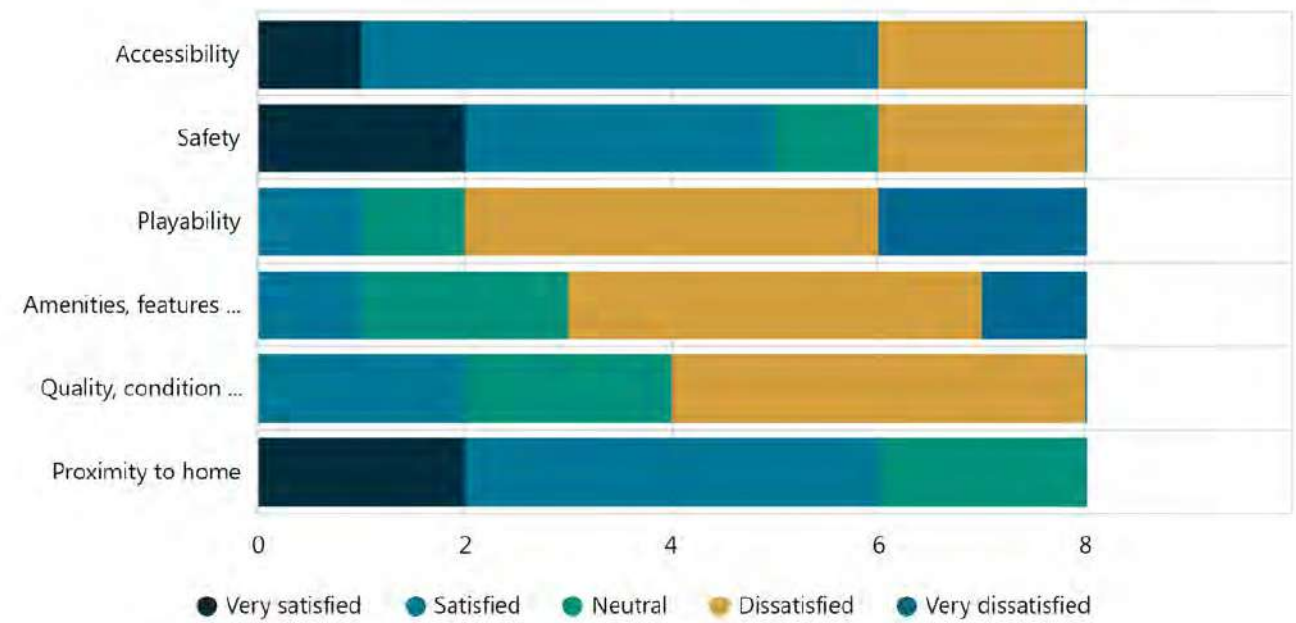
Multi Choice | Skipped: 318 | Answered: 7 (2.2%)



Answer choices	Percent	Count
Multi-sports courts	0%	0
Playground improvements	28.57%	2
Improved trail infrastructure (e.g. connections, extensions, additions, etc.)	0%	0
Improved maintenance and/or landscaping	28.57%	2
Lighting	42.86%	3
Accessibility enhancements	0%	0
Other	28.57%	2

15. Please rate the following for Waterworks Park Required

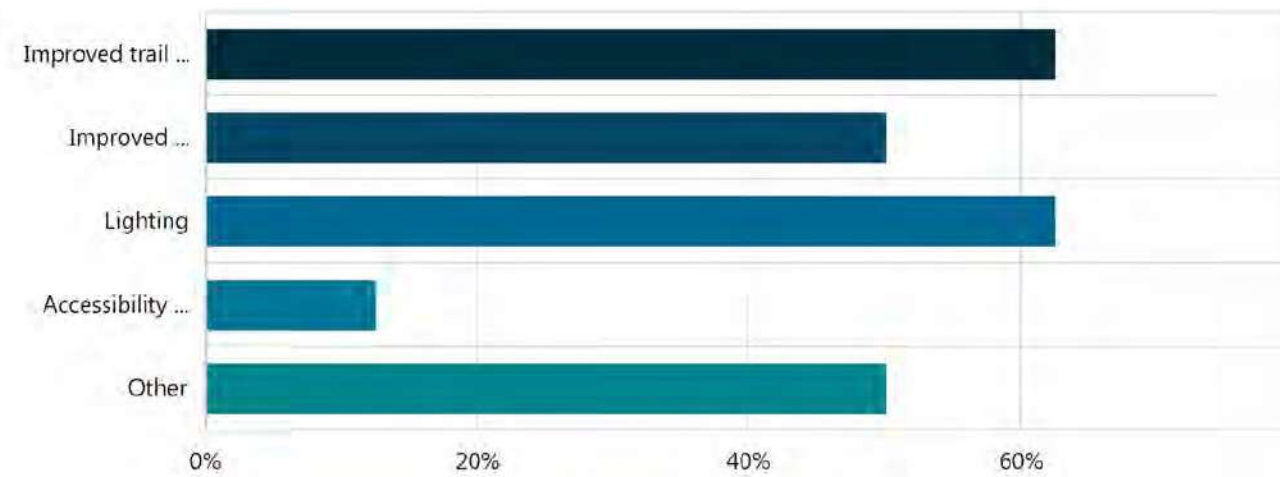
Matrix | Skipped: 317 | Answered: 8 (2.5%)



	Very satisfied	Satisfied	Neutral	Dissatisfied	Very dissatisfied	Count	Score
Accessibility	12.50% 1	62.50% 5	0% 0	25.00% 2	0% 0	8	2.38
Safety	25.00% 2	37.50% 3	12.50% 1	25.00% 2	0% 0	8	2.38
Playability	0% 0	12.50% 1	12.50% 1	50.00% 4	25.00% 2	8	3.88
Amenities, features and facilities	0% 0	12.50% 1	25.00% 2	50.00% 4	12.50% 1	8	3.63
Quality, condition and maintenance	0% 0	25.00% 2	25.00% 2	50.00% 4	0% 0	8	3.25
Proximity to home	25.00% 2	50.00% 4	25.00% 2	0% 0	0% 0	8	2.00

16. Would you like to see any improvements to Waterworks park? (Select all that apply) Required

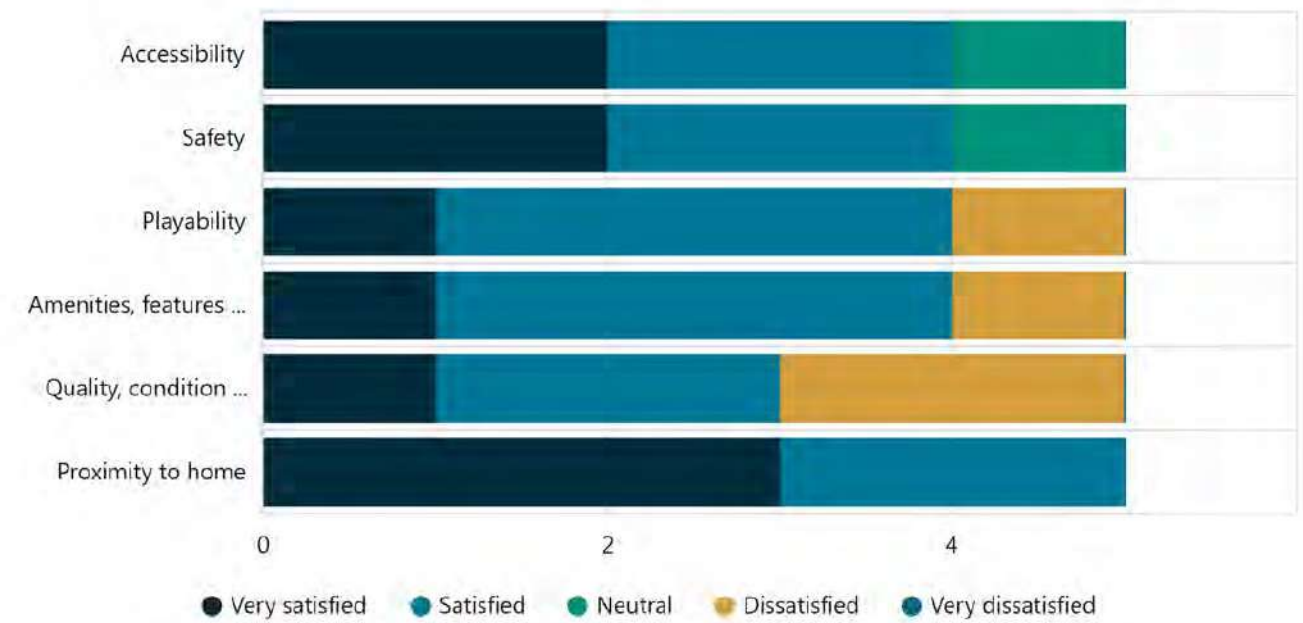
Multi Choice | Skipped: 317 | Answered: 8 (2.5%)



Answer choices	Percent	Count
Improved trail infrastructure (e.g. connections, extensions, additions, etc.)	62.50%	5
Improved maintenance and/or landscaping	50.00%	4
Lighting	62.50%	5
Accessibility enhancements	12.50%	1
Other	50.00%	4

17. Please rate the following for Kinsmen Park Required

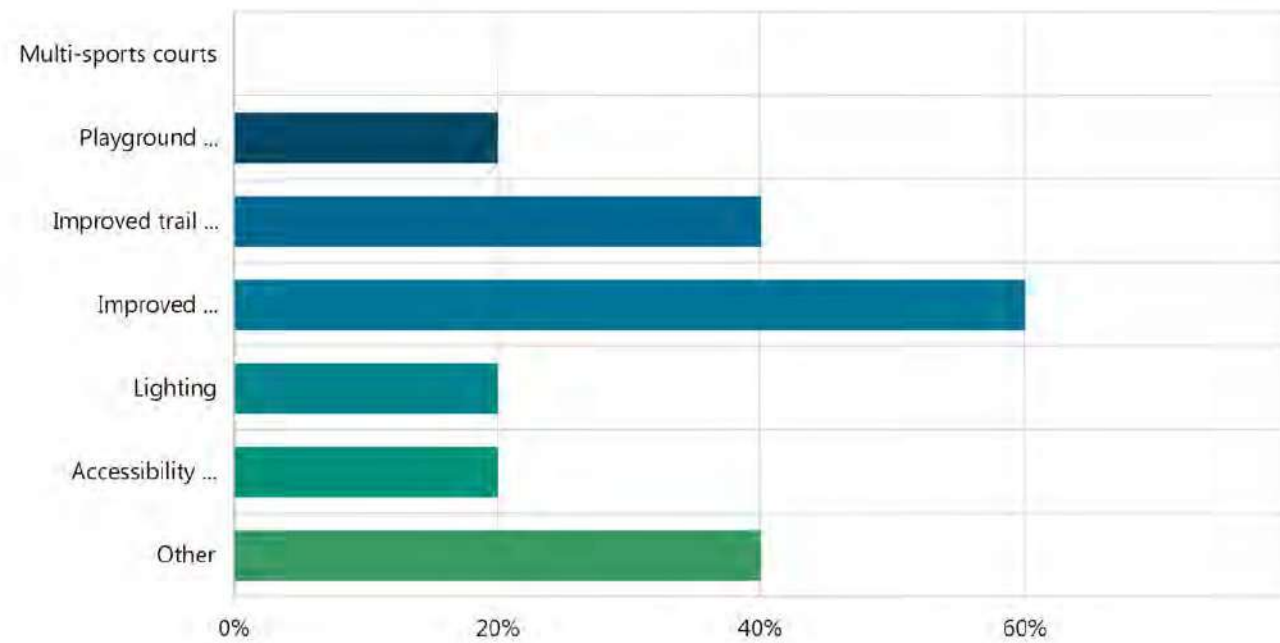
Matrix | Skipped: 320 | Answered: 5 (1.5%)



	Very satisfied	Satisfied	Neutral	Dissatisfied	Very dissatisfied	Count	Score
Accessibility	40.00% 2	40.00% 2	20.00% 1	0% 0	0% 0	5	1.80
Safety	40.00% 2	40.00% 2	20.00% 1	0% 0	0% 0	5	1.80
Playability	20.00% 1	60.00% 3	0% 0	20.00% 1	0% 0	5	2.20
Amenities, features and facilities	20.00% 1	60.00% 3	0% 0	20.00% 1	0% 0	5	2.20
Quality, condition and maintenance	20.00% 1	40.00% 2	0% 0	40.00% 2	0% 0	5	2.60
Proximity to home	60.00% 3	40.00% 2	0% 0	0% 0	0% 0	5	1.40

18. Would you like to see any improvements to Kinsmen park? (Select all that apply) Required

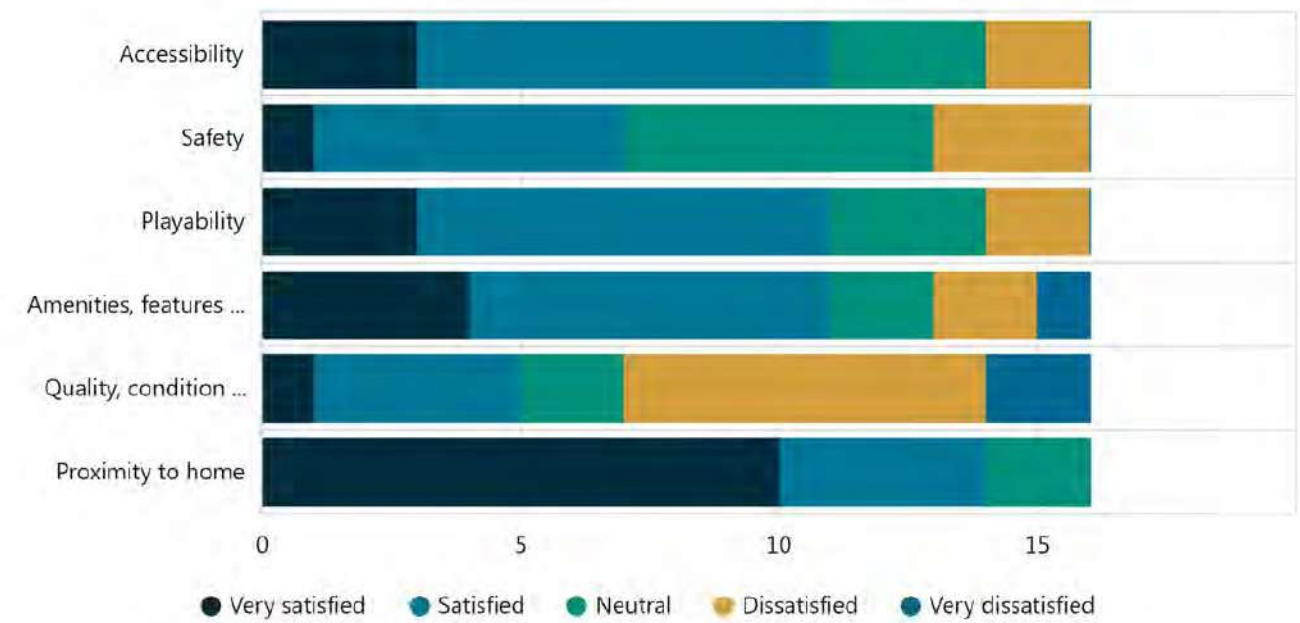
Multi Choice | Skipped: 320 | Answered: 5 (1.5%)



Answer choices	Percent	Count
Multi-sports courts	0%	0
Playground improvements	20.00%	1
Improved trail infrastructure (e.g. connections, extensions, additions, etc.)	40.00%	2
Improved maintenance and/or landscaping	60.00%	3
Lighting	20.00%	1
Accessibility enhancements	20.00%	1
Other	40.00%	2

19. Please rate the following for Lewis Park Required

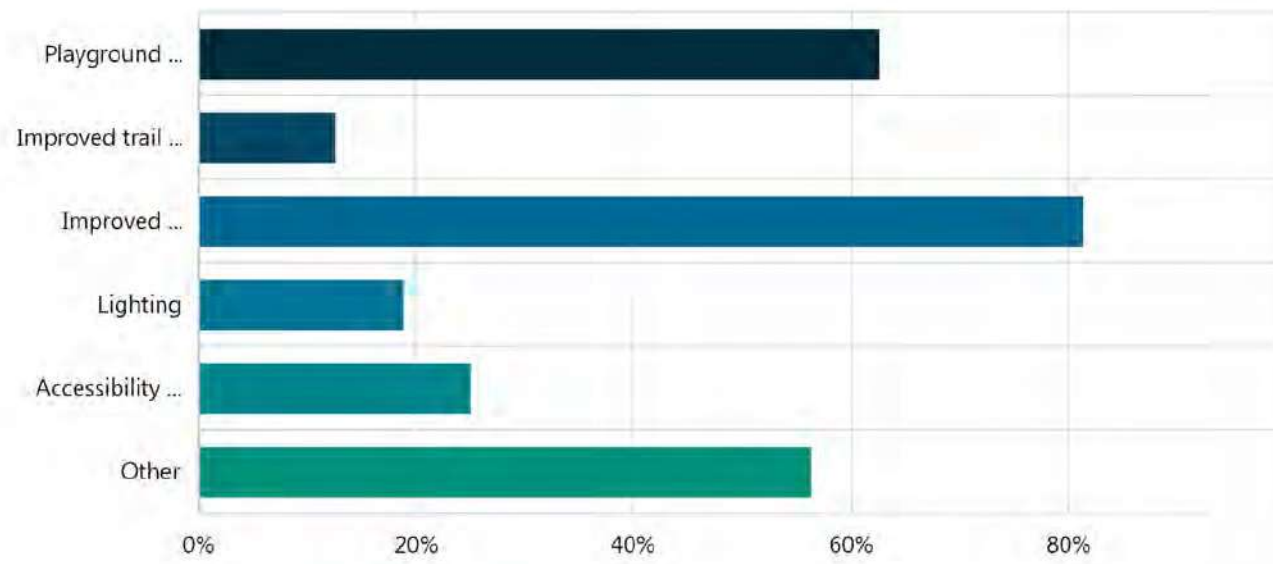
Matrix | Skipped: 309 | Answered: 16 (4.9%)



	Very satisfied	Satisfied	Neutral	Dissatisfied	Very dissatisfied	Count	Score
Accessibility	18.75% 3	50.00% 8	18.75% 3	12.50% 2	0% 0	16	2.25
Safety	6.25% 1	37.50% 6	37.50% 6	18.75% 3	0% 0	16	2.69
Playability	18.75% 3	50.00% 8	18.75% 3	12.50% 2	0% 0	16	2.25
Amenities, features and facilities	25.00% 4	43.75% 7	12.50% 2	12.50% 2	6.25% 1	16	2.31
Quality, condition and maintenance	6.25% 1	25.00% 4	12.50% 2	43.75% 7	12.50% 2	16	3.31
Proximity to home	62.50% 10	25.00% 4	12.50% 2	0% 0	0% 0	16	1.50

20. Would you like to see any improvements to Lewis park? (Select all that apply) Required

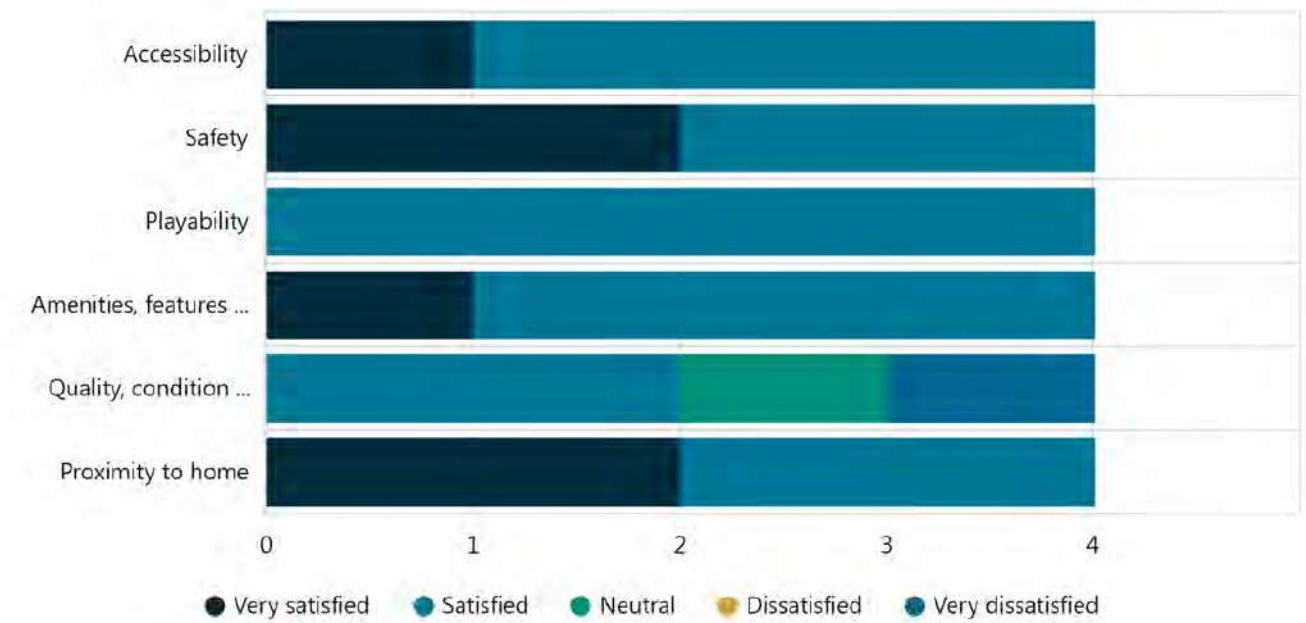
Multi Choice | Skipped: 309 | Answered: 16 (4.9%)



Answer choices	Percent	Count
Playground improvements	62.50%	10
Improved trail infrastructure (e.g. connections, extensions, additions, etc.)	12.50%	2
Improved maintenance and/or landscaping	81.25%	13
Lighting	18.75%	3
Accessibility enhancements	25.00%	4
Other	56.25%	9

21. Please rate the following for Memorial Ball Park Required

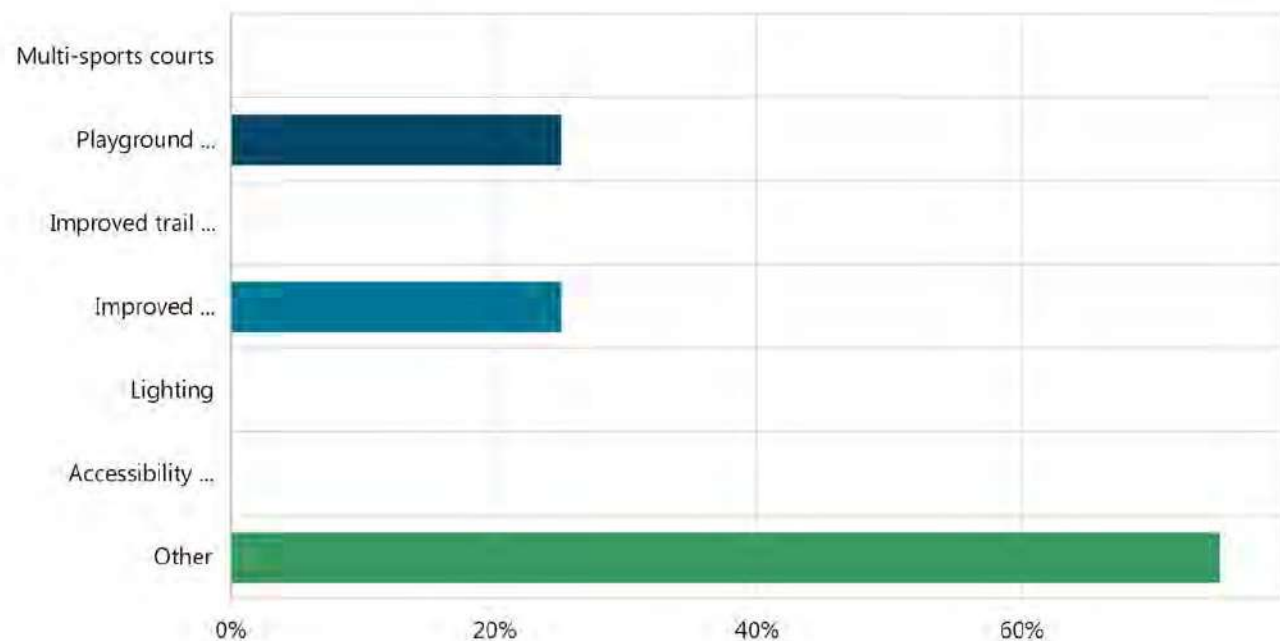
Matrix | Skipped: 321 | Answered: 4 (1.2%)



	Very satisfied	Satisfied	Neutral	Dissatisfied	Very dissatisfied	Count	Score
Accessibility	25.00% 1	75.00% 3	0% 0	0% 0	0% 0	4	1.75
Safety	50.00% 2	50.00% 2	0% 0	0% 0	0% 0	4	1.50
Playability	0% 0	100.00% 4	0% 0	0% 0	0% 0	4	2.00
Amenities, features and facilities	25.00% 1	75.00% 3	0% 0	0% 0	0% 0	4	1.75
Quality, condition and maintenance	0% 0	50.00% 2	25.00% 1	0% 0	25.00% 1	4	3.00
Proximity to home	50.00% 2	50.00% 2	0% 0	0% 0	0% 0	4	1.50

22. Would you like to see any improvements to Memorial Ball park? (Select all that apply) Required

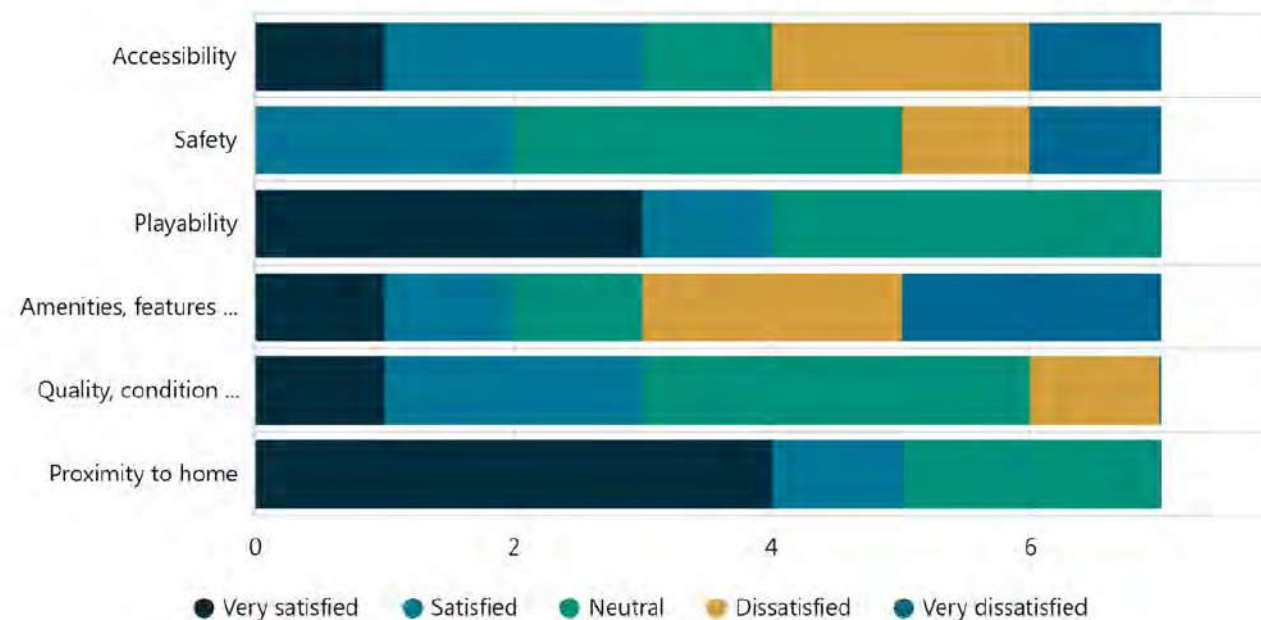
Multi Choice | Skipped: 321 | Answered: 4 (1.2%)



Answer choices	Percent	Count
Multi-sports courts	0%	0
Playground improvements	25.00%	1
Improved trail infrastructure (e.g. connections, extensions, additions, etc.)	0%	0
Improved maintenance and/or landscaping	25.00%	1
Lighting	0%	0
Accessibility enhancements	0%	0
Other	75.00%	3

23. Please rate the following for Park Street Soccer Fields Required

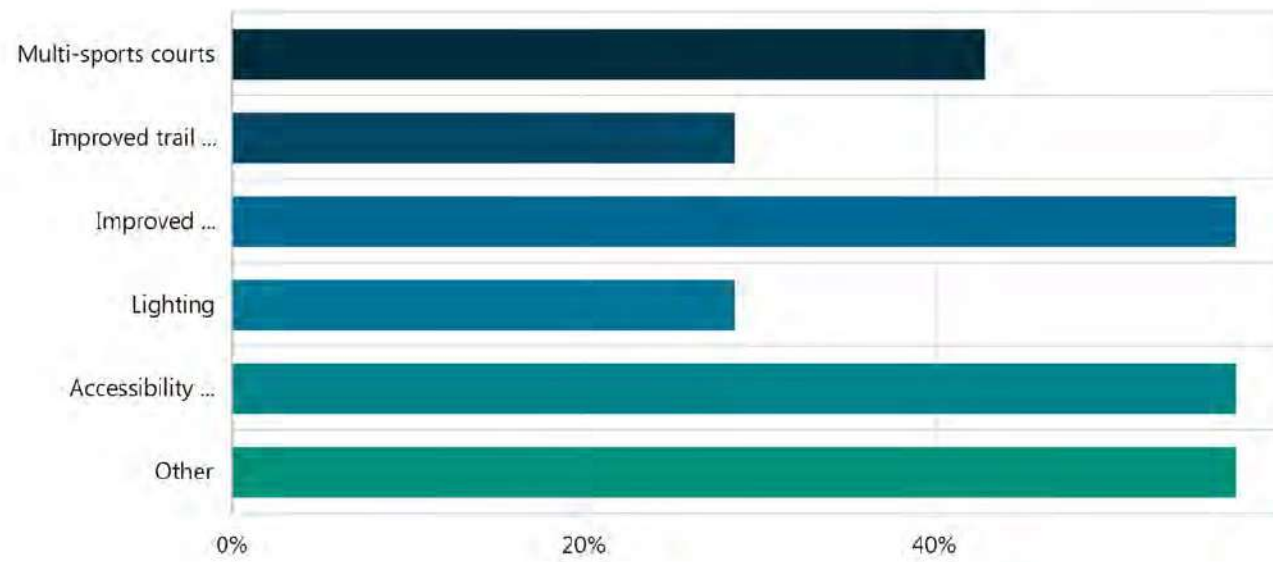
Matrix | Skipped: 318 | Answered: 7 (2.2%)



	Very satisfied	Satisfied	Neutral	Dissatisfied	Very dissatisfied	Count	Score
Accessibility	14.29% 1	28.57% 2	14.29% 1	28.57% 2	14.29% 1	7	3.00
Safety	0% 0	28.57% 2	42.86% 3	14.29% 1	14.29% 1	7	3.14
Playability	42.86% 3	14.29% 1	42.86% 3	0% 0	0% 0	7	2.00
Amenities, features and facilities	14.29% 1	14.29% 1	14.29% 1	28.57% 2	28.57% 2	7	3.43
Quality, condition and maintenance	14.29% 1	28.57% 2	42.86% 3	14.29% 1	0% 0	7	2.57
Proximity to home	57.14% 4	14.29% 1	28.57% 2	0% 0	0% 0	7	1.71

24. Would you like to see any improvements to Park Street Soccer Fields? (Select all that apply) Required

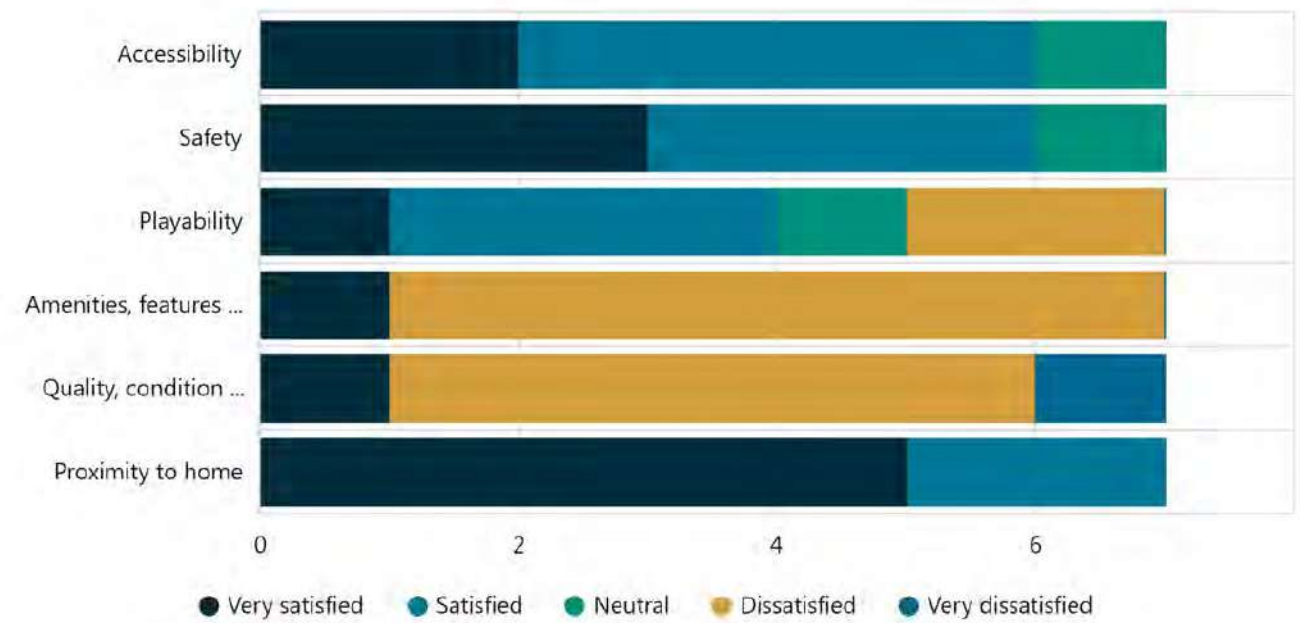
Multi Choice | Skipped: 318 | Answered: 7 (2.2%)



