



A unified, engaged and caring community
that cultivates opportunities and
embraces our rural lifestyle.

We deliver services that responsibly utilize
resources, respect our environment, and
foster a community ready to shape its future.

The Corporation of the Township of Huron-Kinloss Council Agenda

March 17, 2025

7:00 pm

Council Chambers

Members

Don Murray, Mayor
Jim Hanna, Deputy Mayor
Larry Allison, Councillor
Shari Flett, Councillor
Scott Gibson, Councillor
Ed McGugan, Councillor
Carl Sloetjes, Councillor

Staff

Jennifer White, Clerk
Jodi MacArthur, Chief Administrative Officer
Christine Heinisch, Manager of Financial Services/Treasurer
John Yungblut, Director of Public Works

Pages

1. Call to Order

The Meeting of the Council of The Corporation of the Township of Huron-Kinloss will be called to Order at 7:00 p.m. on March 17, 2025 in the Council Chambers.

Motion

That Deputy Mayor Hanna be permitted to participate in electronic meetings in excess of the limit of three meetings as set out in Item #4 of the Appendix D of the Township's Procedural By-law No. 2019-155, as amended due to a temporary medical condition that prevents them from attending meetings in person;

AND FURTHER THAT this exception will remain in effect for the duration of the member's condition, subject to further review by Council at the time of the member's recovery.

2. Disclosure of Pecuniary Interest

3. Adoption of Minutes

8

Motion

THAT the minutes of the Council meeting of March 3, 2025 and March 10, 2025 be adopted as presented.

4. Financial Reports

4.1 Previous Month Actual Accounts – February 2025, TRE-2025-11

27

Motion

THAT the Township of Huron-Kinloss Council hereby ratifies and confirms payment of the February 2025 accounts in the amount of \$1,212,809.69.

4.2 Revenue and Expenditure Reports to February 28, 2025, TRE-2025-12

34

Motion

THAT Township of Huron-Kinloss Council hereby reviews and receives the summary revenue and expenditure reports to February 28, 2025 prepared by Christine Heinisch, Treasurer.

4.3 March 2025 Accounts, TRE-2025-14

38

Motion

THAT the Township of Huron-Kinloss Council hereby authorizes payment of the March accounts in the amount of \$853,399.38.

5. Staff Report

5.1 Treasury

a. 2024 Statement of Remuneration, TRE-2025-10

48

Motion

THAT Township of Huron-Kinloss Council hereby receives for information Report TRE-2025-10 prepared by Christine Heinisch, Treasurer.

- b. **2024 Year End Projection, TRE-2025-13** 51

Motion

THAT the Township of Huron-Kinloss Council hereby receives Report TRE-2025-13 prepared by Christine Heinisch, Treasurer.

AND FURTHER authorizes that the 2024 surplus be transferred into the Capital Asset Renewal and Replacement Reserve and Tax Mitigation Reserve, divided equally.

5.2 Public Works

- a. **2026 Tandem Plow RFQ, PW-2025-12** 55

Motion

THAT the Township of Huron-Kinloss Council hereby receives Report PW-2025-12 prepared by John Yungblut, Director of Public Works;

AND FURTHER grants an exemption to the Purchasing and Procurement Policy as per Section 6.3.3 to permit non-competitive procurement;

AND FURTHER grants 2026 pre-budget approval in the acceptance of the quotation from Viking-Cives Ltd. In the amount of \$422,730 plus HST for the purchase of one (1) 2026 International HV615 tandem axle plow truck;

AND FURTHER authorizes the appropriate by-law to come forward as a matters arising at tonight's meeting.

5.3 Chief Administrative Officer

- a. **Municipal Office Lower Level Water Damage, CAO-2025-08** 62

Motion

THAT Township of Huron-Kinloss Council hereby receives for information Report Number CAO-2025-08 prepared by Jodi MacArthur, Chief Administrative Officer;

AND FURTHER authorizes, ratifies and confirms the signing of all documents related to the insurance claim, including the temporary rental of office space by the Chief Administrative Officer.

6. By-Laws and Agreements

6.1	Ackert Municipal Drain By-law	64
	Motion THAT the "Ackert Municipal Drain By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2025-19.	
6.2	Black Creek 1984 Improvement Municipal Drain By-law	72
	Motion THAT the " Black Creek 1984 Improvement Municipal Drain By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2025-20.	
6.3	Black Creek SW Municipal Drain By-law	76
	Motion THAT the " Black Creek SW Municipal Drain By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2025-21.	
6.4	Carruthers Municipal Drain By-law	81
	Motion THAT the " Carruthers Municipal Drain By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2025-22.	
6.5	Kincardine-Kinloss Municipal Drain By-law	84
	Motion THAT the " Kincardine-Kinloss Municipal Drain By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2025-23.	
6.6	Lake Range II (Onandaga PI) Municipal Drain By-law	87
	Motion THAT the " Lake Range II (Onandaga PI.) Municipal Drain By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2025-24.	
6.7	A. McDonald Municipal Drain By-law	90
	Motion THAT the "A. McDonald Municipal Drain By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2025-25.	

6.8 Appointment of Deputy CBO (Joy Lindsay, ACW) By-law 93

Motion

THAT the " Appointment of Deputy CBO (Joy Lindsay, ACW) By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2025-26.

6.9 2025 Budget By-law 94

Motion

THAT the " 2025 Budget By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2025-27.

6.10 Gravel Pit Lease 2025 By-law 96

Motion

THAT the " Gravel Pit Lease 2025 By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2025-28.

6.11 Ripley Sidewalk Replacement By-law 101

Motion

THAT the " Ripley Sidewalk Replacement By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2025-29.

6.12 Workplace Harassment and Violence Policy By-law 102

Motion

THAT the " Workplace Harassment and Violence Policy By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2025-30.

6.13 Delegation of Powers - Development Agreements and Consent Applications By-law 112

Motion

THAT the " Delegation of Powers - Development Agreements and Consent Applications By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2025-31.

6.14 Zoning By-law Amendment - Z-2024-072 Michie 113

Motion

THAT the " Zoning By-law Amendment By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2025-32.

7. Matters Arising

7.1 Accept Quote 2026 Tandum Plow By-law

116

Motion

THAT the " Accept Quote 2026 Tandem Plow By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2025-33.

8. Township Committee Minutes Received

Motion

THAT the Township of Huron-Kinloss Council hereby receives for information all items listed in Section 8.

8.1 Ripley Summer Sports Committee

117

9. Other Agency Minutes and Reports Received

Motion

THAT the Township of Huron-Kinloss Council hereby receives for information all items listed in Section 9.

9.1 Municipal Innovation Council

127

10. New Business/ Council Reports

Council members have the opportunity to provide an update on Board and Committee meetings.

Councillor Allison is anticipating a need to participate electronically for some meetings from now until the end of May 2025, and is requesting an exemption to the Procedural By-law to permit this on an as needed basis.

Motion

That Councillor Allison be permitted to participate in electronic meetings in excess of the limit of three meetings as set out in Item #4 of the Appendix D of the Township's Procedural By-law No. 2019-155, as amended on an as needed basis through to May 30, 2025.

11. Closed Session

Motion

THAT the Township of Huron-Kinloss Council move into closed meeting at [time] for the purpose of considering
1) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (Agreement with new Provider for Service), pursuant to Section 239(2) of the *Municipal Act, 2001*, as amended;
AND FURTHER THAT Council return to regular open meeting upon completion.

12. Business Arising from the Closed Session

13. Confirming By-Law

150

Motion

THAT the "Confirmatory March 2025 (2)" By-law be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2025-34.

14. Adjournment

Document Accessibility

The Township of Huron-Kinloss is committed to providing information in the format that meets your accessibility needs. We have made every attempt to make documents for this meeting accessible but there may still be difficulty in recognizing all of the information. Please contact us if you require assistance and we will make every attempt to provide this information in an alternative format.

Please note that third party documents received and found within this document will not be converted to an accessible format by the Township of Huron-Kinloss. However, upon request, we will attempt to obtain these documents in an appropriate accessible format from a third party.

For assistance or to make a request please call 519-395-3735 or email info@huronkinloss.com

Motion

THAT this meeting adjourn at [TIME]



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Committee of the Whole Meeting Minutes

Date:	March 3, 2025
Time:	7:00 pm
Location:	Council Chambers
Members Present	Don Murray, Mayor Jim Hanna, Deputy Mayor Larry Allison, Councillor Shari Flett, Councillor Ed McGugan, Councillor
Members Absent	Scott Gibson, Councillor Carl Sloetjes, Councillor
Staff Present	Jennifer White, Manager of Legislative Services/Clerk Jodi MacArthur, Chief Administrative Officer Jeff Bradley, Fire Chief Mike Fair, Director of Community Services John Yungblut, Director of Public Works Brett Pollock, Manager of Building and Planning, CBO

1. Call to Order

Mayor Murray called the meeting to order at 7:00 p.m. Deputy Mayor Hanna attended the meeting electronically and all other members of Council and Staff attend in person at the Council Chambers.

2. Disclosure of Pecuniary Interest

No conflicts were disclosed at this time. Mayor Murray declared a conflict during the consideration of item 4.6(c).

2.1 Don Murray - 2025 Kinloss Gravel Pit Farm Lease Agreement, PW-2025-09

family member

3. Delegations

Lisa Courtney with B.M. Ross and Associates provided an update to Council on Reserve Capacity & Vacant Lot Inventory for the Township.

3.1 B.M. Ross and Associates - Reserve Capacity & Vacant Lot Inventory Update

Lisa Courtney with B.M. Ross and Associates provided an update to Committee of the Whole on the Township's drinking water and wastewater systems, including Whitechurch capacity and vacant lot inventory. These numbers were originally presented to Council with the Growth, Water and Wastewater Servicing Master Plan

<https://www.huronkinloss.com/media/rkofmjpn/growth-and-servicing-master-plan.pdf>. The presentation included updated customer counts for water and/or wastewater services, the number of in-fill lots and development commitments.

Courtney provided some key explanations for use when reviewing the information.

An ERU is equivalent to one unit of housing within the report, to make the data easier to review. Uncommitted numbers represent those available for future development which is not planned or known at this time. Firm capacity is calculated based on the biggest well being out of service within an area, and is mainly used for emergency planning purposes. The North and south pressure zones are split roughly at the 6th concession along the lakeshore. No firm capacity calculations were included for Whitechurch as there is only one well servicing that system.

Courtney verified that the need for increased wastewater capacity in Ripley and Lucknow will depend on the timing of proposed developments. The Township is pursuing an allocation policy as recommended in the Master Plan. The Allocation policy will allow the Township to reallocate capacity to ensure it is not held by developments that are not proceeding in a timely manner. This will allow the Township to better judge the need and timing for the eventual wastewater treatment capacity expansions in Ripley and Lucknow.

Lot inventories along the Lakeshore were updated to include changes required by the latest version of the Provincial Planning Statement, which

is a consolidated statement of the provincial government's policies on land use planning.

Questions from Committee of the Whole

Members asked for Clarification on Firm Capacity. Courtney explained it is used as a Risk assessment tool, and provided information on the number of wells located in each area.

Members inquired about whether the Lakeshore Storage Capacity is an issue for fire protection. Courtney noted that fire demand in the area is offset by pumping capacity.

Members questioned the effective storage volume of the Point Clark standpipe, noted in the presentation as approximately 138 m³, significantly less than the recommended storage volume of 3,792 m³ for the existing customers.

Courtney clarified that there is difference in the calculations made between what can be stored, and what can be provided if there was no electrification possible (effective storage). Effective storage calculations include only what can be supplied by gravity feed, if there is no electrification at the site. Staff confirmed there are contingencies in place for backup power to be supplied if required.

Members suggested that the Township's emergency exercise could include a simulated fire situation along the lakeshore. Other members noted this had been done several years ago, during a simulated natural gas explosion exercise.

Committee inquired when the wastewater capacity would become an issue, with Courtney suggested that 85% of capacity is typically when it starts to become concerning and Councils should look at planning for more capacity.

4. Staff Reports

4.1 Chief Administrative Officer

a. Update to Growth and Servicing Master Plan – Reserve Capacity Calculations, CAO-2025-07

A Policy related to Servicing Allocation is being finalized and comments from stakeholders are being incorporated. This will be presented to Council at a future meeting.

Resolution No.: 03/03/2024 - 01

Moved by: Jim Hanna

Seconded by: Larry Allison

THAT Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CAO-2025-07 prepared by Jodi MacArthur, Chief Administrative Officer.

Carried

4.2 Building & Planning

a. 2025 January Building Statistics, BLD-2025-05

Resolution No.: 03/03/2024 - 02

Moved by: Shari Flett

Seconded by: Ed McGugan

THAT the Township of Huron-Kinloss Committee of the Whole receives for information Report BLD-2025-05 prepared by Brett Pollock, Manager of Building and Planning/CBO.

Carried

4.3 By-law Enforcement

a. Municipal By-Law Enforcement Status Report February 2025, BLE-2025-04

Resolution No.: 03/03/2024 - 03

Moved by: Ed McGugan

Seconded by: Larry Allison

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report BLE-2025-04, as prepared by Heather Falconer, Municipal By-Law Enforcement Officer.

Carried

4.4 Fire Department

a. Fire and Emergency Services February 2025, FIR-2025-05

The Fire Chief provided a verbal update on staffing at the stations, reporting that there is a new training officer and acting training officer. During recent recruitments, the Fire Chief reported that 9 applicants applied in Lucknow and 12 applicants applied in Ripley during the recent recruitment drive.