Answer choices	Percent	Count
Multi-sports courts	42.86%	3
Improved trail infrastructure (e.g. connections, extensions, additions, etc.)	28.57%	2
Improved maintenance and/or landscaping	57.14%	4
Lighting	28.57%	2
Accessibility enhancements	57.14%	4
Other	57.14%	4

25. Please rate the following for Huronville Park Required

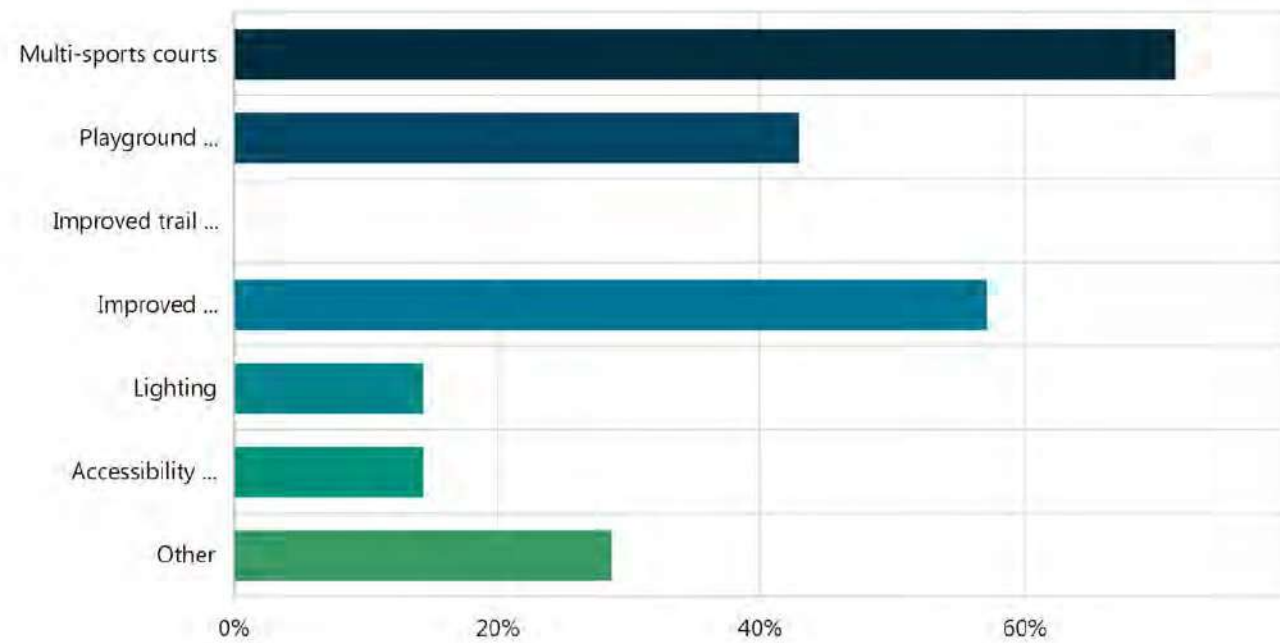
Matrix | Skipped: 318 | Answered: 7 (2.2%)



	Very satisfied	Satisfied	Neutral	Dissatisfied	Very dissatisfied	Count	Score
Accessibility	28.57% 2	57.14% 4	14.29% 1	0% 0	0% 0	7	1.86
Safety	42.86% 3	42.86% 3	14.29% 1	0% 0	0% 0	7	1.71
Playability	14.29% 1	42.86% 3	14.29% 1	28.57% 2	0% 0	7	2.57
Amenities, features and facilities	14.29% 1	0% 0	0% 0	85.71% 6	0% 0	7	3.57
Quality, condition and maintenance	14.29% 1	0% 0	0% 0	71.43% 5	14.29% 1	7	3.71
Proximity to home	71.43% 5	28.57% 2	0% 0	0% 0	0% 0	7	1.29

26. Would you like to see any improvements to Huronville park? (Select all that apply) Required

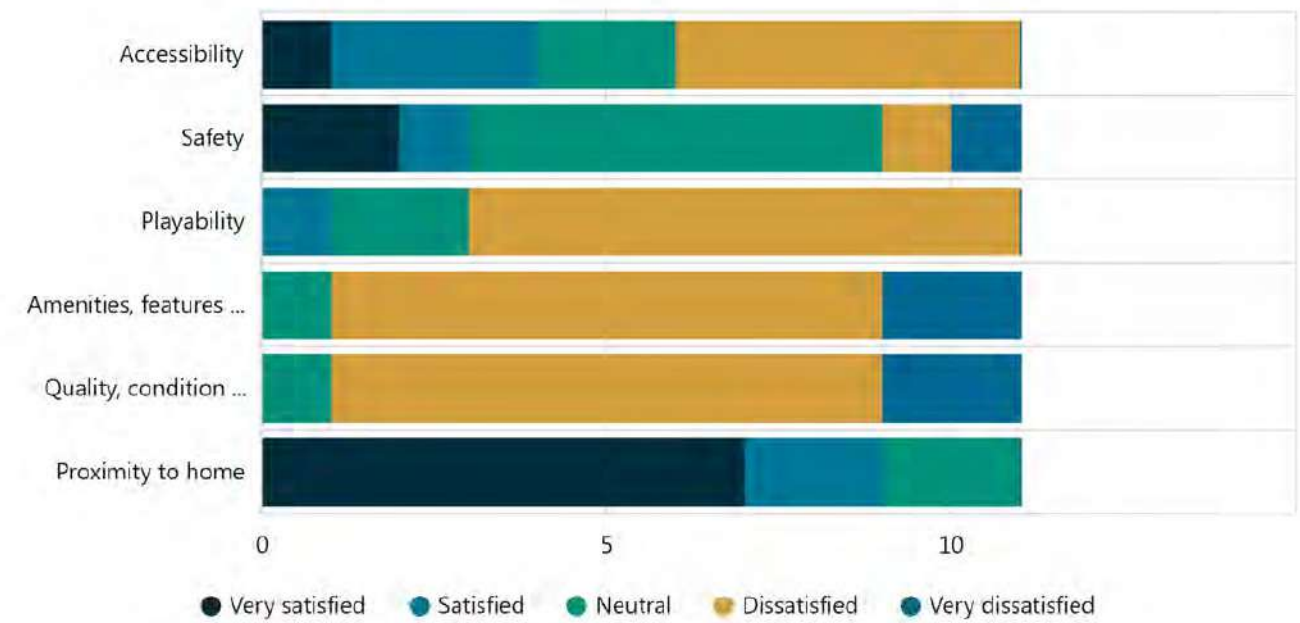
Multi Choice | Skipped: 318 | Answered: 7 (2.2%)



Answer choices	Percent	Count
Multi-sports courts	71.43%	5
Playground improvements	42.86%	3
Improved trail infrastructure (e.g. connections, extensions, additions, etc.)	0%	0
Improved maintenance and/or landscaping	57.14%	4
Lighting	14.29%	1
Accessibility enhancements	14.29%	1
Other	28.57%	2

27. Please rate the following for Kin Bruce Park Required

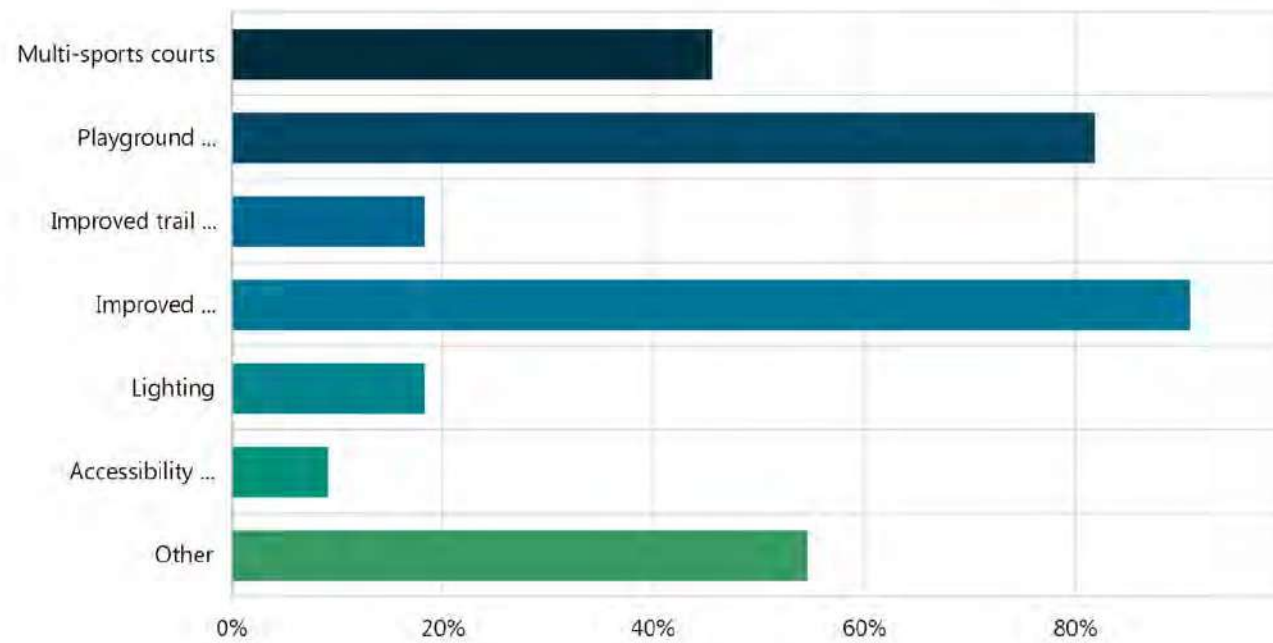
Matrix | Skipped: 314 | Answered: 11 (3.4%)



	Very satisfied	Satisfied	Neutral	Dissatisfied	Very dissatisfied	Count	Score
Accessibility	9.09% 1	27.27% 3	18.18% 2	45.45% 5	0% 0	11	3.00
Safety	18.18% 2	9.09% 1	54.55% 6	9.09% 1	9.09% 1	11	2.82
Playability	0% 0	9.09% 1	18.18% 2	72.73% 8	0% 0	11	3.64
Amenities, features and facilities	0% 0	0% 0	9.09% 1	72.73% 8	18.18% 2	11	4.09
Quality, condition and maintenance	0% 0	0% 0	9.09% 1	72.73% 8	18.18% 2	11	4.09
Proximity to home	63.64% 7	18.18% 2	18.18% 2	0% 0	0% 0	11	1.55

28. Would you like to see any improvements to Kin Bruce park? (Select all that apply) Required

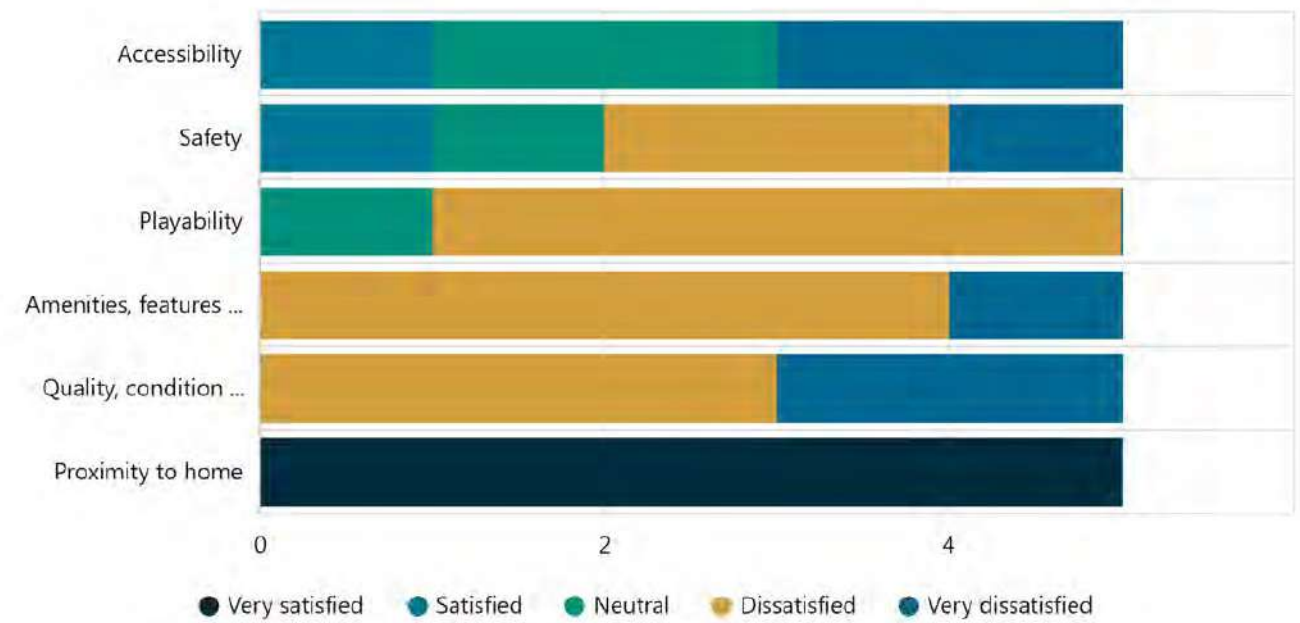
Multi Choice | Skipped: 314 | Answered: 11 (3.4%)



Answer choices	Percent	Count
Multi-sports courts	45.45%	5
Playground improvements	81.82%	9
Improved trail infrastructure (e.g. connections, extensions, additions, etc.)	18.18%	2
Improved maintenance and/or landscaping	90.91%	10
Lighting	18.18%	2
Accessibility enhancements	9.09%	1
Other	54.55%	6

29. Please rate the following for Heritage Park Required

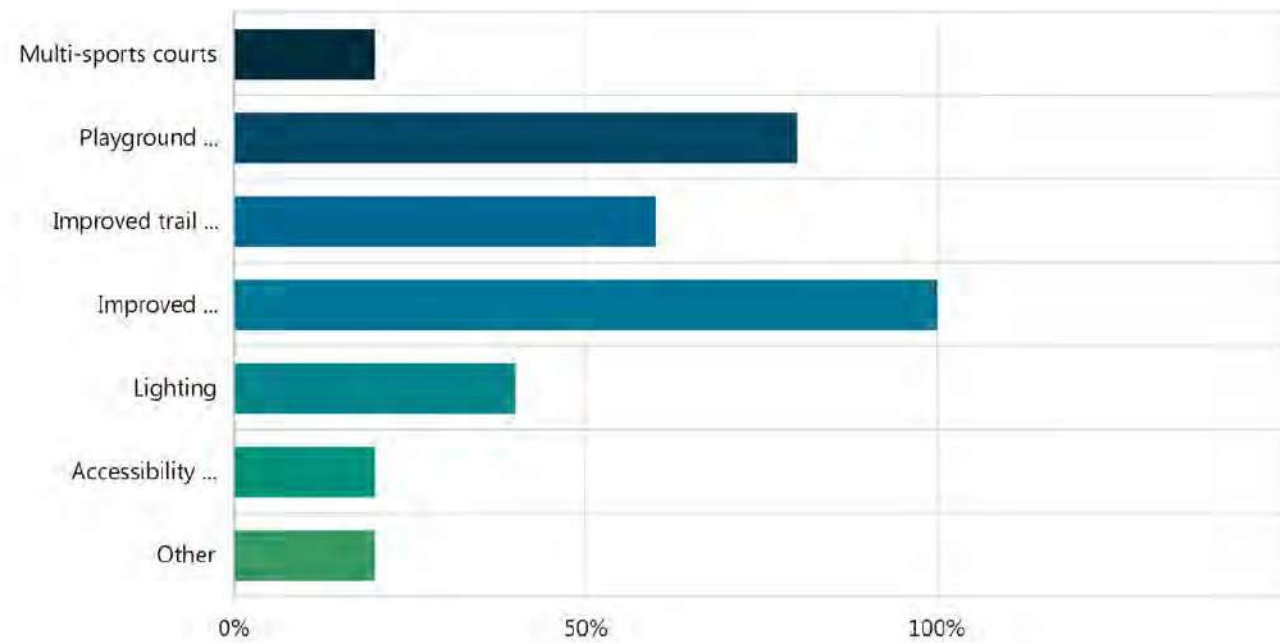
Matrix | Skipped: 320 | Answered: 5 (1.5%)



	Very satisfied	Satisfied	Neutral	Dissatisfied	Very dissatisfied	Count	Score
Accessibility	0%	20.00%	40.00%	0%	40.00%	5	3.60
Safety	0%	20.00%	20.00%	40.00%	20.00%	5	3.60
Playability	0%	0%	20.00%	80.00%	0%	5	3.80
Amenities, features and facilities	0%	0%	0%	80.00%	20.00%	5	4.20
Quality, condition and maintenance	0%	0%	0%	60.00%	40.00%	5	4.40
Proximity to home	100.00%	0%	0%	0%	0%	5	1.00

30. Would you like to see any improvements to Heritage park? (Select all that apply) Required

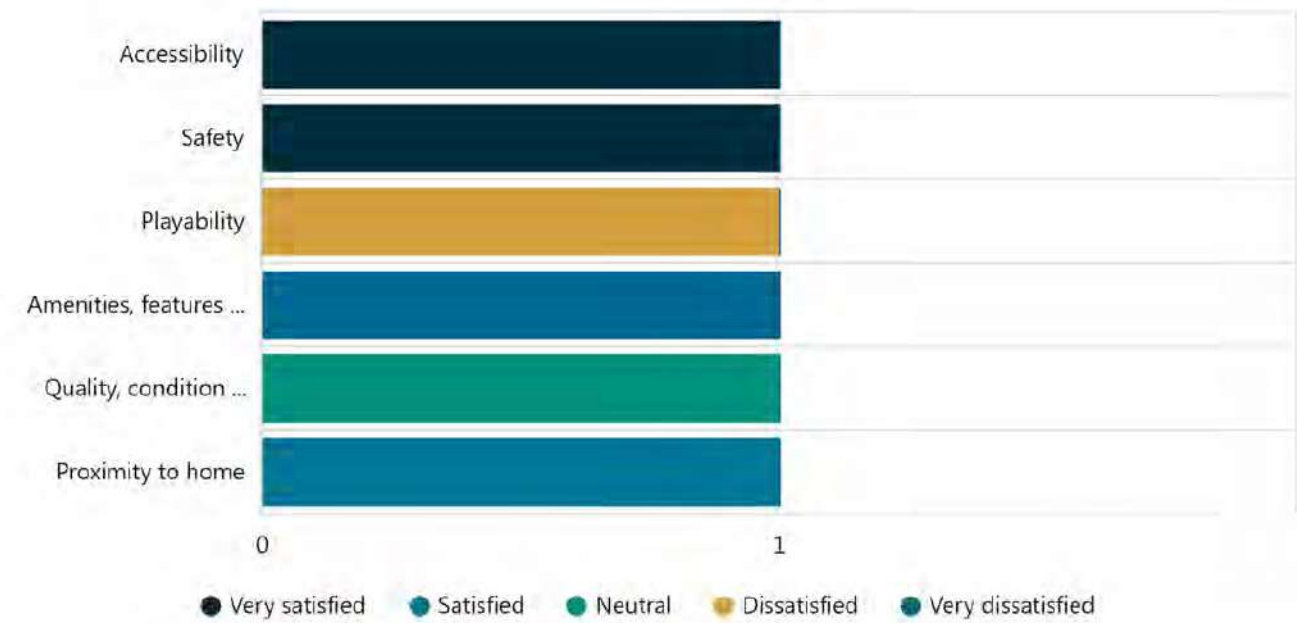
Multi Choice | Skipped: 320 | Answered: 5 (1.5%)



Answer choices	Percent	Count
Multi-sports courts	20.00%	1
Playground improvements	80.00%	4
Improved trail infrastructure (e.g. connections, extensions, additions, etc.)	60.00%	3
Improved maintenance and/or landscaping	100.00%	5
Lighting	40.00%	2
Accessibility enhancements	20.00%	1
Other	20.00%	1

31. Please rate the following for Pearl Elizabeth Park Required

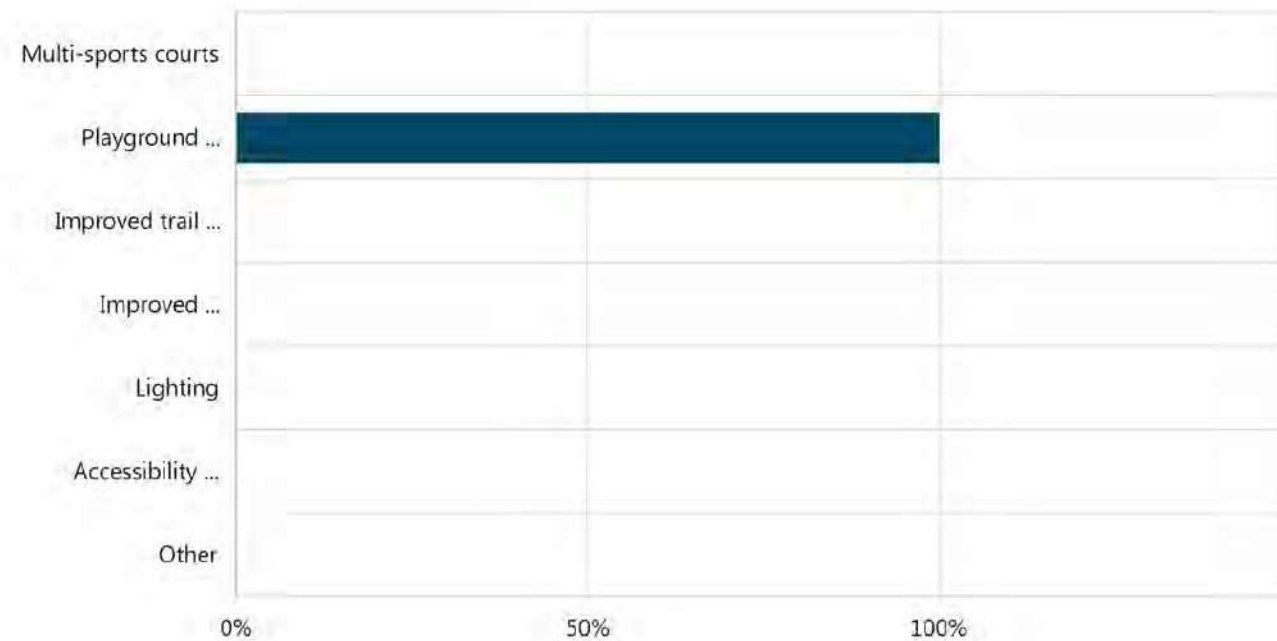
Matrix | Skipped: 324 | Answered: 1 (0.3%)



	Very satisfied	Satisfied	Neutral	Dissatisfied	Very dissatisfied	Count	Score
Accessibility	100.00% 1	0% 0	0% 0	0% 0	0% 0	1	1.00
Safety	100.00% 1	0% 0	0% 0	0% 0	0% 0	1	1.00
Playability	0% 0	0% 0	0% 0	100.00% 1	0% 0	1	4.00
Amenities, features and facilities	0% 0	0% 0	0% 0	0% 0	100.00% 1	1	5.00
Quality, condition and maintenance	0% 0	0% 0	100.00% 1	0% 0	0% 0	1	3.00
Proximity to home	0% 0	100.00% 1	0% 0	0% 0	0% 0	1	2.00

32. Would you like to see any improvements to Pearl Elizabeth park? (Select all that apply) Required

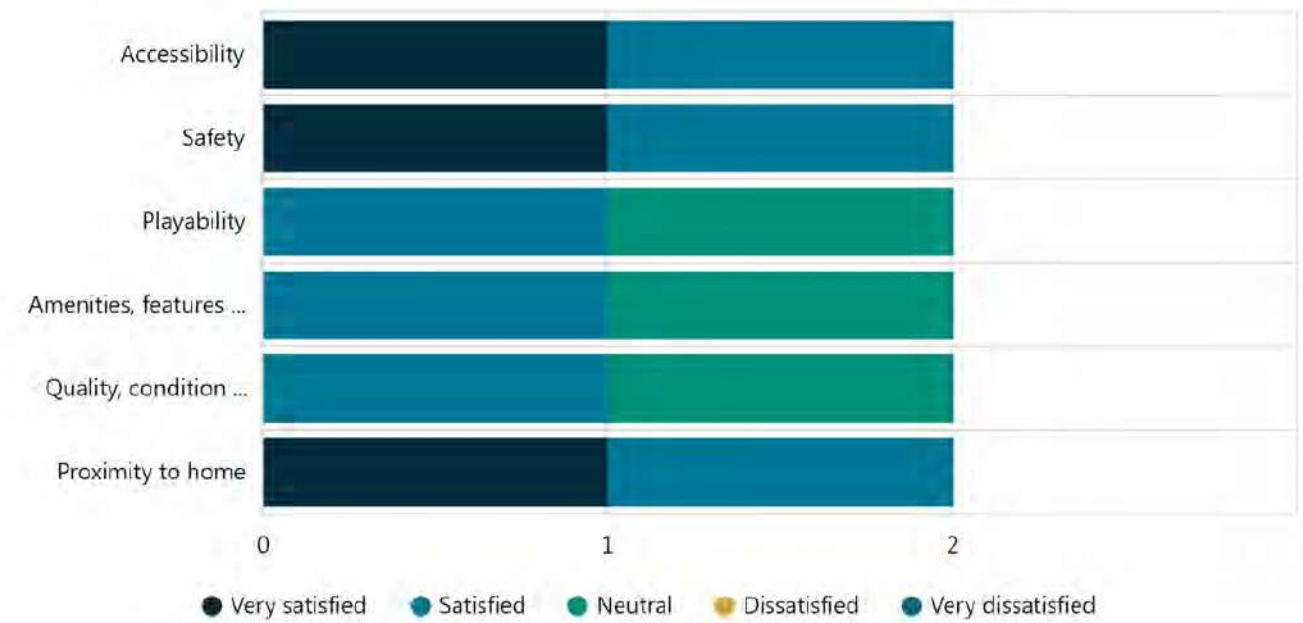
Multi Choice | Skipped: 324 | Answered: 1 (0.3%)



Answer choices	Percent	Count
Multi-sports courts	0%	0
Playground improvements	100.00%	1
Improved trail infrastructure (e.g. connections, extensions, additions, etc.)	0%	0
Improved maintenance and/or landscaping	0%	0
Lighting	0%	0
Accessibility enhancements	0%	0
Other	0%	0

33. Please rate the following for Langdon Park Required

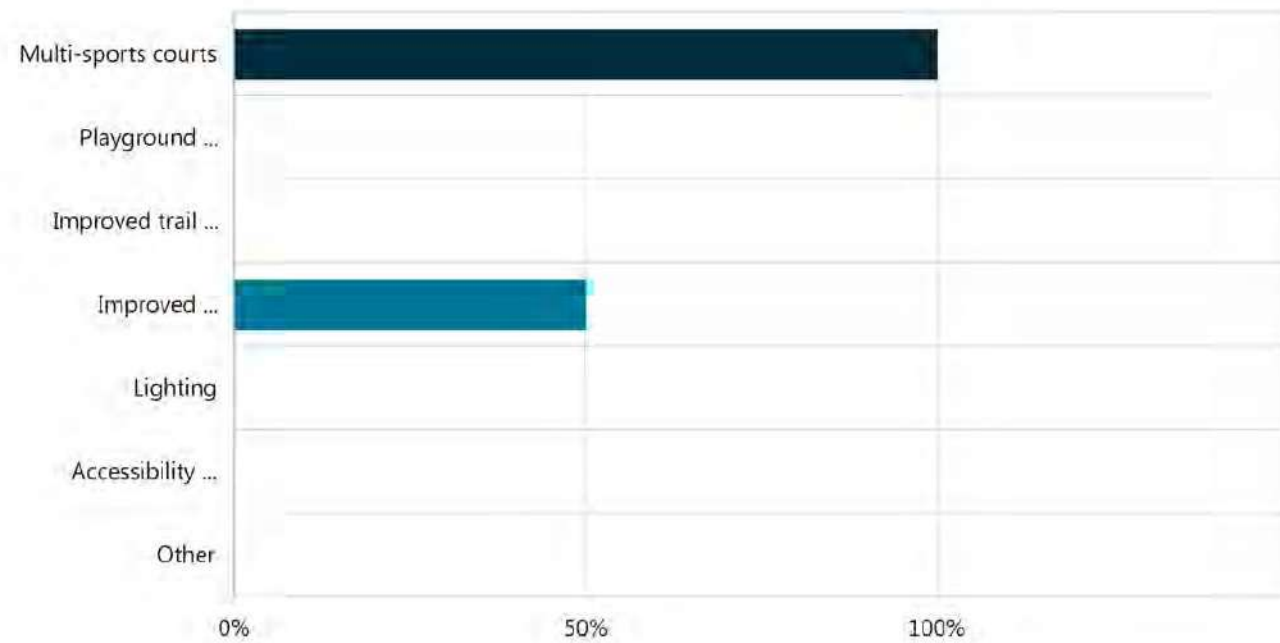
Matrix | Skipped: 323 | Answered: 2 (0.6%)



	Very satisfied	Satisfied	Neutral	Dissatisfied	Very dissatisfied	Count	Score
Accessibility	50.00% 1	50.00% 1	0% 0	0% 0	0% 0	2	1.50
Safety	50.00% 1	50.00% 1	0% 0	0% 0	0% 0	2	1.50
Playability	0% 0	50.00% 1	50.00% 1	0% 0	0% 0	2	2.50
Amenities, features and facilities	0% 0	50.00% 1	50.00% 1	0% 0	0% 0	2	2.50
Quality, condition and maintenance	0% 0	50.00% 1	50.00% 1	0% 0	0% 0	2	2.50
Proximity to home	50.00% 1	50.00% 1	0% 0	0% 0	0% 0	2	1.50

34. Would you like to see any improvements to Langdon park? (Select all that apply) Required

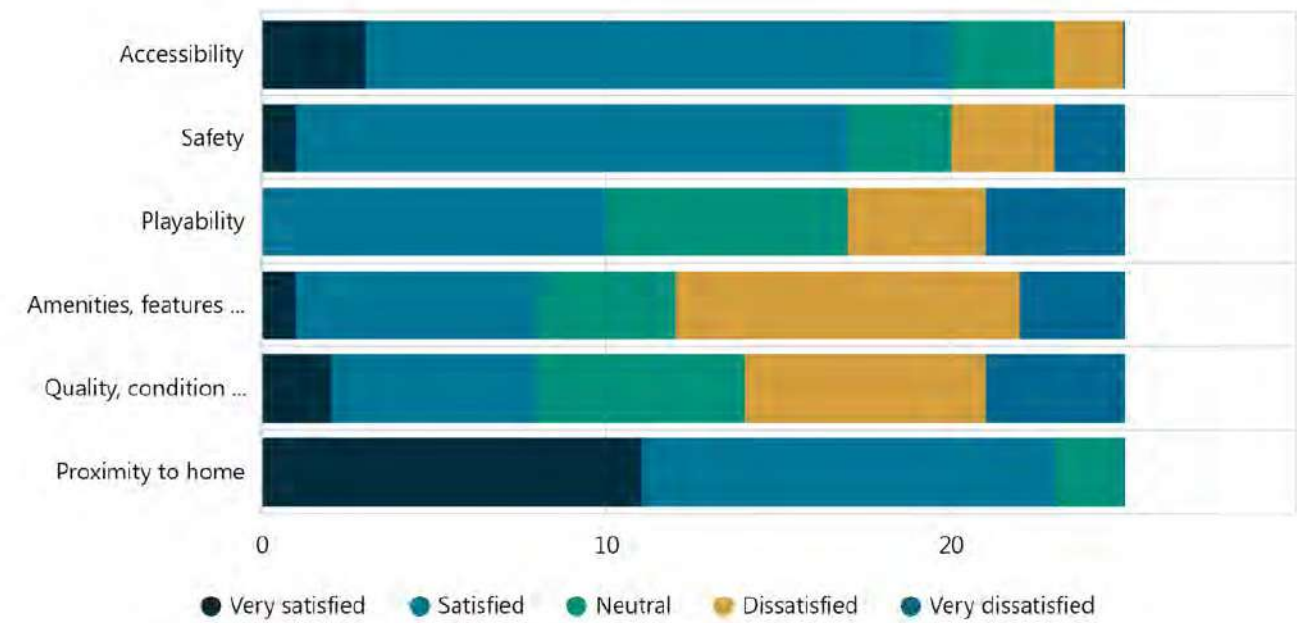
Multi Choice | Skipped: 323 | Answered: 2 (0.6%)



Answer choices	Percent	Count
Multi-sports courts	100.00%	2
Playground improvements	0%	0
Improved trail infrastructure (e.g. connections, extensions, additions, etc.)	0%	0
Improved maintenance and/or landscaping	50.00%	1
Lighting	0%	0
Accessibility enhancements	0%	0
Other	0%	0

35. Please rate the following for Point Clark Community Centre Park Required

Matrix | Skipped: 300 | Answered: 25 (7.7%)

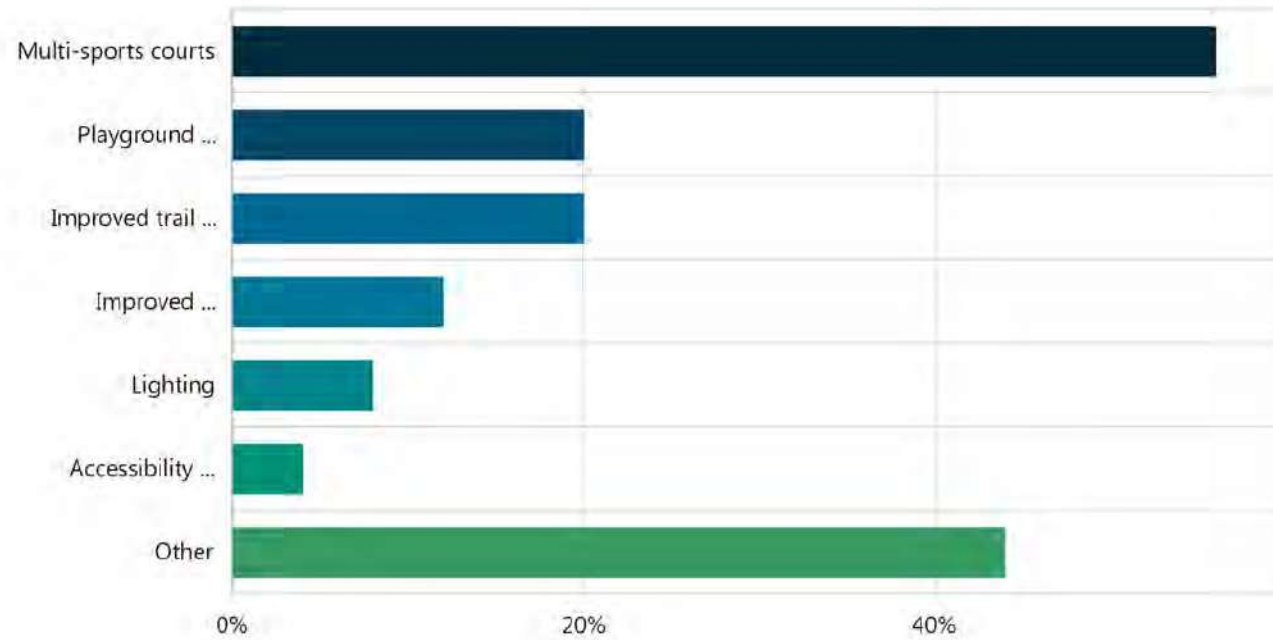


	Very satisfied	Satisfied	Neutral	Dissatisfied	Very dissatisfied	Count	Score
Accessibility	12.00% 3	68.00% 17	12.00% 3	8.00% 2	0% 0	25	2.16
Safety	4.00% 1	64.00% 16	12.00% 3	12.00% 3	8.00% 2	25	2.56
Playability	0% 0	40.00% 10	28.00% 7	16.00% 4	16.00% 4	25	3.08
Amenities, features and facilities	4.00% 1	28.00% 7	16.00% 4	40.00% 10	12.00% 3	25	3.28
Quality, condition and maintenance	8.00% 2	24.00% 6	24.00% 6	28.00% 7	16.00% 4	25	3.20
Proximity to home	44.00% 11	48.00% 12	8.00% 2	0% 0	0% 0	25	1.64

36. Would you like to see any improvements to Point Clark Community Centre park? (Select all that apply)

Required

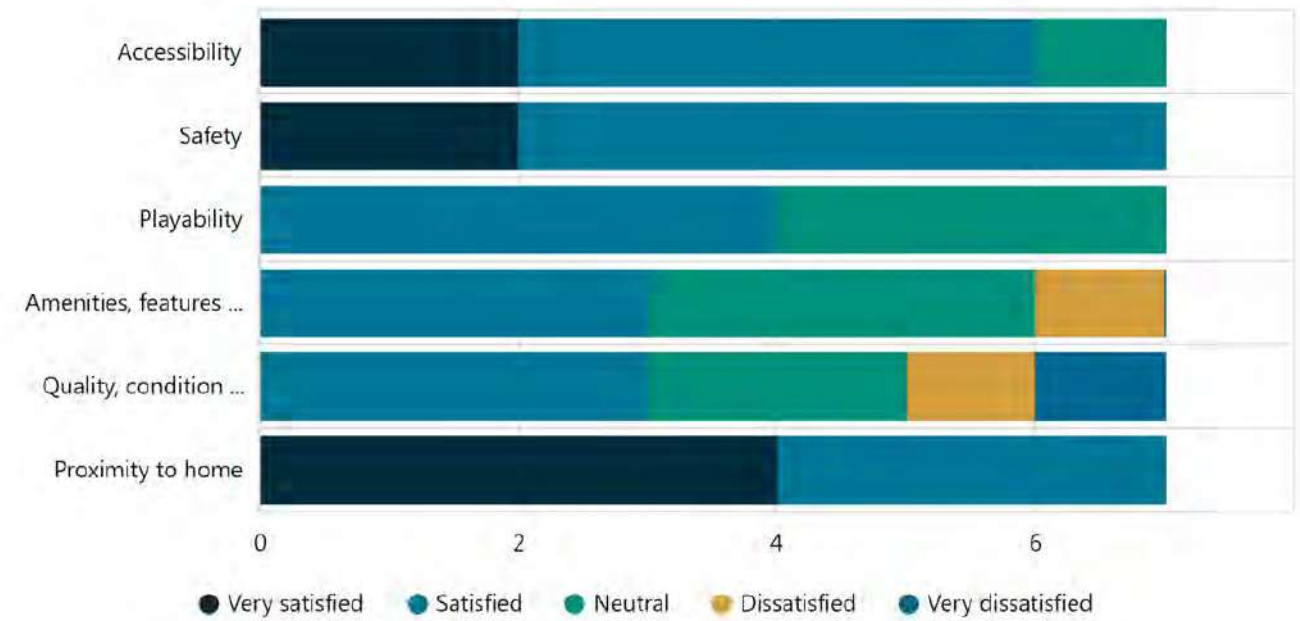
Multi Choice | Skipped: 300 | Answered: 25 (7.7%)



Answer choices	Percent	Count
Multi-sports courts	56.00%	14
Playground improvements	20.00%	5
Improved trail infrastructure (e.g. connections, extensions, additions, etc.)	20.00%	5
Improved maintenance and/or landscaping	12.00%	3
Lighting	8.00%	2
Accessibility enhancements	4.00%	1
Other	44.00%	11

37. Please rate the following for Lions Park Required

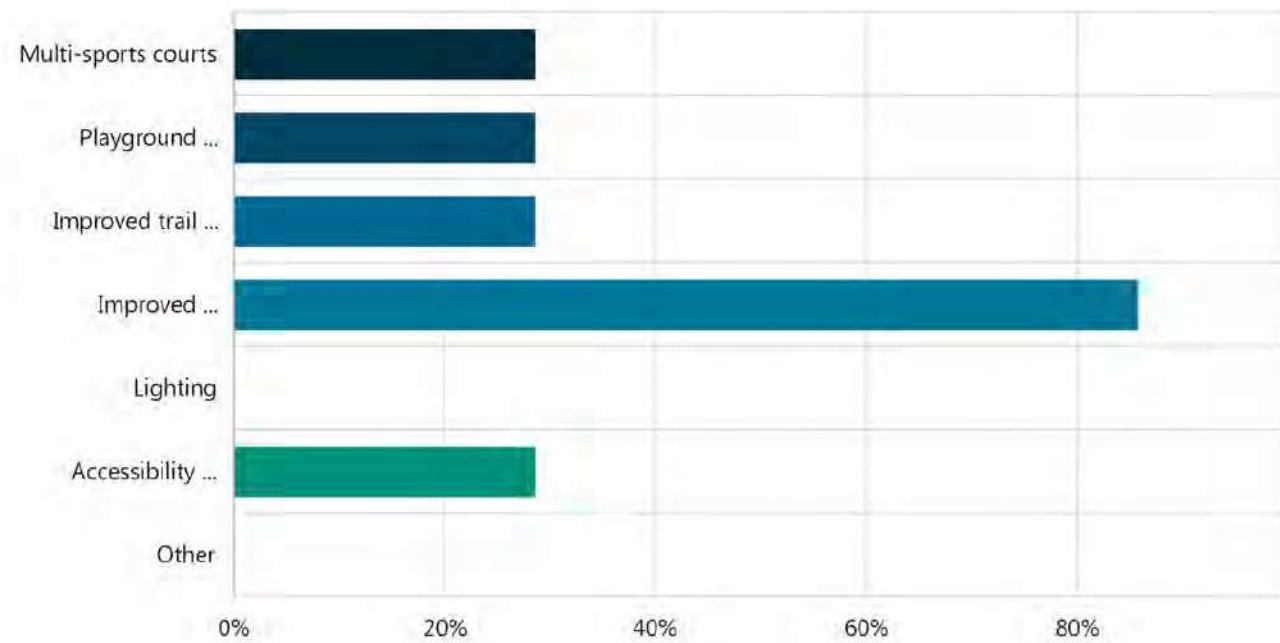
Matrix | Skipped: 318 | Answered: 7 (2.2%)



	Very satisfied	Satisfied	Neutral	Dissatisfied	Very dissatisfied	Count	Score
Accessibility	28.57% 2	57.14% 4	14.29% 1	0% 0	0% 0	7	1.86
Safety	28.57% 2	71.43% 5	0% 0	0% 0	0% 0	7	1.71
Playability	0% 0	57.14% 4	42.86% 3	0% 0	0% 0	7	2.43
Amenities, features and facilities	0% 0	42.86% 3	42.86% 3	14.29% 1	0% 0	7	2.71
Quality, condition and maintenance	0% 0	42.86% 3	28.57% 2	14.29% 1	14.29% 1	7	3.00
Proximity to home	57.14% 4	42.86% 3	0% 0	0% 0	0% 0	7	1.43

38. Would you like to see any improvements to Lions park? (Select all that apply) Required

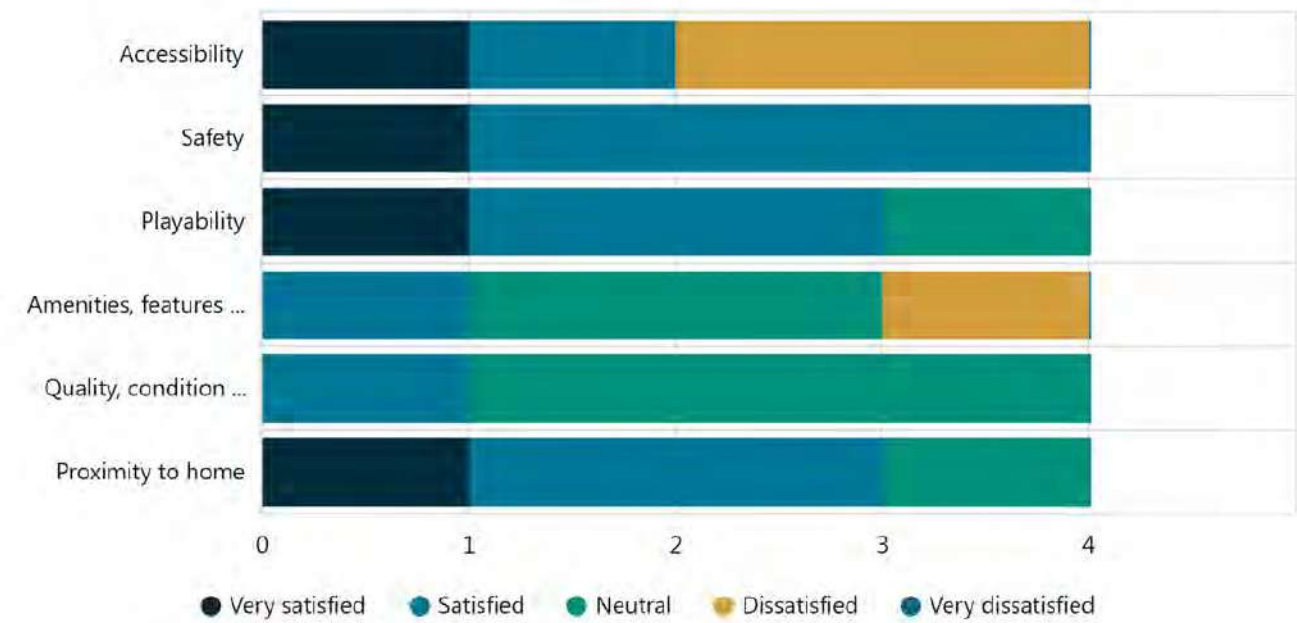
Multi Choice | Skipped: 318 | Answered: 7 (2.2%)



Answer choices	Percent	Count
Multi-sports courts	28.57%	2
Playground improvements	28.57%	2
Improved trail infrastructure (e.g. connections, extensions, additions, etc.)	28.57%	2
Improved maintenance and/or landscaping	85.71%	6
Lighting	0%	0
Accessibility enhancements	28.57%	2
Other	0%	0

39. Please rate the following for Blue Park Required

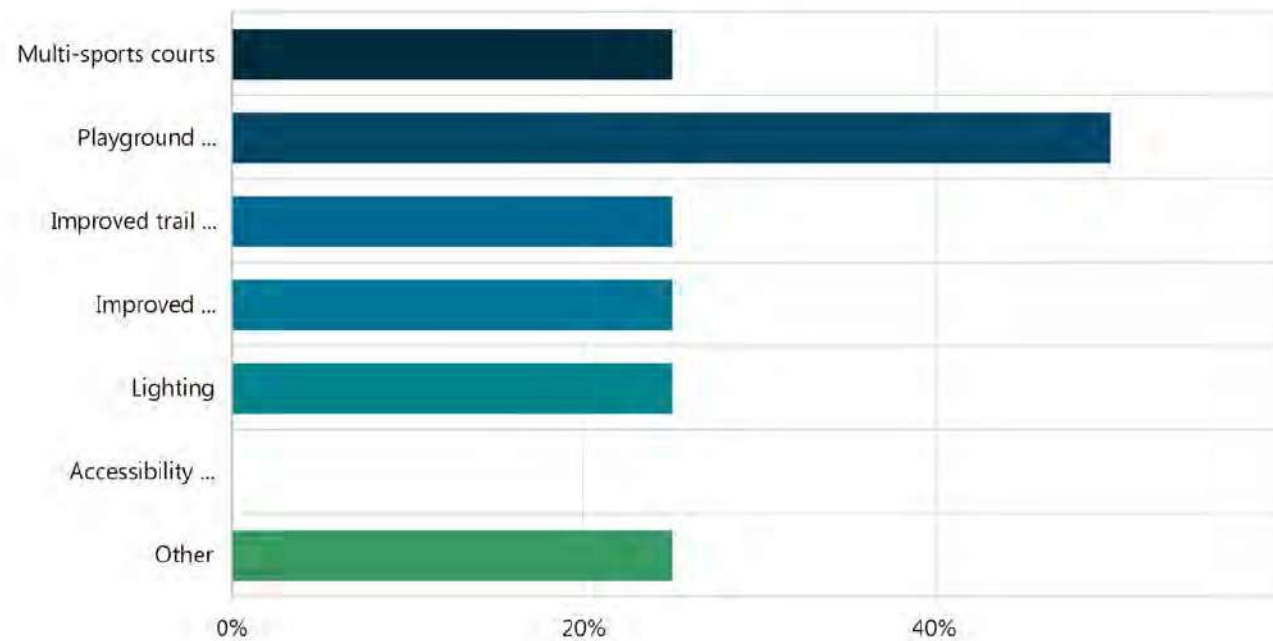
Matrix | Skipped: 321 | Answered: 4 (1.2%)



	Very satisfied	Satisfied	Neutral	Dissatisfied	Very dissatisfied	Count	Score
Accessibility	25.00% 1	25.00% 1	0% 0	50.00% 2	0% 0	4	2.75
Safety	25.00% 1	75.00% 3	0% 0	0% 0	0% 0	4	1.75
Playability	25.00% 1	50.00% 2	25.00% 1	0% 0	0% 0	4	2.00
Amenities, features and facilities	0% 0	25.00% 1	50.00% 2	25.00% 1	0% 0	4	3.00
Quality, condition and maintenance	0% 0	25.00% 1	75.00% 3	0% 0	0% 0	4	2.75
Proximity to home	25.00% 1	50.00% 2	25.00% 1	0% 0	0% 0	4	2.00

40. Would you like to see any improvements to Blue park? (Select all that apply) Required

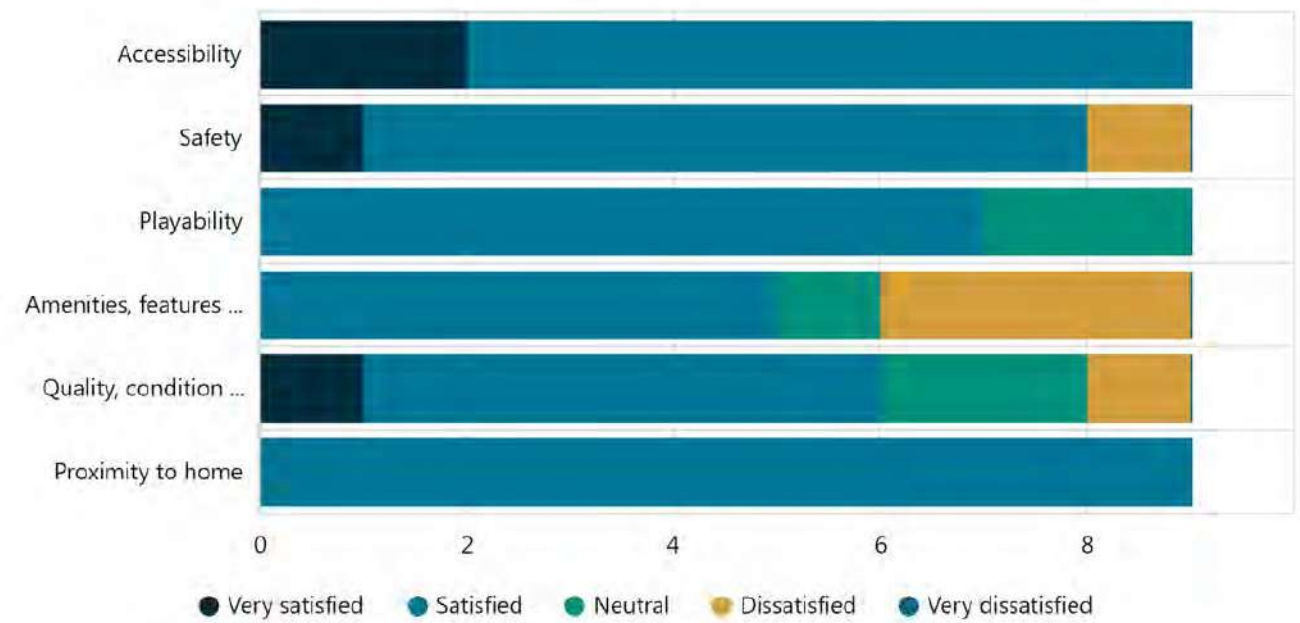
Multi Choice | Skipped: 321 | Answered: 4 (1.2%)



Answer choices	Percent	Count
Multi-sports courts	25.00%	1
Playground improvements	50.00%	2
Improved trail infrastructure (e.g. connections, extensions, additions, etc.)	25.00%	1
Improved maintenance and/or landscaping	25.00%	1
Lighting	25.00%	1
Accessibility enhancements	0%	0
Other	25.00%	1

41. Please rate the following for Lighthouse Park Required

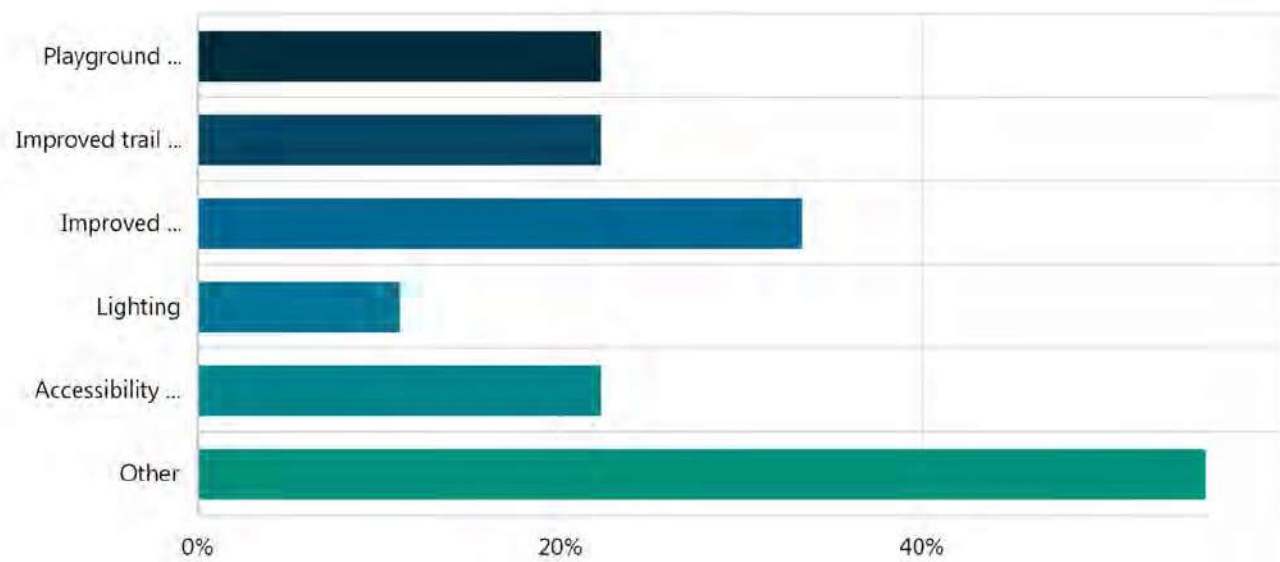
Matrix | Skipped: 316 | Answered: 9 (2.8%)



	Very satisfied	Satisfied	Neutral	Dissatisfied	Very dissatisfied	Count	Score
Accessibility	22.22% 2	77.78% 7	0% 0	0% 0	0% 0	9	1.78
Safety	11.11% 1	77.78% 7	0% 0	11.11% 1	0% 0	9	2.11
Playability	0% 0	77.78% 7	22.22% 2	0% 0	0% 0	9	2.22
Amenities, features and facilities	0% 0	55.56% 5	11.11% 1	33.33% 3	0% 0	9	2.78
Quality, condition and maintenance	11.11% 1	55.56% 5	22.22% 2	11.11% 1	0% 0	9	2.33
Proximity to home	0% 0	100.00% 9	0% 0	0% 0	0% 0	9	2.00

42. Would you like to see any improvements to Lighthouse park? (Select all that apply) Required

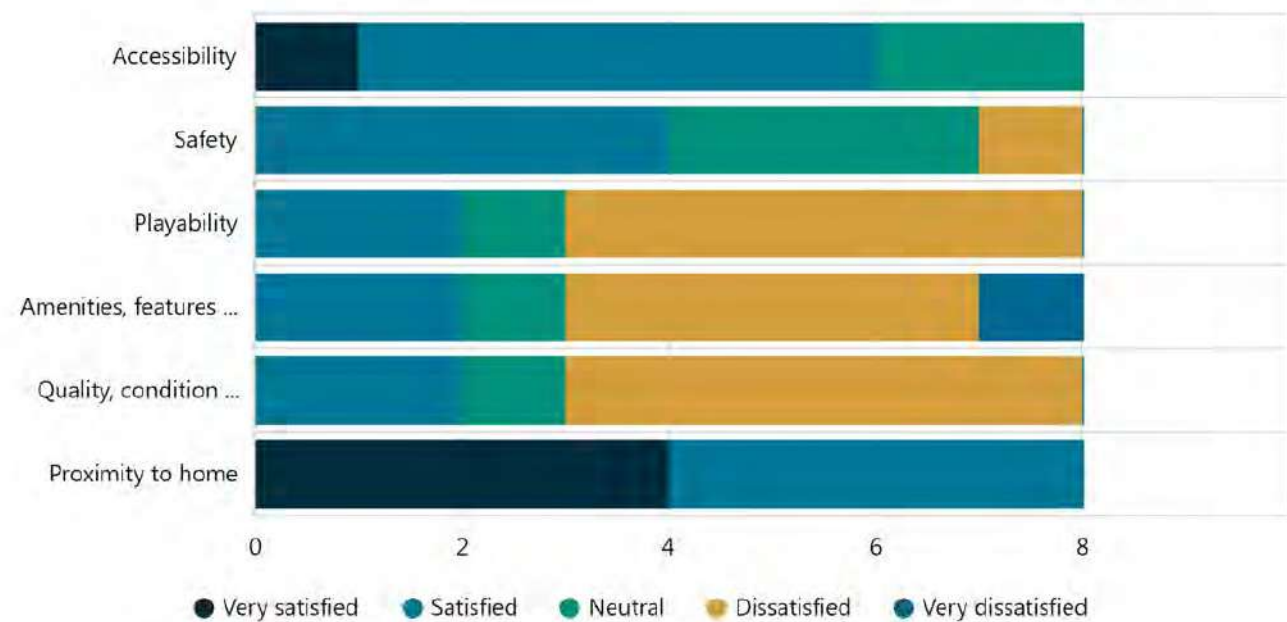
Multi Choice | Skipped: 316 | Answered: 9 (2.8%)



Answer choices	Percent	Count
Playground improvements	22.22%	2
Improved trail infrastructure (e.g. connections, extensions, additions, etc.)	22.22%	2
Improved maintenance and/or landscaping	33.33%	3
Lighting	11.11%	1
Accessibility enhancements	22.22%	2
Other	55.56%	5

43. Please rate the following for Attawandaron Park Required

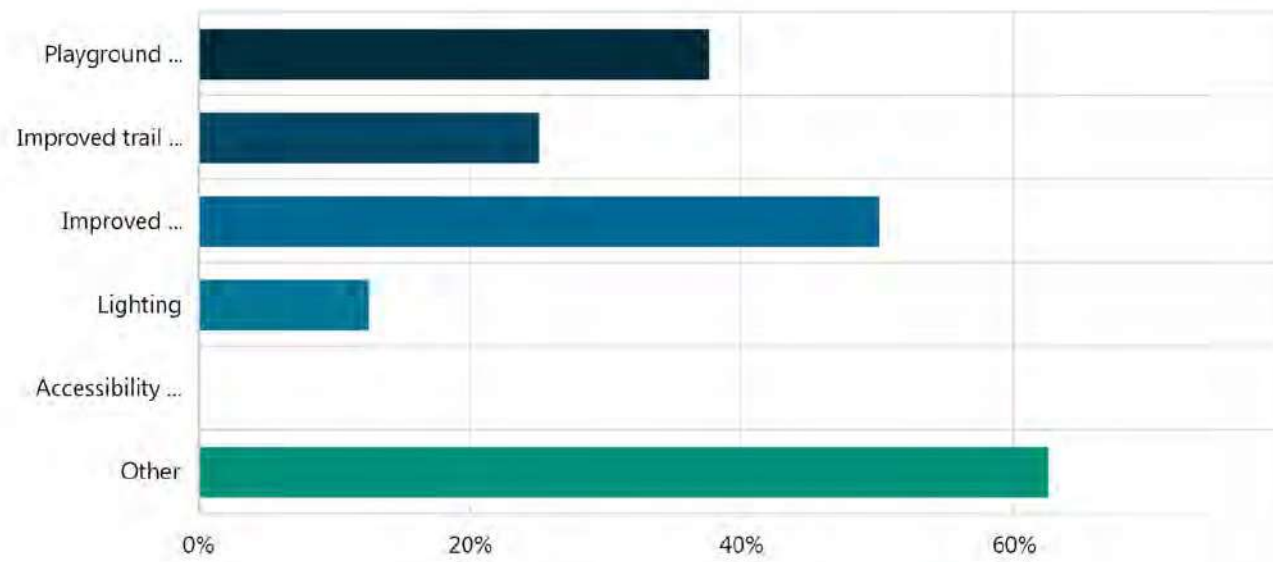
Matrix | Skipped: 317 | Answered: 8 (2.5%)



	Very satisfied	Satisfied	Neutral	Dissatisfied	Very dissatisfied	Count	Score
Accessibility	12.50% 1	62.50% 5	25.00% 2	0% 0	0% 0	8	2.13
Safety	0% 0	50.00% 4	37.50% 3	12.50% 1	0% 0	8	2.63
Playability	0% 0	25.00% 2	12.50% 1	62.50% 5	0% 0	8	3.38
Amenities, features and facilities	0% 0	25.00% 2	12.50% 1	50.00% 4	12.50% 1	8	3.50
Quality, condition and maintenance	0% 0	25.00% 2	12.50% 1	62.50% 5	0% 0	8	3.38
Proximity to home	50.00% 4	50.00% 4	0% 0	0% 0	0% 0	8	1.50

44. Would you like to see any improvements to Attawandaron park? (Select all that apply) Required

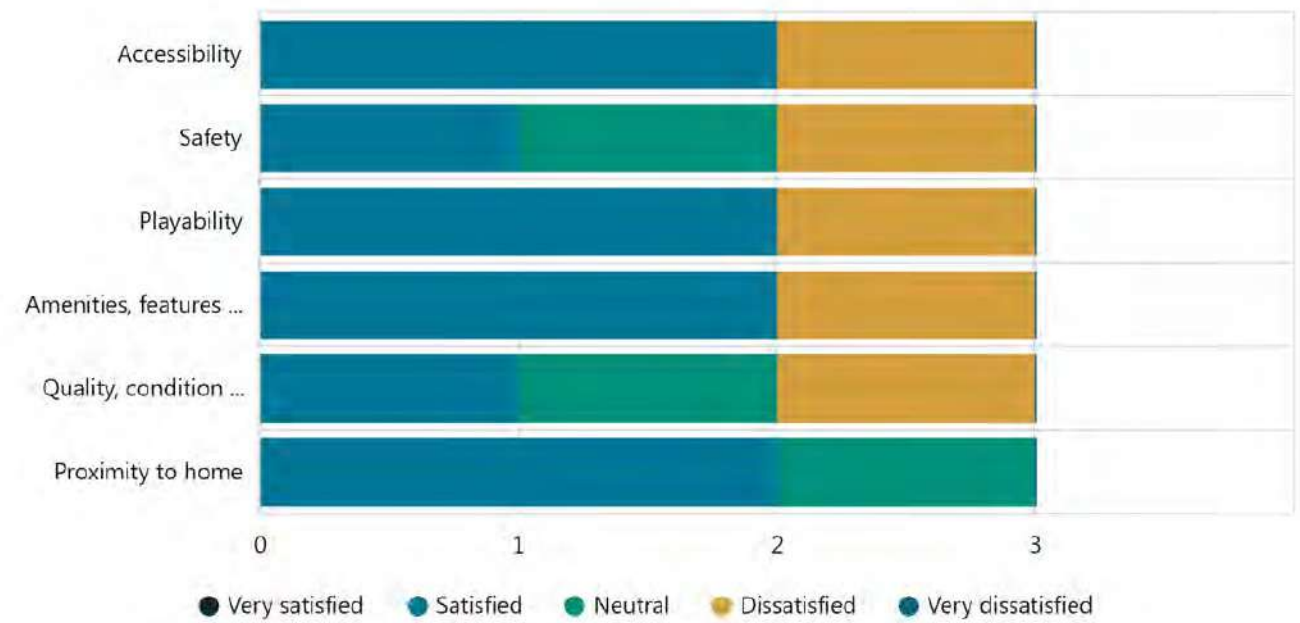
Multi Choice | Skipped: 317 | Answered: 8 (2.5%)



Answer choices	Percent	Count
Playground improvements	37.50%	3
Improved trail infrastructure (e.g. connections, extensions, additions, etc.)	25.00%	2
Improved maintenance and/or landscaping	50.00%	4
Lighting	12.50%	1
Accessibility enhancements	0%	0
Other	62.50%	5

45. Please rate the following for Reids Corner Ball Park Required

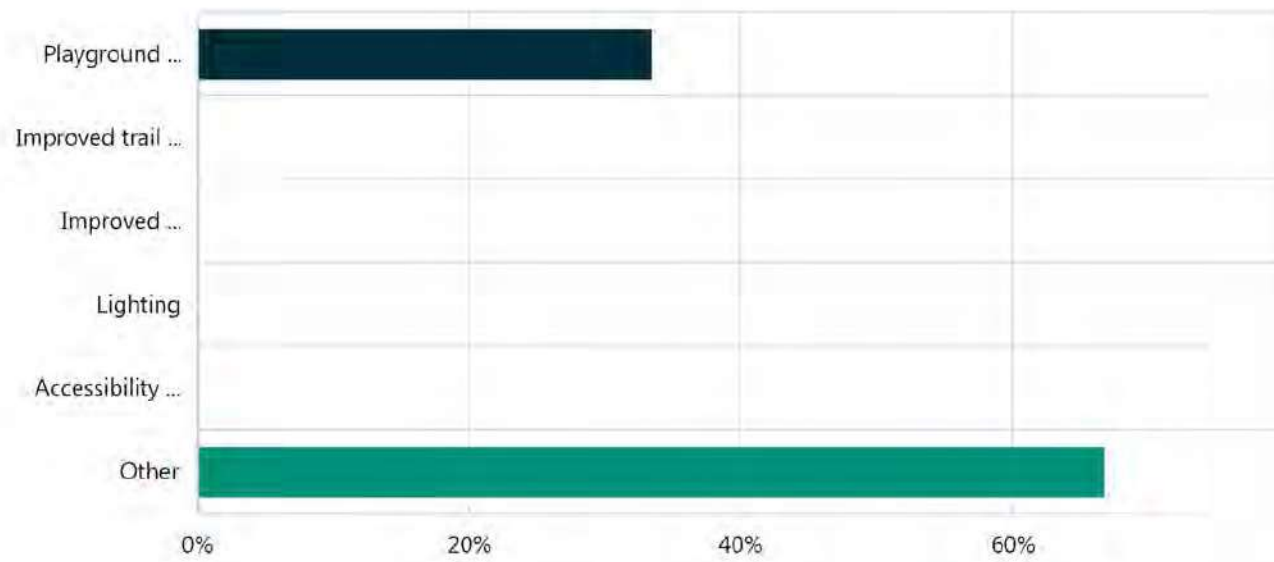
Matrix | Skipped: 322 | Answered: 3 (0.9%)



	Very satisfied	Satisfied	Neutral	Dissatisfied	Very dissatisfied	Count	Score
Accessibility	0% 0	66.67% 2	0% 0	33.33% 1	0% 0	3	2.67
Safety	0% 0	33.33% 1	33.33% 1	33.33% 1	0% 0	3	3.00
Playability	0% 0	66.67% 2	0% 0	33.33% 1	0% 0	3	2.67
Amenities, features and facilities	0% 0	66.67% 2	0% 0	33.33% 1	0% 0	3	2.67
Quality, condition and maintenance	0% 0	33.33% 1	33.33% 1	33.33% 1	0% 0	3	3.00
Proximity to home	0% 0	66.67% 2	33.33% 1	0% 0	0% 0	3	2.33