Committee inquired about the process or requirements are to determine which station applicants would apply to. Staff noted that the Stations typically recruit within a 5 km radius of the station, but this area can be adjusted. The current criteria looks at firefighters residing within 5 km, however the Fire Chief discussed consideration being given to those working within that radius on a regular basis, as they would have similar response times. Staff confirmed that the recruiting radius does vary by Fire Department and is not a provincial standard.

The current capacity is 26 positions, however the Fire Chief is investigating whether to recommend that staffing be up to 30 members to ensure sufficient responders.

Committee inquired about how many firefighters should be responding at any one time. The National Fire Protection Association (NFPA) standard says there should be 17 firefighters on scene at a structure fire. The Township meets this standard using our mutual aid partners, which includes when both Lucknow and Ripley stations respond together, but Staff reported that each station could not sustain these numbers on its own.

Resolution No.: 03/03/2024 - 04

Moved by: Larry Allison

Seconded by: Shari Flett

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report FIR-2025-05 prepared by Jeff Bradley, Fire Chief.

Carried

4.5 Community Services

a. 2025 March Community Services Status Report, CS-2025-09

Committee of the Whole inquired about the proposed budget for the pickleball courts. Staff reported that a soil analysis would need to be done and a significant retaining wall would need to be constructed. The fundraising budget was developed using maximum cost estimates for the grant applications.

Staff confirmed that the number and location of portable toilets is expected to be the same as previous years, noting that priority is given to those beach accesses used by visitors.

Resolution No.: 03/03/2024 - 05

Moved by: Jim Hanna

Seconded by: Ed McGugan

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CS-2025-09 prepared by Mike Fair, Director of Community Services.

Carried

b. Lucknow Library and Theatre Damage, CS-2025-10

Council inquired about the installation of snow and ice guards to prevent future damage. Staff noted that they are over the entrance areas currently, but are being proposed for the full roof now.

Resolution No.: 03/03/2024 - 06

Moved by: Shari Flett

Seconded by: Jim Hanna

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CS-2025-10 prepared by Mike Fair, Director of Community Services;

AND FURTHER authorizes the necessary repairs to the Lucknow Library and Town Hall Theatre.

Carried

4.6 Public Works

a. Transportation March 2025, PW-2025-07

Spring Road Tour Date is expected to take place on April 25th 2025. The date will be confirmed and noticed to the public by the Clerk.

Resolution No.: 03/03/2024 - 07

Moved by: Ed McGugan

Seconded by: Larry Allison

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report PW-2025-07 prepared by John Yungblut, Director of Public Works.

Carried

b. 2025 Ripley Sidewalk Replacement Tender, PW-2025-08

Committee of the Whole inquired about whether a "buy local" approach had been taken for this procurement. Staff noted that there has been no justification to not award this to the recommended contractor.

Resolution No.: 03/03/2024 - 08

Moved by: Larry Allison

Seconded by: Shari Flett

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives Report PW-2025-08 prepared by John Yungblut, Director of Public Works;

AND FURTHER accepts the tender from Amazing Construction Ltd. in the amount of \$252,855 plus HST for the replacement of existing sidewalks on Queen St. and Huron St. in Ripley;

AND FURTHER authorizes the appropriate by-law to come forward.

Carried

c. 2025 Kinloss Gravel Pit Farm Lease Agreement, PW-2025-09

Don Murray declared a conflict on this item. (family member)

Committee inquired about the deposit requirement. Staff confirmed that it is \$10,000 per contract term, the Leaser would get this deposit back as the lands are revitalized.

Mayor Murray declared a conflict on this item and the Deputy Mayor was attending the meeting virtually; a Chair was appointed from those members present in the Council Chamber.

The Mayor did not participate in the discussion or vote on item 4.6 (c).

Resolution No.: 03/03/2024 - 09a

Moved by: Larry Allison

Seconded by: Shari Flett

THAT Councillor Ed McGugan be appointed as temporary Chair to review agenda item #4.6 (c);

AND FURTHER THAT Mayor Murray resume the Chair following consideration of this item.

Carried

Resolution No.: 03/03/2024 - 09b

Moved by: Jim Hanna

Seconded by: Shari Flett

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives Report PW-2025-09 prepared by John Yungblut, Director of Public Works;

AND FURTHER authorizes the renewal of a farm lease agreement with Gerald Murray for the rental of pasture lands within the Kinloss Gravel Pit for a five year term;

AND FURTHER authorizes the appropriate by-law coming forward.

Carried

d. Landfill Management Report March 2025, PW-2025-10

Mayor Murray resumed the Chair.

Committee inquired if Staff would be operating the equipment for cover. Staff confirmed that is the intention to keep costs down.

Committee inquired about whether there are areas where permanent cover can now be used. The member for the Mid-Huron Landfill Site Board discussed a technique used at the Huron Landfill using Willows as permanent ground cover.

Staff noted that the Ministry has given very specific instructions on what groundcover is permitted now. Staff will investigate if this type of permanent groundcover could be used in the future.

Committee inquired about the timeline for conversion to the Switch Energy program noted in the report. Staff are waiting for more information regarding the collection and disposal process from Switch Energy. Staff are investigating to ensure that it can be kept as a free disposal program within the Township. There is no final collection date set from Cleanfarms.

Resolution No.: 03/03/2024 - 10

Moved by: Jim Hanna

Seconded by: Shari Flett

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report PW-2025-10 prepared By Cory Dulong, Manager of Environmental Services.

Carried

e. Water-Wastewater Report March 2025, PW-2025-11

Committee inquired about the quality of the report, and Staff noted that this is being addressed with the provider. The provider anticipates quarterly reports to Council in person.

Resolution No.: 03/03/2024 - 11

Moved by: Jim Hanna

Seconded by: Larry Allison

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report PW-2025-11 prepared by Cory Dulong, Manager of Environmental Services;

AND FURTHER approves the Huronville Operational Plan provided by the Municipality of Kincardine.

Carried

4.7 Chief Administrative Officer - continued

a. Bruce County Land Acquisition, CAO-2025-04

Resolution No.: 03/03/2024 - 12

Moved by: Shari Flett

Seconded by: Ed McGugan

THAT Township of Huron-Kinloss Committee of the Whole receives for information Report Number CAO-2025-04 prepared by Jodi MacArthur, Chief Administrative Officer and accepts the transfer of Part 1 of the draft reference plan from the County of Bruce as requested by the Lucknow & District Joint Recreation Board;

AND FURTHER THAT the appropriate by-law be brought forward authorizing the Mayor and Chief Administrative Officer to execute the agreement of purchase and sale and any other necessary documents to complete the transfer.

Carried

b. Workplace Violence and Harassment Policy Update, CAO-2025-05

Resolution No.: 03/03/2024 - 13

Moved by: Larry Allison

Seconded by: Jim Hanna

THAT the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CAO-2025-05 prepared by Leanne Scott, HR Generalist;

AND FURTHER authorizes the appropriate by-law coming forward.

Carried

c. March 2025 Hiring Report, CAO-2025-06

Resolution No.: 03/03/2024 - 14

Moved by: Ed McGugan

Seconded by: Jim Hanna

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report CAO-2025-06 prepared by Leanne Scott, Human Resources Generalist

Carried

4.8 Legislative Services

a. Noise Exemption Requests – Ripley Reunion and 911 Parkplace, CLK-2025-07

Resolution No.: 03/03/2024 - 15

Moved by: Shari Flett

Seconded by: Larry Allison

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report CLK-2025-07, prepared by Kelly Lush, Deputy Clerk,

AND grants an exemption to Noise By-law No. 2005-101 for the Ripley Reunion Committee to host their reunion events with live music at 17 Queen St, Ripley on August 1st, 2nd and 3rd from 9:00 p.m. to 1:00 a.m. the following day and on August 4th for fireworks at 9:30 p.m. (dusk);

AND FURTHER grants an exemption on June 21st from 11:00 p.m. to 1:00 a.m. the next day for a wedding reception with music that will take place at 911 Parkplace, Kincardine.

Carried

b. Resolutions for Consideration March 2025, CLK-2025-08

Committee of the Whole discussed the various resolutions.

Comments from Saugeen Shores regarding the SVCA policy manual were added at the request of Saugeen Shores. Staff noted that Council had previously provided comments on the SVCA requesting simplification of the policies.

Committee discussed that wherever possible Staff were encouraged to support local and Canadian suppliers and contractors.

Resolution No.: 03/03/2024 - 16

Moved by: Shari Flett

Seconded by: Larry Allison

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report CLK-2025-08 prepared by Kelly Lush, Deputy Clerk;

AND FURTHER that the Committee of the Whole support the following resolutions;

a, d, e, f, h

AND FURTHER direct Staff to distribute as they see fit.

Carried

5. Correspondence Requiring Direction

Resolution No.: 03/03/2024 - 17

Moved by: Ed McGugan

Seconded by: Scott Gibson

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information all items listed in Section 5.0;

AND FURTHER directs Staff to send the response to the Point Clarke Beach Association as drafted in agenda item 5.1.

Carried

5.1 Point Clark Beach Association

Committee of the Whole discussed the value of tourism to the Township of Huron-Kinloss.

6. Information

Committee inquired about information included in 6.3 regarding Health Care funding defeated at Bruce County.

The Mayor provided an update from Bruce County, noting that current Health Care commitments would be completed, and further support of provincial responsibility would not be considered.

Staff were encouraged to support the advocacy in item #6.2 regarding drainage assessments where possible.

Resolution No.: 03/03/2024 - 18

Moved by: Ed McGugan

Seconded by: Jim Hanna

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information all items listed in Section 6.0.

Carried

6.1 Maitland Valley Conservation Authority - Comments on the Conservation Areas Strategy

6.2 ROMA Trains and Drains Advocacy Moves Forward

Staff provided information on the drainage tribunal underway impacting this issue. Committee of the Whole requested staff monitor for opportunities to provide a letter of support of these advocacy efforts.

6.3 Bruce County Correspondence

6.4 AMO AMCTO Correspondence

6.5 General Correspondence

7. New Business/Council Reports

Committee members have the opportunity to provide an update on Board and Committee meetings.

Committee discussed receiving letters regarding the Kin-Bruce Park. Staff encouraged members of Council to send these letters onto Staff who have been responding to other residents. These emails are being collected and included for future updates on the proposal.

At this stage, the proposal has been presented to the Council, but no decisions have yet been made to proceed. Township staff have been directed to investigate what may be needed to move the proposal forward and gather more details regarding the specifics of and any constraints to the proposal. This project

is in the preliminary stages of investigation, and additional information will be presented to Council for review and further consideration as it is available.

The proponent has not provided enough details on the proposal to come to Council with a comprehensive report at this stage, but Staff continue to work with the proponent to obtain the required information. Staff noted that the proponent is not against revising proposal but has not committed.

Committee members requested Staff to provide more information on the Township's relationship with the Global Covenant of Mayors. Staff present did not have the information, but will follow-up.

Discussion was had on participating in the Ripley Reunion parade.

Staff were encouraged to use Canadian products and services when possible.

8. Adjournment

Resolution No.: 03/03/2024 - 19

Moved by: Larry Allison

Seconded by: Shari Flett

THAT the Township of Huron-Kinloss Committee of the Whole hereby adjourn at 8:34 p.m.

Carried

Mayor

Clerk



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Council Meeting Minutes

Date: March 10, 2025
Time: 7:00 pm
Location: Council Chambers

Members Present Don Murray, Mayor
Jim Hanna, Deputy Mayor
Shari Flett, Councillor
Scott Gibson, Councillor
Ed McGugan, Councillor
Carl Sloetjes, Councillor

Members Absent Larry Allison, Councillor

Staff Present Jennifer White, Clerk
Brett Pollock, Manager of Building and Planning, CBO

1. Call to Order

Mayor Murray called the meeting to order at 7:00 p.m. The Deputy Mayor attended the meeting electronically. All other members of Council and staff attended in person in the Council Chambers.

2. Disclosure of Pecuniary Interest

None disclosed.

3. Adoption of Minutes

Resolution No.: 03/10/2025 - 01

Moved By Shari Flett

Seconded By Ed McGugan

THAT the minutes of the Committee of the Whole meeting and Council meeting of February 3, 2025 and the Council (Budget) meeting of February 21, 2025 be adopted as presented.

Carried

4. Public Meetings Required Under the Planning Act

Councillor Sloetjes joined the meeting at 7:01, and was present for the consideration of this item.

The purpose of the application is to of this application is a Zoning By-law Amendment.

If approved, the application would facilitate the creation of a new residential lot. The Planner, Amy Rogers, explained the report and recommendation.

Presentations from the Applicant

The applicant (Steve Michie) was present for questions but did not provide comment on the application.

Presentations from the Public

Diane Metcalfe of 10 Whitechurch St addressed Council. Their property backs onto the agricultural lands of the subject property.

Metcalfe inquired about the availability for future development of the agricultural lands. The County Planner explained that the lands are not currently within the hamlet boundary area. It would require a settlement expansion in Whitechurch for future development. This would necessitate a separate planning process to proceed.

Metcalfe also questioned whether agricultural property must be used for agricultural uses, noting that in the past the area had been left to weed. The Applicant addressed Council, to indicate that this property had only recently been purchased by them, and that the area had been rented for livestock since they purchased the property.

Valerie Pennington of 22 Whitechurch street addressed Council with concerns about the municipal drain which exists on the property. The Clerk provided information on how municipal drains are impacted by the consent process, including the reapportionment of assessments as necessary, and requested that concerned residents contact the office to report any current drainage issues for resolution.

Pennington also had concerns about weeds on the property. The applicant expressed appreciation for these concerns, and interest in maintaining the property. The Mayor noted that there is a process for reporting use of a property contrary to the zoning by-law, and to request an investigation regarding the Township's Clean and Clear Yards By-law.

Questions and Clarifications from Council

Council confirmed the existing and proposed access to the agricultural lands.

Council inquired about the smaller frontage in other areas within Whitechurch, and Rogers confirmed that these smaller lots are likely to be legacy lots created before current standards.

The County has no plans to add this agricultural property to the settlement area, however the Township Council could decide to recommend the settlement area be expanded. Council confirmed that the applicant could request this addition and a further planning process would need to be initiated, with neighbors being notified as legislated.

Council inquired about the requirement to decommission the well, and connect to municipal services. The Planner, explained that where municipal services are available, the preference is to connect to those services.

Resolution No.: 03/10/2025 - 02

Moved By Jim Hanna

Seconded By Carl Sloetjes

THAT the Township of Huron-Kinloss Council approve the planning application Z-2024 - 072 (Michie);
AND FURTHER THAT the Staff bring forward the appropriate By-law at the next meeting of Council.

Carried

5. Staff Report

5.1 Building and Planning

a. Development Agreement-Consent, BLD-2025-06

Council inquired about Tertiary Septic Systems and whether this was required due to the land area/size of lots. Staff noted that there were a variety of factors such as lot size, building size, soil

type, and density of development which would necessitate the use of a specialized tertiary septic system.

Council inquired about the development agreement, and whether this was a new process. Staff commented that this type of agreement has been infrequently used in the past for this type of application. However, previously this type of condition on a consent was sometimes included within language in the zoning by-law. This is no longer considered an appropriate mechanism. The agreement ensures that the right type of septic would be installed, no matter when development takes place as the building code does not have any nitrate requirements listed within it. The agreement provides the security to know that the requirement won't be missed at a later date, and the consent registration can take place within the required timeframe.

Council inquired about whether there was concern from Staff regarding the County requirement for Tertiary Systems based on nitrate studies. Staff supported this condition, to control nitrates in soils from impacting the water table, and allowing flexibility to permit smaller lot sizes. Council discussed concerns and benefits of this type of agreement, and permitting tertiary systems on smaller lot sizes.

The Clerk clarified the recommendation of Staff was to delegate the authority to Mayor and Clerk to authorize and sign these types of agreements for all future consent applications where required.

Resolution No.: 03/10/2025 - 03

Moved By Shari Flett

Seconded By Scott Gibson

THAT the Township of Huron-Kinloss Council hereby approves Report BLD-2025-06 prepared by Michele Barr, Deputy CBO;

AND authorize entering into a Development Agreement with JMKD Holdings Ltd;

AND FURTHER for any Development Agreements relating to consent applications, that Council delegate approval and signing authority to the Mayor and Clerk.

Carried

6. New Business/ Council Reports

7. Confirming By-Law

Resolution No.: 03/10/2025 - 04

Moved By Carl Sloetjes

Seconded By Ed McGugan

THAT the "Confirmatory March 2025 " By-law be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2025-18.

Carried

8. Adjournment

Resolution No.: 03/10/2025 - 06

Moved By Scott Gibson

Seconded By Shari Flett

THAT this meeting adjourn at 7:43 p.m.

Carried

Mayor

Clerk



The Corporation of the Township of Huron-Kinloss

Staff Report

Report Title: Previous Month Actual Accounts – February 2025

Date: Mar. 17, 2025

Report Number: TRE-2025-11

Department: Treasury

File Number: C11 TRE 24

Prepared By: Christine Heinisch, Manager of Financial Services/Treasurer

Attachments: February 2025; February VISA 2025

Recommendation:

THAT the Township of Huron-Kinloss Council hereby ratifies and confirms payment of the February 2025 accounts in the amount of \$1,212,809.69.

Background:

The report provides a detailed listing of all the accounts paid by cheque, direct transfer or by credit card during the month of February. It also includes the total monthly payroll distribution.

Discussion/Analysis/Overview:

Provided for information purposes.

Financial Impacts:

Payment for operating and capital expenditures included in the 2024 approved budget. Payment for 2025 expenditures necessary to maintain operations before approval of the budget.

Performance Measurement:

2025 budget versus actual.

Strategic Area:

- | | |
|-------------------------------------------------------------|----------------------------------------------------------------|
| <input type="checkbox"/> Embrace a thriving rural lifestyle | <input type="checkbox"/> Enhance Municipal Service Delivery |
| <input type="checkbox"/> Prepare for Inclusive Growth | <input checked="" type="checkbox"/> Ensure Financial Stability |

Strategic Goal: Commit to financial health and sustainability

Respectfully Submitted By:

Christine Heinisch, Manager of Financial Services/Treasurer

Report Approved By:

Jodi MacArthur, Chief Administrative Officer

Township of Huron-Kinloss
February 2025 Payment Distribution Listing

Cheque Date	Cheque Number	Vendor Name	Amount
2025-02-24	3765	1877449 ONT LTD O/A BALAKLAVA	\$ 335.18
2025-02-24	1789	2308546 ONTARIO LIMITED THE BEEFWAY	\$ 566.89
2025-02-24	1790	ACACIA FINE CABINETRY LTD	\$ 96.63
2025-02-24	3766	ACES HEAVY TOWING	\$ 3,299.60
2025-02-24	1791	AGDRAIN INC.	\$ 1,385.47
2025-02-06	1775	AIG INSURANCE COMPANY OF CANADA	\$ 52.08
2025-02-06	3731	AIR AUTOMOTIVE TRACKING INC	\$ 4,813.80
2025-02-24	3767	ANDERSON PAPER PRODUCTS LTD.	\$ 198.20
2025-02-07	309	AVENIR ENERGY - 88250028 - RHCC	\$ 4,123.89
2025-02-24	312	AVENIR ENERGY - 88250028 - RHCC	\$ 3,878.91
2025-02-24	313	AVENIR ENERGY - 88250071 - LUCKNOW TOWN HALL	\$ 2,360.47
2025-02-06	3732	B.M. ROSS & ASSOCIATES LIMITED	\$ 16,502.45
2025-02-24	3768	B.M. ROSS & ASSOCIATES LIMITED	\$ 3,391.81
2025-02-24	3769	B.M.R. MFG. INC.	\$ 530.08
2025-02-24	3770	BARCLAY WHOLESALE	\$ 196.61
2025-02-03	1774	BEER STORE; THE	\$ 4,563.63
2025-02-06	1776	BEER STORE; THE	\$ 5,232.11
2025-02-24	1792	BEER STORE; THE	\$ 3,521.74
2025-02-06	303	BELL CANADA	\$ 315.43
2025-02-06	304	BELL MOBILITY CELLULAR	\$ 306.80
2025-02-06	1777	BIG BROTHER BIGSISTERS SOUTH BRUCE NORTH HU	\$ 50.00
2025-02-24	3771	BILL & TOM KEMPTON CONSTRUCTION	\$ 16,952.55
2025-02-24	3772	IDENTIFIABLE INDIVIDUAL	\$ 453.99
2025-02-07	1786	BLUEWATER CHAPTER OBOA	\$ 75.00
2025-02-07	3755	BLUEWATER SANITATION	\$ 536.75
2025-02-24	3773	BRANDT TRACTOR LTD	\$ 11,040.32
2025-02-24	3774	BRUCE AREA SOLID WASTE RECYCLING	\$ 16,216.08
2025-02-24	3775	BRUCE TELECOM	\$ 62.03
2025-02-24	3776	IDENTIFIABLE INDIVIDUAL	\$ 555.00
2025-02-24	3777	CANADA'S FINEST COFFEE	\$ 77.00
2025-02-24	3778	CDN OVERHEAD DOORS SERVICES LTD	\$ 1,700.65
2025-02-24	3779	CEDAR SIGNS	\$ 155.26
2025-02-07	3756	CINTAS CANADA LTD	\$ 105.20
2025-02-24	3780	CINTAS CANADA LTD	\$ 105.20
2025-02-24	1793	CLINE CORINNE AND ANGUS	\$ 218.17
2025-02-24	3781	COMPASS MINERALS CANADA CORP.	\$ 12,486.98
2025-02-06	3733	COMPETERS INC	\$ 508.50
2025-02-06	3734	CORPORATION OF THE COUNTY OF BRUCE	\$ 2,042.72
2025-02-24	3782	COTTRILL HEAVY EQUIPMENT	\$ 6,619.68
2025-02-24	3783	CULLIGAN WATER-CUST #0019171	\$ 40.62
2025-02-06	3735	CURRENT ELECTRIC RIPLEY LTD.	\$ 998.40
2025-02-06	3736	D. CULBERT LTD ONTARIO LAND SURVEYOR	\$ 7,910.00
2025-02-24	3784	DATA FIX	\$ 2,175.25
2025-02-24	1794	DRAINAGE SUPERINTENDENTS ASSOCIATION OF ONT	\$ 235.00
2025-02-24	3785	DRENNAN REFRIGERATION INC.	\$ 2,355.69
2025-02-24	3786	DRR EXCAVATING	\$ 6,531.40
2025-02-24	3787	EARL LIPPERT TRUCKING LIMITED	\$ 1,144.27
2025-02-24	3788	ELLIOTT CONSTRUCTION	\$ 2,686.58
2025-02-24	314	EPCOR NATURAL GAS - 12 BLAKE ST	\$ 2,066.05
2025-02-24	315	EPCOR NATURAL GAS - 21 QUEEN - 25830B01	\$ 939.40
2025-02-24	316	EPCOR NATURAL GAS - 518 HAMILTON 14770A01	\$ 650.48
2025-02-24	317	EPCOR NATURAL GAS - 592 WILLOUGHBY ST	\$ 602.31
2025-02-24	318	EPCOR NATURAL GAS - 74 HURON - 24280B01	\$ 1,374.89
2025-02-24	319	EPCOR NATURAL GAS - MED CENTRE - 27540B01	\$ 230.44

Township of Huron-Kinloss
February 2025 Payment Distribution Listing

Cheque Date	Cheque Number	Vendor Name	Amount
2025-02-24	320	EPCOR NATURAL GAS - PCCC - 44450D01	\$ 778.16
2025-02-24	321	EPCOR NATURAL GAS - RIP LIBRARY - 25010B01	\$ 175.29
2025-02-24	3789	EQUIPMENT ONTARIO	\$ 530.55
2025-02-24	3790	ERAMOSIA	\$ 5,936.59
2025-02-24	3791	EXCEL BUSINESS SYSTEMS	\$ 1,193.88
2025-02-24	3792	FAIRMOUNT SECURITY SERVICES	\$ 3,391.84
2025-02-24	3793	FIG STUDIO KITCHEN	\$ 339.00
2025-02-24	3794	IDENTIFIABLE INDIVIDUAL	\$ 436.80
2025-02-24	3795	GEORGIAN BAY FIRE & SAFETY	\$ 73.45
2025-02-06	3737	IDENTIFIABLE INDIVIDUAL	\$ 8.64
2025-02-24	3796	IDENTIFIABLE INDIVIDUAL	\$ 400.00
2025-02-06	3738	IDENTIFIABLE INDIVIDUAL	\$ 540.00
2025-02-06	3739	IDENTIFIABLE INDIVIDUAL	\$ 28.80
2025-02-07	1787	HAWKINS VETERINARY MEDICINE PROFESSIONAL	\$ 86.45
2025-02-24	1795	HOBART CANADA	\$ 497.77
2025-02-24	3797	HODGINS BUILDING CENTRE	\$ 39.54
2025-02-24	3798	HODGINS HOME HARDWARE	\$ 1,306.43
2025-02-24	1796	HOUSE RULES DESIGN SHOP	\$ 5,188.96
2025-02-24	3799	HUNTER FARMS RIPLEY INC.	\$ 7,644.45
2025-02-24	3800	HURONIA WELDING & INDUSTRIAL	\$ 248.60
2025-02-06	305	HURONTEL	\$ 7,299.26
2025-02-20	310	HYDRO ONE NETWORKS INC. ACCT#200236477580	\$ 14,075.26
2025-02-06	1778	I.U.O.E., LOCAL 793	\$ 7,434.31
2025-02-24	3801	IDEAL SUPPLY	\$ 272.48
2025-02-24	3802	IRON MOUNTAIN	\$ 233.93
2025-02-24	3803	IDENTIFIABLE INDIVIDUAL	\$ 1,502.61
2025-02-24	3804	JET ICE LIMITED	\$ 278.04
2025-02-24	3805	JOHNSTON BROS. (BOTHWELL) LTD.	\$ 12,464.62
2025-02-24	3806	JUTZI LIMITED	\$ 2,464.53
2025-02-24	1797	KINCARDINE RONA	\$ 151.42
2025-02-06	1779	KNK LAWN CARE	\$ 390.00
2025-02-24	3807	LEXIS NEXIS CANADA INC.	\$ 1,015.35
2025-02-06	3740	LLOYD COLLINS CONSTRUCTION LTD	\$ 20,579.07
2025-02-24	3808	LLOYD COLLINS CONSTRUCTION LTD	\$ 44,064.03
2025-02-24	3809	LOCAL AUTHORITY SERVICES LTD.	\$ 355.95
2025-02-24	1798	IDENTIFIABLE INDIVIDUAL	\$ 2,712.00
2025-02-06	3741	LUCKNOW AUTO PARTS SUPPLY	\$ 952.27
2025-02-07	3757	LUCKNOW AUTO PARTS SUPPLY	\$ 192.21
2025-02-24	3810	LUCKNOW AUTO PARTS SUPPLY	\$ 454.69
2025-02-06	3742	LUCKNOW DISTRICT CO-OP	\$ 53,355.04
2025-02-07	3758	LUCKNOW DISTRICT CO-OP	\$ 2,626.43
2025-02-24	3811	LUCKNOW DISTRICT CO-OP	\$ 2,910.69
2025-02-24	1799	LUCKNOW KINSMEN	\$ 337.04
2025-02-24	3812	LUCKNOW SERVICE CENTRE	\$ 64.16
2025-02-24	3813	M&L SUPPLY, FIRE & SAFETY	\$ 613.35
2025-02-06	3743	MANULIFE FINANCIAL	\$ 21,047.78
2025-02-24	1800	MARTIN MACHINE	\$ 383.95
2025-02-24	1801	MCDUGALL ENERGY INC	\$ 542.40
2025-02-06	3744	IDENTIFIABLE INDIVIDUAL	\$ 250.56
2025-02-07	3759	MICROAGE BASICS	\$ 112.99
2025-02-24	3814	MICROAGE BASICS	\$ 2,355.57
2025-02-06	3745	MILLER THOMSON LLP	\$ 33,255.66
2025-02-24	3815	MILLER THOMSON LLP	\$ 531.83
2025-02-06	306	MINISTER OF FINANCE (EHT BRANCH)	\$ 6,705.05