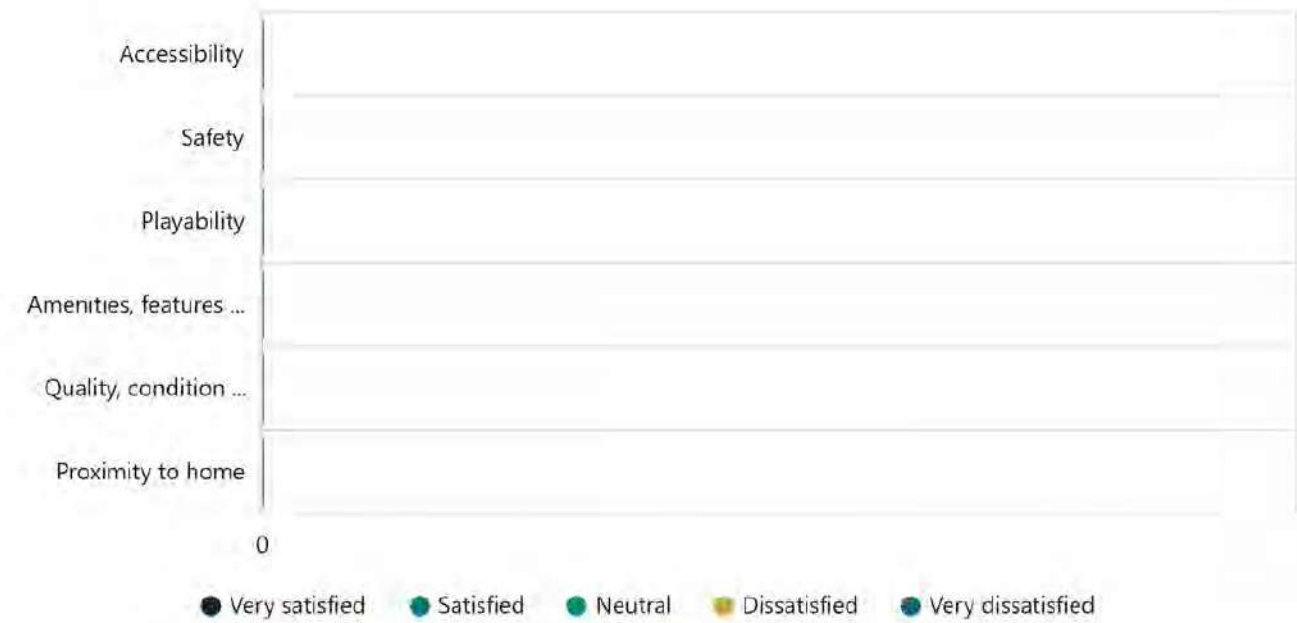
46. Would you like to see any improvements to Reids Corner Ball Park? (Select all that apply) Required

Multi Choice | Skipped: 322 | Answered: 3 (0.9%)



47. Please rate the following for Whitechurch Park Required

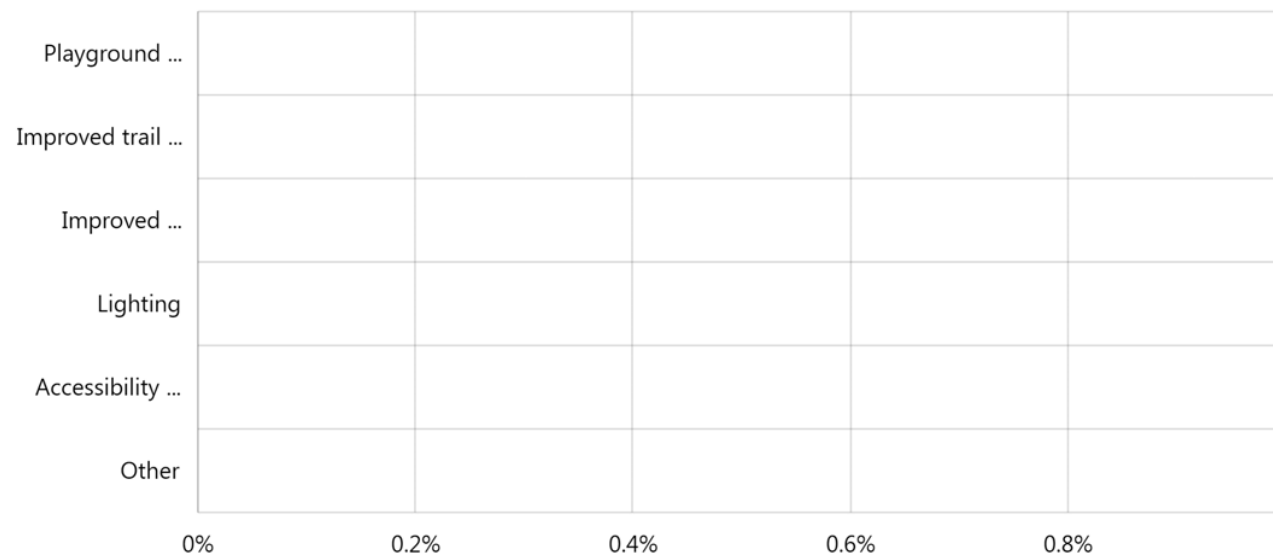
Matrix | Skipped: 325 | Answered: 0 (0%)



	Very satisfied	Satisfied	Neutral	Dissatisfied	Very dissatisfied	Count	Score
Accessibility	0% 0	0% 0	0% 0	0% 0	0% 0	0	0
Safety	0% 0	0% 0	0% 0	0% 0	0% 0	0	0
Playability	0% 0	0% 0	0% 0	0% 0	0% 0	0	0
Amenities, features and facilities	0% 0	0% 0	0% 0	0% 0	0% 0	0	0
Quality, condition and maintenance	0% 0	0% 0	0% 0	0% 0	0% 0	0	0
Proximity to home	0% 0	0% 0	0% 0	0% 0	0% 0	0	0

48. Would you like to see any improvements to Whitechurch Park? (Select all that apply) Required

Multi Choice | Skipped: 325 | Answered: 0 (0%)



Answer choices	Percent	Count
Playground improvements	0%	0
Improved trail infrastructure (e.g. connections, extensions, additions, etc.)	0%	0
Improved maintenance and/or landscaping	0%	0
Lighting	0%	0
Accessibility enhancements	0%	0
Other	0%	0

49. Do you have anything else to share about the parks in Huron-Kinloss?

Short Text | Skipped: 230 | Answered: 95 (29.2%)

Sentiment

No sentiment data

Tags

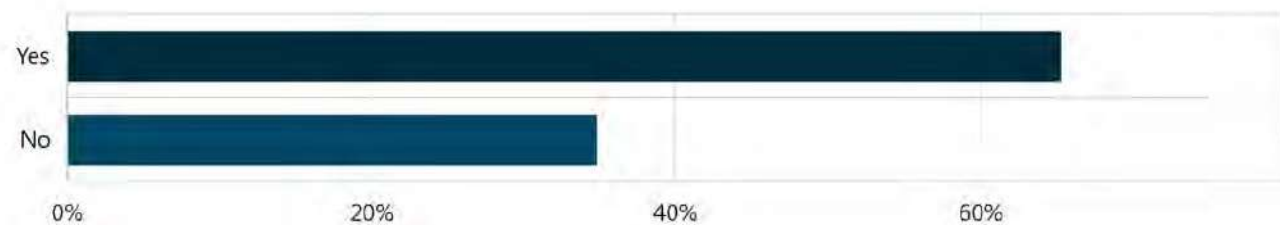
No tag data

Featured Contributions

No featured contributions

50. Do you use trails in Huron-Kinloss? Required

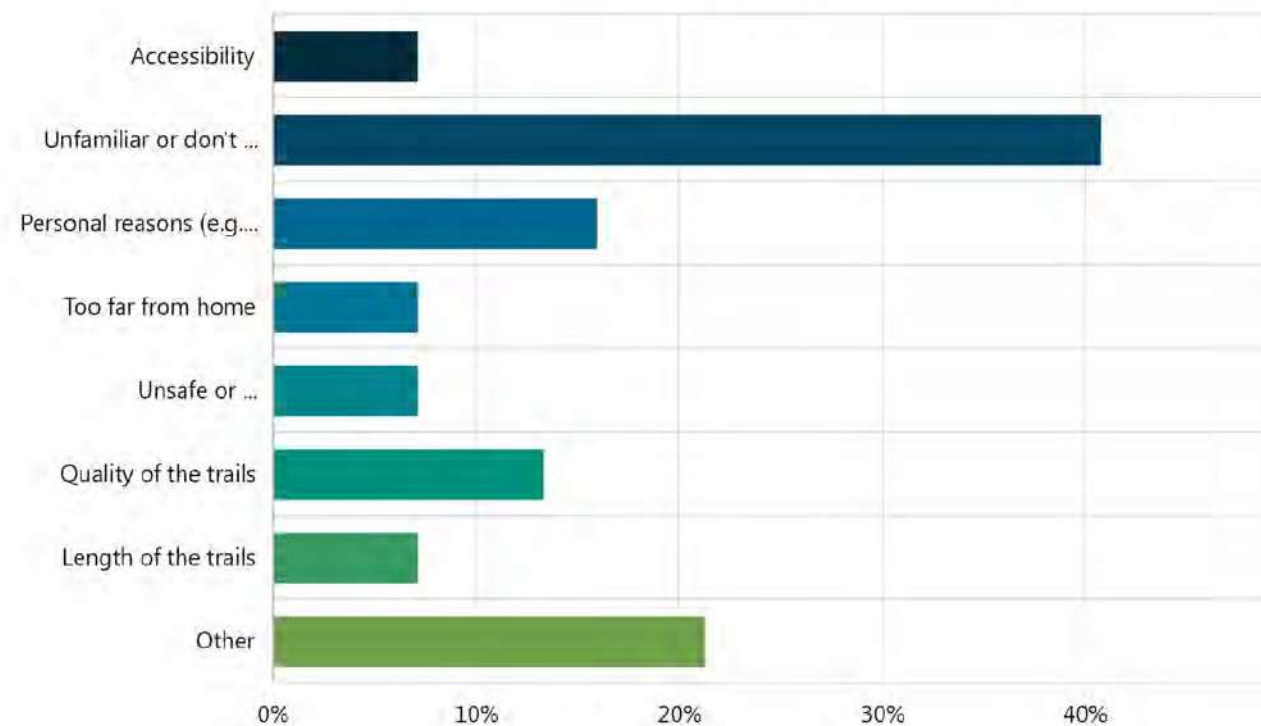
Multi Choice | Skipped: 0 | Answered: 325 (100%)



Answer choices	Percent	Count
Yes	65.23%	212
No	34.77%	113
Total	100.00%	325

51. Why not? Required

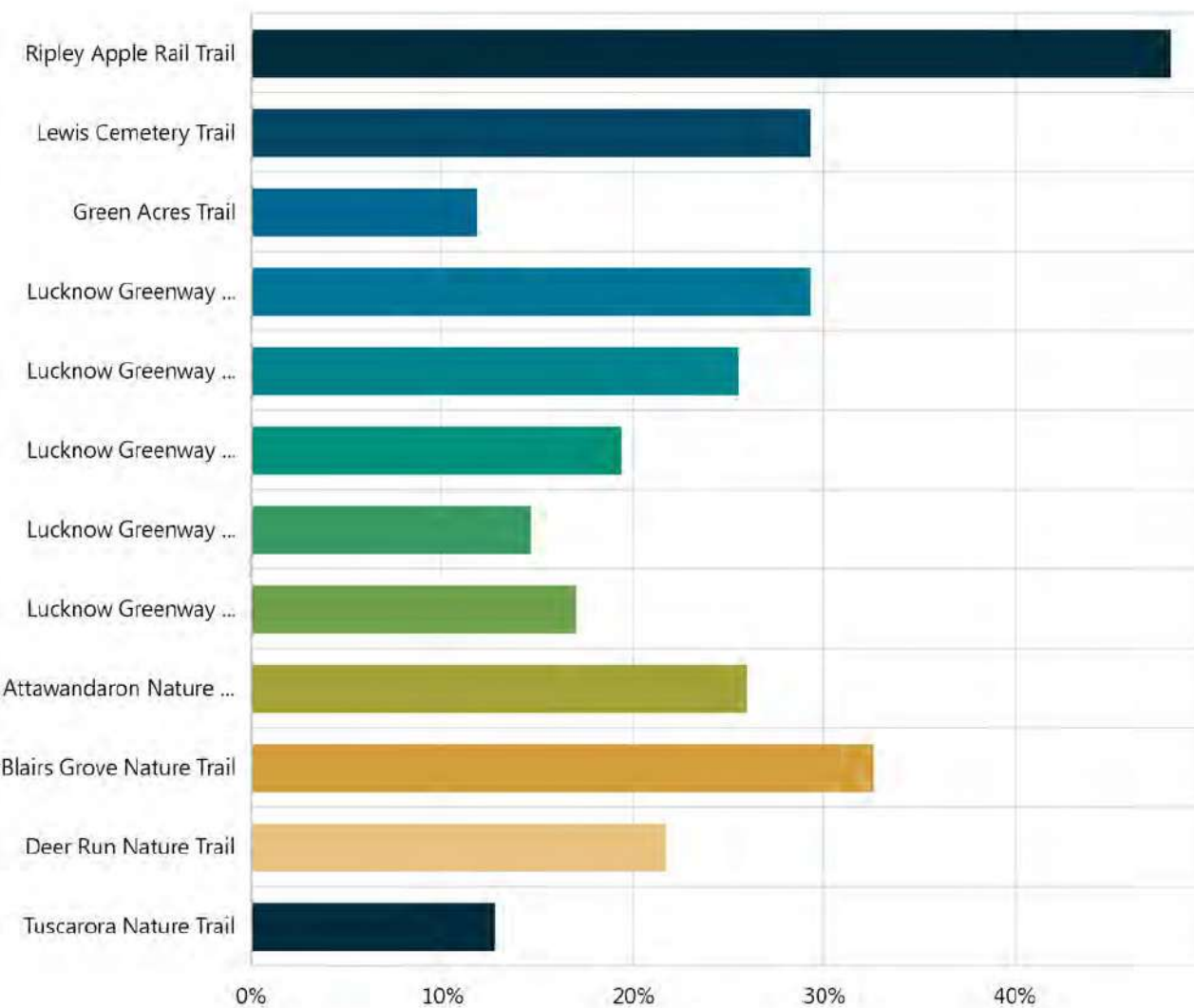
Multi Choice | Skipped: 212 | Answered: 113 (34.8%)



Answer choices	Percent	Count
Accessibility	7.08%	8
Unfamiliar or don't know where they are	40.71%	46
Personal reasons (e.g. no time, don't enjoy the outdoors, etc.)	15.93%	18
Too far from home	7.08%	8
Unsafe or undesirable conditions	7.08%	8
Quality of the trails	13.27%	15
Length of the trails	7.08%	8
Other	21.24%	24

52. Which of these trails have you used? (Select all that apply) Required

Multi Choice | Skipped: 113 | Answered: 212 (65.2%)

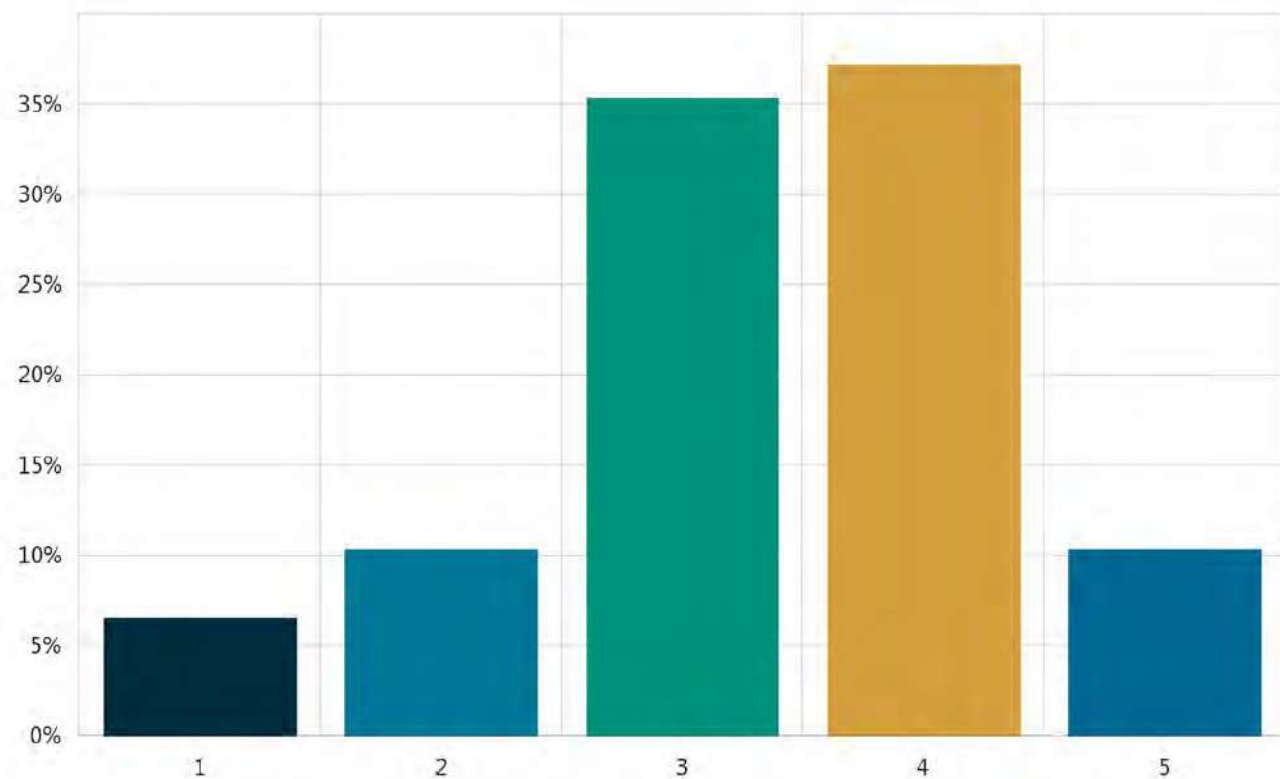


Attawandaron Nature Trail	25.94%	55
Blairs Grove Nature Trail	32.55%	69
Deer Run Nature Trail	21.70%	46
Tuscarora Nature Trail	12.74%	27

Answer choices	Percent	Count
Ripley Apple Rail Trail	48.11%	102
Lewis Cemetery Trail	29.25%	62
Green Acres Trail	11.79%	25
Lucknow Greenway Trails - Railway	29.25%	62
Lucknow Greenway Trails - Waterworks to Railway	25.47%	54
Lucknow Greenway Trails - Waterworks to Willoughby	19.34%	41
Lucknow Greenway Trails - Inglis to Havelock	14.62%	31
Lucknow Greenway Trails - Lucknow Soccer Fields to County Road 1	16.98%	36

53. In general, how would you rate the trails in Huron-Kinloss? Required

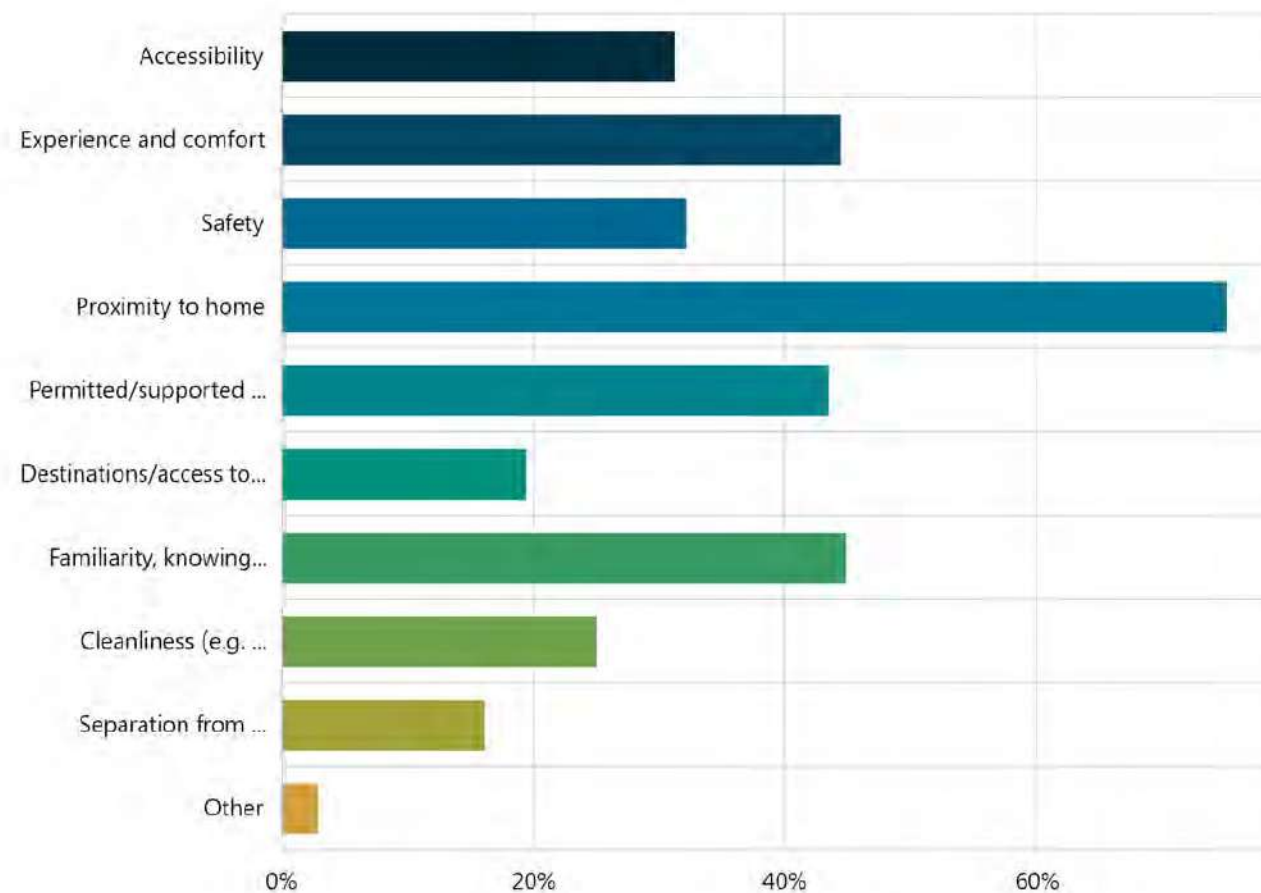
Rating | Skipped: 113 | Answered: 212 (65.2%)



1	2	3	4	5	Count	Weighted average
6.60%	10.38%	35.38%	37.26%	10.38%	212	3.34
14	22	75	79	22		

54. What influences your use of the trails? Required

Multi Choice | Skipped: 113 | Answered: 212 (65.2%)



Answer choices	Percent	Count
Accessibility	31.13%	66
Experience and comfort	44.34%	94
Safety	32.08%	68
Proximity to home	75.00%	159
Permitted/supported uses (e.g. walking, cycling, ATVing, dirt biking, etc.)	43.40%	92
Destinations/access to facilities (e.g. using them to get to parks or other places)	19.34%	41
Familiarity, knowing where they go	44.81%	95
Cleanliness (e.g. garbage, etc.)	25.00%	53
Separation from neighbouring properties (e.g. maintains neighbour privacy)	16.04%	34
Other	2.83%	6

55. Do you have anything else to share about the trails in Huron-Kinloss?

Short Text | Skipped: 240 | Answered: 85 (26.2%)

Sentiment

No sentiment data

Tags

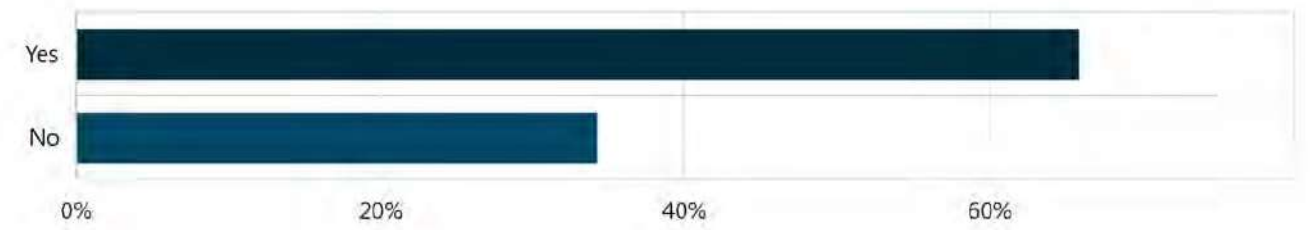
No tag data

Featured Contributions

No featured contributions

56. Would you like to see more roadways which support active uses on them? Required

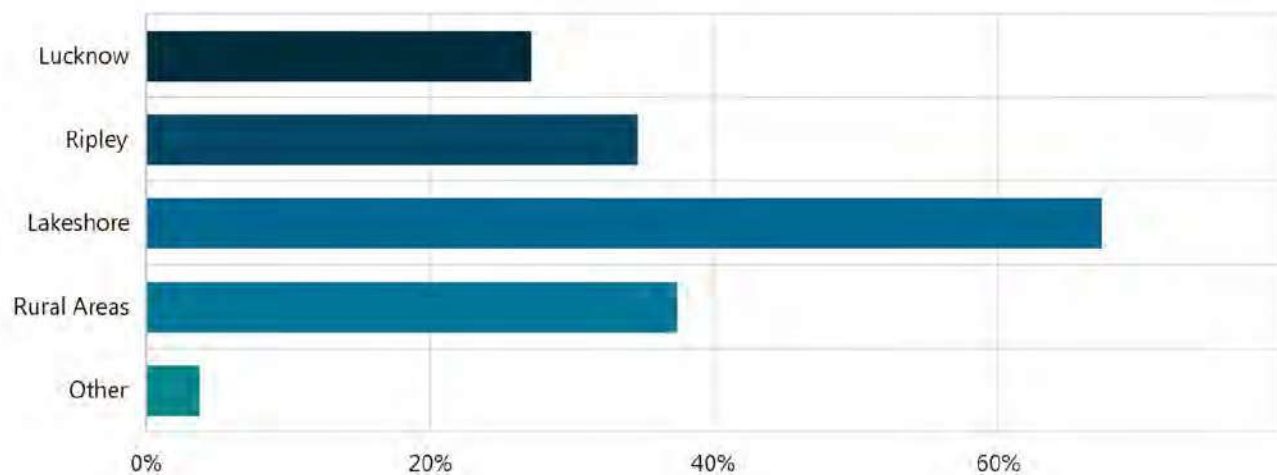
Multi Choice | Skipped: 0 | Answered: 325 (100%)



Answer choices	Percent	Count
Yes	65.85%	214
No	34.15%	111
Total	100.00%	325

57. What areas of the Township do you feel should be prioritized? Required

Multi Choice | Skipped: 111 | Answered: 214 (65.8%)



Answer choices	Percent	Count
Lucknow	27.10%	58
Ripley	34.58%	74
Lakeshore	67.29%	144
Rural Areas	37.38%	80
Other	3.74%	8

58. Our trails currently prohibit the use of motorized vehicles (e.g. ATV's). The Ripley Apple Rail Trail has been identified as a potential trail to support the use of ATVs. Would you be in favour of extending access to ATV use on the Ripley Rail Trail? Required

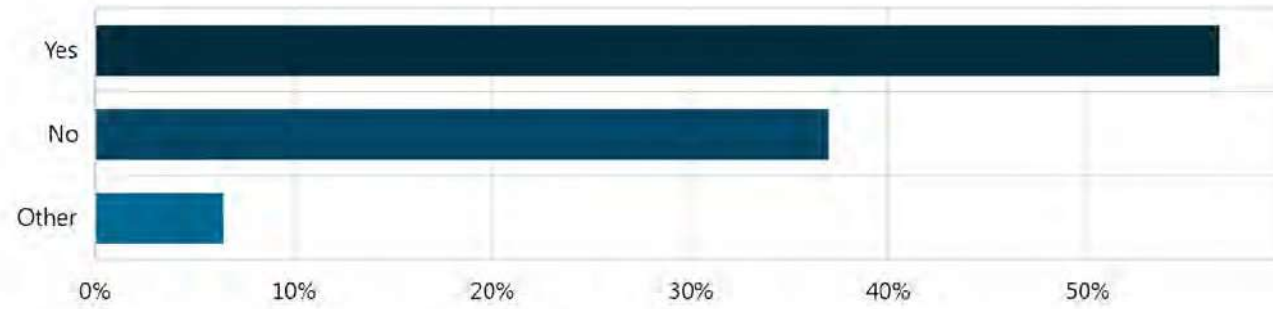
Multi Choice | Skipped: 0 | Answered: 325 (100%)



Answer choices	Percent	Count
Yes	36.62%	119
No	38.15%	124
Unsure	25.23%	82
Total	100.00%	325

59. There are currently three designated cycling routes in Huron-Kinloss: The Great Lakes Waterfront Trail, The Back Forty Gravel Grind and The Back Forty Roadie Ramble. Would you like to see more signed cycling routes in Huron-Kinloss? Required

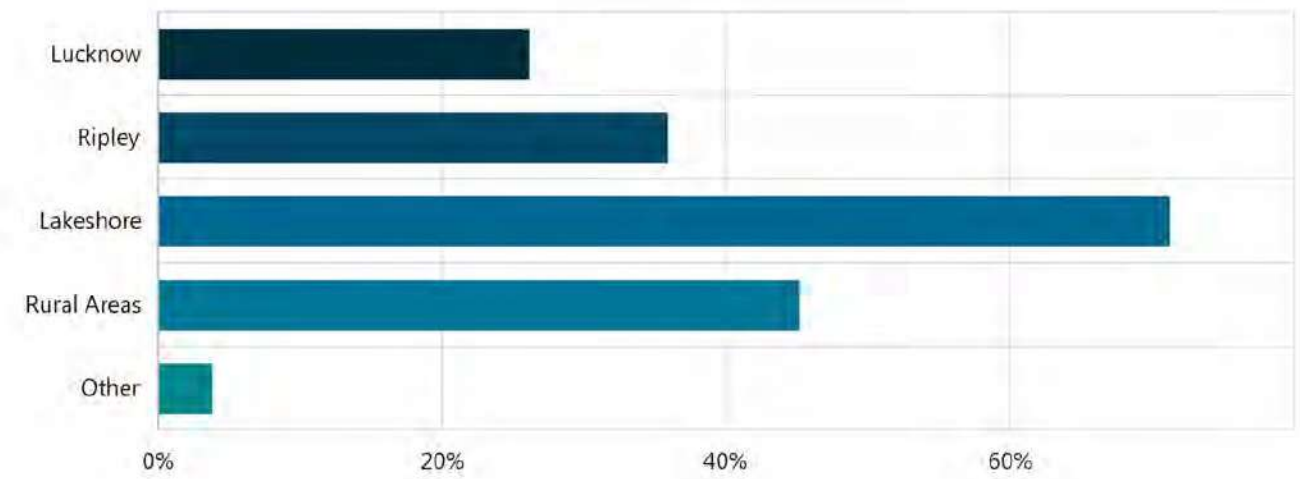
Multi Choice | Skipped: 0 | Answered: 325 (100%)



Answer choices	Percent	Count
Yes	56.62%	184
No	36.92%	120
Other	6.46%	21
Total	100.00%	325

60. Where would you like to see more cycling routes? (Select all that apply) Required

Multi Choice | Skipped: 141 | Answered: 184 (56.6%)

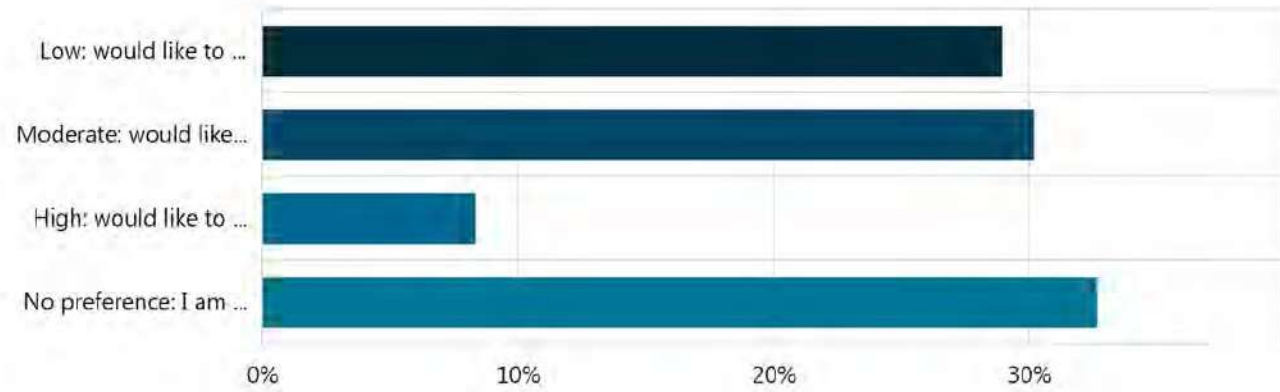


Answer choices	Percent	Count
Lucknow	26.09%	48
Ripley	35.87%	66
Lakeshore	71.20%	131
Rural Areas	45.11%	83
Other	3.80%	7

61. If the Township moves ahead with adopting and formalizing this pathway, what would your preferred level of change be: Required

Multi Choice | Skipped: 0 | Answered: 325 (100%)

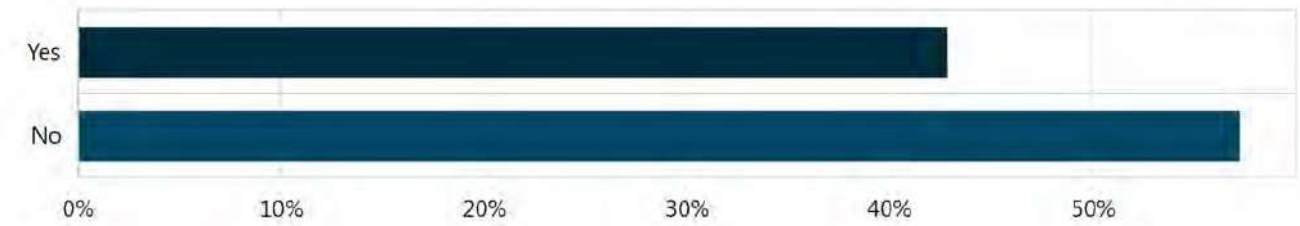
Multi Choice | Skipped: 0 | Answered: 325 (100%)



Answer choices	Percent	Count
Low: would like to maintain laid back character and only see necessary improvements made	28.92%	94
Moderate: would like to see some improvements, while maintaining 'neighbourhood' character.	30.15%	98
High: would like to see significant improvements made, okay with changing the character to do so.	8.31%	27
No preference: I am not familiar with this trail and/or do not have a preference.	32.62%	106
Total	100.00%	325