Township of Huron-Kinloss
February 2025 Payment Distribution Listing

Cheque Date	Cheque Number	Vendor Name	Amount
2025-02-24	3816	MONTGOMERY FORD SALES LTD	\$ 111.76
2025-02-06	3746	IDENTIFIABLE INDIVIDUAL	\$ 249.88
2025-02-24	3817	MUNICIPALITY OF BROCKTON	\$ 5,000.00
2025-02-24	3818	MUNICIPALITY OF KINCARDINE	\$ 5,074.45
2025-02-24	3819	NATIONAL TIME EQUIPMENT CO. LTD	\$ 244.08
2025-02-24	3820	NEW ICE INC	\$ 220.35
2025-02-20	3764	OMERS - PENSION ACCOUNTING DEPT	\$ 54,837.76
2025-02-24	3821	ONTARIO ONE CALL	\$ 201.18
2025-02-24	3822	PANNABECKER HOLDINGS INC.	\$ 621.50
2025-02-24	3823	PBJ CLEANING DEPOT INC.	\$ 516.64
2025-02-24	3824	POLLOCK ELECTRIC	\$ 824.87
2025-02-24	3825	PREMIER TRUCK GROUP	\$ 2.04
2025-02-24	1802	PRINCIPLES INTEGRITY	\$ 1,443.69
2025-02-24	3826	PUROLATOR COURIER LTD.	\$ 11.33
2025-02-24	3827	R.J. BURNSIDE & ASSOCIATES LTD	\$ 10,152.26
2025-02-06	307	RECEIVER GENERAL (CURR SOURCE DEDUCTIONS)	\$ 63,904.19
2025-02-20	311	RECEIVER GENERAL (CURR SOURCE DEDUCTIONS)	\$ 45,085.93
2025-02-24	1803	RECEIVER GENERAL FOR CANADA	\$ 3,101.62
2025-02-07	3760	IDENTIFIABLE INDIVIDUAL	\$ 20.00
2025-02-24	3828	RESOURCE PRODUCTIVITY RECOVERY AUTHORITY	\$ 6.78
2025-02-06	1780	IDENTIFIABLE INDIVIDUAL	\$ 56.48
2025-02-06	3747	RIPLEY WOLVES	\$ 1,773.58
2025-02-24	3829	RIPLEY WOLVES	\$ 839.81
2025-02-24	1804	RIVERSIDE FOUNDRY LTD	\$ 919.82
2025-02-24	3830	ROBERT'S FARM EQUIPMENT	\$ 305.88
2025-02-06	1781	IDENTIFIABLE INDIVIDUAL	\$ 35.50
2025-02-06	1782	ROYAL CANADIAN LEGION (BRANCH 309)	\$ 30.00
2025-02-06	1783	RURAL ROUTES PEST CONTROL INC	\$ 163.35
2025-02-07	3761	SAM FARRELL	\$ 223.54
2025-02-24	3831	SANIGEAR	\$ 337.38
2025-02-24	3832	SAUGEEN MOBILITY AND REGIONAL TRANSIT	\$ 984.00
2025-02-07	3762	SAUGEEN VALLEY CONSERVATION AU	\$ 986.00
2025-02-24	3833	SEPOY TRADE SOLUTIONS	\$ 4,477.71
2025-02-06	3748	SGS CANADA	\$ 599.02
2025-02-24	1805	SNOBELEN AG INC	\$ 13,447.00
2025-02-06	3749	STEMPSKI KELLY ASSOCIATES INC.	\$ 13,174.79
2025-02-24	1806	TALBOT MARKETING	\$ 413.43
2025-02-24	3834	TATHAM ENGINEERING LIMITED	\$ 1,824.95
2025-02-24	3835	THE NEW BUSINESS	\$ 1,356.00
2025-02-06	3750	THE SOUP SPOON CO.	\$ 401.28
2025-02-24	1807	TOURIST TOWN ONLINE SOLUTIONS	\$ 1,017.00
2025-02-06	3751	TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH	\$ 77,466.77
2025-02-06	1784	TOWNSHIP OF HURON-KINLOSS	\$ 100.00
2025-02-06	1785	TOWNSHIP OF HURON-KINLOSS	\$ 2,930.00
2025-02-07	1788	TOWNSHIP OF HURON-KINLOSS	\$ 115,603.52
2025-02-24	1808	TOWNSHIP OF HURON-KINLOSS	\$ 30,890.85
2025-02-26	1810	TOWNSHIP OF HURON-KINLOSS	\$ 150.00
2025-02-24	3836	TRY RECYCLING INC	\$ 1,086.73
2025-02-06	3752	VEOLIA WATER CANADA INC	\$ 82,226.40
2025-02-24	3837	VIKING CIVES LTD.	\$ 712.14
2025-02-06	3753	IDENTIFIABLE INDIVIDUAL	\$ 390.00
2025-02-06	3754	WESTARIO POWER	\$ 14,372.99
2025-02-24	1809	WESTERN UNIVERSITY	\$ 210.00
2025-02-24	3838	WORK EQUIPMENT LTD.	\$ 3,838.05

Township of Huron-Kinloss
February 2025 Payment Distribution Listing

Cheque Date	Cheque Number	Vendor Name	Amount
2025-02-06	308	WORKPLACE SAFETY & INSURANCE BOARD	\$ 9,135.67
2025-02-07	3763	ZAMBONI COMPANY LIMITED	\$ 692.13
		Sub Total	\$ 1,001,205.45
		February Payroll	\$ 190,877.01
		TOTAL	\$ 1,192,082.46

Township of Huron-Kinloss
VISA Summary February 2025

Vendor	Amount	Purpose
Adobe	\$ 29.37	software
Zoom	\$ 233.43	virtual meeting space
Sheraton	\$ 596.50	Conference Accomodation
Go Daddy	\$ 49.70	Website hosting
Entandem	\$ 266.09	Membership renewal
Technical Standards	\$ 250.00	Membership renewal
Uline	\$ 166.36	Building supplies
Costco	\$ 374.38	Winter Carnival supplies
Surgically Clean air	\$ 431.66	filter
MacAdams	\$ 27.00	Bar supplies
Sobeys	\$ 80.17	Bar supplies
Amazon	\$ 19.20	Winter Carnival supplies
Dollar Haven	\$ 5.63	Bar supplies
LCBO	\$ 860.40	Bar supplies
No Frills	\$ 180.67	Winter Carnival supplies
OMTRA	\$ 310.75	Membership renewal
OBOA	\$ 49.72	Membership renewal
Sheraton	\$ 3,149.98	Conference Accomodation
Sheraton	\$ 829.35	Conference Accomodation
MMAH	\$ 128.00	Membership renewal
Canada Post	\$ 593.25	Postage
OBOA	\$ 412.45	Membership renewal
OACETT	\$ 344.65	Membership renewal
MMAH	\$ 128.00	Membership renewal
National Payroll Inst	\$ 55.37	Payroll publication
Amazon	\$ 167.23	Office supplies
OAPSO	\$ 1,033.00	Conference Registration
OAPSO	\$ 405.00	Conference Accomodation
Canada Post	\$ 20.48	Postage
OSUM	\$ 1,356.00	Conference Registration
Georgian Bay hotel	\$ 404.78	Conference Accomodation
OBOA	\$ 316.40	Building training
OGRA	\$ 1,073.50	Conference Registration
OGRA	\$ 1,073.50	Conference Registration

Township of Huron-Kinloss
VISA Summary February 2025

Vendor	Amount	Purpose
Gardner's moving	\$ 576.30	Document moving
Royal York	\$ 1,325.97	Conference Accomodation
WSPS	\$ 562.74	Certification training
4imprint	\$ 869.34	Fire Dept awards
4imprint	\$ 869.33	Fire Dept awards
Sobeys	\$ 81.52	Meals
WSPS	\$ 281.37	Certification training
Country Style	\$ 139.86	Meals
WSPS	\$ 281.37	Certification training
Tim Horton's	\$ 46.21	Meals
Home Hardware	\$ 200.00	Fire Dept awards
Dollar Haven	\$ 71.25	Fire Dept awards
Total VISA Charges	<u>\$ 20,727.23</u>	paid February 2025



Staff Report

Report Title: Revenue and Expenditure Reports to February 28, 2025

Date: Mar. 17, 2025

Report Number: TRE-2025-12

Department: Treasury

File Number: C11 TRE 24

Prepared By: Christine Heinisch, Manager of Financial Services/Treasurer

Attachments: Summary Revenue and Expenditure Reports (Township General, Community Centres)

Recommendation:

THAT Township of Huron-Kinloss Council hereby reviews and receives the summary revenue and expenditure reports to February 28, 2025 prepared by Christine Heinisch, Treasurer.

Background:

The attached revenue and expenditure reports show the year-to-date breakdown by department for the Township General, Ripley-Huron Community Centre and the Point Clark and Huron District Community Centre.

Discussion/Analysis/Overview:

The reports reflect a year-to-date deficit of \$1,452.96 for the Point Clark and Huron District Community Centre and a year-to-date deficit of \$37,526.38 for the Ripley-Huron Community Centre. The Township General statement shows a year-to-date surplus of \$11,636,691.06

Financial Impacts:

Year-to-date revenue and expenditures are consistent with the draft budget.

Performance Measurement:

2025 budget projections

Strategic Area:

- | | |
|-------------------------------------------------------------|----------------------------------------------------------------|
| <input type="checkbox"/> Embrace a thriving rural lifestyle | <input type="checkbox"/> Enhance Municipal Service Delivery |
| <input type="checkbox"/> Prepare for Inclusive Growth | <input checked="" type="checkbox"/> Ensure Financial Stability |

Strategic Goal: Commit to financial health and sustainability

Respectfully Submitted By:

Christine Heinisch, Manager of Financial Services/Treasurer

Report Approved By:

Jodi MacArthur, Chief Administrative Officer

Township of Huron-Kinloss Revenue and Expenditure Report February 2025

Department	Operating Revenue Budget	Operating Revenue Year to date	Capital Revenue Budget	Capital Revenue Year to date	Operating Expenses Budget	Operating Expenses Year to date	Capital Expenses Budget	Capital Expenses Year to date	Net Operating Budget	Net Operating Year to date	Net Capital Budget	Net Capital Year to date
General Revenues	0.00	-12,707,765.51	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-12,707,765.51	0.00	0.00
Council Expenses	0.00	0.00	0.00	0.00	0.00	23,865.20	0.00	0.00	0.00	23,865.20	0.00	0.00
Legislative Services	0.00	-9,551.09	0.00	0.00	0.00	65,388.72	0.00	0.00	0.00	55,837.63	0.00	0.00
Financial Services	0.00	-1,305.80	0.00	0.00	0.00	104,992.57	0.00	0.00	0.00	103,686.77	0.00	0.00
Chief Administrator's Office	0.00	0.00	0.00	0.00	0.00	58,731.81	0.00	0.00	0.00	58,731.81	0.00	0.00
Promotion & Development	0.00	0.00	0.00	0.00	0.00	19,124.04	0.00	1,643.42	0.00	19,124.04	0.00	1,643.42
Business Incubator	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ripley-Huron Fire Station	0.00	-41,208.00	0.00	0.00	0.00	31,502.02	0.00	552.34	0.00	-9,705.98	0.00	552.34
Lucknow Fire Station	0.00	0.00	0.00	0.00	0.00	36,370.04	0.00	0.00	0.00	36,370.04	0.00	0.00
By-Law Enforcement/Animal Control	0.00	-22,735.00	0.00	0.00	0.00	17,395.56	0.00	0.00	0.00	-5,339.44	0.00	0.00
Conservation Authorities	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Emergency Management	0.00	0.00	0.00	0.00	0.00	16,894.58	0.00	0.00	0.00	16,894.58	0.00	0.00
Protective Inspection	0.00	-110.00	0.00	0.00	0.00	110,215.00	0.00	0.00	0.00	110,105.00	0.00	0.00
Police Services Board	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OPP Lucknow	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Crossing Guard	0.00	0.00	0.00	0.00	0.00	1,829.01	0.00	0.00	0.00	1,829.01	0.00	0.00
Kinloss Gravel Pit Farm	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Public Works	0.00	-130.00	0.00	0.00	0.00	584,501.33	0.00	72,073.78	0.00	584,371.33	0.00	72,073.78
Machinery Rental	0.00	-213,652.57	0.00	0.00	0.00	70,462.15	0.00	0.00	0.00	-143,190.42	0.00	0.00
Streetlighting	0.00	0.00	0.00	0.00	0.00	2,617.27	0.00	0.00	0.00	2,617.27	0.00	0.00
Huron Landfill	0.00	-26,836.25	0.00	0.00	0.00	59,332.54	0.00	0.00	0.00	32,496.29	0.00	0.00
Kinloss Waste Disposal Site	0.00	0.00	0.00	0.00	0.00	2,257.00	0.00	0.00	0.00	2,257.00	0.00	0.00
Huron-Kinloss Waste Collection	0.00	-45,261.45	0.00	0.00	0.00	16,216.08	0.00	0.00	0.00	-29,045.37	0.00	0.00
Recycling	0.00	-97.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-97.10	0.00	0.00
Tile Loan	0.00	0.00	0.00	0.00	0.00	1,807.04	0.00	0.00	0.00	1,807.04	0.00	0.00
Municipal Drains	0.00	-11,116.01	0.00	0.00	0.00	2,468.66	0.00	0.00	0.00	-8,647.35	0.00	0.00
Planning Administration	0.00	-5,062.50	0.00	0.00	0.00	2,498.79	0.00	0.00	0.00	-2,563.71	0.00	0.00
Building Inspection	0.00	-32,262.21	0.00	0.00	0.00	50,401.94	0.00	0.00	0.00	18,139.73	0.00	0.00
Septic Inspection Program	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Lakeshore Environmental	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Parks	0.00	0.00	0.00	0.00	0.00	629.88	0.00	0.00	0.00	629.88	0.00	0.00
General Recreation	0.00	0.00	0.00	0.00	0.00	14,516.80	0.00	0.00	0.00	14,516.80	0.00	0.00
Cemetery	0.00	-260.00	0.00	-698.49	0.00	1,004.56	0.00	0.00	0.00	744.56	0.00	-698.49
Point Clark Lighthouse	0.00	0.00	0.00	0.00	0.00	680.67	0.00	0.00	0.00	680.67	0.00	0.00
Ripley Huron Medical Centre	0.00	-1,646.23	0.00	0.00	0.00	2,011.85	0.00	0.00	0.00	365.62	0.00	0.00
Lucknow & District Medical Centre	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Lucknow Town Hall	0.00	-280.32	0.00	0.00	0.00	4,290.16	0.00	0.00	0.00	4,009.84	0.00	0.00
Ripley Library	0.00	0.00	0.00	0.00	0.00	252.25	0.00	0.00	0.00	252.25	0.00	0.00
Lucknow Library	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Doctor Recruitment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sub Total	0.00	-13,119,280.04	0.00	-698.49	0.00	1,302,257.52	0.00	74,269.54	0.00	-11,817,022.52	0.00	73,571.05
County of Bruce	0.00	0.00	0.00	0.00	0.00	4,741.16	0.00	0.00	0.00	4,741.16	0.00	0.00
Public Education	0.00	0.00	0.00	0.00	0.00	1,447.04	0.00	0.00	0.00	1,447.04	0.00	0.00
Separate Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Huron-Kinloss Waterworks Systems	0.00	0.00	0.00	0.00	0.00	50,763.08	0.00	0.00	0.00	50,763.08	0.00	0.00
Purification Ripley	0.00	-1,238.00	0.00	0.00	0.00	8,064.42	0.00	0.00	0.00	6,826.42	0.00	0.00
Purification Lucknow	0.00	0.00	0.00	0.00	0.00	12,096.87	0.00	0.00	0.00	12,096.87	0.00	0.00
Purification Huronville	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Source Water Protection	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Waste Repository Site Selection Project	0.00	0.00	0.00	0.00	0.00	30,885.84	0.00	0.00	0.00	30,885.84	0.00	0.00
Westario Investment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grand Totals	0.00	-13,120,518.04	0.00	-698.49	0.00	1,410,255.93	0.00	74,269.54	0.00	-11,710,262.11	0.00	73,571.05

Township of Huron-Kinloss
Revenue and Expenditure Report February 2025

Department	Revenue Budget	Revenue Year to date	Expenses Budget	Expenses Year to date	Net Budget	Net Year to date
Ripley-Huron Community Centre Admin.	0.00	-1,885.97	0.00	58,865.09	0.00	56,979.12
Arena Winter	0.00	-44,230.69	0.00	65,784.07	0.00	21,553.38
Arena Summer	0.00	0.00	0.00	0.00	0.00	0.00
Arena Social Room	0.00	-1,015.14	0.00	1,945.10	0.00	929.96
Arena Auditorium	0.00	-723.74	0.00	2,295.70	0.00	1,571.96
Alcohol Service	0.00	-29,023.23	0.00	25,527.35	0.00	-3,495.88
Hockey	0.00	0.00	0.00	0.00	0.00	0.00
Figure Skating	0.00	0.00	0.00	0.00	0.00	0.00
Baseball	0.00	-10,010.00	0.00	237.86	0.00	-9,772.14
Miscellaneous Programs	0.00	-61.95	0.00	932.23	0.00	870.28
Soccer	0.00	-3,380.00	0.00	214.84	0.00	-3,165.16
Summer Camp	0.00	-29,808.00	0.00	200.10	0.00	-29,607.90
Capital Projects & Purchases	0.00	0.00	0.00	1,662.76	0.00	1,662.76
Municipal Funding	0.00	0.00	0.00	0.00	0.00	0.00
Total Ripley-Huron Community Centre	0.00	-120,138.72	0.00	157,665.10	0.00	37,526.38
Department	Revenue Budget	Revenue Year to date	Expenses Budget	Expenses Year to date	Net Budget	Net Year to date
Point Clark Community Centre Operating	0.00	-1,454.55	0.00	2,907.51	0.00	1,452.96
Point Clark Community Centre Capital	0.00	0.00	0.00	0.00	0.00	0.00
Municipal Funding	0.00	0.00	0.00	0.00	0.00	0.00
Total Point Clark Community Centre	0.00	-1,454.55	0.00	2,907.51	0.00	1,452.96



The Corporation of the Township of Huron-Kinloss

Staff Report

Report Title: March 2025 Accounts

Date: Mar. 17, 2025

Department: Treasury

Prepared By: Sarah Phelan

Attachments: March-2025

Report Number: TRE-2025-14

File Number: C11 TRE 25

Recommendation:

THAT the Township of Huron-Kinloss Council hereby authorizes payment of the March accounts in the amount of \$853,399.38.

Background:

The report provides a detailed listing of all the accounts scheduled for payment in the current month's cheque and preauthorized payment distribution.

Discussion/Analysis/Overview:

Provided for information purposes.

Financial Impacts:

Operating and capital expenditures included in the 2025 draft budget.

Performance Measurement:

N/A

Strategic Area:

- | | |
|-------------------------------------------------------------|----------------------------------------------------------------|
| <input type="checkbox"/> Embrace a thriving rural lifestyle | <input type="checkbox"/> Enhance Municipal Service Delivery |
| <input type="checkbox"/> Prepare for Inclusive Growth | <input checked="" type="checkbox"/> Ensure Financial Stability |

Strategic Goal: Commit to financial health and sustainability

Respectfully Submitted By:

Sarah Phelan, Administrative Assistant Finance

Report Approved By:

Jodi MacArthur, Chief Administrative Officer

Accounts Payable

Unpaid Invoices At 13-03-25 By Invoice Entry Date for 01-01-25 to 13-03-25

Invoice Number	Invoice Entry Date	Invoice Type	Invoice Description	Invoice Net	Due Date
Vendor - 000021	ASSOCIATION OF MUNICIPALITIES OF ONTARIO				
0004837	13-03-25	I	2025 MUNICIPAL MEMBERS FEE	4,569.35	20-03-25
			Vendor Total	4,569.35	
Vendor - 000027	B.M. ROSS & ASSOCIATES LIMITED				
28491	10-03-25	I	PC ST DRAIN - JAN 01 - FEB 09	3,447.07	20-03-25
28503	10-03-25	I	GOUGH ST - DEC 02 - FEB 23	15,035.11	20-03-25
28504	10-03-25	I	BOILER BRACH - JAN 01 - FEB 23	4,163.82	20-03-25
28505	10-03-25	I	HURON/QUEEN SDW- NOV 4 -FEB 23	3,833.87	20-03-25
28506	10-03-25	I	WHEELER/OUTRAM JAN 1 - FEB 23	908.97	20-03-25
28518	10-03-25	I	GOUGH BRIDGE - JAN 27 - FEB 23	2,142.48	20-03-25
28591	13-03-25	I	LUCK WATER TOWER- TO FEB 23	3,594.76	20-03-25
			Vendor Total	33,126.08	
Vendor - 000032	BELL CANADA				
5195282051 - Feb 25	10-03-25	I	MONTHLY CHARGES	104.57	20-03-25
5195282448- Feb 25	10-03-25	I	MONTHLY CHARGES	95.13	20-03-25
5195283490 - Feb 25	10-03-25	I	MONTHLY CHARGES	115.67	20-03-25
			Vendor Total	315.37	
Vendor - 000038	BILL & TOM KEMPTON CONSTRUCTION				
01699	10-03-25	I	SNOW REMOVAL - FEB 2025	45,798.90	20-03-25
1629	10-03-25	I	SNOBELEN DRAIN - REPAIR	2,519.90	20-03-25
1666	10-03-25	I	WATERMAIN - JESSIE ST	10,604.56	20-03-25
1671	10-03-25	I	WATER LEAK - JAMES ST	8,142.27	20-03-25
			Vendor Total	67,065.63	
Vendor - 000044	BLUEWATER SANITATION				
64558	10-03-25	I	HURON LANDFILL - JAN	536.75	20-03-25
			Vendor Total	536.75	
Vendor - 000058	BRUCE AREA SOLID WASTE RECYCLING				
8562	13-03-25	I	GARBAGE COLLECTION - FEB	16,216.08	20-03-25
			Vendor Total	16,216.08	
Vendor - 000097	COTTRILL HEAVY EQUIPMENT				
INV-1174	10-03-25	I	LFD - TRUCK REPAIRS	473.23	20-03-25
INV-1176	10-03-25	I	ED20 - REPAIRS	198.42	20-03-25
INV-1177	10-03-25	I	ED24 - PARTS	25.76	20-03-25
INV-1216	10-03-25	I	ED21 - PARTS	173.29	20-03-25
INV-1234	10-03-25	I	ED09S - REPAIRS	44,029.16	20-03-25
INV-1299	13-03-25	I	ED20	277.36	20-03-25
INV-1300	13-03-25	I	ED14 - REPAIRS	485.35	20-03-25
			Vendor Total	45,662.57	
Vendor - 000112	D. CULBERT LTD ONTARIO LAND SURVEYOR				
14520	10-03-25	I	LAKE RANGE DR	1,017.00	20-03-25
			Vendor Total	1,017.00	
Vendor - 000114	JUTZI LIMITED				
167295	10-03-25	I	LIQUID CHLORINE	506.24	20-03-25
167480	10-03-25	I	LIQUID CHLORINE	3,028.40	20-03-25
167874	13-03-25	I	LIQUID CHLORINE	2,017.05	20-03-25
			Vendor Total	5,551.69	

Accounts Payable

Unpaid Invoices At 13-03-25 By Invoice Entry Date for 01-01-25 to 13-03-25

Invoice Number	Invoice Entry Date	Invoice Type	Description	Invoice Net	Due Date
Vendor - 000146	DRENNAN REFRIGERATION INC.				
9400	10-03-25	I	COMPRESSOR MAINT	1,087.06	20-03-25
			Vendor Total	1,087.06	
Vendor - 000199	HARTMAN ELECTRONICS COMMUNICATIONS				
44318	10-03-25	I	LFD - CHECK PAGING SYSTEM	259.90	20-03-25
			Vendor Total	259.90	
Vendor - 000202	HODGINS BUILDING CENTRE				
110100/2	13-03-25	I	LEVER - SUMMER SPORTS	237.29	20-03-25
110652/2	12-03-25	I	RHCC - SUPPLIES	11.84	20-03-25
			Vendor Total	249.13	
Vendor - 000208	HUNTER FARMS RIPLEY INC.				
202519	10-03-25	I	SNOW REMOVAL - FEB	4,316.60	20-03-25
			Vendor Total	4,316.60	
Vendor - 000211	HURONTEL				
20250301	12-03-25	I	MONTHLY CHARGES - MAR	4,214.25	20-03-25
			Vendor Total	4,214.25	
Vendor - 000212	HURONIA WELDING & INDUSTRIAL				
263354	10-03-25	I	RFD - SUPPLIES	301.04	20-03-25
265094	10-03-25	I	LFD - SUPPLIES - HIGH PRESSURE	559.35	20-03-25
			Vendor Total	860.39	
Vendor - 000213	HYDRO ONE NETWORKS INC. ACCT#200236477580				
Mar 2025	10-03-25	I	MONTHLY CHARGES	17,181.94	20-03-25
			Vendor Total	17,181.94	
Vendor - 000216	IDEAL SUPPLY				
845289	10-03-25	I	ED24 - PARTS	189.83	20-03-25
926572	10-03-25	I	ED24 - SUPPLIES	189.83	20-03-25
			Vendor Total	379.66	
Vendor - 000251	KINFARM TIRE				
IN135820	10-03-25	I	EL11 - REPAIRS	702.52	20-03-25
			Vendor Total	702.52	
Vendor - 000269	LLOYD COLLINS CONSTRUCTION LTD				
825376	13-03-25	I	SNOW REMOVAL HAULING - FEB	14,695.65	20-03-25
8253869	10-03-25	I	SNOW REMOVAL WHCHURCH - JAN	35,934.00	20-03-25
8253874	13-03-25	I	SNOW REMOVAL - LFD - FEB	3,491.41	20-03-25
8253875	13-03-25	I	SNOW REMOVAL - LUC MAIN -FEB	6,407.10	20-03-25
8253877	13-03-25	I	SNOW REMOVAL - WHC - FEB	23,865.60	20-03-25
			Vendor Total	84,393.76	
Vendor - 000274	LUCKNOW AUTO PARTS SUPPLY				
40937762	10-03-25	I	ED08 - PARTS	237.30	20-03-25
40938080	10-03-25	I	LFD - PARTS	25.73	20-03-25
40938119	10-03-25	I	HURON LANDFILL - SUPPLIES	0.96	20-03-25
40938146	10-03-25	I	ED24 - PARTS	843.55	20-03-25
			Vendor Total	1,107.54	