62. Would you like to see more off-leash dog parks in Huron-Kinloss? Required

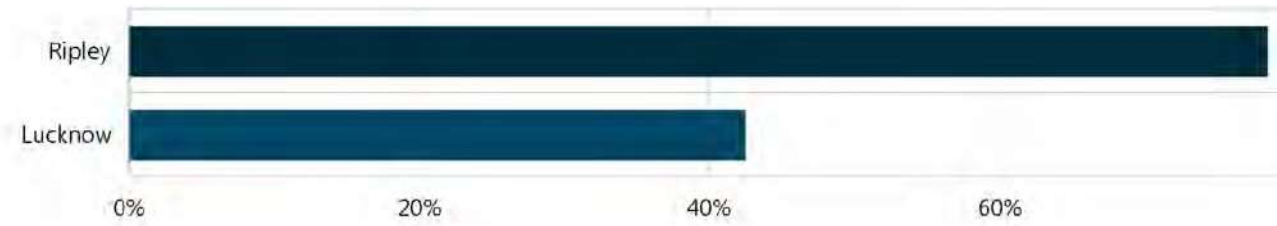
Multi Choice | Skipped: 0 | Answered: 325 (100%)



Answer choices	Percent	Count
Yes	42.77%	139
No	57.23%	186
Total	100.00%	325

63. The Parks and Recreation Master Plan identified that additional dog park facilities would be best suited to Ripley and Lucknow. Where would you like to see a new dog park? Required

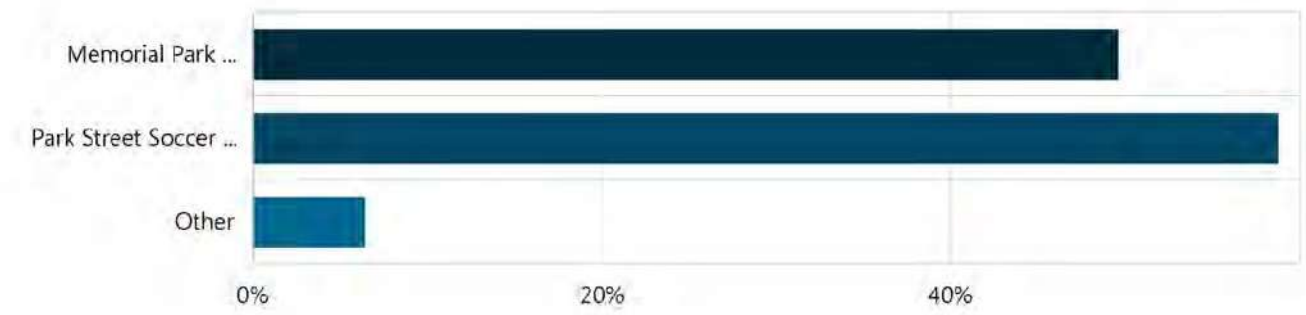
Multi Choice | Skipped: 186 | Answered: 139 (42.8%)



Answer choices	Percent	Count
Ripley	78.42%	109
Lucknow	42.45%	59

64. Where in Ripley would you prefer a dog park be located? Required

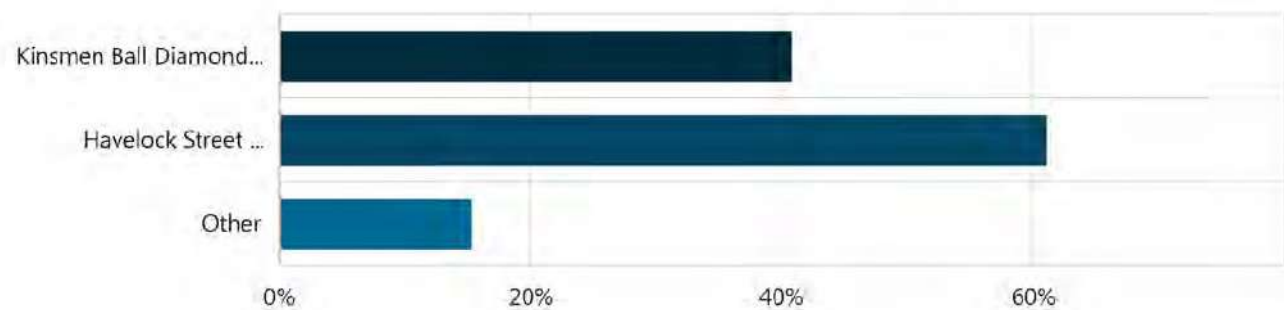
Multi Choice | Skipped: 216 | Answered: 109 (33.5%)



Answer choices	Percent	Count
Memorial Park (behind the ball diamond)	49.54%	54
Park Street Soccer Fields (near the Apple Rail Trail)	58.72%	64
Other	6.42%	7

65. Where in Lucknow would you prefer a dog park be located? Required

Multi Choice | Skipped: 266 | Answered: 59 (18.2%)



Answer choices	Percent	Count
Kinsmen Ball Diamond (between the outfield fence and the park)	40.68%	24
Havelock Street Soccer Fields (south end of the parking lot)	61.02%	36
Other	15.25%	9

66. Do you have anything else you would like to share about dog parks in Huron-Kinloss?

Short Text | Skipped: 296 | Answered: 29 (8.9%)

Sentiment

No sentiment data

Tags

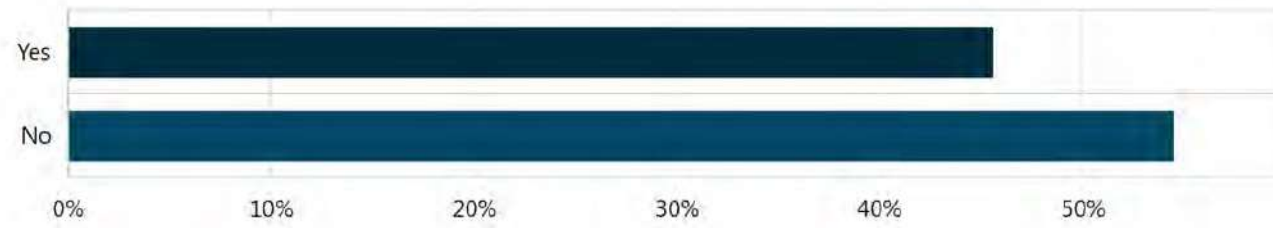
No tag data

Featured Contributions

No featured contributions

67. Do you play, or would you like to play pickleball? Required

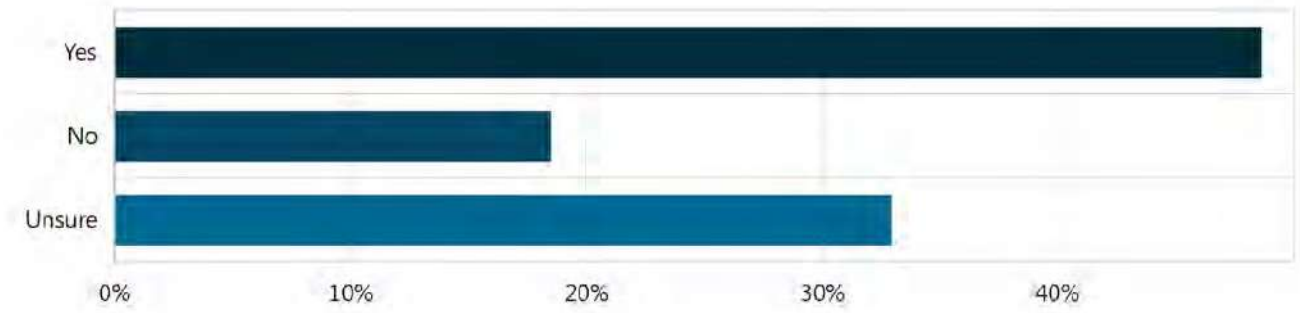
Multi Choice | Skipped: 0 | Answered: 325 (100%)



Answer choices	Percent	Count
Yes	45.54%	148
No	54.46%	177
Total	100.00%	325

68. Would you like to see dedicated pickleball courts throughout the Township? Required

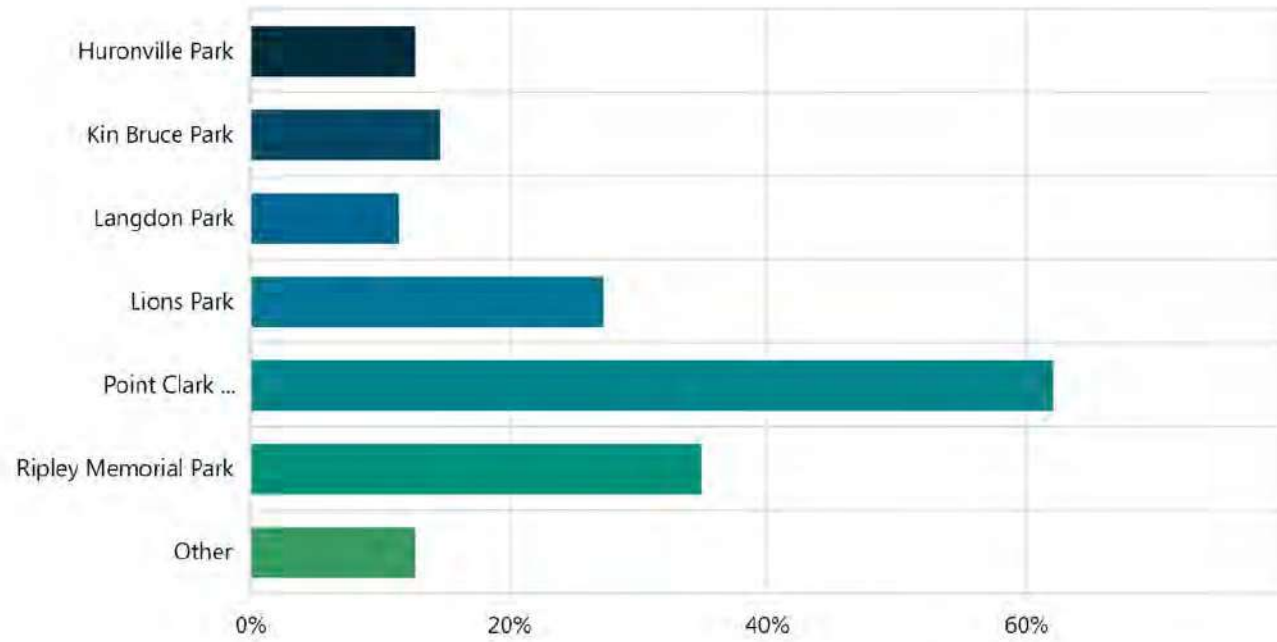
Multi Choice | Skipped: 0 | Answered: 325 (100%)



Answer choices	Percent	Count
Yes	48.62%	158
No	18.46%	60
Unsure	32.92%	107
Total	100.00%	325

69. Where would you like to see pickleball courts in Huron-Kinloss? Please note we've only included options that have the space to accommodate pickleball courts. Required

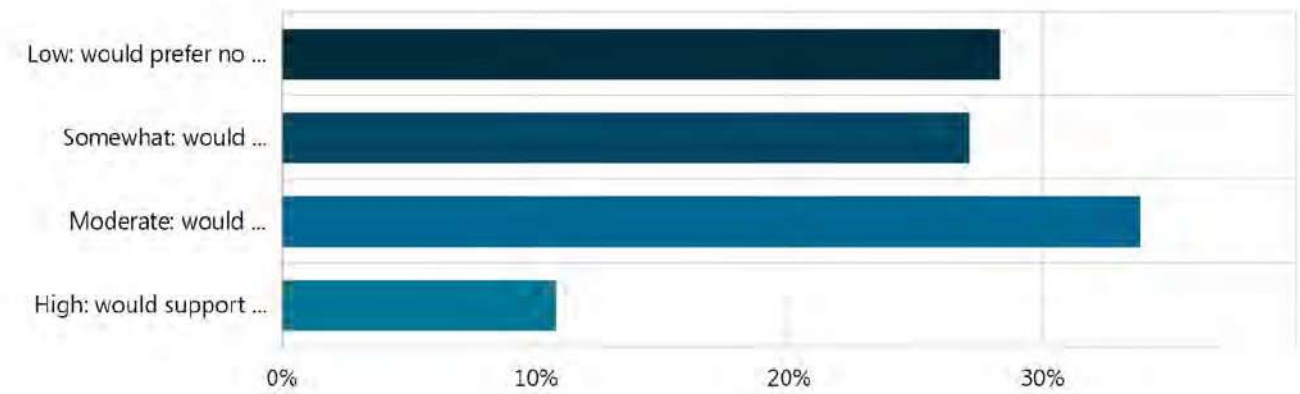
Multi Choice | Skipped: 167 | Answered: 158 (48.6%)



Answer choices	Percent	Count
Huronville Park	12.66%	20
Kin Bruce Park	14.56%	23
Langdon Park	11.39%	18
Lions Park	27.22%	43
Point Clark Community Centre Park	62.03%	98
Ripley Memorial Park	34.81%	55
Other	12.66%	20

70. How important are park and trail improvements in Huron-Kinloss to you? Required

Multi Choice | Skipped: 0 | Answered: 325 (100%)



Answer choices	Percent	Count
Low: would prefer no change in taxes; no change to other municipal service delivery. Parks and trails budget to be limited to community-based funding, grants, etc.	28.31%	92
Somewhat: would support reallocating municipal budget to tend to park and trail improvements decreasing municipal service delivery in other areas	27.08%	88
Moderate: would support slight increase in taxes to tend to park and trail improvements while maintaining same level of municipal service delivery elsewhere.	33.85%	110
High: would support more significant increase in taxes to tend to park and trail improvements and associated costs (e.g. additional staffing).	10.77%	35
Total	100.00%	325

Contribution

Playground equipment is old ... park needs rejuvenation.

SAFETY: We desperately need a safe bike lane along Lake Range Drive. Vehicles travel too fast and encroach on bikers. More people of all ages would bike if it wasn't so dangerous. Let's not wait for a fatality. Please make this safety concern a j

Although this is not directly related to parks, biking has become increasingly popular all through Huron Kinloss. Dedicated bike lanes are better for bikers and vehicles.

My kids always say that it would be great to have a skate park at the Community centre or one of the other parks in Point Clark. Lions park? I personally am more concerned about trails than parks.

Lewis park: The wood around the play centre is falling apart. It would be lovely to see more areas/ play equipment. At all parks- more areas of play where there is shade

Would love more trails for trails for hiking and dog walking. Also looking for off road moto trails

Running water available The soccer fields need a family friendly accessible bathroom. The port a potty is not accessible for wheelchairs or young children.

Need to be maintained year round with bathrooms all year round

Seem well kept and maintained

Flowers and yards all well maintained.

No real complaints just continuing to keep the playgrounds a safe place for small children!

The Attawanderon playground desperately needs more play structures. There isn't much to play on there and there are lots of children in the area who it would benefit.

Sometimes litter/ dog poop etc. can be an issue at parks in Lucknow. Safety is a big concern as there have been homeless people living in the parks at various time too.

Pickleball is the fastest growing sport in Huron-KinLoss with Point Clark as the epicentre of membership and play. Dedicated Pickleball courts are needed at the Point Clark Community Centre

the gazebo needs to be fixed

I am not sure if this comes under the authority of Huron Kinloss but I would like to see the Waterfront trail moved from Bruce Beach Rd up to Lake Range drive between the 8th and 10th Con. Rd is not suitable for extra traffic and no view of la

Make the rail trail Multi use

We do NOT need a dog park there

i would like to see improvements on the number of playground structures as well as structures for broader age ranges

i believe that huron kinloss should develop open park space between concession 21 and lake range rather then develop a trail in the enviromentally protected land

We visit all year round. During spring-fall many of the playgrounds are too hot and sunny to play on between 11-3. If there could be more shade I bet more kids would use them mid day. Shade sails? Shade trees planted closer? Playground wi

No

The dog park particularly at the point Clark community centre. The portion for small dogs could be maintained more often to prevent so many pests such as ticks entering on the long grass and weeds.

Would like to have a bridge over Pine River to bike to Kincardine. There are removable bridges placed in Spring taken out in Fall. Way safer than biking on Lake Range.

This park is great - it has pickleball/tennis, basketball, volleyball, and a children's play area. It is well used, and nicely kept up.

More pickleball facilities

No

We appreciate when there is washroom facilities and garbage containers.

Do not add trail along hydro line north of HWY 86. That is a terrible idea. People can walk on beach or along the roadside.

We need permanent pickleball courts with permanent fencing around them.

It would be nice to look into getting the recycled tire rubberized flooring or mats for the parks. Currently the parks have wood chips or stones covering the ground. These coverings are dirty and get put on the slides and the playground equipr

No more trails

This survey does nothing to get feedback of what is needed and what is not needed. There is noise abut building a pickleball facility at the PC community center which I disagree that is where our tax dollars

Love our local parks

Huronville's park's volleyball nets are horribly maintained and a second one was never needed as it's not used. The basketball court needs to be improved and the tennis court is used most frequently

We need a pickle ball court and more tennis courts

It be wonderful for so many reasons to have more areas for group recreational activity and fun -- more beach volleyball courts, basketball courts, picket ball courts, soccer fields -- it gets people, friends and family, being active together.

Tennis court is open on two sides and poison ivy lines one side. Lose many tennis balls and unable to retrieve due to this.

I would love for proper and safe Pickleball Courts to be installed at the community centre in Point Clark where the pickleball club plays now. The participant numbers are increasing, and the sport is growing quickly across all ages of players.

The PC Community Centre Park is becoming a thriving centre: baseball, clubs , fitness centre but to me , more importantly, pickleball. We need dedicated 8 Pickleball courts in PC. There are close to 25-30 players everyday! It includes ages 14-8

Needs new net on court

Shade trees are needed at Lions Park. A bike rake would be great too. We used to have such nice nature trails on Point Clark and now they are all gone. Would love to see a maintained bike trail in Point Clark.

Need for playgrounds to be accessible to children with disabilities.....such as swings suited to disability. The material placed below the swings and climbing playground needs to be filled more often. A small child has difficulty getting on a swing

Conservation park could use trimming and walkway maintenance but it's a beautiful walk

Having the Porta potty at the park in Lucknow is nice for children. It makes us go there more often than anywhere else because of the quick access to a bathroom

Lurgan beach would be nice to have a dog park

Would love a splash pad for the kids

I wish the splash pad in ripley was larger, and that there was more in Lewis park for the kids to play on.

We need a dog park in heritage park or in the park area behind the mailbox. We need the mess cleaned up in heritage park. Give us a good grassy area for kids to organize and play on and fix up our trails.

Love to see the gardens kept up

It would be nice to have a playground at the bottom of concession 6 and Gordon St North in the empty field

A lot of people in Lucknow use the walking path at Graceland it would be nice if the town would put a portapotty there as well as the parks also more benches at the soccer fields

It is kind of forgotten as it is so close to the Town of Kincardine, Great spot but could use some tender loving care!

Both Huronville and KinBruce parks are in residential areas that residents from those neighborhoods and other citizens use these parks regularly and they need to be maintained better.

The bike fixing equipment is awesome!

It would be great to have a trail run from the heritage heights area to the edge of Kincardine

The playgrounds are feeling a little dated

Some need more trash cans n all should have dog bags in my opinion

My poor rating on parks in HK is based ONLY on pickleball. It is in no way reflective of baseball diamonds, trails, pavilions or other park offerings.

The Kin-Huron park would be an ideal park to redo - it is accessible and has parking - a court facility could be created in the space where yard debris gets dumped (northern end), the trees should remain and additional natives plantings should

Unfortunately the conditions for organized Pickleball play at the community centre are poor. We play on a sloping parking lot. The surface is unsafe for Pickleball play due to the oil patches, cigarette buts and other items spilled on the surfac

Basically, they are all well maintained from a lawn mowing aspect and kept litter free.

They are well used

I'm impressed by the addition of the pollinator garden

I like how the parks have natural areas along with playgrounds

more pickelball courts would be nice.

Find ways to keep parks clean and safe without increasing spending. We are in a cost of living crisis. Taxation needs to be lowered.

The park at Blairs Grove has alot of poison Ivy !!

More trails

Maintenance could be better- by the splash pad there is a broken hole in the ground and other random things that should be addressed

The lakeshore pays the lion's share and gets the least. We hardly take the grand kids on weekends, as they are full of drunken renters and misbehaved teens and kids.

I wish you would stop people from planting trees and blocking the right of ways.

Do not let the pickleball group take over the ball diamond parking lot in Point Clark. Ball needs that space and pickleball is a huge distraction when so close to the ball diamond. At its closest, pickleball should be near the dog park if has to be t

Not sure if this is your area but why were all the taps shut off at Station Beach? No where to rinse feet etc

Kin Bruce needs bleachers replaced, playground equipment replaced and ball diamond maintenance. Lots of room for expansion. Playground equipment and bleachers were removed and nothing put back in its place, About a quarter of the pr

No

I appreciate all the little parks around the area, it gives a sense of family and community. Perhaps some climbing structures for older kids would be good

Kinbruce park is poorly maintained and under utilized apparently due to rental cost.

We need a dog park. Separate from children

Most parks in HK are well kept there are issues with grass trimming and garden weeding that need to be addressed on an ongoing basis while realizing staffing issues and man hours are always an issue

There is lots I could share unfortunately this comment box isn't large enough

I would like to see playground equipment at Pearl Elizabeth Park. We polled Gordon Street received 100% support for this idea. Also, there are lots of kids who swim at the public access at the west end of concession 6. They could also enjoy i

Investing in better play structures and parks will get kids outside. This is great for them and the parents.

Lewis park in Ripley is fairly new. I wish in the wintertime the new sidewalk blower would go through on the wide paved walkway. I would love to take my kids to the park in the winter, but can't access it with a stroller because of all the snow!

I think a bigger better trail system, available to ALL ki ds of users would be a huge asset. Existing flower beds etc need to be maintained. They are a mess!

If Flower beds are to be maintained by non municipal workers then a water tap must be more accessible

As we get older the distances we can walk shortens and we need short breaks. Even walking along the roadways it would be nice to have a bench now and then for that rest. There all long stretches the elderly can bot accomplish all at once an

Focus should be on Lakeshore residents as the majority of your tax revenue is coming from this area. Bike lanes are not needed as there are alternative ways to maneuver (ie boiler beach road:Bruce beach road) which are much safer/less traff

Plan is too concentrated on recreational sports parks. Need to upgrade your walking trails and promote more.

Spend more time looking after Victoria Park and Kinsmen Park. Kinsmen Park Ball Diamond is always cut and maintained but the park area (playground, grass, swings) seems to get ignored.

Shade is important, I don't think healthy trees should be removed to make room for pickleball courts. It's a fad, trees are not. Use existing courts and pavement for these

no

Need more native landscape

The field at lions club could be used for a sports field with a little work. Pickleball is growing in demand and is accessible to all ages and abilities- more courts are needed

Heritage Park should be the Township's priority.

The Corporation of the Township of Huron-Kinloss



BY-LAW No.

2024 - 121

Being a By-Law to Adopt the Work from Home Policy for the Township of Huron-Kinloss

WHEREAS Section 8(1) and 9 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provide that the powers of a municipality under this or any other Act shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues and has the capacity, rights, powers and privileges of a natural person for the purposes of exercising its authority under this or any other Act;

AND WHEREAS the Council of the Township desire to establish a Work From Home Policy as per Report CAO-2024-12-39;

NOW THEREFORE the Council of The Corporation of the Township of Huron-Kinloss **ENACTS** as follows;

1. That the Corporation of the Township of Huron-Kinloss hereby adopts the Work From Home Policy as contained in Schedule "A".
2. That this By-law shall come into force and effect upon its final passage.
3. That this By-law may be cited as the "Work From Home Policy By-law".

READ a FIRST and SECOND TIME this 16th day of December, 2024.

READ a THIRD TIME and FINALLY PASSED this 16th day of December, 2024.

Mayor

Clerk



The Corporation of the Township of Huron-Kinloss

Policy

Section: 3.0 Human Resources

Policy: Work From Home Policy

By-Law: [Click here to enter text.](#)

Date: [Click here to enter a date.](#)

Revision: **DRAFT**

Coverage:

The policy applies to permanent full-time and part-time employees, as well as contract employees, who have successfully completed their probation period and whose roles are suitable for working from home. The ability to work remotely will support the Township's objectives while also aligning with our strategic plan to attract and retain employees.

Policy Statement:

This policy outlines the guidelines and expectations for employees who wish to work from home as part of a flexible work arrangement. It aims to provide a supportive and productive work environment while promoting work-life balance. The Township recognizes the benefits of a flexible work model and aims to support employees in balancing their work and personal responsibilities while maintaining productivity and alignment with the Townships service standards. This policy provides an opportunity for eligible employees to work from home on a flexible basis. Requests to work from home for more than 2 days per week will be considered on a case-by-case basis. It is important to note that this is not a mandatory or full-time solution and employees working from home do not create additional work for employees working on-site. This policy does not alter or replace the terms of an existing employment contract. Employees must comply with all Township policies, procedures, and instructions that would apply if the employee were working at their regular worksite.

Legislative Authority:

Municipal Freedom of Information and Protection of Privacy Act

Employment Standards Act

Workplace Safety and Insurance Act

Canada Revenue Agency

Contents:

Definitions:

Work from home	Performing work from your primary residence, in a temporary or hybrid situation. This may also be referred to as Remote Work in this policy.
Workspace	Location in which work is performed.
Hours of work	Hours of work are based on the Municipal office hours of operation or as scheduled by your supervisor.
Data security	The measures and practices implemented to protect sensitive information and digital assets from unauthorized access, theft, or misuse when employees are working outside of a traditional office environment. Email Records Management Policy By-law No. 2019-121 & Records Management Policy By-law No. 2019-119.
CAO	Chief Administrative Officer
Employee	Permanent full-time or part-time or contract employee who have successfully completed their probation and whose roles are suitable for remote work.
Township	The Corporation of the Township of Huron-Kinloss
Supervisor	The Senior Management Team and in some cases your direct supervisor. A person who has charge of a workspace or authority over a worker.
Equipment	Electronic products, including computers, software, phones, tablets and related items used for conducting Township business.
On-site work	Performing work from the corporate office or designated corporate workspace.
Flexible work model arrangement	Employees who split their work hours between the administration office and working remotely from home for a maximum of two days per week.
Child-care	Supervision, care and development of children.
Elder-care	Specialized support, assistance and services for an elderly family member.

Work Schedule and Hours

Employees working from home are expected to adhere to the regular work hours or as scheduled by their supervisor. The total number of work hours required for their position must be met, and any overtime must be pre-approved by the supervisor. Travel to the office for meetings or events does not count towards hours worked.

If the employee cannot work the normal hours, the employee will be required to use vacation, floater, banked time or flex time. Employees are expected to continue to book time off from work using the current procedures.

Eligibility and Approval

To be eligible for the work-from-home arrangement, employees must:

- Have a role or specific tasks that are suitable for work from home. Examples would be virtual training, online meetings, administrative tasks that can be done remotely.
- Demonstrate a satisfactory level of job experience and consistently meet or exceed performance expectations.
- Obtain approval from their supervisor, and for exceptions, the Chief Administrative Officer (CAO).
- Complete the Work From Home Agreement form (attached)

Due to operational needs and the nature of certain positions, work from home may not be feasible for all roles. The Township will assess the position's suitability, and employees should discuss their interest and eligibility with their supervisors.

Employees who are sick are encouraged to take the necessary time to rest and recover. If an employee is in a position that is suitable for work from home and is well enough to effectively complete work the supervisor can approve the employee to work from home while they recover. In the case where an employee requests to work remote in order to care for a sick child, supervisor approval is required. It is the expectation that the employee will work their standard work hours throughout the day. If the employee cannot work the normal hours, it may be necessary to work outside their normal working hours. The employee will notify staff accordingly and will be required to use vacation, floater, banked time or flex time for hours missed.

This policy is not to be used for regular childcare or eldercare purposes, these situations should be addressed through separate accommodation processes.

Communication and Collaboration

Effective communication and collaboration are essential for work from home. Employees are expected to maintain regular contact with their supervisors and colleagues, utilizing email, phone, or video conferencing. All necessary meetings should be conducted virtually, and in-person meetings shall take place on Township's premises or a specific site

Performance Management

Employees must continue to meet performance expectations and complete tasks as scheduled. Supervisors will monitor productivity through regular updates and goal tracking. Employees must stay updated on work affairs, communicate regularly with their supervisors, and reach out for support when needed. If an employee's presence is required at the workplace for a meeting, reasonable notice will be provided, and attendance is expected.

Health and Safety

Employees working from home are responsible for creating a safe and suitable workspace that meets health and safety requirements. Employees are expected to work from their primary residence, not in public spaces or from a secondary location such as a cottage, trailer, or out-of-province.

They must report any work-related accidents or injuries to their supervisor and follow the Township's accident reporting procedures. Employees will continue to be covered by the *Workplace Safety and Insurance Act (WSIA)* while working from home and adhering to all Township policies.

Employees must remain fit for duty as per the Township's policies, during all working hours. Incidents of workplace violence and harassment must be reported by the employee to the supervisor immediately in accordance with the Workplace Violence and Harassment policy.

Data Security and Confidentiality

When working remotely, employees must use Township-provided equipment and maintain data security and confidentiality. All documents and information must be saved on the Township's online records management system and in accordance with the Email Records Management Policy & Records Management Policy. Transfer of original or official documents, into a private organization or individuals, is prohibited in accordance with the Records Management Policy. Employees are responsible for protecting company property and data and must adhere to confidentiality requirements, especially when discussing sensitive information. Employees are responsible for data security and are not permitted to use public Wi-Fi for Township business.

Equipment and Costs

To optimize our workspace and accommodate our work from home arrangements, designated office spaces may be shared among on-site colleagues when employees are not utilizing their assigned desks.

Employees are responsible for providing their own workspace furnishings and ensuring adequate home insurance to cover their home office. Employees are responsible for securing internet access and covering the personal workspace costs including electricity and other utilities. The use of Township-owned equipment at the employee's home workspace requires prior approval, and all equipment must be returned when the work from home arrangement ends.

End of Agreement

The Township reserves the right to modify or cancel the work from home arrangement at any time, based on operational requirements or if the arrangement no longer meets organizational goals. Where employee performance becomes an issue the work from home arrangement may be revoked. If an employee's work from home arrangement has a negative impact on other employees' performance or Township customer service standards, the work from home arrangement may be revoked. Employees may also terminate or change the arrangement by providing written notice to their supervisor, with the supervisor's consent.

Responsibilities

- Employees: Adhere to the policy guidelines, maintain a professional work environment, and ensure a safe and suitable remote workspace. Employees will assume the costs of home workspace set up and utilities and must maintain a secure internet connection.
- Supervisors: Assess eligibility, provide approval through the Work From Home Agreement form, and ensure effective performance management and communication with remote employees. Supervisors will ensure that work from home does not compromise service delivery.
- Chief Administrative Officer (CAO): Provide final approval for exceptions and ensure alignment with the organization's goals.
- Human Resources: Support the implementation and communication of the policy, providing training and guidance to employees and supervisors.

This policy aims to create a flexible and supportive work environment while maintaining high standards of performance and productivity. It is subject to an initial 6-month trial

period, followed by annual reviews and may be updated based on feedback and the evolving needs of the organization.



The Corporation of the Township of Huron-Kinloss

Work from Home Agreement – **DRAFT**

Employee Information

Supervisor Information

Name:

Name:

Position Title:

Position Title:

Agreement Effective:

Expiry Date:

Contact number:

Home office address:

Note: To be reviewed 6 months from effective agreement date OR upon request by Supervisor. The Township of Huron-Kinloss has the ability to amend, change or rescind this agreement at any time, with 5 working day's notice.

This agreement applies to employees who have the option to split their work hours between the office and working remotely from their home workspace for a maximum of 2 days per week remotely and for flexible work arrangements.

Temporary flexible work arrangements may arise through other circumstances, such as inclement weather, illness, family issues etc. and the employee may work from home remotely that day, subject to supervisor approval.

The supervisor and employee agree the following casual work from home arrangements are acceptable, subject to supervisor sign off, on a case-by-case basis. Any more than 2 days per week required working from home requires written requests by employee and approval by supervisor.

- Inclement weather



The Corporation of the Township of Huron-Kinloss

- Family issues
- Minor illness/ailments
- Online training
- Dedicated focus time
- Other reasons mutually agreed upon by employee and supervisor

The following terms have been agreed upon concerning the employees' request to work from home on a regular basis, as detailed in the work schedule below.

Day of week	Hours of Work	Number of Hours
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		
Saturday		
Sunday		

The supervisor and employee agree that the following equipment will be provided for the employee to use while working at home:

Equipment	Model name and number	Serial number

Employee acknowledgement:

	I have reviewed and understand the Work from Home Policy and all other policies pertaining to remote work.
	I agree to abide by all terms and conditions as outlined in the Work from Home Policy.



The Corporation of the Township of Huron-Kinloss

Safety

	I acknowledge that I have an area to work remotely that is safe and where I can be productive.
	I understand that I am responsible to immediately report any accident or injury to my Supervisor, including workplace violence and harassment.
	I have completed and returned the Health and Safety Assessment Checklist.

Security

	I understand that I am responsible for the security of the work which I conduct from the alternate work location and for any Township of Huron-Kinloss property that I use to conduct that work.
	I acknowledge that I am aware of and will follow Municipal procedures with respect to signing out and removal of any records, files and equipment from Municipal facilities.
	I understand I am required to protect personal information about identifiable individuals in accordance with the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA). I will not share personal or confidential information with individuals outside the organization either directly or indirectly (through leaving personal information in accessible locations).

I have read this agreement and read and understand the Work from Home Policy and related policies. I hereby agree to and will comply with the terms and conditions within the Work from Home Policy and within this agreement.

Employee Name (Printed):

Signature:

Date:



The Corporation of the Township of Huron-Kinloss

Approved by:

Supervisor:

Signature:

Date:

CAO Name:

CAO Signature:

Date:

Date received by Human Resources:

The Corporation of the Township of Huron-Kinloss



BY-LAW No.

2024 - 122

Being a By-Law to Establish Remuneration for Summer Students and Bartenders for the Township of Huron-Kinloss

WHEREAS Section 8(1) and 9 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provide that the powers of a municipality under this or any other Act shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues and has the capacity, rights, powers and privileges of a natural person for the purposes of exercising its authority under this or any other Act;

AND WHEREAS The Council for the Corporation of the Township of Huron-Kinloss passed By-Law No. 2022-09 establishing remuneration rates for Student Hires and bartenders;

AND WHEREAS The Council for the Corporation of the Township of Huron-Kinloss now deems it expedient to amend the remuneration rates for Student Hires and maintain remuneration rates for bartenders as outlined in report CS-2024-12-50;

NOW THEREFORE the Council of The Corporation of the Township of Huron-Kinloss **ENACTS** as follows;

1. That the Corporation of the Township of Huron-Kinloss Council hereby adopts the Student and Bartender Employee Remuneration attached as Schedule "A" to this by-law
2. That By-law No. 2022-09 is hereby repealed.
3. That this by-law shall come into full force and effect on January 1, 2025.
4. That this by-law may be cited as the "Student and Bartender Remuneration By-law".