Accounts Payable

Unpaid Invoices At 13-03-25 By Invoice Entry Date for 01-01-25 to 13-03-25

Invoice Number	Invoice Entry Date	Invoice Type	Description	Invoice Net	Due Date
Vendor - 000277 LUCKNOW DISTRICT CO-OP					
496038	10-03-25	I	PROPANE	2,619.16	20-03-25
496490	10-03-25	I	HURON LANDFILL - SUPPLIES	29.24	20-03-25
				Vendor Total	2,648.40
Vendor - 000308 MICROAGE BASICS					
39345	11-03-25	I	TECH SUPPORT	563.59	20-03-25
39468	11-03-25	I	MICROSOFT/FIREWALL/STORAGE	2,070.08	20-03-25
554917	11-03-25	I	SUPPLIES	13.55	20-03-25
555113	11-03-25	I	SUPPLIES	75.95	20-03-25
555304	11-03-25	I	TONER	253.11	20-03-25
555347	11-03-25	I	PW - CHARGING CORDS	113.00	20-03-25
555502	11-03-25	I	NOTEBOOKS	53.63	20-03-25
555732	11-03-25	I	SUPPLIES	53.39	20-03-25
555776	11-03-25	I	TECH SUPPORT	777.85	20-03-25
555824	11-03-25	I	DRIVE INSTALLED	18.62	20-03-25
556012	13-03-25	I	FINANCE SUPPLIES	11.66	20-03-25
556035	13-03-25	I	MOUSE	70.83	20-03-25
556192	13-03-25	I	USB-C DOCKING	371.77	20-03-25
				Vendor Total	4,447.03
Vendor - 000350 ONTARIO CLEAN WATER AGENCY					
INV00000052597	11-03-25	I	MONTHLY SERVICE- JAN/FEB	150,937.46	20-03-25
				Vendor Total	150,937.46
Vendor - 000371 POLLOCK ELECTRIC					
2501-676663	11-03-25	I	MEDICAL CENTRE - SUPPLIES	15.46	20-03-25
2501-67696	11-03-25	I	RHCC - SUPPLIES	233.64	20-03-25
2502-676823	12-03-25	I	RFD - SUPPLIES	75.68	20-03-25
2502-676854	11-03-25	I	PW - SUPPLIES	14.67	20-03-25
2502-677030	11-03-25	I	LANDFILL - SUPPLIES	45.19	20-03-25
2502-677307	11-03-25	I	OCWA - HEATER REPLACEMENT	141.25	20-03-25
2502-677375	11-03-25	I	OCWA - WATER METER	2,604.40	20-03-25
				Vendor Total	3,130.29
Vendor - 000375 PUROLATOR COURIER LTD.					
560104626	11-03-25	I	COURIER FEE	71.88	20-03-25
570149441	13-03-25	I	COURIER FEE	20.12	20-03-25
575130982	12-03-25	I	LFD - COURIER FEE	33.81	20-03-25
				Vendor Total	125.81
Vendor - 000427 COMPASS MINERALS CANADA CORP.					
1465612	10-03-25	I	SALT	4,144.82	20-03-25
1468895	10-03-25	I	SALT	4,235.44	20-03-25
				Vendor Total	8,380.26
Vendor - 000479 ROYAL CANADIAN LEGION (BRANCH 309)					
547138	11-03-25	I	RENTAL	1,214.75	20-03-25
				Vendor Total	1,214.75
Vendor - 000492 TOROMONT CAT INDUSTRIES LTD.					
PS601168842	11-03-25	I	ECOM - PARTS	1,642.36	20-03-25
WO600853963	11-03-25	I	ECOM - REPAIR	322.29	20-03-25
WO600854325	13-03-25	I	EL18 - REPAIRS	3,188.45	20-03-25
WO901053067	11-03-25	I	ECOM - MAINTENANCE	1,786.81	20-03-25
WO901056719	11-03-25	I	EL18 - MAINTENANCE	487.71	20-03-25

Accounts Payable

Unpaid Invoices At 13-03-25 By Invoice Entry Date for 01-01-25 to 13-03-25

Invoice Number	Invoice Entry Date	Invoice Type	Description	Invoice Net	Due Date
WO901059386	11-03-25	I	EL18 - MAINTENANCE	675.74	20-03-25
				Vendor Total	8,103.36
Vendor - 000522 WESTARIO POWER					
1000679 - Feb 25	11-03-25	I	694 CAMPBELL ST	501.47	20-03-25
1014410 - Feb 25	11-03-25	I	432 INGLIS ST	1,293.98	20-03-25
1014411 - Feb 25	11-03-25	I	59 PARK ST	697.75	20-03-25
1014825 - Feb 25	11-03-25	I	76 PARK ST	341.93	20-03-25
1037946 - Feb 25	11-03-25	I	RIPLEY STREET LIGHTS	103.10	20-03-25
1039553 - Feb 25	11-03-25	I	WILLOUGHBY ST - OLD FIRE HALL	156.43	20-03-25
1058915 - Feb 25	11-03-25	I	RIPLEY/LUCKNOW STREET LIGHTS	4,279.82	20-03-25
1071703 - Feb 25	11-03-25	I	21 QUEEN ST - RIPLEY ELEVATED	1,307.16	20-03-25
1087784 - Feb 25	11-03-25	I	650 WHEELER ST	943.42	20-03-25
40273-001 - Feb 25	11-03-25	I	482 ROSS ST LUCKNOW PUMPHOUSE	322.28	20-03-25
40485-001 - Feb 25	11-03-25	I	600 HAVELOCK ST	565.75	20-03-25
40502-001 - Feb 25	11-03-25	I	518 HAMILTON - LUCKNOW SHED	257.20	20-03-25
40559-001 - Feb 25	11-03-25	I	86 HURON - GORE PARK	50.42	20-03-25
40564-001 - Feb 25	11-03-25	I	21 QUEEN - MAIN OFFICE	635.73	20-03-25
40565-001 - Feb 25	11-03-25	I	19 QUEEN - RIPLEY AG HALL	63.22	20-03-25
40566-001 - Feb 25	11-03-25	I	21 QUEEN - MAIN OFFICE	40.29	20-03-25
40573-001 - Feb 25	11-03-25	I	RHCC	6,001.89	20-03-25
40662-001 - Feb 25	11-03-25	I	18 TAIN - RIPLEY MEDICAL CENTR	220.62	20-03-25
40713-001 - Feb 25	11-03-25	I	BOB ST - WELL #5	565.05	20-03-25
40775-001 - Feb 25	11-03-25	I	526 CAMPBELL - TOWN HALL	611.73	20-03-25
40776-001 - Feb 25	11-03-25	I	526 CAMPBELL - LIBRARY	53.51	20-03-25
40830-001 - Feb 25	11-03-25	I	74 HURON - RIPLEY FIRE STATION	362.91	20-03-25
40849-001 - Feb 25	11-03-25	I	RIPLEY LIBARAY - 23 JESSIE ST	118.98	20-03-25
40940-001 - Feb 25	11-03-25	I	12 BLAKE - RIPLEY SHED	676.25	20-03-25
				Vendor Total	20,170.89
Vendor - 000535 WORK EQUIPMENT LTD.					
060578	12-03-25	I	ETRK17 - TAILGATE	62.15	20-03-25
				Vendor Total	62.15
Vendor - 000549 ROBERT'S FARM EQUIPMENT					
P36346	11-03-25	I	EPMWF - SUPPLIES	50.74	20-03-25
W03241	11-03-25	I	EWDE - REPAIRS/MAINT	1,272.35	20-03-25
				Vendor Total	1,323.09
Vendor - 000835 A.J.STONE COMPANY LTD					
189800	12-03-25	I	LFD - EQUIPMENT SCBA/REGULATOR	55,873.98	20-03-25
				Vendor Total	55,873.98
Vendor - 001008 SAVAGE BROS TREE SERVICES					
4403	13-03-25	I	TREE REMOVAL - BRUCE BEACH RD	1,469.00	20-03-25
				Vendor Total	1,469.00
Vendor - 001140 SNOBELEN AG INC					
886	11-03-25	I	SNOW REMOVAL - FEB	5,734.75	20-03-25
				Vendor Total	5,734.75
Vendor - 001143 MUNICIPALITY OF MORRIS-TURNBERRY					
0017767	13-03-25	I	THOMPSON LAMONT DEYELL CULVERT	804.13	20-03-25
				Vendor Total	804.13
Vendor - 001149 HODGINS HOME HARDWARE					

Accounts Payable

Unpaid Invoices At 13-03-25 By Invoice Entry Date for 01-01-25 to 13-03-25

Invoice Number	Invoice Entry Date	Invoice Type	Description	Invoice Net	Due Date
105363	12-03-25	I	OCWA - SUPPLIES	233.84	20-03-25
105386	12-03-25	I	LFD - SUPPLIES	11.29	20-03-25
105415	12-03-25	I	LFD - SUPPLIES	97.13	20-03-25
105417	12-03-25	I	LFD - SUPPLIES	24.85	20-03-25
105420	12-03-25	I	LUCKNOW TOWN HALL - SUPPLIES	67.78	20-03-25
105478	12-03-25	I	SUPPLIES	15.23	20-03-25
105517	12-03-25	I	PWKG - SUPPLIES	16.37	20-03-25
105524	12-03-25	I	LFD - SUPPLIES	199.70	20-03-25
105530	12-03-25	I	LUCKNOW TOWN HALL - SUPPLIES	19.20	20-03-25
105601	12-03-25	I	LFD - CUT OFF BLADES	157.64	20-03-25
85140	12-03-25	I	RHCC - SUPPLIES	434.33	20-03-25
				Vendor Total	1,277.36
Vendor - 001244	BRUCE TELECOM				
10099070 - Mar 25	13-03-25	I	MONTHLY CHARGES	62.18	20-03-25
				Vendor Total	62.18
Vendor - 001299	MUNICIPAL EMPLOYER PENSION CENTRE OF ONTARIO				
0004954	13-03-25	I	MUNICIPAL CONTRIBUTION	219.50	20-03-25
				Vendor Total	219.50
Vendor - 001349	STOP RESTARUANT SUPPLY				
1356	12-03-25	I	RHCC - KITCHEN DEPOSIT	13,287.83	20-03-25
				Vendor Total	13,287.83
Vendor - 001404	EARL LIPPERT TRUCKING LIMITED				
7007	10-03-25	I	SALT HAUL	568.54	20-03-25
7012	10-03-25	I	SALT HAUL	568.54	20-03-25
7014	13-03-25	I	SALT	580.97	20-03-25
				Vendor Total	1,718.05
Vendor - 001512	TRICKEY ET AL TAX TEAM INC.				
23602	13-03-25	I	FIRST NOTICES	56.50	20-03-25
				Vendor Total	56.50
Vendor - 001631	ALTRUCK INTL TRUCK CENTRES				
6004643C	10-03-25	I	ED24 - REPAIRS	647.85	20-03-25
				Vendor Total	647.85
Vendor - 001722	M&L SUPPLY, FIRE & SAFETY				
025396	10-03-25	I	RFD - CLOTHING	478.77	20-03-25
025540	12-03-25	I	RFD - HELMETS	1,927.79	20-03-25
				Vendor Total	2,406.56
Vendor - 001729	CANADIAN FARM BUILDERS ASSOCIATION				
5628	10-03-25	I	2025 MEMBERSHIP	77.97	20-03-25
				Vendor Total	77.97
Vendor - 001739	SANIGEAR				
18397	11-03-25	I	BUNKER RENTAL - FEB	141.25	20-03-25
				Vendor Total	141.25
Vendor - 001823	ELLIOTT CONSTRUCTION				
38661	10-03-25	I	SNOW REMOVAL - FEB	576.30	20-03-25
38662	10-03-25	I	PCCC - SNOW REMOVAL	361.60	20-03-25