READ a FIRST and SECOND TIME this 16th day of December, 2024.

READ a THIRD TIME and FINALLY PASSED this 16th day of December, 2024.

Mayor

Clerk

Schedule 'A' to By-Law No. 2024-122

Position	Wage
Administrative Assistant Park Maintenance Lighthouse Tour Guides Tourism Officer Day Camp Leader Ripley Arena Attendants	Year 1 = Minimum Wage + \$1.25 Year 2 = Minimum Wage + \$1.75 Year 3 = Minimum Wage + \$2.25
Day Camp Coordinator Lighthouse Coordinator	Year 1 = Minimum Wage + \$2.50 Year 2 = Minimum Wage + \$3.25 Year 3 = Minimum Wage + \$4.00
GIS Student *The year in this case indicates the number of complete years of Post-Secondary education.	Year* 1 = Minimum Wage + \$2.50 Year* 2 = Minimum Wage + \$3.25 Year* 3 = Minimum Wage + \$4.00
Bar Tender	Minimum Wage + 20 percent

Under the Freedom of Information and Protection of Individual Privacy Act:

A disclosure does not constitute an unjustified invasion of personal privacy if it,

- a) discloses the classification, salary range and benefits, or employment responsibilities of an individual who is or was an officer or employee of an institution: or
- b) discloses financial or other details of a contract for personal services between an individual and an institution.

The Corporation of the Township of Huron-Kinloss



BY-LAW No.

2024 - 123

Being a By-Law Deeming Part of Plan 20 and Part of Plan 101
Not to be a Lot on a Registered Plan of Subdivision

WHEREAS Section 50 (4) of the *Planning Act*, R.S.O. 1990, Chapter P.13 (“Planning Act”) authorizes the Council of a Municipality to designate any registered Plan of Subdivision or part thereof that has been registered for eight years or more, to be deemed not to be a registered plan of subdivision for the purposes of Section 50(3) of the said *Planning Act*,

AND WHEREAS The Lucknow and District Kinsmen Club Incorporated (the Kinsmen) are the registered owners of Part Lot 219, Lots 220 to 229 Plan 20, Geographic Village Lucknow, and of Lots 21 to 30, 39 to 47, 66 to 101, Part Lots 102 to 104, 105, 106 Plan 101 Geographic Township of Kinloss;

AND WHEREAS the registered owners of the lands have requested the Township to deem the lots not to be lots on a plan of subdivision;

AND WHEREAS it is deemed expedient in order to properly develop this land that a by-law be passed deeming these lots not to be lots on a registered plan of subdivision as outlined in Report CLK-2024-12-48;

NOW THEREFORE the Council of The Corporation of the Township of Huron-Kinloss **ENACTS** as follows;

1. That the Part Lot 219, Lots 220 to 229 Plan 20, Geographic Village Lucknow, and Lots 21 to 30, 39 to 47, 66 to 101, Part Lots 102 to 104, 105, 106 Plan 101 Geographic Township of Kinloss legally described in Schedule “A”, are deemed not to be lots on a registered plan of subdivision.
2. That the Clerk of the Township of Huron-Kinloss is instructed to cause a certified copy of this by-law to be lodged with the County of Bruce, Planning Department and registered in the Bruce County Land Registry Office, as required by Sections 50(26) and (28) of the *Planning Act*.
3. That the Clerk shall give notice to the owners of the said lot as required by Section 50(29) of the *Planning Act*.
4. That this by-law shall come into full force and effect upon its final passage, pursuant to the provisions of subsection 50(27) of the *Planning Act*, R.S.O. 1990.
5. That this by-law may be cited as the “Part of Plan 20 and Part of Plan 101 (Kinsmen) Deeming By-law”.

READ a FIRST and SECOND TIME this 16th day of December, 2024.

READ a THIRD TIME and FINALLY PASSED this 16th day of December, 2024.

Mayor

Clerk

Schedule "A" to
By-Law No. 2024-123

PIN 33334-0098 LT
LT 27-30, 98-101 PL 101; PT LT 102-104 PL 101; PT LT 219 PL 20; LT 220-229 PL 20
AS IN R83046; HURON-KINLOSS
LUCKNOW

PIN 33334-0099 LT
LT 44-47, 78-83 PL 101; HURON-KINLOSS
LUCKNOW

PIN 33334-0100 LT
LT 39-43, 66-77 PL 101; HURON-KINLOSS
LUCKNOW

PIN 33334-0101 LT
LT 22-26, 84-97 PL 101; HURON-KINLOSS
LUCKNOW

PIN 33334-0103 LT
LT 21, 105 PL 101; PT LT 106 PL 101 AS IN R83046 EXCEPT R88163 & PL585; S/T R130230; HURON-KINLOSS
LUCKNOW

The Corporation of the Township of Huron-Kinloss



BY-LAW No.

2024 - 124

Being a By-Law to Amend By-Law No. 2022-185; being the Consolidated Appointment By-Law for the Township of Huron-Kinloss

WHEREAS Section 8(1) and 9 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provide that the powers of a municipality under this or any other Act shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues and has the capacity, rights, powers and privileges of a natural person for the purposes of exercising its authority under this or any other Act;

AND WHEREAS Council passed By-law No. 2022-185 being the Consolidated Appointment By-law to appoint members and council representatives to various committees and functions for the purpose of carrying out the general business of the municipality;

AND WHEREAS By-law 2024-116 and Report CLK-2024-11-46 clarified that Marriage Commissioners have delegated authority from Clerk and are not appointed by Council;

AND WHEREAS the Council of The Corporation of the Township of Huron-Kinloss deems it desirable to amend By-Law No. 2022-185 in regard to updating members of the Property Standards Committee, Ripley Summer Sports Committee and Marriage Commissioners;

NOW THEREFORE the Council of The Corporation of the Township of Huron-Kinloss **ENACTS** as follows;

1. That Schedule "B" of By-law No. 2022-185 be updated to add the appointment of the Phil VanHardenfeld as a member of the Property Standards Committee.
2. That Schedule "B" of By-law No. 2022-185 be updated to remove Kristy Botden, Dennis Dewar, Kara Kortegaard, Kyle Little and Tyson Pollock as members of the Ripley Summer Sports Committee and add the appointment of Crystal Burt and Jeff Johnston.
3. That Schedule "B" of By-law No. 2022-185 be updated to remove Marriage Commissioners.
4. That this by-law shall come into full force and effect upon its final passage.
5. That this by-law may be cited as the "Council and Committee Appointment 2022-2026 Amendment (7) By-law".

READ a FIRST and SECOND TIME this 16th day of December, 2024.

READ a THIRD TIME and FINALLY PASSED this 16th day of December, 2024.

Mayor

Clerk

The Corporation of the Township of Huron-Kinloss



BY-LAW No.

2024 - 125

Being a By-Law to Establish Remuneration for Non-Union Employees and Volunteer Firefighters of the Township of Huron-Kinloss

WHEREAS Section 8(1) and 9 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provide that the powers of a municipality under this or any other Act shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues and has the capacity, rights, powers and privileges of a natural person for the purposes of exercising its authority under this or any other Act;

AND WHEREAS Council considered Confidential Report CAO2024-18 on December 2, 2024, and directed staff to proceed with non-union compensation increases of 4% for 2025 and 3% for 2026;

AND WHEREAS the limited number of staff assigned to positions on the proposed salary grids may lead to the potential disclosure of identifiable personal information if made publicly available;

AND WHEREAS the Council of The Corporation of the Township of Huron-Kinloss deems it desirable to increase the established remuneration for Non-Union Municipal Employees and Volunteer Firefighters;

NOW THEREFORE the Council of The Corporation of the Township of Huron-Kinloss **ENACTS** as follows;

1. That the Corporation of the Township of Huron-Kinloss Council hereby adopts the Non-Union Full-Time Employee Remuneration Confidential Schedule "A", Non-Union Part-Time Employee Remuneration Confidential Schedule "B", and Volunteer Firefighters Remuneration Confidential Schedule "C"
2. That this by-law shall come into full force and effect on January 1, 2025.
3. That this by-law may be cited as the "2025-2026 Non-Union Municipal Employee and Volunteer Firefighter Remuneration By-law".

READ a FIRST and SECOND TIME this 16th day of December, 2024.

READ a THIRD TIME and FINALLY PASSED this 16th day of December, 2024.

Mayor

Clerk

The Corporation of the Township of Huron-Kinloss



BY-LAW No.

2024 - 126

Being a By-Law to Establish Remuneration Rates for Council and Committees of the Township of Huron-Kinloss

WHEREAS Section 8(1) and 9 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provide that the powers of a municipality under this or any other Act shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues and has the capacity, rights, powers and privileges of a natural person for the purposes of exercising its authority under this or any other Act;

AND WHEREAS Council considered non-union compensation proposals per Confidential Report CAO2024-18 on December 2, 2024;

AND WHEREAS an annual stipend is meant to compensate members of Council for those non-meeting activities, events and incidental expenses that result from election to municipal office;

AND WHEREAS the Council of The Corporation of the Township of Huron-Kinloss deems it desirable to increase the established remuneration for Council and members of the Property Standards Committee;

NOW THEREFORE the Council of The Corporation of the Township of Huron-Kinloss **ENACTS** as follows;

1. That the Mayor of the Corporation of the Township of Huron-Kinloss shall receive an annual stipend of \$18,052.69 for 2025 and \$18,594.27 for 2026.
2. That the Deputy Mayor of the Corporation of the Township of Huron-Kinloss shall receive an annual stipend of \$11,713.08 for 2025 and \$12,064.47 for 2026.
3. That Councillors of the Corporation of the Township of Huron-Kinloss shall receive an annual stipend of \$8,975.88 for 2025 and \$9,245.16 for 2026.
4. In addition to the stipend, each member of Council, including the Mayor and Deputy Mayor shall receive payment in the amount of \$223.88 in 2025 and \$230.60 in 2026 for each Council, Committee of the Whole, Standing Committee and Special Meeting or attendance at the municipal office for which the member was present.
5. If any member of Council is authorized to attend Committee meetings where remuneration is paid directly by that organization, the member shall be entitled to receive any difference between the rate of remuneration of that organization and the rate referred to in Section 4.0 of this by-law.
6. The Council per diem rate shall be \$223.88 for 2025 and \$230.60 for 2026.
7. Each member appointed to the Property Standards Committee shall receive payment in the amount of \$100.00 for each regular or special meeting of the Property Standards Committee.
8. That this by-law shall come into full force and effect on January 1, 2025.
9. That this by-law may be cited as the "Council and Committee Remuneration By-law".

READ a FIRST and SECOND TIME this 16th day of December, 2024.

READ a THIRD TIME and FINALLY PASSED this 16th day of December, 2024.

Mayor

Clerk

Kelly Lush

From: Kelly Lush
Sent: December 6, 2024 11:18 AM
To: Kelly Lush
Subject: FW: Ontario Adding 100 New Family Doctors in Rural and Northern Communities

From: Ontario News <newsroom@ontario.ca>
Sent: December 5, 2024 3:05 PM
To: Jennifer White <jwhite@huronkinloss.com>
Subject: Ontario Adding 100 New Family Doctors in Rural and Northern Communities



NEWS RELEASE

Ontario Adding 100 New Family Doctors in Rural and Northern Communities

Practice Ready Ontario program will connect more than 120,000 people to primary care in 2025

December 05, 2024
[Ministry of Health](#)

PALMERSTON — The Ontario government is continuing to create new pathways to connect more people to primary care in the province by breaking down barriers for 100 internationally trained family physicians to practice medicine in a rural or northern community in 2025. Through the Practice Ready Ontario program, foreign-trained doctors can become licensed more quickly and connect an additional 120,000 people to care, where and when they need it.

“Our government is continuing to take bold and innovative action to ensure everyone who wants a primary care provider can connect to one,” said Sylvia Jones, Deputy Premier and Minister of Health. “Through the Practice Ready Ontario program, we are taking another step to connect more people to world-class primary care right in their own communities, now and for years to come.”

The province launched the [Practice Ready Ontario](#) program in 2023 to bring more internationally trained physicians into Ontario’s health care workforce faster by removing the requirement to complete unnecessary re-education programs. Starting in

2025, up to 100 internationally trained physicians with training in family medicine who have completed their field assessment will begin practicing as a family doctor in northern and rural communities.

Each internationally educated physician who participates in the program is required to complete a 12-week assessment to ensure they have the skills and competencies needed to practice in Ontario. This program also requires physicians to complete a three-year return of service as a family doctor in a rural or northern community. To ensure they are prepared for their return of service, the assessment includes training in all aspects of rural family medicine across a variety of practice settings. This includes an office, hospital, emergency department, and long-term care and home care settings.

The new Practice Ready Ontario program builds on the considerable investments the government is making to close the gap for the remaining 10 per cent of people who want to connect to a primary care provider, including increasing the number of [primary health care teams](#) and making the largest [expansion of medical schools](#) in over a decade.

As announced in the [2024 Fall Economic Statement](#), the province is investing an estimated \$88 million over three years to expand [Learn and Stay](#) grants for 1,360 eligible undergraduate students who commit to practice family medicine with a full roster of patients once they graduate. It is estimated the total investment will connect an additional 1.36 million people to primary care based on average attachment rates for family doctors. The funding will cover all tuition and other direct educational costs like books, supplies and equipment in exchange for a term of service as a physician in any community across Ontario.

Through [Your Health: A Plan for Connected and Convenient Care](#), the Ontario government continues to take bold and decisive action to grow the province's highly-skilled health care workforce and ensure people and their families have access to high-quality care closer to home for generations to come.

Quick Facts

- Only candidates who met the registration requirements and safeguards set by the College of Physicians and Surgeons of Ontario (CPSO) were selected to participate in the program. These safeguards are based on national Practice Ready Assessment Standards established by the Medical Council of Canada.
- Ontario leads the country in how many people benefit from a long-term, stable relationship with a family doctor or primary care provider. Since 2018, more than 15,000 physicians have joined the health care system, including a nearly 10 per cent increase in family doctors.
- Ontario has opened two new medical schools and expanded medical school seats adding 260 undergraduate seats plus 80 undergraduate seats from York

University as well as 449 postgrad positions plus 102 postgrad positions from York University.

- The province recently [appointed Dr. Jane Philpott](#) to lead the government's Primary Care Action Team with a mandate of connecting everyone to primary care within five years.
- The Ontario government's historic expansion of interprofessional primary care teams is connecting 330,000 more people across the province to primary care. Through the [2024 Budget](#) the province is investing an additional \$546 million to connect 600,000 additional people to primary care.
- Touchstone Institute is working with the Government of Ontario and the CPSO and others to administer the Practice Ready Ontario program.

Quotes

"This is another example of our government working to expand primary care access in rural Ontario. Whether it is family physicians or nurse practitioners, we are ensuring more people in Ontario have access to the care they need, closer to home. It is great to see local organizations like Minto Mapleton Family Health Team leading this charge."

- Matthew Rae
MPP for Perth-Wellington

"This important initiative continues to demonstrate our government's commitment to ensuring rural and northern communities have the supports they need, close to home. By way of the Practice Ready Ontario program, we are ensuring more people and families have access to necessary primary care in their communities, all the while recognizing and appreciating the international training and medical expertise of individuals who choose to make Ontario their home."

- Lisa Thompson
Minister of Rural Affairs

"We are so excited to have been matched with an internationally trained physician through the Practice Ready Ontario program. Dr. Luzinga's expertise and commitment will be a huge asset in meeting the healthcare needs of our growing and aging community. This opportunity will ensure more people in our community will have access to a primary care provider, strengthening health outcomes and supporting our commitment to accessible, team-based, quality care."

- Elizabeth Boyne
Administrator for Minto Mapleton Family Health Organization

"The Ontario Hospital Association (OHA) supports the Government of Ontario's continued effort to expand primary care access through the Practice Ready Ontario Program. This program expansion will increase the availability of family doctors in

Ontario and improve access to care in many communities that face unique challenges in recruiting physicians. Improving access to primary care, including family medicine, means greater focus on prevention, less pressure on hospitals in rural and remote parts of Ontario and better health outcomes for patients."

- Anthony Dale
President and CEO, Ontario Hospital Association

"The Practice Ready Ontario initiative expedites the integration of internationally trained physicians into Ontario's health care system, allowing them to provide much-needed care to Ontarians faster. It's encouraging to hear that more internationally trained family physicians will be able to begin practicing in rural and Northern communities where the needs are immense."

- Deepy Sur
CEO, Ontario College of Family Physicians

"Creating more opportunities for internationally educated physicians to practice family medicine in Ontario will help ensure every Ontarian has a family doctor and timely access to specialists. Many qualified internationally trained physicians would like to practise in Ontario but face unnecessary barriers to getting their licence. We are pleased to see the additional investment in this program, which will help provide care for unattached and underserved communities. We look forward to continuing to work with the government to build on this success by expanding and further strengthening the program."

- Kimberly Moran
CEO, Ontario Medical Association

"Practice Ready Ontario's success reflects Touchstone Institute's 20 years of dedication to supporting internationally trained physicians. This program is a powerful solution that makes a real difference in underserved communities. We thank our partners and the government for their leadership in expanding this vital initiative."

- Nicole Beben
Chief Executive Officer, Touchstone Institute

Additional Resources

- [Your Health: A Plan for Connected and Convenient Care](#)
- [Ontario Doing Even More to Grow its Health Care Workforce](#)

Media Contacts

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Minister Jones' Office

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Media Relations

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From: [Ontario News](#)
To: [Jennifer White](#)
Subject: Ontario Restoring Safety to Parks and Public Spaces
Date: December 12, 2024 10:27:13 AM



NEWS RELEASE

Ontario Restoring Safety to Parks and Public Spaces

Province taking action to end encampments and crack down on public use of illegal drugs while investing \$75.5 million in homelessness prevention

December 12, 2024

[Premier's Office](#)

TORONTO — The Ontario government will introduce legislation today that will, if passed, better protect community safety by providing municipalities and police with new resources and enforcement tools to address the growing problem of homeless encampments and crack down on illegal drug use in parks and public spaces. Ontario is also investing \$75.5 million to further support homelessness prevention and provide people living in encampments with access to reasonable alternative accommodation. This is in addition to the province’s ongoing \$700 million investment in homelessness prevention programs each year, as well as the \$378 million the province is investing in 19 Homelessness and Addiction Recovery Treatment (HART) Hubs.

“Mayors and residents from communities across Ontario have been clear that enough is enough when it comes to encampments and illegal drug use in our parks and public spaces,” said Premier Doug Ford. “Families deserve to enjoy their local parks and playgrounds without fearing for their kids. People facing homelessness or addiction and mental health challenges should be supported in the right settings. The federal government’s

approach of legalizing dangerous drugs for use in our communities has failed and it needs to end.”

The province is dedicating \$75.5 million for programs that provide more long-term stable housing and temporary accommodations for those living in encampments, including:

- \$5.5 million to top up the Canada-Ontario Housing Benefit (COHB) to immediately free-up emergency shelter spaces for people living in encampments by helping people living in shelters move into longer-term housing, building on the nearly \$400 million Ontario and the federal government invested in COHB between 2023 and 2024.
- \$20 million to expand shelter capacity and create additional temporary accommodation spaces, like tiny modular units and climate-controlled semi-permanent structures, to provide people living in encampments with accessible alternative living options.
- \$50 million in funding designated for ready-to-build affordable housing projects across the province. This funding will be allocated based on how close a project is to completion, as well as its value for money, to help projects near completion but in need of targeted additional funding to open their doors faster.

This investment includes \$44.5 million in new provincial funding and \$31 million from the Canada-Ontario Community Housing Initiative.

Service managers who receive funding will be required to report back to the province on the number of individuals moved from encampments into new accommodations. They will also be required to submit spending plans to the Ministry of Municipal Affairs and Housing for review and approval, to ensure the province's \$654 million yearly investment in the Homelessness Prevention Program is being used effectively and in line with the shared provincial and municipal goal of ending encampments by providing safe and stable housing for people at risk of homelessness.

To help clear parks and public spaces of encampments, the *Safer Municipalities Act, 2024* includes amendments to the *Trespass to Property Act*, which applies to private business, offices, stores, hotels, parks and vacant land. These amendments, if passed, will enhance penalties for

people who deliberately and continually break the law by adding the new aggravating factors of continuous trespassing and the likelihood to reoffend. In cases where these factors are present, these new tools will be applied by the court during sentencing.

The government is further protecting communities by introducing the *Restricting Public Consumption of Illegal Substances Act, 2024* that will, if passed, allow police officers and other provincial offences officers to direct individuals to stop using illegal substances or to leave the public space. This will allow them to issue a ticket or arrest someone who does not comply, providing an important additional tool to stop the consumption of illegal drugs in public spaces. People found guilty of violating this legislation, including those doing so in encampments, could face fines of up to \$10,000 or up to six months in prison.

As part of the province's focus on long-term treatment and recovery, the government is exploring new judicial approaches that provide the option of rehabilitation as an alternative to incarceration in the event of minor or non-violent drug crimes.

Quick Facts

- The [Trespass to Property Act](#) provides property owners and occupiers with tools to deal with trespassing on their property.
- As of October 2024, service managers report approximately 3,300 people in about 1,000 encampment locations across Ontario.

Quotes

"We have heard from the people of Ontario that they want their communities to be safe and clean. Encampments are a public safety concern and not a solution to homelessness. Mayors have asked us for help in managing this complex issue and we are ready to provide more funding for those municipalities that show results in winding down these sites so they can address the specific needs of people in encampments and quickly move them from crisis into safer accommodation and ultimately

stable, long-term housing."

- Paul Calandra

Minister of Municipal Affairs and Housing

"Using illegal drugs in public is unacceptable. Everyone should feel safe when going to a park, riding transit, or walking through their neighbourhoods. Public safety is our top priority and that is why we are providing police with the tools they need to confidently keep our communities safe, knowing we stand with them every day."

- Michael Kerzner

Solicitor General

"Encampments are a serious issue in communities across the province. Our government's proposed changes to the Trespass to Property Act will provide additional tools to support restoring public order. These amendments are one facet of a balanced broader strategy to address this difficult issue and support both communities and those currently living in encampments."

- Doug Downey

Attorney General of Ontario

"Illicit drugs and particularly opioids such as fentanyl used in public spaces in encampments are a serious community safety threat. There is a clear risk to families and children that live around the growing number of encampments in Ontario. I am very pleased Premier Ford is taking bold action to address this."

- Patrick Brown

Mayor of Brampton

"Today's announcement represents an important step in addressing the interconnected challenges of health, homelessness and public safety. By investing in pathways to stable housing and expanding the supports available to those in need, we can ensure people receive the care they require while respecting the use of public spaces for everyone, which includes new tools to restrict the prevalence of open drug use."

- Josh Morgan

Mayor of London

"I am encouraged once again by the provincial investments and commitment to address the most complex health care issue our nation has faced. Today's announcement will provide vulnerable individuals who are living in encampments with safe, stable accommodations as well as ensure that our public spaces are safe for everyone to enjoy. All levels of government need to continue to work together as partners to find innovative solutions to address this national humanitarian crisis."

- Dan Carter

Mayor, City of Oshawa

"Premier Ford has found a sensible balance to deal with a complex issue. Adding resources to support more housing solutions while providing municipalities tools to enhance public safety will help make a positive difference in communities across Ontario."

- Drew Dilkens

Mayor of Windsor

"The actions in this legislation are what we asked for. It feels great to work with a government that listens. We are united to support our most vulnerable and create safer environments for everyone."

- Rob Burton

Mayor, Town of Oakville

"Premier Ford's announcement of additional funding for more shelter spaces, temporary housing and affordable housing units is welcome news. This approach prioritizes the dignity and well-being of individuals in need, while balancing other residents' right to feel safe in public spaces."

- Paul Lefebvre

Mayor of Greater Sudbury

"The legislation being brought forward today by Premier Ford is going to help municipalities maintain safety for residents while providing supports for those who are seeking help. We can't thank the Ford government enough for supporting municipalities in these very difficult times."

- Alex Nuttall

Mayor of Barrie

"This much needed funding to help transition those in encampments to safer shelter or housing is key and I applaud the Premier for this focus. Guelph is ready to partner with our Social Services Manager and with the government to ensure we have positive outcomes for those struggling with addictions, mental health and housing needs in our community. A top complaint I receive as mayor from citizens and businesses alike is about the open illegal drug use in our parks, downtown cores and other public spaces. This legislation looks to tackle these challenges head on and are most welcome."

- Cam Guthrie

Mayor, City of Guelph

"This issue affects the families, community and professionals who have been struggling for a long time without enough financial resources and legislative tools. The proposed legislation will curb the loss of lives and destruction of families, keep the peace and provide supports to those in need. Almost two decades ago, the Select Committee on Mental Health and Addictions made recommendations, that all parties could get on board with, to solve our ever-escalating mental health and addictions crisis. After successive governments, I am pleased that the Premier is introducing legislation that will make a difference in the lives of many."

- Jan Liggett

Mayor of Cambridge

"I am happy that Premier Ford and the provincial government have taken action that prioritizes the health and well-being of the residents of St. Catharines. The additional funding and focus will help provide the services the most vulnerable members of our community desperately need and the new legislation around open drug use protects the members of our community who know this illegal activity can't continue in public. The issues our cities face are complicated and all levels of government must work together to build more supportive housing units, expand shelter capacity and clean up encampments."

- Mat Siscoe

Mayor of St. Catharines

"The health and safety of our residents is critical and its no secret municipalities across the province are grappling with large unsafe encampments and increasing drug use in public spaces. All levels of government need to continue to come together to help those suffering with mental health and addictions challenges, while also ensuring our parks and public spaces are safe for everyone to enjoy. Today's announcement is an important step in addressing a very complex and challenging issue for municipalities."

- Bryan Paterson

Mayor of Kingston

"I am glad to see the Premier responded to our group's plea for help by providing enhanced funding for shelter and housing diversion programs and strengthening trespass and open drug use laws. This is a good first step in helping municipalities deal with the issues of homelessness and public disorder on our streets and in our parks."

- Kevin Davis

Mayor of Brantford

"Vulnerable people need help to navigate drug addiction, mental health and social supports. It's time for tough love and definitive action to help them achieve that and to restore dignity and safety to public spaces."

- Jim Diodati

Mayor of Niagara Falls

"We thank the Government of Ontario for its decisive actions and meaningful investments in addressing the complex and pressing issue of homelessness and encampments. This significant funding will provide much-needed support for those experiencing hardship - enabling us to create safer and more vibrant communities for the benefit of all residents, visitors and businesses. We are committed to working with the province to ensure these vital resources are used effectively to help people transition into stable housing and access the essential support services they need."

- Kevin Ashe
Mayor, City of Pickering

"Orillia Council's top priorities are looking at ways to help support our most vulnerable and ensuring public safety. We would like to thank the province for listening to us and taking action to provide further support to service providers as we all work together to address homelessness in our communities. The initiatives announced today by Premier Ford go a long way to support us as we partner together to navigate these difficult issues."

- Don McIsaac
Mayor of Orillia

"As a growing small urban municipality with hundreds of people experiencing homelessness, addiction and mental health issues, this new funding for shelters, supportive and transitional housing aligns with the housing first principles that will help us safely transition people out of encampments and connect them to the social and health services they need while also ensuring greater accountability. Today's announcement provides meaningful funding, actionable tools, compassion and a commitment to helping us keep our communities and public spaces safe for everyone."

- Bill Gordon
Mayor of Midland

"Emergency shelters are a critical part of the housing spectrum. Outreach and shelter are the first points of contact where we build trust and spark hope for individuals experiencing homelessness. Additional funding enhances The Salvation Army's capacity to connect with individuals and welcome them into a dignified spaces with comprehensive wrap around support services that meet their unique needs. Together, we can help more Ontarians start their journey towards home."

- Lt. Col. Brian Armstrong
Ontario Divisional Commander of The Salvation Army

"Drug paraphernalia and encampment health and fire issues are among the top community safety concerns for Ontario's small business owners. Many have told us about having to clean used needles and other garbage off their

property, often on a daily basis. This is unsafe and unsustainable for small business owners, their employees and their customers. Our members across Ontario overwhelmingly agree that all levels of government should work together to address these multi-faceted challenges."

- Julie Kwiecinski

Director of Provincial Affairs for Ontario, Canadian Federation of Independent Business (CFIB)

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Kelly Lush

From: Kelly Lush
Sent: December 2, 2024 11:07 AM
To: Kelly Lush
Subject: FW: From one councillor to another

From: Adam Cooper <coopera@cambridge.ca>
Sent: November 28, 2024 4:54 PM
Subject: From one councillor to another



This is the first email you've received from this external sender.

Do not click links or open attachments unless it is an email you expected to receive.

Dear fellow elected officials,

As an Ontario city councillor, I ask you to show your support for the [letter recently signed by 15 Ontario mayors](#) to Premier Doug Ford calling on the province to take action to help municipalities with issues related to mental health, addiction, and homeless encampments. Since the letter was sent, three more Mayors have made the same request of the Premier.

Judge Valente's 2023 Waterloo encampment decision states that "...there is no need in the case of encampments to balance their needs with the rights of the region's other residents."

His decision effectively ties the hands of municipalities and prevents them from acting swiftly and decisively when public safety is at risk.

He goes on to say "...there is no need to consider how the impact of the encampment residents sheltering overnight may impair the interests and rights of other residents of the Region."

This stance is just not possible for the individuals in charge of the wellbeing of 100s of thousands of people that live in our cities. As leaders, the needs, rights, and safety of everyone need to be balanced.

The letter was addressed to our premier to support the [OBCM motion](#) and, where restrictive judicial intervention prevents the motion's aims from being implemented, to use the Notwithstanding Clause only where necessary to allow for timely and meaningful action considering the realities of this crisis.

I am gratefully asking you to show your support by [SIGNING HERE](#).

Please share this email with your colleagues as you see fit.

Sincerely,
Adam Cooper
Councillor, City of Cambridge

Summary of request to provincial gov't as seen in OBCM motion...

- i. Take on intervenor status in the case of court decisions that restrict the ability of municipalities to regulate and prohibit encampments; and
- ii. Develop a fully funded and resourced range of compassionate care and treatment programs that strengthens the system of community-based and residential mental health & addictions treatments under the Mental Health Act and the Health Care Consent Act, ensuring that individuals in need can access care and treatment in a timely manner; and
- iii. Urgently review, consult on, and update the Mental Health Act and the Health Care Consent Act to reflect the current realities of this crisis, including consultation with medical professionals, first responders and municipalities to determine whether to expand the scope of and strengthen the existing system of mandatory community-based and residential mental health and addictions care and treatment; and
- iv. Implement Diversion Courts throughout the Province and expand the scope and reach of these courts by permitting referrals to the Diversion Court for Provincial and Municipal Offences, with a focus on rehabilitation rather than punitive measures; and
- v. Review, consult on, and update the Trespass to Property Act to address the public safety issues municipalities are facing within their communities. With such a review to include but not be limited to options to assist communities in addressing aggressive or repetitive trespass (“repetitive trespass”); and
- vi. To establish for municipalities a prescribed provincial priority of maintaining public order and public safety to allow, in line with the above, stronger local deterrents to offenses related to social disruption and public safety risks.

[View full OBCM motion here.](#)

Summary of letter sent to Premier Ford...

- i. Where necessary, use the Notwithstanding Clause to ensure these measures are implemented in a timely and effective way.

- ii. The Provincial Government is requested to become an intervenor in any court case that restricts the ability of municipalities to regulate and prohibit encampments.
- iii. Strengthen the existing system of mandatory community-based and residential mental health care and to expand service to treat those who have severe and debilitating addictions.
- iv. Implement a Drug and Diversion Court system throughout the entire province and ensure the necessary resources to allow a meaningful focus on rehabilitation as opposed to incarceration.
- v. Amend the Trespass to Property Act to include a separate provision for repetitive acts of trespass.
- vi. Enact legislation providing clear guidance regarding the open and public use of drugs being prohibited in the same manner as the open consumption of alcohol.

[View full letter to Premier Ford here.](#)

I am gratefully asking you to show your support by [SIGNING HERE](#).

This message, including any attachments, may contain information which is confidential, privileged and/or exempt from disclosure under applicable law, and is intended only for the use of the designated recipient(s) listed above. Any unauthorized use or disclosure is strictly prohibited. If you are not the intended recipient, or have otherwise received this message by mistake, please notify the sender by replying via email, and destroy all copies of this message, including any attachments, without making a copy. Thank you for your cooperation.



Tamara Haws <[redacted]>

Petition of opposition for Point Clark Lions Park Pickle Ball Courts

1 message

Tamara Haws [redacted]
To: jwhite@huronkinloss.com, Tamara Haws [redacted]

Thu, Nov 21, 2024 at 5:08 PM

PETITION IN OPPOSITION TO LIONS PARK PICKLEBALL COURTS

We, the undersigned concerned residents of Point Clark, urge Council members of Huron Kinloss Township to reconsider the proposed installation of pickleball courts at the Lions Park located on Alfred Street.

The proposal, which includes 6 pickleball courts and associated parking, threatens to disrupt this established local amenity. While we understand the desire to enhance recreational opportunities for our community, we believe the pickleball court proposal will have many detrimental effects on local residents, park-goers, and established wildlife who all cherish this natural refuge.

The Lions Park is more than just a playground and green space; it is a valuable part of our community. The pickleball court redevelopment plan disregards the park's multi-faceted benefits, instead favouring the singular interest of one identified group.

1. Current Use of Lions Park

Lions Park has been a haven for children, families, and seniors alike for decades. The grass field is used for soccer, baseball, football, frisbee, kite flying, and general game playing by park-goers. Access to green spaces like Lions Park can significantly improve physical and mental well being, as well as overall quality of life.

The pickleball court proposal completely removes this multi-use green space, favouring paving grass over for the installation of a single-purpose court. These courts will greatly interfere with the enjoyment of green space, a limited commodity in our growing communities.

2. Noise Pollution

Pickleball is known for its fast-paced sport. It can generate significant noise levels during play. The average pickleball sound, whether indoor or outdoor pickleball, is about 70 dBA. By comparison, tennis play will average 40 dBA. As a point of reference, any noise or sound greater than 80 dBA should try to be avoided and a dBA of greater than 90 can be harmful.

This excessive noise will not only disrupt the enjoyment of the park area but will be extremely disruptive to local residents and wildlife established in the area. It should be noted the courts are proposed to be constructed within 50M of residential homes.

3. Impact of Proposal to Local Wildlife

Lions Park is home to a diverse range of wildlife species that rely on its habitat for survival. The construction of pickleball courts would disrupt their natural habitats and potentially displace or harm these birds and animals. The implementation of the courts will negatively impact a local ecosystem both through construction and noise disruption during play.

4. Increased Traffic and Safety Hazards

The proposal to install pickleball courts at the Lions Park includes construction of parking spots alongside Alfred Street. This will undoubtedly attract visitors to this primarily residential area, leading to increased traffic in a quiet neighbourhood. Alfred Street and surrounding streets have previously been identified as areas of concern with speed of traffic, particularly in the summer season when cottage rentals are most active. Alfred Street, and all neighbouring streets in the area, do not have a sidewalk to provide safe travel for pedestrians. The result of increased traffic to the area presents safety hazards for pedestrians, children and cyclists.

Additionally, the addition of parking spaces to this location creates an unnecessary opportunity for increased day use of beach access via Lakeside Trail. This activity would be detrimental to a quiet beach neighbourhood area.

5. Environmental Footprint

Constructing new facilities within Lions Park would require clearing vegetation and potentially altering existing drainage systems – actions that can be disruptive to the local ecology. These negative consequences contradict efforts made towards preserving our environment. Notably, the proposal is within the Pine River Watershed, an environmentally sensitive location.

6. Alternative Locations Available

The Point Clark Community Center has been providing a suitable location for outdoor pickleball courts. This is a logical site as it provides established parking, safety lighting for the courts, and is a respectful proximity from residents who would be impacted by noise created from play. Importantly, the community centre location does not require "reinventing the wheel," leading to a more fiscally responsible project for the implementation of additional recreational options for residents.

By signing this petition, we express our commitment to preserving the Point Clark Lions Park as a sanctuary for people, wildlife, and nature. We urge Huron Kinloss Council to reconsider the pickleball

RECEIVED

NOV 22 2024

TOWNSHIP OF HURON-KINLOSS



court installation plan and seek alternative solutions that do not compromise the well being of local residents, park goers, and established wildlife.

NAME	ADDRESS	EMAIL
Jessica Haws	531 Alfred Street, PC	[REDACTED]h
Matt Peterson	544 Alfred Street, PC	[REDACTED]h
Lisa Merpaw	528 Alfred Street, PC	
Peter Woistencroft	528 Alfred Street, PC	
William Haws	531 Alfred Street, PC	[REDACTED]a
Tammy Haws	531 Alfred Street, PC	[REDACTED]h
Cathy Cuyllle	533 Alfred Street, PC	[REDACTED]h
Sandra Getchell	525 Alfred Street, PC	[REDACTED]h
Jim Getchell	525 Alfred Street, PC	[REDACTED]h
Morgan Hayes	522 Alfred Street, PC	[REDACTED]h
Sandra Garrett	522 Alfred Street, PC	[REDACTED]h
Guy Clampitt	524 Alfred Street, PC	[REDACTED]h
Jenn Clampitt	524 Alfred Street, PC	[REDACTED]a
Dickson Cummings	351 Canrobert Street, PC	no email
Caron Tiller	351 Canrobert Street, PC	no email
Brad Harrow	345 Lake Range, PC	no email
Luanne Triebner	535 Alfred Street, PC	[REDACTED]h
Harold Triebner	535 Alfred Street, PC	[REDACTED]h
Kathie Young	536 Alfred Street, PC	[REDACTED]m
Steve Green	538 Alfred Street, PC	[REDACTED]h
Carol Gibbs	538 Alfred Street, PC	[REDACTED]h
Barry Spooner	534 Alfred Street, PC	the.cabin@toronto.on.ca
Kevin Harper	534 Alfred Street, PC	[REDACTED]h
Paul Krukowski	549 Alfred Street, PC	no email
Theresa Dunlop	548 Alfred Street, PC	[REDACTED]h
Dave Dunlop	548 Alfred Street, PC	[REDACTED]a
Tom McKee	217 Birch Crescent, PC	[REDACTED]h
Kim Zadow	550 Alfred Street, PC	[REDACTED]h
John Zadow	550 Alfred Street, PC	[REDACTED]h
L. Ackerman	552 Alfred Street, PC	
Rita Schwander	313 Maple Street, PC	[REDACTED]h
Jane Boonstra	537 Alfred Street, PC	[REDACTED]h
Mike Harrison	537 Alfred Street, PC	[REDACTED]h
James Gordon	533 Alfred Street, PC	[REDACTED]h

Nelson Amacal	219 Birch Crescent, PC	
Cheryl Bailey	219 Birch Crescent, PC	[REDACTED]
John Hilton	527 Alfred Street, PC	[REDACTED]
Trish Hilton	527 Alfred Street, PC	[REDACTED]
Tim Dwinnell	906 Victoria Street, PC	[REDACTED]
Alanna Boucher	906 Victoria Street, PC	[REDACTED]
Jason Brown	910 Victoria Road, PC	[REDACTED]
Teri Allen	911 Victoria Road, PC	[REDACTED]
Scott Ramsey	911 Victoria Road, PC	[REDACTED]
Victor Scaletchi	356 Can Robert, PC	no email
Michael Ackerman	552 Alfred Street, PC	[REDACTED]
Owen Ackerman	552 Alfred Street, PC	[REDACTED]
Ellis Ackerman	552 Alfred Street, PC	[REDACTED]
Arek Bocain	510 Alfred Street, PC	[REDACTED].com
Magda Bocain	510 Alfred Street, PC	[REDACTED]
Nicolas Bocain	510 Alfred Street, PC	[REDACTED]
Cristian Bocain	510 Alfred Street, PC	[REDACTED]
Jane Miklovic	111 Sunrise, PC	[REDACTED]
Matt Miklovic	111 Sunrise, PC	[REDACTED]
Sarah Peterson	544 Alfred Street, PC	[REDACTED]
Jason Ioannou	543 Alfred Street, PC	[REDACTED]
Amanda Ioannou	543 Alfred Street, PC	[REDACTED]
Olivia Ioannou	543 Alfred Street, PC	[REDACTED]
Mason Ioannou	543 Alfred Street, PC	[REDACTED]
Mike Forbes	215 Birch Cres, PC	[REDACTED]
Sarah Hawthorn	215 Birch Cres, PC	[REDACTED]
Alana Hawthorn	215 Birch Cres, PC	[REDACTED]
Seth Forbes	215 Birch Cres, PC	[REDACTED]
Ellie Forbes	215 Birch Cres, PC	[REDACTED]
Andi Forbes	215 Birch Cres, PC	[REDACTED]
Kelly Hawthorn	215 Birch Cres, PC	[REDACTED]
Russell Brubacher	881 Victoria, PC	
Greg Pitman	881 Victoria, PC	
Betty Pitman	881 Victoria, PC	
Chad Livingstone	529 Alfred St, PC	[REDACTED]
Alyssa Livingstone	529 Alfred St, PC	[REDACTED]
Grace Livingstone	529 Alfred St, PC	[REDACTED]

Sam Livingstone	529 Alfred St, PC	[REDACTED]
Chris Zehr	521 Alfred St, PC	[REDACTED]
Ashley Zehr	521 Alfred St, PC	[REDACTED]
Lauren Zehr	521 Alfred St, PC	
Andrew Zehr	521 Alfred St, PC	
Janet Wellwood	905 Victoria Street, PC	[REDACTED] il. [REDACTED]
Andy Wellwood	905 Victoria Street, PC	andywellwood@gmail.com
Heather Coughlin	894 Victoria Street, PC	[REDACTED]
John Coughlin	894 Victoria Street, PC	h [REDACTED]
Malcolm Bennet	894 Victoria Street, PC	h [REDACTED]
Dean Jubenville	418 Albert Street, PC	h [REDACTED]
Kate Bennett	Victoria Road	h [REDACTED]
Errol Bennett	Victoria Road	h [REDACTED]
Mike Sharpe	Alfred Street	h [REDACTED]
Deb Dobson	Alfred Street	h [REDACTED]
Colleen	Victoria Road, PC	c [REDACTED]
Sue Morrison	Victoria Road, PC	[REDACTED] 111 [REDACTED]

Kelly Lush

From: Kelly Lush
Sent: December 11, 2024 3:00 PM
To: Kelly Lush
Subject: Bruce C Nuclear Project - Response to the Summary of Issues Now Available on the Canadian Impact Assessment Registry

From: Bruce C Nuclear Integrated Assessment / Évaluation Intégrée Bruce C Nucléaire (IAAC/AEIC) <Bruce@iaac-aeic.gc.ca>
Sent: December 11, 2024 12:04 PM
To: Bruce C Nuclear Integrated Assessment / Évaluation Intégrée Bruce C Nucléaire (IAAC/AEIC) <Bruce@iaac-aeic.gc.ca>
Subject: Bruce C Nuclear Project - Response to the Summary of Issues Now Available on the Canadian Impact Assessment Registry

Le français suit

Hello,

On December 6, 2024, Bruce Power (the proponent) provided the Response to the Summary of Issues to the Impact Assessment Agency of Canada (IAAC). The Response to the Summary of Issues is now available on the [Canadian Impact Assessment Registry](#) website.

Kind regards,

Integrated Assessment for the Bruce C Nuclear Project
Impact Assessment Agency of Canada | Government of Canada
bruce@iaac-aeic.gc.ca | Tel: 613-222-3507

You are receiving this email because your contact information was added to the Bruce C Nuclear Project Integrated Assessment distribution list. If you would like to stop receiving notifications from this account, please email this account directly and ask to be removed from our distribution list.

Bonjour,

Le 6 décembre 2024, Bruce Power (le promoteur) a fourni la réponse au sommaire des questions à l'Agence d'évaluation d'impact du Canada (AEIC). La réponse au sommaire des questions est maintenant disponible sur le site Web du [Registre canadien d'évaluation d'impact](#).

Sincèrement,

Évaluation intégrée pour le Projet nucléaire Bruce C

Agence d'évaluation d'impact du Canada | Gouvernement du Canada
bruce@iaac-aeic.gc.ca | Tél: 613-222-3507

Vous recevez ce courriel par ce que vos coordonnées ont été ajoutées à la liste de distribution de l'évaluation intégrée pour le Project de centrale nucléaire Bruce C. Si vous souhaitez ne plus recevoir de notifications de la part de ce compte, veuillez envoyer un courriel directement à ce compte et demander à être retiré de notre liste de distribution.

December 6, 2024

Don Murray
Deputy Warden, Bruce County
Mayor, Huron-Kinloss

Email: dmurray@huronkinloss.com

Email: jwhite@huronkinloss.com

Dear Deputy Warden, Don Murray,

On behalf of Council and staff, The Municipality of Kincardine would like to take this opportunity to congratulate you on your appointment as Deputy Warden of Bruce County for the 2024-2025 term.

As you fulfil your new role as Deputy Warden for Bruce County, we look forward to working with you as a municipal partner and county leader.

Wishing you all the very best.

Kind Regards,

Jillene Bellchamber-Glazier

Signed with ConsignO Cloud (2024/12/06)
Verify with [verifio.com](https://www.verifio.com) or Adobe Reader.



Jillene Bellchamber-Glazier
Chief Administrative Officer
The Municipality of Kincardine
Jbellchamber-glazier@kincardine.ca

Kenneth Craig

Signed with ConsignO Cloud (2024/12/06)
Verify with [verifio.com](https://www.verifio.com) or Adobe Reader.



Kenneth Craig
Mayor
The Municipality of Kincardine
kcraig@kincardine.ca

Lucknow & District Joint Recreation Board



7:00 pm - Via Zoom

October 23, 2024

MINUTES

The Lucknow & District Joint Recreation Board met on the 23rd day of October 2024 at 7:00 p.m. through Zoom, an online video conferencing platform.

This meeting was held electronically as per the Township of Ashfield-Colborne-Wawanosh By-Law 83-2021, Section 3.10 which allows for Electronic Participation of Board Meetings.

MEMBERS

Larry Allison	(X)
Wayne Forster	(X)
Scott Gibson	Absent
Jim Hanna	Absent
Glen McNeil	(X)
Jennifer Miltenburg	(X)

OTHERS

Steve Bushell, Facility Manager / Recreation Co-ordinator	(X)
Mark Becker, CAO (Board Secretary)	(X)

1.0 CALL TO ORDER

Chairperson Wayne Forster.

2.0 DISCLOSURE OF PECUNIARY INTEREST

None disclosed.

3.0 ADOPTION OF PREVIOUS MEETING MINUTES

3.1 Board Meeting Minutes – March 20, 2024

Moved by Jennifer Miltenburg
Seconded by Glen McNeil

ADOPTION
OF #1
MINUTES

THAT the Lucknow & District Joint Recreation Board
hereby adopts the March 20, 2024 Meeting Minutes
as written.

Carried.

4.0 DELEGATIONS

No items scheduled.

5.0 REPORT OF THE CHAIRPERSON

No report.

6.0 REPORT OF FACILITY MANAGER / RECREATION CO-ORDINATOR

6.1 Huff n Puff Tournament Donation

We have provided the Board with a copy of the report prepared by Facility
Manager/Recreation Co-ordinator Steve Bushell and a copy of the email
received from the organizers in this regard.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

6.2 Winter Staff Hiring

We have provided the Board with a copy of the report prepared by Facility Manager/Recreation Co-ordinator Steve Bushell in this regard.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

6.3 Full Time Facility Operator & Parks Maintainer Hiring

We have provided the Board with a copy of the report prepared by Facility Manager/Recreation Co-ordinator Steve Bushell in this regard.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

6.4 Huron Bruce Minor Hockey Association Letter

We have provided the Board with a copy of the letter received from Huron Bruce Minor Hockey Association as well as a report prepared by Facility Manager/Recreation Co-ordinator Steve Bushell in this regard.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

6.5 Regional Electric Vehicle Charging Strategy

We have provided the Board with a copy of the report prepared by Facility Manager/Recreation Co-ordinator Steve Bushell in this regard.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

6.6 Grant Application

We have provided the Board with a copy of the report prepared by Facility Manager/Recreation Co-ordinator Steve Bushell in this regard.

STAFF COMMENTS: That the Board supports the recommendation as provided and adopts the following resolution.

ACTION: The Board supported the recommendations of staff and adopted the following resolution.

Moved by Jennifer Miltenburg
Seconded by Larry Allison

SUPPORT
APPLICATION #2
FOR
CSRIF

THAT the Lucknow & District Joint Recreation Board hereby agrees to support the submission of an application to the Community Sport and Recreation Infrastructure Fund (CSRIF) for the replacement of the arena boards and glass which is in need of replacement.

Carried.

6.7 Ice Time Allocation Policy

We have provided the Board with a copy of the policy as well as a report prepared by Facility Manager/Recreation Co-ordinator Steve Bushell in this regard.

STAFF COMMENTS: That the Board supports the recommendation as provided and adopts the following resolution.

ACTION: The Board agreed to approve the revised Ice Time Allocation Policy as presented and adopt the following resolution.

Moved by Jennifer Miltenburg
Seconded by Glen McNeil

ICE TIME #3
ALLOCATION
REVISED
POLICY

THAT the Lucknow & District Joint Recreation Board hereby agrees to approve the revised Ice Time Allocation Policy as provided.

Carried.

6.8 Bruce County Land Acquisition

We have provided the Board with a copy of the report prepared by Facility Manager/Recreation Co-ordinator Steve Bushell in this regard.

STAFF COMMENTS: That the Board supports the recommendation as provided.

ACTION: The Board supported staff recommendations to proceed with the acquisition of the lands as provided in the report.

7.0 ACCOUNTS

7.1 Revenue/Expenditure Report – September 2024

Moved by Jennifer Miltenburg
Seconded by Larry Allison

REVENUE/ #4 THAT the Lucknow & District Joint Recreation Board
EXPENDITURE hereby accepts the Revenue/Expenditure Report as
REPORT presented.

Carried.

8.0 OTHER BUSINESS

(items to be brought forward to a future meeting)

The Board requested staff to prepare a report for a future Board meeting, with respect to an update on the Lucknow Pool and more specifically, the pool hiring, the behaviour policy, and number of participants.

9.0 IN-CAMERA / CLOSED SESSION

No items scheduled.

10.0 ADJOURNMENT

Moved by Jennifer Miltenburg
Seconded by Glen McNeil

ADJOURN #5 THAT the Lucknow and District Joint Recreation Board does now adjourn to meet again on November 20, 2024 at 7:00 p.m. or at the Call of the Chairperson.

Carried.

~

Chairperson, Wayne Forster

Secretary, Mark Becker

**Multi Municipal Energy Working Group
MINUTES**

**MMEWG-2024-04
Thursday, September 12, 2024, 7:00 p.m.
Virtually via Microsoft Teams**

Members Present: Mark Davis - Municipality of Arran-Elderslie - Citizen
Appointee
Ryan Nickason - Municipality of Arran-Elderslie
Scott Mackey - Township of Chatsworth
Dan Wickens - Municipality of Grey Highlands
Jim Hanna - Township of Huron Kinloss
Todd Dowd - Municipality of Northern Bruce Peninsula
Sue Carleton - Township of Georgians Bluffs
Stewart Halliday - Municipality of Grey Highlands -
Citizen Appointee

Others Present: Julie Hamilton - Recording Secretary
Bill Palmer - Technical Advisor

1. Meeting Details

2. Call to Order

The Chair and Vice-Chair were not in attendance. Member Mackey volunteered to be the Acting Chair and called the meeting to order at 7:05 pm. A quorum was present.

3. Adoption of Agenda

MMEWG-2024-09-12-01

Moved by: Dan Wickens - Municipality
of Grey Highlands

Seconded by: Ryan Nickason -
Municipality of Arran-
Elderslie

Be It Resolved that the Multi-Municipal Energy Working Group hereby adopts the agenda of the Thursday, September 12, 2024 as distributed by the Recording Secretary.

Carried

4. Disclosures of Pecuniary Interest and General Nature Thereof

There were no disclosures made by the Members.

5. Minutes of Previous Meetings

5.1 MMEWG May 9, 2024 Minutes

MMEWG-2024-09-12-02

Moved by: Sue Carleton - Township of Georgians Bluffs

Seconded by: Todd Dowd - Municipality of Northern Bruce Peninsula

Be It Resolved that the Multi-Municipal Energy Working Group hereby approves the minutes of the Thursday, May 9, 2024 meeting as presented by the Recording Secretary.

Carried

6. Business Arising from the Minutes

6.1 Grey County Committee Report - Battery Energy Storage Systems

MMEWG-2024-09-12-03

Moved by: Ryan Nickason - Municipality of Arran-Elderslie

Seconded by: Todd Dowd - Municipality of Northern Bruce Peninsula

Be It Resolved that the Multi-Municipal Energy Working Group hereby receives agenda item, 5.1, Grey County Committee Report - Battery Energy Storage Systems, for information.

Carried

7. Delegations/Presentations

7.1 Chasing The Wind - Article by Edgardo Sepulveda

Mr. Sepulveda provided the members with a high-level overview of his article titled "Chasing the Wind" which discusses the value

of wind generation in a low emission nuclear and hydro-dominant grid, the case in Ontario.

He made a presentation to the Members which is appended hereto to form a part of the minutes.

By his calculation, wind should be \$46.00 per MWH, which is much lower than the \$151.00 per MWH that is being paid currently, a result of the contracts that were issued under the Green Energy Act. He provides an analysis of how strong the wind blows in Ontario as compared to the other regions. Ontario's wind power is not aligned with demand. It tends to die in the summer, when the demand is needed the most.

Acting Chair Mackey opened the floor for questions.

Technical Advisor, Bill Palmer, noted a discrepancy in the legend of Figure 7. Mr. Sepulveda concurred and will provide an updated version which has been appended hereto to form a part of the minutes.

Mr. Howard raised the question about whether this information would be beneficial to be sent to municipalities who are potentially going to be faced with wind proposals. Mr. Sepulveda notes that the report shows that wind is not invaluable and we should not be paying more than it is worth for it. One of the objectives of the report was to show that we need to have a balance. Wind is not invaluable, that it is expensive, it has limited use and it has its pros and cons. Municipalities should be given the authority to determine whether wind is a good for them or not. The article provides an economic value to wind so that everyone can make informed decisions.

Acting Chair Mackey questioned what the province was prepared to pay in light of the \$46.00/MWH value in the presentation. Mr. Sepulveda noted that Minister Lecce announced the new round of procurements and has asked IESO to provide more details by the end of September and procurement is expected to be completed by 1st quarter 2026. There is potentially still time to influence what the government is willing to pay and the government is committed to competitive procurement. He would like to see the IESO establish a maximum price of \$46.00/MWH and all bids must be below that. Previous procurement prices have been in the \$80.00/MWH range. Based on the current position of the IESO, they are desperately looking for power and it does not appear that will happen but it is hopeful that this report may influence that.

The report does not consider the cost of the Battery Energy Storage System's required to take the excess power from when the wind is blowing. It takes the grid as is at this point in time.

Acting Chair Mackey thanked Mr. Sepulveda for his presentation.

MMEWG-2024-09-12-04

Moved by: Mark Davis - Municipality of Arran-Elderslie - Citizen
Appointee

Seconded by: Stewart Halliday - Municipality of Grey Highlands - Citizen
Appointee

Be It Resolved that the Multi-Municipal Energy Working Group hereby receives Mr. Sepulveda's presentation regarding his article "Chasing the Wind"; and

Directs the Recording Secretary to circulate the revised version of the report to Technical Advisor, Bill Palmer, for review and approval prior to circulation; and

That it be forwarded to all member municipalities and all municipalities in Grey, Bruce and Huron Counties.

Carried

7.2 IESO Update - Warren Howard

Mr. Howard made a presentation to the Members on the recent updates relating to the IESO energy procurement processes. Since drafting the presentation, new documentation has been released. Mr. Howard will circulate a revised presentation which is appended to these minutes.

Vice-Chair Hanna joined the meeting during the presentation however was having technical difficulties. Acting Chair Mackey agreed to continue as Acting Chair for remainder of the meeting.

Acting Chair Mackey opened the floor for questions and raised a question regarding the current unwilling hosts and Chatham Kent. An unwilling host resolution recently failed in Chatham Kent which ignited opposition to wind turbines. Things are problematic in Chatham Kent because there is a proposal in the

same soil groups as the one in North Kent which has the well water problems.

One additional resolution was added to the list in Algoma District and in the City of Kawartha Lakes, a councillor attempted to have an unwilling host resolution repealed and the motion failed.

There are 159 unwilling host municipalities at this time.

Mr. Sepulveda raised a question if there had been discussions in the IESO process that there be a maximum price for generation resources or how it may be received. Mr. Howard has noted it had not been discussed and recommends working with the minister to provide direction to the IESO on this matter.

Member Davis left the meeting at 8:27 p.m.

Member Halliday noted that Grey County was discussing the impact of the new Provincial Policy and recalls the County in the past had made some regulatory provisions as part of its official plan which may be helpful.

MMEWG-2024-09-12-05

Moved by: Dan Wickens - Municipality of Grey Highlands

Seconded by: Todd Dowd - Municipality of Northern Bruce Peninsula

Be It Resolved that the Multi-Municipal Energy Working Group hereby receives for information Mr. Howard's presentation, IESO Update.

Carried

7.3 Board of Health Delegation Follow Up - Bill Palmer

Mr. Palmer provided a brief update of his delegation to the Board of Health which has been appended hereto to form a part of the minutes.

Member Halliday enquired how health was defined by Public Health Ontario in relation to physical versus mental conditions. Mr. Palmer noted that Public Health Ontario has determined that wind turbines were not a "direct" public health concern.

MMEWG-2024-09-12-06

Moved by: Todd Dowd - Municipality
of Northern Bruce
Peninsula

Seconded by: Dan Wickens - Municipality
of Grey Highlands

Be It Resolved that the Multi-Municipal Energy Working Group hereby receives for information Mr. Palmer's follow up in relation to the Board of Health delegation.

Carried

8. Correspondence

8.1 Requiring Action

8.1.1 Letter from Arran-Elderslie Re: Recording Secretary

MMEWG-2024-09-12-07

Moved by: Sue Carleton - Township of
Georgians Bluffs

Seconded by: Dan Wickens - Municipality
of Grey Highlands

Be It Resolved that the Multi-Municipal Energy Working Group hereby defer this item to the next meeting agenda for discussion.

Carried

8.2 For Information

MMEWG-2024-09-12-08

Moved by: Ryan Nickason -
Municipality of Arran-
Elderslie

Seconded by: Dan Wickens - Municipality
of Grey Highlands

Be It resolved that the Multi-Municipal Energy Working Group hereby receives, notes and file the correspondence for information purposes.

Carried

8.2.1 IESO Feedback Submissions

8.2.2 Minister of Energy Letter - Protection of Agricultural Lands

8.2.3 2024 Unwilling Host Resolutions to Date

8.2.4 Unwilling Host List

9. Members Updates

Bill Palmer attended a presentation by the Local Chapter of Professional Engineers regarding Battery Energy Storage Systems.

10. New Business

The Recording Secretary provided two updates.

The IESO would like to meet with the group in a method other than a public forum. It was discussed that Chair Allwood, Bill Palmer and Warren Howard set up a meeting for discussion with the IESO.

The Freedom of Information request regarding the Skyway 8 turbine failure has been received. There are 1500 pages included. A link will be provided to the members, Warren Howard and Vern Martin to review and a discussion can take place at the next meeting.

11. Closed Session (if required)

Not required.

12. Confirmation of Next Meeting

The next meeting will be held on Thursday, November 14, 2024 at 7:00 p.m. via Teams.

13. Adjournment

MMEWG-2024-12-09

Moved by: Sue Carleton - Township of Georgians Bluffs

Seconded by: Ryan Nickason - Municipality of Arran-Elderslie

Be it Resolved that the meeting of the Multi-Municipal Energy Working Group is hereby adjourned at 8:52 p.m.

Carried

Tom Allwood, Chair

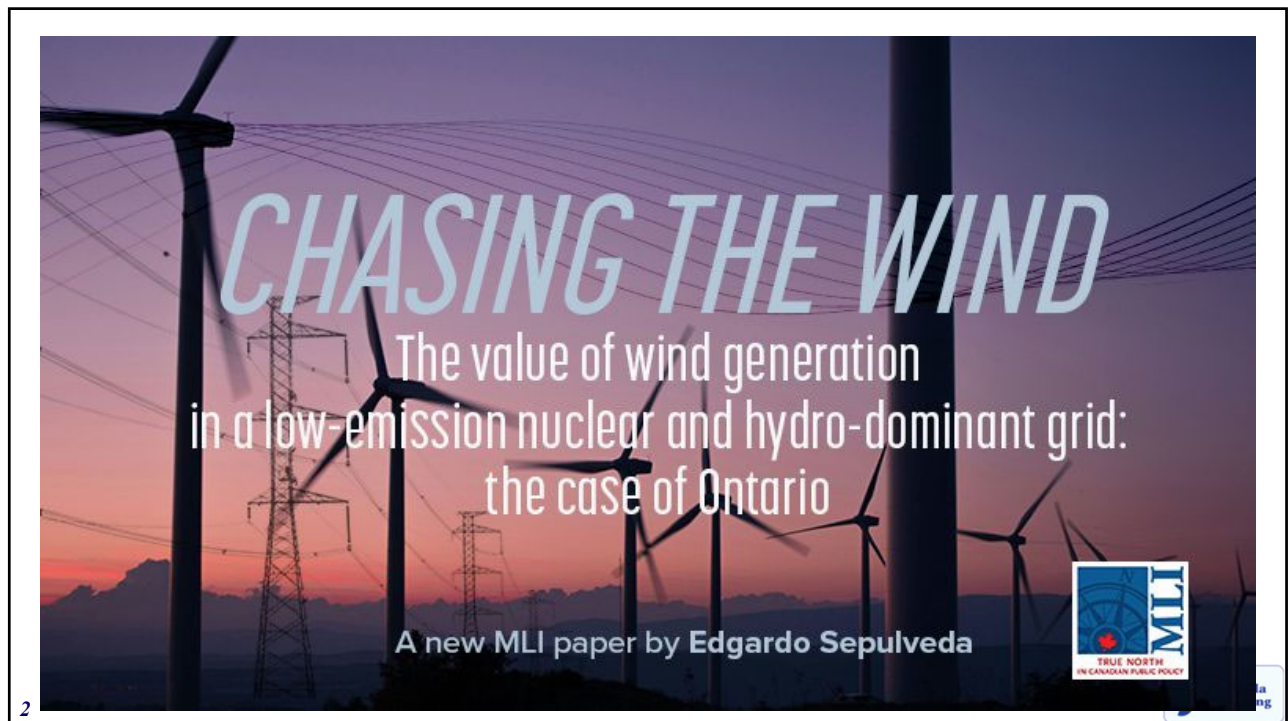
Julie Hamilton, Recording
Secretary

“Chasing the Wind: The value of wind generation in a low-emission nuclear and hydro-dominant grid: the case of Ontario, Canada”

**Presentation to the Multi-Municipal Energy Working Group (MMEWG)
September 12, 2024**

Edgardo Sepulveda
es@esepulveda.com

1



2

2

Summary

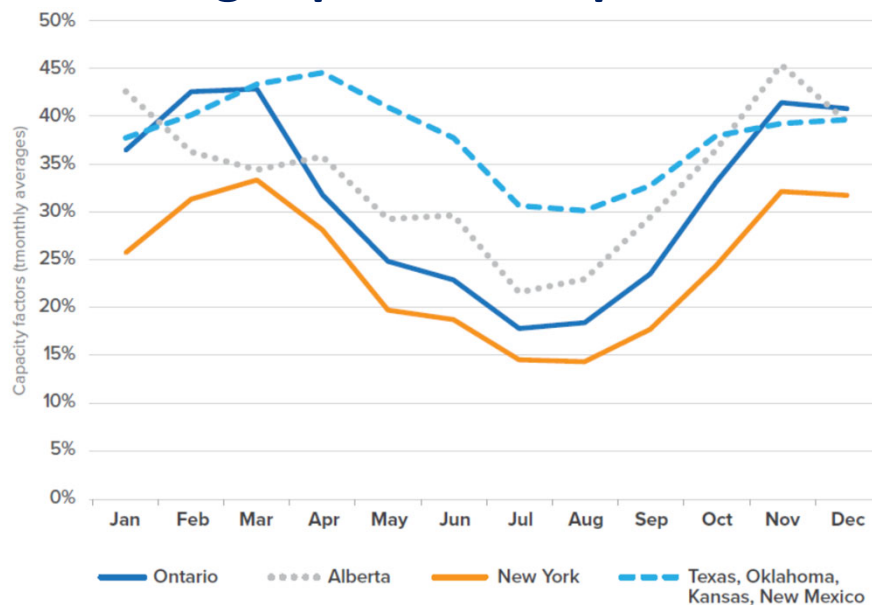
- Question: At what **price** should Ontario procure wind?
- Report
 - Chapter 2
 - Context on costs, wind profile, correlation with demand, etc. – **Ontario specific**
 - Calculate actual average wind price for 2020-2023 of \$151/MWh
 - Chapter 3
 - Use two social science quantitative methodologies
 - **Multiple regression analysis**: calculate coefficients as to whether/how much wind **displaces/contributes** to gas, hydro, nuclear & net exports
 - **Cost-benefit analysis**: calculate “break-even” societal wind price of **\$46/MWh** for 2027-30
 - Partial analysis of “what is” grid; no optimization; no general analysis of “should be”

3



3

Fig. 6: Average Monthly Wind Capacity Factors ON has “average” profile; deep summer trough

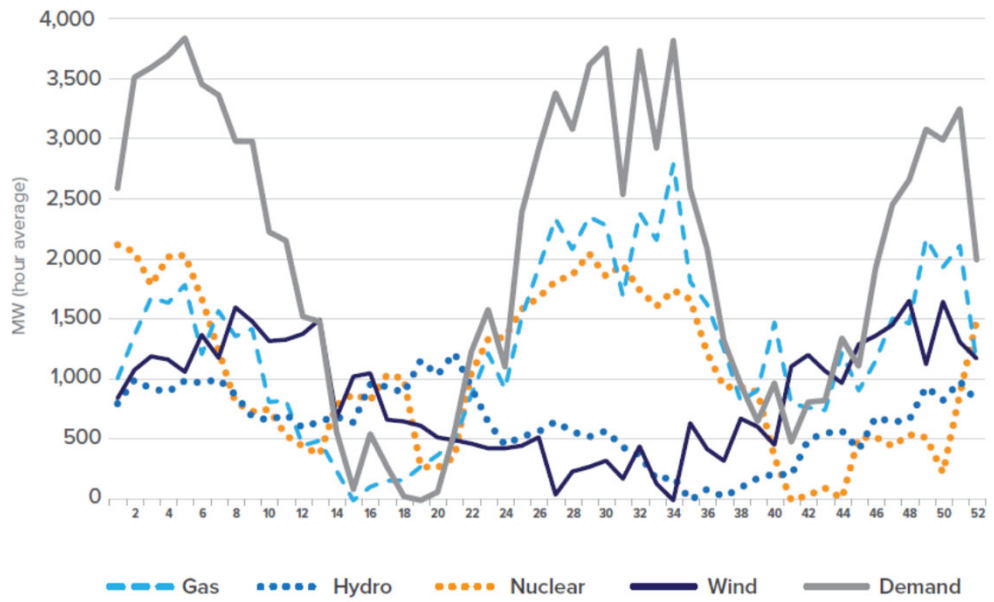


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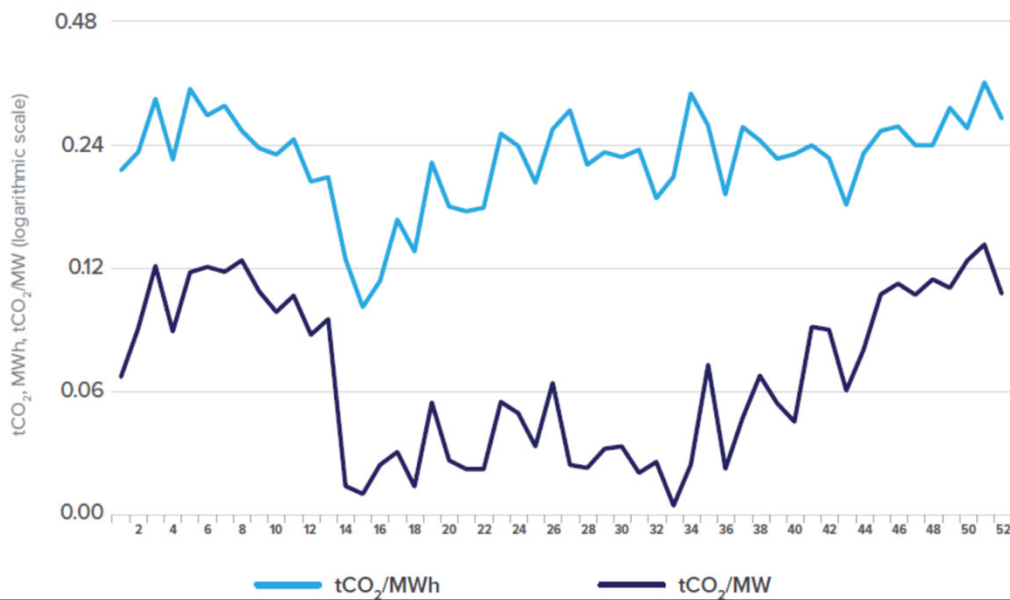
**Fig. 8: Demand & generation (from min, by week)
ON wind has negative correlation with ON gas**



5

5

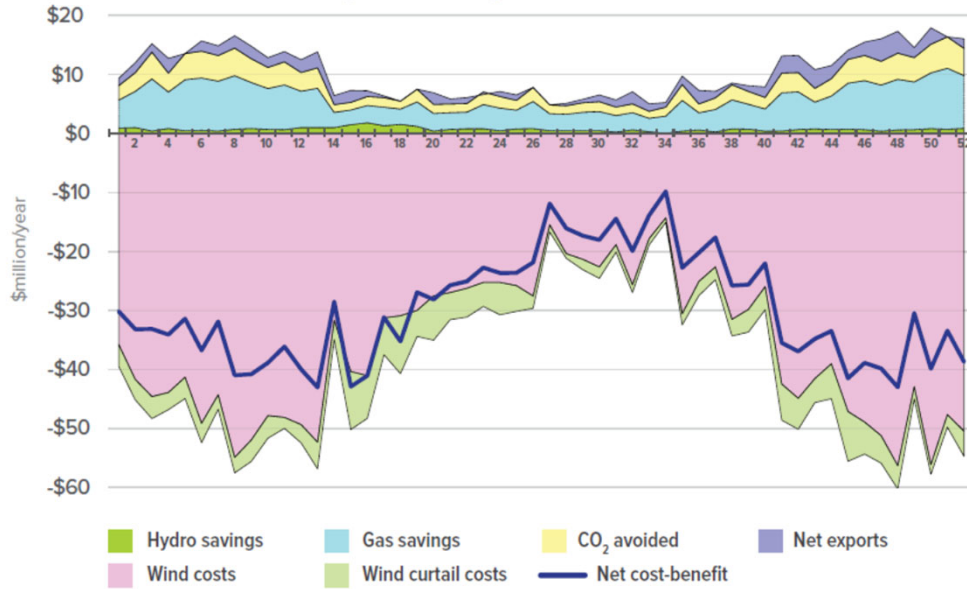
**Fig. 12: emissions reductions due to wind, by week
0.227tCO₂/MWh; 0.072 tCO₂/MW/hour**



6

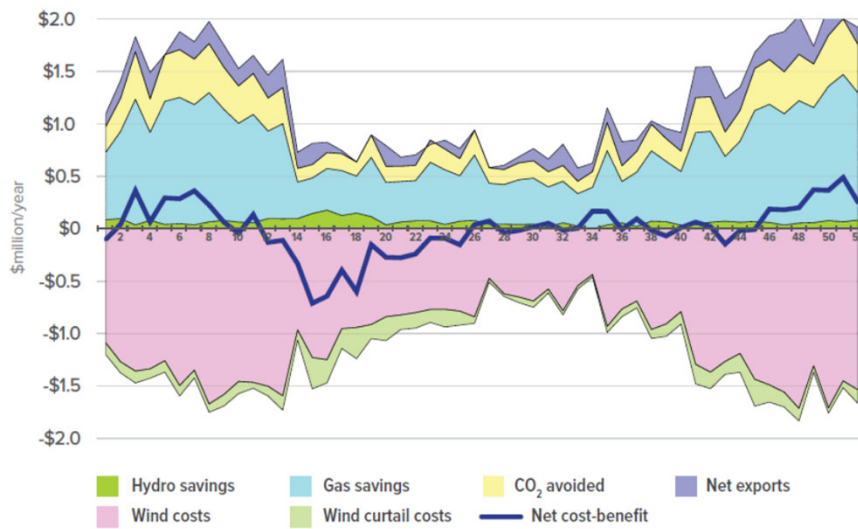
6

**Fig. 14: Cost-benefit of wind, 2020-2023
= -\$124/MWh (wind price of \$151/MWh)**



7

**Fig. 16: Break-even scenario, 2027–2030
Public value of wind = \$46/MWh**



Wind price (\$/MWh) \$46

8

Thank you!