Accounts Payable

Unpaid Invoices At 13-03-25 By Invoice Entry Date for 01-01-25 to 13-03-25

Invoice Number	Invoice Entry Date	Invoice Type	Description	Invoice Net	Due Date
38663	10-03-25	I	SNOW REMOVAL-LAKESIDE TR FEB	1,333.40	20-03-25
38664	10-03-25	I	SNOW REMOVAL - CEDAR TR - FEB	1,528.33	20-03-25
Vendor Total				3,799.63	
Vendor - 001840	PSD CITYWIDE INC.				
23407	11-03-25	I	ASSET MANG PLAN	5,932.50	20-03-25
Vendor Total				5,932.50	
Vendor - 001862	LAKESIDE CHEVROLET BUICK GMC				
164738	10-03-25	I	EP23 - PARTS	59.08	20-03-25
Vendor Total				59.08	
Vendor - 001951	BEER STORE; THE				
13997827	12-03-25	I	BAR STOCK	4,289.50	20-03-25
Vendor Total				4,289.50	
Vendor - 001978	ERAMOSIA				
M2025-104-2	13-03-25	I	PRO FEE - SUPPORT JAN 25-FEB21	2,335.92	20-03-25
Vendor Total				2,335.92	
Vendor - 002050	CANADA'S FINEST COFFEE				
IN413686	12-03-25	I	COFFEE	77.00	20-03-25
Vendor Total				77.00	
Vendor - 002160	ONTARIO ONE CALL				
2025020168	11-03-25	I	MONTHLY SERVICE - FEB	210.53	20-03-25
Vendor Total				210.53	
Vendor - 002448	CULLIGAN WATER-CUST #0019171				
4549381	12-03-25	I	RENTAL - MAR	40.62	20-03-25
Vendor Total				40.62	
Vendor - 002505	MARTIN MACHINE				
10215	11-03-25	I	PW - SUPPLIES	20.68	20-03-25
10229	11-03-25	I	PW - SUPPLIES	263.19	20-03-25
Vendor Total				283.87	
Vendor - 002527	CINTAS CANADA LTD				
4221539574	10-03-25	I	MAT SERVICE	105.20	20-03-25
4222973943	12-03-25	I	MAT SERVICE	105.20	20-03-25
Vendor Total				210.40	
Vendor - 002574	BARCLAY WHOLESALE				
S87553	10-03-25	I	SUPPLIES	829.70	20-03-25
S87553-02	10-03-25	I	TABLE COVER	118.65	20-03-25
Vendor Total				948.35	
Vendor - 002625	ECREW				
7493	10-03-25	I	WEB HOSTING	203.40	20-03-25
Vendor Total				203.40	
Vendor - 002709	EXCEL BUSINESS SYSTEMS				
544239	10-03-25	I	METER READING - FEB	516.12	20-03-25
Vendor Total				516.12	

Accounts Payable

Unpaid Invoices At 13-03-25 By Invoice Entry Date for 01-01-25 to 13-03-25

Invoice Number	Invoice Entry Date	Invoice Type	Description	Invoice Net	Due Date
Vendor - 002725	JOHNSTON BROS. (BOTHWELL) LTD.				
151712	10-03-25	I	SAND	5,907.88	20-03-25
			Vendor Total	5,907.88	
Vendor - 002799	BRANDT TRACTOR LTD				
1704054	10-03-25	I	EL11 - MONTHLY SERVICE	1,152.54	20-03-25
			Vendor Total	1,152.54	
Vendor - 002815	AIR AUTOMOTIVE TRACKING INC				
HKIN_0225	10-03-25	I	MONTHLY SERVICE - FEB	1,401.20	20-03-25
HKIN_0325	10-03-25	I	MONTHLY SERVICE - MAR	779.70	20-03-25
			Vendor Total	2,180.90	
Vendor - 002842	PBJ CLEANING DEPOT INC.				
35870	11-03-25	I	SUPPLIES	855.41	20-03-25
			Vendor Total	855.41	
Vendor - 003006	AMBERLEY GENERAL STORE LTD				
683	10-03-25	I	FUEL/SUPPLIES - FEB	1,747.97	20-03-25
			Vendor Total	1,747.97	
Vendor - 003057	HEADWAY ENGINEERING				
25001	10-03-25	I	VAN DIEPENBEEK MD	24,502.13	20-03-25
			Vendor Total	24,502.13	
Vendor - 003171	DRR EXCAVATING				
2929	13-03-25	I	SNOW REMOVAL - FEB	3,678.15	20-03-25
			Vendor Total	3,678.15	
Vendor - 003231	REIDS CORNERS CONTRACTING				
1283	11-03-25	I	EXCAVATOR	3,065.13	20-03-25
1285	11-03-25	I	SNOW REM-HYDRANT/INTERSECTION	2,768.50	20-03-25
1290	11-03-25	I	EXCAVATOR SERVICE - JAN	5,254.50	20-03-25
1291	11-03-25	I	SNOW BLOWING	13,051.50	20-03-25
			Vendor Total	24,139.63	
Vendor - 003465	IRON MOUNTAIN				
KDZB848	12-03-25	I	MONTHLY SERVICE - FEB	234.18	20-03-25
			Vendor Total	234.18	
Vendor - 003503	EPCOR NATURAL GAS - PCCC - 44450D01				
44450D01 - MAR 25	13-03-25	I	NATURAL GAS	610.66	20-03-25
			Vendor Total	610.66	
Vendor - 003525	EPCOR NATURAL GAS - RIP LIBRARY - 25010B01				
25010B01 - MAR 25	13-03-25	I	GAS	162.51	20-03-25
			Vendor Total	162.51	
Vendor - 003526	EPCOR NATURAL GAS - MED CENTRE - 27540B01				
27540B01 - MAR 25	13-03-25	I	NATURAL GAS	168.94	20-03-25
			Vendor Total	168.94	
Vendor - 003623	NATIONAL TIME EQUIPMENT CO. LTD				
IN3065164	11-03-25	I	MONTHLY SERVICE - FEB	244.08	20-03-25

Accounts Payable

Unpaid Invoices At 13-03-25 By Invoice Entry Date for 01-01-25 to 13-03-25

Invoice Number	Invoice Entry Date	Invoice Type	Description	Invoice Net	Due Date
				Vendor Total	244.08
Vendor - 003632	EPCOR NATURAL GAS - 518 HAMILTON 14770A01				
14770A01 - MAR 25	13-03-25	I	GAS	558.32	20-03-25
				Vendor Total	558.32
Vendor - 003633	EPCOR NATURAL GAS - 21 QUEEN - 25830B01				
25830B01 - MAR 25	13-03-25	I	GAS	753.02	20-03-25
				Vendor Total	753.02
Vendor - 003645	EPCOR NATURAL GAS - 74 HURON - 24280B01				
24280B01 - MAR 25	13-03-25	I	GAS	1,452.31	20-03-25
				Vendor Total	1,452.31
Vendor - 003646	SOCIAL PINPOINT SOFTWARE INC				
CANINV-00197	11-03-25	I	ANNUAL SUBSCRIPTION - 2025	6,576.04	20-03-25
				Vendor Total	6,576.04
Vendor - 003655	EPCOR NATURAL GAS - 592 WILLOUGHBY ST				
21560A01 - MAR 25	13-03-25	I	GAS	520.66	20-03-25
				Vendor Total	520.66
Vendor - 003676	EPCOR NATURAL GAS - 12 BLAKE ST				
20270B01 - MAR 25	13-03-25	I	GAS	1,599.52	20-03-25
				Vendor Total	1,599.52
Vendor - 003690	CARR'S LOCKSHOP				
120	12-03-25	I	MEDICAL CENTRE - DOOR LOCKS	507.80	20-03-25
				Vendor Total	507.80
Vendor - 003691	SEPOY TRADE SOLUTIONS				
3016	11-03-25	I	LFD - FURNACE REPAIR	241.54	20-03-25
				Vendor Total	241.54
Vendor - 003712	AVENIR ENERGY - 88250028 - RHCC				
113319	10-03-25	I	PROPANE	693.59	20-03-25
127721	13-03-25	I	PROPANE	4,208.23	20-03-25
133223	13-03-25	I	PROPANE	463.78	20-03-25
				Vendor Total	5,365.60
Vendor - 003718	AVENIR ENERGY - 88250169 - LF HALL				
108625	10-03-25	I	PROPANE	1,297.50	20-03-25
133537	13-03-25	I	PROPANE	874.32	20-03-25
				Vendor Total	2,171.82
Vendor - 003730	EUNA SOLUTIONS				
INV126429	12-03-25	I	QUESTICA SOFTWARE - ANNUAL 25	24,293.59	20-03-25
INV127909	10-03-25	I	TRAINING	988.75	20-03-25
				Vendor Total	25,282.34
Vendor - 003731	M.R. NICHOLSON				
255	11-03-25	I	SNOW REMOVAL	1,536.80	20-03-25
				Vendor Total	1,536.80

Accounts Payable

Unpaid Invoices At 13-03-25 By Invoice Entry Date for 01-01-25 to 13-03-25

Invoice Number	Invoice Entry Date	Invoice Type	Description	Invoice Net	Due Date
Vendor - 003732	J.C. MILLWRIGHTS INC				
21002	12-03-25	I	VAN DIEPENBEEK MD - PRO PMT	149,208.04	20-03-25
			Vendor Total	149,208.04	
			Total Unpaid	853,399.38	



The Corporation of the Township of Huron-Kinloss

Staff Report

Report Title: 2024 Statement of Remuneration

Date: Mar. 17, 2025

Report Number: TRE-2025-10

Department: Treasury

File Number: C11 TRE 25

Prepared By: Christine Heinisch, Manager of Financial Services/Treasurer

Attachments: 2024-remuneration

Recommendation:

THAT Township of Huron-Kinloss Council hereby receives for information Report TRE-2025-10 prepared by Christine Heinisch, Treasurer.

Background:

Section 284(1) of the Municipal Act, 2001 requires an itemized statement of remuneration and expenses paid in the previous year to be provided to Council.

Discussion/Analysis/Overview:

The report details a total of \$191,816.54 paid to members of Council by the Township in 2024. It also lists payments of \$3,563.00 from the Conservation Authorities to members of Council and \$243.90 paid to members of the property standards committee.

Financial Impacts:

The total amount of remuneration and expenses paid to members of Council has increased from \$189,035.15 in 2023 to \$191,816.54 in 2024.

Performance Measurement:

The contents of this report is a legislative requirement, the Township has now met the requirement.

Strategic Area:

- | | |
|-------------------------------------------------------------|----------------------------------------------------------------|
| <input type="checkbox"/> Embrace a thriving rural lifestyle | <input type="checkbox"/> Enhance Municipal Service Delivery |
| <input type="checkbox"/> Prepare for Inclusive Growth | <input checked="" type="checkbox"/> Ensure Financial Stability |

Strategic Goal: Not applicable

Respectfully Submitted By:

Christine Heinisch, Manager of Financial Services/Treasurer

Report Approved By:



2024 Township of Huron-Kinloss Remuneration
Statement
Section 284(1) Municipal Act, 2001, as amended
Township of Huron-Kinloss By-Law 2022-142

Name & Position	Remuneration	Expenses	Total
Don Murray, Mayor	39,094.36	1,928.50	41,022.86
James Hanna, Deputy Mayor	23,716.89	2,866.37	26,583.26
Larry Allison, Councillor	25,160.14	2,399.53	27,559.67
Shari Flett, Councillor	18,748.35	3,214.40	21,962.75
Scott Gibson, Councillor	18,077.46	2,263.77	20,341.23
Edward McGugan, Councillor	28,746.72	5,237.38	33,984.10
Carl Sloetjes, Councillor	17,628.11	2,734.56	20,362.67
Total paid by the Township of Huron-Kinloss	171,172.03	20,644.51	191,816.54
Conservation Authorities			
Larry Allison Saugeen Valley Conservation Authority	1,830.00	611.00	2,441.00
Total paid by Saugeen Valley Conservation Authority	1,830.00	611.00	2,441.00
Edward McGugan, Maitland Valley Conservation Authority	1,122.00	-	1,122.00
Total paid by Maitland Valley Conservation Authority	1,122.00	-	1,122.00
Property Standards			
Doug Aitchison, Property Standards Committee	75.00	18.20	93.20
Audrey MacDonald, Property Standards Committee	75.00	-	75.00
Sarah MacKenzie, Property Standards Committee	75.00	0.70	75.70
Total paid by the Township of Huron-Kinloss	225.00	18.90	243.90



Staff Report

Report Title: 2024 Year End Projection

Date: Mar. 17, 2025

Report Number: TRE-2025-13

Department: Treasury

File Number: C11 TRE 25

Prepared By: Christine Heinisch, Manager of Financial Services/Treasurer

Attachments: Draft Revenue and Expenditure Report to December 31, 2024

Recommendation:

THAT the Township of Huron-Kinloss Council hereby receives Report TRE-2025-13 prepared by Christine Heinisch, Treasurer.

AND FURTHER authorizes that the 2024 surplus be transferred into the Capital Asset Renewal and Replacement Reserve and Tax Mitigation Reserve, divided equally.

Background:

Historically, any surplus funds remaining at the end of the fiscal year have been automatically brought forward as a revenue for the following year's budget. Staff use the tax mitigation reserve to flow the funds from year to year. The 2023 surplus was transferred to the newly created Capital Asset Renewal and Replacement Reserve for future replacement of existing capital assets.