Multi Municipal Energy Working Group

Update on IESO's Procurement Activities

Updated based on Sept 12
IESO Webinar

General Updates

- **LT RFP 2**
 - Behind Schedule - preliminary rules due – mid 2024
 - 2nd version of draft contract available for comments
 - Final RFP scheduled for release Dec. 2024; May slip to Jan 2025; Responses due December 2025
- **Key Issues Outstanding**
 - Locating projects in prime agricultural areas
 - Limited details on process requirements
 - Revenue model
- **Unwilling Host Municipalities**
 - Current total – 159
 - Motion to add Chatham-Kent – ignited community action
 - Motion to retract status failed in Kawartha Lakes (Lindsay)
 - Project being proposed in Zorra Twp, Oxford; 2 previous projects rejected by other townships

2024-09-16

2

Municipal Support

- **Continues to be Required**
 - Needed for all new projects
 - Not required for MT2 RFP – scope TBD
- **Consultation Requirements Not Defined**
 - Municipalities to develop their own
 - Projects involving two municipalities not addressed
 - Report on agricultural impact due 18 months later
 - Point of contact for municipality?
- **Impact of canceling municipal support later**
 - Legal exposure of municipality?
 - IESO – only involved in awarding contract
 - Does not guarantee zoning approval or approval of agricultural impact assessment

2024-09-16

3

New PPS Rules for Agricultural Land

Definitions In New 2024 Provincial Policy Statement

- **Prime Agricultural Land** - specialty crop areas and/or Canada Land Inventory Class 1, 2, and 3 lands.
- **Prime Agricultural Area** – important areas for agriculture. Includes prime agricultural lands plus Canada Land Inventory Class 4 through 7 lands and additional areas with a local concentration of farms.

PPS Objective

- Protect “Prime Agricultural Areas”
- Remove only for settlement expansion
- Non-agricultural uses only permitted after alternate locations evaluated
 - Allowed only when there are no reasonable alternatives
 - No indication of when and who does this analysis

On-Farm Diversified Uses

- PPS allows solar, wind and BESS projects as “On-farm Diversified Uses”
 - Projects are to be limited in area.
 - Details in Ministry of Agriculture policy statement

2024-09-16

4

IESO RFP Requirements

- Focused on “Prime Agricultural Areas”.
- Directive from Ministers Smith/Thompson
 - Confirmed by Ministers Lecce/Flack
- Directive not fully aligned with new PPS
 - Ground-Mounted Solar – **Not allowed by IESO statement.**
 - Wind – allowed with an Agricultural Impact Assessment.
 - BESS – no specific direction.
- On-Farm Diversified Use Restriction
 - Applies to wind and BESS projects in agricultural areas
 - Land used limited to 20% of property area up to 1 HA

2024-09-16

5

Agricultural Impact Assessment

- Existing process to assess impact of projects
 - Approved by municipality; no provincial role
- Key Output - determine total land area required.
 - Likely exceeds allowance for project to qualify as an on-farm diversified use.
- Gaps in existing AIA process:
 - 1 assessment for whole project.
 - Assessment of alternate sites considered.
 - Include all land required for construction and servicing as well as turbine base.
 - Include access roads, collector lines, transformer stations
- Prepared by proponent; Due 18 months after contract issued.

2024-09-16

6

Projects in Agricultural Areas

Ministerial Direction

- Ground-mounted solar projects are not allowed within prime agricultural areas.
- Wind projects face restrictions

Industry response:

- Identify sites, then ask municipalities to rezone land which will trigger a change official plans.
- Will not work as provincial agreement required for changes to official plans.

RFP Blocks Industry by Setting Deadline

- Zoning based on zoning as of the proposal submission deadline
- Further webinar being scheduled to discuss issues

2024-09-16

7

Submission Requirements

Mandatory Requirements

- Confirmation of Pre-Engagement Notice
- Municipal Support Confirmation
- Indigenous Support Confirmation (if appropriate)
- Municipal Approval of AIA (18 months later, if needed)

Rated Criteria – affected 20% of price

- Indigenous Participation – up to 3 points
- Local Indigenous Participation – 3 additional points
- Not located on Prime Agricultural Areas – 3 points
- Located in Northern Ontario – 3 points

2024-09-16

8

Revenue Model Approaches

IESO Proposals

- Estimate output based on energy capacity
 - potential to adjust for monthly variation
- Estimate revenue based on average day-before price
- Calculate monthly income ~~and subsidize shortfalls~~

Alternate Approach

- Base payments on actual output.
- Base revenue on price at the time of production – day of month and time of day.

Approach Still Getting Push-Back in Supplier letters

- Not discussed in Sept 12 webinar

2024-09-16

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MT2 RFP - Separate RFP Process

- **IESO View**
 - Quick access to additional capacity
 - Opportunity to create more favourable contracts
- **Two Streams**
 - Capacity – Dispatchable
 - Supply – Variable
- **Initial focus on Dispatchable**
 - Final contract – November 2024
 - Proposals Due January 2025
 - Start Dates – May 2025
- **Municipal support not required**
 - Not clear if wind projects coming off contracts are involved
- **Separate process for Long Term Contracts coming**
 - 500 to 1000 MW of new capacity

2024-09-16

10

MECP Missing in Action

- MECP will not be proposing changes in setbacks or noise limits.
 - Municipalities can enact larger setbacks in zoning by-laws.
- No setbacks being developed for BESS projects.
 - Ontario Federation of Agriculture recommended action – August 2024
 - Ontario Fire Marshall?
 - Recent BESS fire in Brantford
 - <https://www.brantfordexpositor.ca/news/local-news/battery-fire-in-container-storing-off-grid-energy>
- MECP responsible for enforcement, not Ministry of Energy.

2024-09-16

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MMEWG Meeting – Sept. 12, 2024
Agenda Item 7.3

Delegation/Presentations

7.3 Board of Health Delegation Follow up – Bill Palmer

Some members of the MMEWG will recall that I made a presentation to the Grey Bruce Board of Health on March 22, 2024 in response to a motion made by the MMEWG at the January 11, 2024 meeting.

At that presentation Dr. Ian Arra noted that he would facilitate a meeting between the MMEWG and Public Health Ontario which had identified wind turbines as a “nuisance” but not a health hazard.

On July 26, I provided a link for Dr. Arra to a paper published by the Acoustical Society of America based on a presentation I had given to the joint meeting of the Canadian Acoustical Association and the Acoustical Society of America in Ottawa on May 13, 2024.

On July 26, in a "Follow-Up" communication to Dr. Arra, I provided the link to the paper, "Objective measures confirm annoyance from wind turbine prominence (saliency) and psychoacoustic tonal-like perception," published in a .org journal of the Acoustical Society of America, Proc. Mtgs. Acoust. 54, 040001 (2024) (<https://doi.org/10.1121/2.0001917>) based on a presentation to the Joint Meeting of the Acoustical Society of America and the Canadian Acoustical Association.

Dr Arra responded to me by telephone that he had provided the request for a meeting between the staff of Public Health Ontario and representatives of the MMEWG to discuss the concerns of the MMEWG, noting the response of Public Health Ontario as, "Thanks for connecting. As part of PHO's mandate, we provide scientific and technical advice to the health care system which includes direct support to health units. We ask that any public facing discussions are held at the local level".

Further, Dr. Arra advised that a review of the Ontario Public Health Standards (which guide the boundaries of his work) will be conducted this year and he advised that advocacy for any public health matter might be best positioned by providing input through the review process. Verbally, he noted that he was not sure in what manner input to this review would be publicly communicated, but we should keep an eye out for it.

In summary,

- Dr. Arra will take no action on our request that the Grey Bruce Board of Health reopen the issue of health hazard from wind turbines, as he says it is not in his mandate to do so as Public Health Ontario has identified that they are not a health hazard.
- Public Health Ontario has advised Dr. Arra that they are unwilling to meet with representatives of the MMEWG to consider the subject, but identify that “the public”

(MMEWG?) should contact the local health reps, i.e. Dr, Arra and Grey Bruce Board of Health.

Since we are advised that any public input (for wind turbine impact on public health, or other issue of concern) should be made at the local level, my assessment is that the MMEWG should continue to identify concerns to the Grey-Bruce Board of Health, since that is our local level. We should also keep our eyes peaked for any opportunity to provide input to a review of the Ontario Public Health Standards and then provide input.

I add that Ruby Mekker, who initially raised the issue about the Local MOH being required to investigate complaints to determine if a "health hazard" exists, is not happy, and suggested that I am acting unethically by suggesting that there should be a further review to determine if a health hazard exists. In Ruby's words, "My concern all along has been the apathy of the Medical Officer of Health as well as of the Multi Municipal Energy Working Group, including you, with respect to the failure to carry out this duty imposed by law. I believe this has aggravated the harm experienced by the victims of the wind turbines." Various members of the MMEWG received a copy of the letter addressed to me.

Bill Palmer

Present: Larry Allison, Ryan Nickason, Doug Kennedy, Mark Ireland, Chris Peabody, Vince Cascone, Karrie Drury

Absent: Mike Myatt, Paul Deacon

Item 1: No Pecuniary Interests were declared.

Item 2: Moved by Chris Peabody Seconded by Ryan Nickason
That we approve the minutes of the May 23 regular meeting and the June 18 special meeting as distributed.
Carried

Item 3: Monthly Reports
Vince reviewed the April 2024 accounts payable listing noting the payment to M&M Concrete which is for repairs to the MRF floor which is a capital expense. Ryan Nickason inquired about the two payments to OMERS in April. Karrie reported that one would be for the previous month and one was for April, this is dependant on the date of the printing.

Moved by Chris Peabody Seconded by Doug Kennedy
That we have reviewed cheque numbers 18061 to 18105 totalling \$197,275.10
Carried.

April 2024
Vince reported that the commodity revenues for April were very good, vehicle maintenance was good for the month and there were consulting and legal fees incurred for the preparation of the Blue Box Collection RFP.
April 2024 monthly income totalled \$81,549.40
April 2024 year to date income totalled \$178,542.35 compared to the 2023 year to date loss of \$222,171.13

Vince reviewed the May 2024 accounts payable listing noting no unusual expenses for the month.

Moved by Mark Ireland Seconded by Ryan Nickason
That we have reviewed cheque numbers 18153-18194 totalling \$194,911.18.
Carried.

May 2024
Vince reported that the commodity revenues for May were good, lower vehicle maintenace then usual and the accounting and consulting fees were for our annual audit and the Blue Box Collection RFP preparation.
May 2024 monthly income totalled \$137,402.68
May 2024 year to date income totalled \$315,945.03 compared to the 2023 year to date loss of \$178,347.67

Vince reported that there has not been any information received regarding the Blue Box Collection RFP at this point. We will contact the Board as soon as we have heard.

Vince noted that discussions are required for the Management wage increases. Larry Alison noted that Vince should present the Board with a proposal and rational prior to the next Board meeting for discussion.

Vince presented the 2024 Capital Budget. Ryan Nickason inquired if the recycling trucks can be used as garbage trucks as they are replaced with new recycle trucks if BASWR is sucessful with the Blue Box Collection RFP. Vince noted that that could be a possibility and he would further investigate it.

Moved by Chris Peabody

Seconded by Mark Ireland

That we approve the 2024 Capital Budget as presented by Vince Cascone.

Carried.

Moved by Chris Peabody

Seconded by Mark Ireland

That we adjourn to meet again as required.

Carried.

Chairperson

Secretary/Treasuer

Present: Larry Allison, Mike Myatt, Ryan Nickason, Doug Kennedy, Mark Ireland, Chris Peabody, Paul Deacon, Vince Cascone, Karrie Drury

Absent: none.

Moved by Mike Myatt
That we open a special meeting.

Seconded by Paul Deacon

Carried

Moved by Ryan Nickason
That we go in camera to discuss Recycling Collection RFP.

Seconded by Doug Kennedy

Carried.

Moved by Chris Peabody
That we adjourn in camera session at 9:24 am

Seconded by Mike Myatt

Carried.

Moved by Mark Ireland
That we approve the Recycling Collection RFP adjustments as presented by Vince Cascone.

Seconded by Paul Deacon

Carried.

Moved by Mark Ireland
That we adjourn special meeting .

Seconded by Doug Kennedy

Carried.

Chairperson

Secretary/Treasuer

Municipal Innovation Council Agenda
September 25, 2024, 1:00 p.m. - 3:00 p.m.
Municipality of Northern Bruce Peninsula
56 Lindsay Road 5, Lion's Head, ON N0H 1W0

Members:

Kara Van Myall, CAO, Town of Saugeen Shores (Chair)
Jodi MacArthur, CAO, Township of Huron-Kinloss
Jillene Bellchamber-Glazier, CAO, Municipality of Kincardine
Leanne Martin, CAO, Municipality of South Bruce
Peggy Van Mierlo-West, CAO, Municipality of Northern Bruce Peninsula
Emily Dance, CAO, Municipality of Arran-Elderslie
Christine MacDonald, CAO, Bruce County

Absent:

Kara Van Myall, CAO, Town of Saugeen Shores (Chair)

Staff/Other:

Tony Houad, Director, Municipal Innovation Council
Devan Baker, Recording Secretary, Municipality of Arran Elderslie

Guests:

Mark Paoli, Director, Development Services, Town of Saugeen Shores

1. Call to Order

The meeting was called to order at 1:01 p.m.

2. Additions or Amendments to the Agenda

None

3. Adoption of the July 16, 2024, Meeting Minutes

Recommendation:

Motion: MIC 2024-25

Moved by: Leanne Martin

Seconded by: Jodi MacArthur

That the MIC hereby adopts the July 16, 2024, Municipal Innovation Council Meeting Minutes as presented.

Carried.

4. Delegations

None

5. Reports from the Chair

None

6. Reports from MIC Director

6.1 Decision Item: MIC Report 2024-17 – Financial Update as at August 31, 2024

The MIC Director reviewed Report 2024-17 regarding the operating budget, reserves, and grant funding for capital projects. The MIC Director advised he would keep this information up to date and the MIC was budgeting a surplus for 2024.

Christine MacDonald, Bruce County Chief Administrative Officer, questioned if the report includes actuals and the MIC Director advised it was not, but he will add another column.

Recommendation:

Motion: MIC 2024-26

Moved by: Emily Dance

Seconded by: Christine MacDonald

That the Municipal Innovation Council receive for information the financial update as of August 31, 2024.

Carried.

6.2 Decision Item: MIC Report 2024-18 – Nuclear Innovation Institute Project Proposal

The MIC Director reviewed report 2024-18 and explained how the Nuclear Innovative Institute (NII) is currently using Artificial Intelligence (AI) for internal operations that the NII can easily transition to the Municipal Sector.

The MIC Director advised this platform would be related to planning and development to expedite inquiries to members of the public and there is opportunity later where additional information can be included. The NII did not describe to the MIC Director how they're currently using the platform internally.

The MIC discussed if planning and development is the best department to introduce AI with, and if Bruce County's Planning and Development department has been consulted. The MIC discussed how member municipalities currently process planning and development questions.

Leanne Martin, Municipality of South Bruce Chief Administrative Officer mentioned there should be policies regarding how to introduce and use AI.

The MIC discussed if there is sufficient information to approve this project at this time or if there is a better way to potentially pilot this project.

The MIC discussed it would be beneficial to have NII present to the MIC during a special meeting and provide additional information on how the platform works and how they're currently using it within their organization.

The MIC questioned the MIC's procurement policy and expressed concerns with how to authorize such and expense as funds in this amount may need to go through a request for proposal/quotation process.

Peggy Van Mierlo-West, Municipality of Northern Bruce Peninsula Chief Administrative Officers, understood the MIC falls under the Town of Saugeen Shores' procurement policy. The MIC mentioned it would be best for the Town of Saugeen Shores to clarify the MIC's procurement policy.

Recommendation:

Motion: MIC 2024-27

Moved by: Emily Dance

Seconded by: Leanne Martin

That the Municipal Innovation Council approves the proposal by the Nuclear Innovation Institute for the development and implementation of an Artificial Intelligence platforms to support municipal planning

and

That the Municipal Innovation Council approves funding of the Nuclear Innovation Institute project proposal of \$64,930 + HST be charged to the MIC reserves.

Tabled.

6.3 Decision Item: MIC Report 2024-19 – Communittech Challenge Update

The MIC Director reviewed report 2024-19 regarding the Communittech Challenge. The MIC Director advised the MIC will be able to review evaluations on November 21, 2024.

The MIC will need to appoint two individuals to participate in evaluations.

Recommendation:

Motion: MIC 2024-28

Moved by: Christine MacDonald

Seconded by: Leanne Martin

That the Municipal Innovation Council receive for information an update on the Communittech challenge.

Carried.

6.4 Decision Item: MIC Report 2024-20 – Smart Beach Project Update

The MIC Director reviewed report 2024-20 regarding outstanding tasks and action items of Smart Beach Project Phase 1 and the project not being fulfilled as planned. The MIC Director also reviewed that the Town of Saugeen Shores will be the next pilot beach in the Smart Beach project.

The MIC Director advised the plan to move forward is to update the original agreement by removing University of Windsor and including the University of Waterloo and have a light standard warning system to be installed on the Kincardine beach.

Jillene Bellchamber-Glazier, Municipality of Kincardine Chief Administrative Officer outlined what the Municipality of Kincardine's expectations were and referred to an email she sent to the MIC prior to the meeting. The Municipality of Kincardine understood the deliverables to be implementing a dynamic warning system as an online tool. The Municipality of Kincardine also understood that the MIC committed to act as the facilitator and convenor for the project between Bruce County, the Municipality of Kincardine, and the academics.

Jillene Bellchamber-Glazier expressed she is not clear with the deliverables as report 2024-20 does not indicate that Dr. Houser is moving forward with an online tool as the Municipality of Kincardine originally understood.

The MIC Director clarified that he does not foresee Dr. Houser moving forward with an online tool but whatever technology concept is developed with Georgian College in Phase 2 would be provided to the Municipality of Kincardine.

Christine MacDonald, Bruce County Chief Administrative Officer questioned what the remaining funds that Bruce County is currently holding would be used for. The MIC Director advised it would be used to install a light standard warning system in Kincardine to complete Phase 1.

The MIC discussed Phase 2 of the project and how the technology would be funded and implemented after Georgian College provides the MIC with proof of concept. The MIC Director clarified that Georgian College will not be commercializing the technology, but they will assist to facilitate conversations with a 3rd party.

The MIC discussed if a light standard is the best option to move forward with in Phase 1, what the ongoing operating and maintenance costs would be and who would be responsible for any associated costs. The MIC questioned if the MIC would be responsible for the costs or if the Municipality of Kincardine would inherit the light standard to operate and maintain. The MIC Director advised he would need to understand what the ongoing operating cost of the light standard would be.

Christine MacDonald, Bruce County Chief Administrative Officer, clarified that Bruce County would need to review capacity before agreeing to assist with the maintenance of the system.

Jillene Bellchamber-Glazier, Municipality of Kincardine Chief Administrative Officer expressed that Kincardine may not want to install a light standard without understanding the ongoing maintenance and operating costs required, considering the original deliverable pitched by Dr. Houser was to be an online tool.

Jillene Bellchamber-Glazier questioned if it is possible to have a signed agreement with Dr. Houser for Phase 1 of the Smart Beach Project and Dr. Houser can provide the MIC with what research has already been completed and who currently has ownership of that data.

The MIC Director asked the MIC to clarify what they expect the deliverables of Phase 1 to be.

Leanne Martin, Municipality of South Bruce Chief Administrative Officer, questioned if there is a report that was presented to Municipality of Kincardine Council that could help the MIC Director.

There was discussion that the MIC may not want to agree to move forward with Phase 2 until Phase 1 is complete. The MIC Director clarified that the Town of Saugeen Shores Council recently passed to move forward with Phase 2 of the project. Mark Paoli, Director, Development Services, Town of Saugeen Shores, clarified that Town of Saugeen Shores Council authorized Kara Van Myall,

Town of Saugeen Shores Chief Administrative Officer, to enter negotiations regarding Phase 2 of the Smart Beach Project.

The MIC discussed they would like the original draft agreement to be signed by Dr. Houser and that the Phase 1 deliverables are completed as originally outlined in Appendix A of the draft agreement and Phase 2 would only move forward when Phase 1 is completed and signed off by the MIC.

Recommendation:

Motion: MIC 2024-29

Moved by: Emily Dance

Seconded by: Jillene Bellchamber-Glazier

That the Municipal Innovation Council receive for information an update on the Smart Beach Project

and

That the Municipal Innovation Council approve the Town of Saugeen Shores as the next pilot beach in the Smart Beach project subject to the University of Waterloo entering a signed agreement with the Municipal Innovation Council and completing all outstanding deliverables as in Appendix A of the agreement.

Carried.

6.5 Decision Item: MIC Report 2024-21 – MIC Website

The MIC Director reviewed report 2024-21 and explained the need for the MIC to have an updated online presence. The MIC Director advised that any previous work completed regarding the MIC website is available on the MIC SharePoint.

Recommendation:

Motion: MIC 2024-30

Moved by: Christine MacDonald

Seconded by: Leanne Martin

That the Municipal Innovation Council receive for information the plan to establish a website for the Municipal Innovation Council.

Carried.

6.6 Decision Item: MIC Report 2024-22 – Quarterly MIC Project Tracker Update

The MIC Director reviewed report 2024-22 to provide the MIC with an oversight of ongoing projects.

Recommendation:

Motion: MIC 2024-31

Moved by: Christine MacDonald

Seconded by: Jodi MacArthur

That the Municipal Innovation Council receive for information the quarterly project tracker.

Carried.

7. Correspondence

None

8. Member Updates and Open Discussion

Emily Dance, Municipality of Arran-Elderslie Chief Administrative Officer, questioned if the MIC Director will be speaking to Member Municipalities Council before the budget process is complete.

Leanne Martin and Jillene Bellchamber Glazier need access to the MIC SharePoint. The MIC Director will contact the Town of Saugeen Shores IT Department to provide the member's access.

9. Meeting Schedule

The next meeting is scheduled November 27, 2024, at 1:00 p.m. at the Municipality of South Bruce – The meeting schedule now aligns with CAO Meetings.

10. Adjournment

Motion: MIC 2024-32

Moved by: Mark Paoli

Seconded by: Leanne Martin

That the MIC hereby adjourns at 2:01p.m.

Carried.



Membership Minutes

Membership Meeting #8-2024

October 16, 2024

Members Present: Alison Lobb, Ed McGugan, Alvin McLellan, Megan Gibson, Matt Duncan, Evan Hickey, Anita Van Hittersum, Ed Podniewicz, Sharen Zinn, Matt Duncan

Regrets: Andrew Fournier, Vanessa Kelly

Staff Present: Phil Beard, General Manager-Secretary-Treasurer
Stewart Lockie, Conservation Areas Services Coordinator
Patrick Huber-Kidby, Planning and Regulations Supervisor
Jayne Thompson, Communications, GIS, IT Coordinator
Shannon Millar, Restoration Supervisor

Others Present: Cory Bilyea, Midwestern News

1. Call to Order

Chair, Ed McGugan, welcomed everyone and called the meeting to order at 7:00pm.

2. Declaration of Pecuniary Interest

There were no pecuniary interests at this time.

3. Minutes

The minutes from the Maitland Valley Conservation Authority (MVCA) General Membership Meeting #7-2024 held on September 18, 2024.

Motion FA #85-24

Moved by: Alvin McLellan

Seconded by: Evan Hickey

THAT the minutes from the General Membership Meeting #7-2024 held on September 18 2024, be approved.

(carried)

4. Business out of the Minutes:

- a) 75th Anniversary Planning Report #60-2024

Report #60-2024 was presented to the members and the following motion was made:

Motion FA #86-24

Moved by: Matt Duncan

Seconded by: Ed Podniewicz

That staff investigate the idea of organizing a river festival as part of MVCA's 75th anniversary in 2026.
(carried)

- b) Administrative Review Draft Policy: Report #61-2024

Report #61-2024 was presented to the members and the following motion was made:

Motion FA #87-24

Moved by: Evan Hickey

Seconded by: Alvin McLellan

THAT the draft Administrative Review policy be approved for posting for 30 days and to review any comments at the November 20th Members meeting
(carried)

- c) Technical Guidelines for Natural Hazards-Response from the Ministry of Natural Resources: Report #62-2024

Report #62-2024 was presented to the members and the following motion was made:

Motion FA #88-24

Moved by: Megan Gibson

Seconded by: Alison Lobb

THAT the draft interim policy utilizing the most updated Technical guidelines available to MVCA be used to review development applications in hazardous area;
AND THAT the draft policy outlined in Report 62-2024 be posted for public comment for 30 days; AND FURTHER THAT the comments be reviewed by the Members at the November 20, 2024 meeting.
(carried)

5. **Business Requiring Decision and or Direction:**

- a) 2025-2027 Work Plan and Budget Forecast: Report #63A&B-2024

Report #63A-2024 was presented to the members and the following motion was made:

Motion FA #89-24

Moved by: Alison Lobb

Seconded by: Megan Gibson

THAT the three-year work plan outlined in Report #63a-2024 be approved for planning purposes as well as a guide for the development of the 2025 work plan.
(carried)

Report #63B-2024 was presented to the members and the following motion was made:

Motion FA #90-24

Moved by: Evan Hickey

Seconded by: Megan Gibson

THAT the 2025-2027 financial forecast be accepted with the addition of the inclusion of including a proposed levy increase of \$128,394 for 2027 for planning purposes;

AND THAT the 2025 draft budget include a proposed levy increase of \$175,000;

AND FURTHER THAT the amount of the approved levy allocated for projects be increased by \$10,000 per year over the next three years.

(carried)

b) Southern Lake Huron Coastal Action Plan-Restoring Sediment Pathways & Dam Decommissioning Project: Report #64-2024

Report #64-2024 was presented to the members and the following motion was made:

Motion FA #91-24

Moved by: Ed Podniewicz

Seconded by: Alvin McLellan

THAT THE MVCA's 2024 budget be amended to include the funding received from Environment Canada and Climate Change for the Southern Lake Huron Coastal Action Plan: Restoring Natural Sediment Transport Pathways Project (2024-2028).

(carried)

c) Comments Received – Draft Watershed Strategy: Report #65-2024

Report #65-2024 was presented to the members and the following motion was made:

Motion FA #92-24

Moved by: Matt Duncan

Seconded by: Megan Gibson

That the Township of Howick be thanked for their comments and that the draft watershed strategy be accepted.

(carried)

d) Conservation Lands Strategy: Report #66-2024

Report #66-2024 was presented to the members and the following motion was made:

Motion FA #93-24

Moved by: Alison Lobb

Seconded by: Megan Gibson

THAT THE Members approve the Draft Conservation Areas Strategy as amended;

AND THAT the members approve public and stakeholder consultation be performed as outlined.

(carried)

6. Chair and Member Reports

No reports.

7. Consent Agenda:

The following items were circulated to the Members for their information:

- a) Revenue/Expenditure Report for September 2024: Report #67-2024
- b) Agreements Signed: Reepport #68-2024
- c) Carbon Footprint Initiative-October 2 Meeting Summary: Report #69-2024
- d) Story: Destination Maitland

Motion FA #94-24

Moved by: Matt Duncan

Seconded by: Alvin McLellan

THAT Report #67-69 along with the respective motions as outlined in the Consent Agenda be approved.
(carried)

8. Adjournment: Next meeting: November 20, 2024, at 7:00 pm at the Administrative Centre, Wroxeter.

Motion FA #95-24

Moved by: Megan Gibson

Seconded by: Matt Duncan

THAT the Members Meeting be adjourned at 8:25pm
(carried)



Ed McGugan
Chair



Phil Beard
General Manager / Secretary-Treasurer

The Corporation of the Township of Huron-Kinloss



BY-LAW No.

2024 – 130

Being a By-Law to Confirm the Proceedings of the Council of the Township of Huron-Kinloss

WHEREAS Section 8(1) and 9 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provide that the powers of a municipality under this or any other Act shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues and has the capacity, rights, powers and privileges of a natural person for the purposes of exercising its authority under this or any other Act;

AND WHEREAS the Council of The Corporation of the Township of Huron-Kinloss deems it expedient that the proceedings of meetings of the Council be confirmed and adopted by By-law;

NOW THEREFORE the Council of The Corporation of the Township of Huron-Kinloss **ENACTS** as follows;

1. That the actions of the Council of The Corporation of The Township of Huron-Kinloss at its November 18, 2024 Council meeting, December 2, 2024 Committee of the Whole and December 16, 2024 Council meeting in respect to each report, motion, resolution or other actions recorded and taken by Council at its meeting, except where the prior approval of the Ontario Lands Tribunal is required is hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this By-Law.
2. That the Mayor and appropriate department head of the Corporation are hereby authorized and directed to do all things necessary to give effect to the said action, of Council of the Township of Huron-Kinloss referred to in the proceeding section.
3. That the Mayor and Clerk are hereby authorized and directed to execute all documents necessary on behalf of the Council and to affix the corporate seal of The Corporation of The Township of Huron-Kinloss to all such documents.
4. That this By-law shall come into full force and effect upon its final passage.
5. That this By-law may be cited as the "Confirmatory December 2024 By-Law".

READ a FIRST and SECOND TIME this 16th day of December, 2024.

READ a THIRD TIME and FINALLY PASSED this 16th day of December, 2024.

Mayor

Clerk