Discussion/Analysis/Overview:

Although the 2024 year end is not finalized, the Township is on track to have a significant surplus in the 2024 budget. There are several factors affecting it, specifically capital projects with unused contingencies, favourable winter weather and increased supplemental taxation revenue.

While awaiting a few final invoices and verifying project costs, the surplus is currently at \$817,513.57. Staff are recommending that we transfer half ½ of the final surplus to the reserve for Capital Asset Renewal and Replacement to be used for future renewal and replacement of existing capital assets that are part of a Council approved asset management plan. The other half ½ of the 2024 final surplus Staff is recommending transferring to the Tax Mitigation Reserve to offset any potential increase of policing costs in 2025 and the anticipated increase in winter maintenance expenses or to apply to future budgets.

Reinvesting part the surplus into asset renewal and replacement would bring our reinvestment rate from 2.6% as reported in the 2022 Asset Management Plan to 3.3%, with the targeted rate calculated at 3.47%.

Financial Impacts:

Increase to reserve funds for future budgets representing a fair distribution of how the surplus was generated and intended to be used (operating versus capital).

Performance Measurement:

Surplus is approx. 7.5% of 2024 amount raised by taxation

Strategic Area:

- Embrace a thriving rural lifestyle
- Enhance Municipal Service Delivery
- Prepare for Inclusive Growth
- Ensure Financial Stability

Strategic Goal: Commit to financial health and sustainability

Respectfully Submitted By:

Christine Heinisch, Manager of Financial Services/Treasurer

Report Approved By:

Jodi MacArthur, Chief Administrative Officer

Township of Huron-Kinloss Draft Revenue and Expenditure Report December 2024

Department	Operating Revenue Budget	Operating Revenue Year to date	Capital Revenue Budget	Capital Revenue Year to date	Operating Expenses Budget	Operating Expenses Year to date	Capital Expenses Budget	Capital Expenses Year to date	Net Operating Budget	Net Operating Year to date	Percentage Remaining	Net Capital Budget	Net Capital Year to date
General Revenues	-12,484,043.00	-12,602,826.32	0.00	0.00	0.00	0.00	0.00	0.00	-12,484,043.00	-12,602,826.32	-	0.00	0.00
Council Expenses	0.00	0.00	0.00	0.00	272,114.00	274,717.75	0.00	0.00	272,114.00	274,717.75	-0.96%	0.00	0.00
General Administration	-112,674.00	-112,702.56	-297,762.00	-267,761.52	1,626,282.00	1,611,299.55	412,092.00	381,635.67	1,513,608.00	1,498,596.99	0.99%	114,330.00	113,874.15
Promotion & Development	-73,250.00	-76,620.22	-250,000.00	-178,912.92	252,444.00	232,247.26	250,000.00	178,912.92	179,194.00	155,627.04	13.15%	0.00	0.00
Business Incubator	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-	0.00	0.00
Ripley-Huron Fire Station	-17,000.00	-27,602.25	-552,500.00	-538,668.33	368,381.00	370,666.58	622,500.00	599,544.18	351,381.00	343,064.33	2.37%	70,000.00	60,875.85
Lucknow Fire Station	-193,450.00	-418,393.28	-45,000.00	-61,775.98	381,900.00	418,393.29	90,000.00	61,775.97	188,450.00	0.01	-	45,000.00	-0.01
By-Law Enforcement/Animal Control	-15,700.00	-21,574.75	0.00	0.00	101,311.00	106,141.90	0.00	0.00	85,611.00	84,567.15	1.22%	0.00	0.00
Conservation Authorities	-1,500.00	-27,389.80	0.00	0.00	256,545.00	290,081.82	0.00	0.00	255,045.00	262,692.02	-3.00%	0.00	0.00
Emergency Management	0.00	0.00	0.00	0.00	107,770.00	103,831.51	0.00	0.00	107,770.00	103,831.51	3.65%	0.00	0.00
Protective Inspection	0.00	-4,807.84	0.00	-1,486.43	1,322,278.00	1,508,096.04	1,710,000.00	30,887.99	1,322,278.00	1,503,288.20	-13.69%	1,710,000.00	29,401.56
Police Services Board	-13,300.00	-9,626.22	0.00	0.00	10,325.00	14,876.23	0.00	0.00	-2,975.00	5,250.01	276.47%	0.00	0.00
OPP Lucknow	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-	0.00	0.00
Crossing Guard	0.00	0.00	0.00	0.00	10,522.00	8,740.66	0.00	0.00	10,522.00	8,740.66	16.93%	0.00	0.00
Kinloss Gravel Pit Farm	-6,600.00	-1,600.00	0.00	0.00	6,000.00	789.00	0.00	0.00	-600.00	-811.00	-35.17%	0.00	0.00
Public Works	-284,312.00	-311,461.74	-3,730,232.00	-2,518,660.33	3,591,371.00	3,242,677.44	4,473,000.00	4,643,108.75	3,307,059.00	2,931,215.70	11.36%	742,768.00	2,124,448.42
Machinery Rental	0.00	-856,277.88	0.00	0.00	0.00	856,277.88	0.00	0.00	0.00	0.00	-	0.00	0.00
Streetlighting	0.00	0.00	0.00	0.00	65,500.00	67,379.86	7,500.00	16,538.58	65,500.00	67,379.86	-2.87%	7,500.00	16,538.58
Huron Landfill	-303,000.00	-292,094.80	-25,000.00	-12,795.08	523,122.00	702,235.69	40,000.00	27,795.08	220,122.00	410,140.89	-86.32%	15,000.00	15,000.00
Kinloss Waste Disposal Site	0.00	0.00	0.00	0.00	30,489.00	40,981.11	0.00	0.00	30,489.00	40,981.11	-34.41%	0.00	0.00
Huron-Kinloss Waste Collection	-282,450.00	-307,026.90	0.00	0.00	202,450.00	193,609.03	0.00	0.00	-80,000.00	-113,417.87	-41.77%	0.00	0.00
Recycling	-600.00	-1,195.33	0.00	0.00	181,500.00	237,644.57	0.00	0.00	180,900.00	236,449.24	-30.71%	0.00	0.00
Tile Loan	0.00	-99,120.22	0.00	0.00	0.00	99,120.22	0.00	0.00	0.00	0.00	-	0.00	0.00
Municipal Drains	-13,300.00	-112,312.16	0.00	-919,294.85	42,200.00	171,774.41	0.00	897,903.57	28,900.00	59,462.25	-	0.00	-21,391.28
Planning Administration	-8,500.00	-19,650.00	-145,000.00	-31,898.07	51,200.00	48,181.55	145,000.00	25,017.29	42,700.00	28,531.55	33.18%	0.00	-6,880.78
Building Inspection	-245,000.00	-278,520.50	0.00	0.00	245,000.00	278,520.50	0.00	0.00	0.00	0.00	-	0.00	0.00
Septic Inspection Program	-219,500.00	-225,306.81	0.00	0.00	219,500.00	225,306.81	0.00	0.00	0.00	0.00	-	0.00	0.00
Lakeshore Environmental	-12,150.00	-12,200.00	0.00	0.00	82,500.00	74,096.93	0.00	0.00	70,350.00	61,896.93	12.02%	0.00	0.00
Parks	-27,950.00	-41,779.50	0.00	0.00	148,172.00	151,451.10	0.00	0.00	120,222.00	109,671.60	8.78%	0.00	0.00
General Recreation	-4,000.00	-17,980.58	-933,000.00	-746,759.68	1,067,773.00	1,005,785.41	1,301,500.00	1,072,839.01	1,063,773.00	987,804.83	7.14%	368,500.00	326,079.33
Cemetery	-33,000.00	-40,011.53	0.00	0.00	33,000.00	40,011.53	0.00	0.00	0.00	0.00	-	0.00	0.00
Point Clark Lighthouse	-39,000.00	-32,224.52	0.00	0.00	61,925.00	51,559.98	0.00	0.00	22,925.00	19,335.46	15.66%	0.00	0.00
Ripley Huron Medical Centre	-3,350.00	-3,323.23	0.00	0.00	11,585.00	12,381.41	0.00	0.00	8,235.00	9,058.18	-10.00%	0.00	0.00
Lucknow & District Medical Centre	0.00	0.00	0.00	0.00	8,820.00	2,222.60	0.00	0.00	8,820.00	2,222.60	74.80%	0.00	0.00
Lucknow Town Hall	-400.00	-461.34	0.00	0.00	27,949.00	28,629.66	0.00	0.00	27,549.00	28,168.32	-2.25%	0.00	0.00
Ripley Library	-10,000.00	-10,104.00	0.00	0.00	8,985.00	7,973.52	0.00	0.00	-1,015.00	-2,130.48	-109.90%	0.00	0.00
Lucknow Library	-17,000.00	-17,126.28	0.00	0.00	1,650.00	790.37	0.00	0.00	-15,350.00	-16,335.91	-6.42%	0.00	0.00
Doctor Recruitment	0.00	0.00	0.00	0.00	27,368.00	27,368.00	0.00	0.00	27,368.00	27,368.00	0.00%	0.00	0.00
Sub Total	-14,421,029.00	-15,981,320.56	-5,978,494.00	-5,278,013.19	11,347,931.00	12,505,861.17	9,051,592.00	7,935,959.01	-3,073,098.00	-3,475,459.39	-	3,073,098.00	2,657,945.82
County of Bruce	0.00	-7,709,221.70	0.00	0.00	0.00	7,837,279.75	0.00	0.00	0.00	128,058.05	-	0.00	0.00
Public Education	0.00	-2,563,705.14	0.00	0.00	0.00	2,435,647.09	0.00	0.00	0.00	-128,058.05	-	0.00	0.00
Separate Education	0.00	-229,527.17	0.00	0.00	0.00	229,527.17	0.00	0.00	0.00	0.00	-	0.00	0.00
Huron-Kinloss Waterworks Systems	-2,515,895.00	-2,546,632.24	-615,000.00	-726,655.86	2,515,895.00	2,546,632.24	615,000.00	726,655.86	0.00	0.00	-	0.00	0.00
Purification Ripley	-240,550.00	-237,405.17	0.00	0.00	240,550.00	237,405.17	0.00	0.00	0.00	0.00	-	0.00	0.00
Purification Lucknow	-377,500.00	-400,270.17	-150,000.00	-60,534.88	377,500.00	400,270.17	150,000.00	60,534.88	0.00	0.00	-	0.00	0.00
Purification Huronville	-180,000.00	-195,430.08	0.00	0.00	180,000.00	195,430.08	0.00	0.00	0.00	0.00	-	0.00	0.00
Source Water Protection	-7,579.00	-7,578.51	0.00	0.00	7,579.00	7,578.51	0.00	0.00	0.00	0.00	-	0.00	0.00
Waste Repository Site Selection Project	-610,000.00	-612,520.00	0.00	0.00	610,000.00	612,520.00	0.00	0.00	0.00	0.00	-	0.00	0.00
Westario Investment	-40,000.00	-21,901.31	0.00	0.00	40,000.00	21,901.31	0.00	0.00	0.00	0.00	-	0.00	0.00
Women in Construction	0.00	-56,212.52	0.00	0.00	0.00	56,212.52	0.00	0.00	0.00	0.00	-	0.00	0.00
Grand Totals	-18,392,553.00	-30,561,724.57	-6,743,494.00	-6,065,203.93	15,319,455.00	27,086,265.18	9,816,592.00	8,723,149.75	-3,073,098.00	-3,475,459.39	-	3,073,098.00	2,657,945.82

Township of Huron-Kinloss
Revenue and Expenditure Draft Report December 2024

Department	Revenue Budget	Revenue Year to date	Expenses Budget	Expenses Year to date	Net Budget	Net Year to date	Percentage Remaining
Ripley-Huron Community Centre Admin.	-11,250.00	-12,987.03	483,472.00	425,541.99	472,222.00	412,554.96	12.64%
Arena Winter	-159,900.00	-154,795.99	225,750.00	200,337.58	65,850.00	45,541.59	30.84%
Arena Summer	-3,500.00	-3,344.87	52,630.00	81,671.59	49,130.00	78,326.72	-59.43%
Arena Social Room	-4,000.00	-1,449.32	3,096.00	6,077.92	-904.00	4,628.60	612.01%
Arena Auditorium	-4,000.00	-384.55	12,251.00	11,077.65	8,251.00	10,693.10	-29.60%
Alcohol Service	-125,000.00	-129,856.95	113,686.00	132,826.79	-11,314.00	2,969.84	126.25%
Hockey	0.00	0.00	17,000.00	17,415.00	17,000.00	17,415.00	-2.44%
Figure Skating	0.00	0.00	16,000.00	16,191.00	16,000.00	16,191.00	-1.19%
Baseball	-23,000.00	-34,047.00	26,365.00	30,474.93	3,365.00	-3,572.07	206.15%
Miscellaneous Programs	-6,000.00	-20,929.97	1,900.00	6,812.42	-4,100.00	-14,117.55	-244.33%
Soccer	-5,000.00	-5,010.00	6,333.00	4,743.01	1,333.00	-266.99	120.03%
Summer Camp	-28,000.00	-29,768.00	24,845.00	25,527.55	-3,155.00	-4,240.45	-34.40%
Capital Projects & Purchases	-160,000.00	-166,406.67	160,000.00	161,344.34	0.00	-5,062.33	
Municipal Funding	-613,678.00	-561,061.42	0.00	0.00	-613,678.00	-561,061.42	8.57%
Total Ripley-Huron Community Centre	-1,143,328.00	-1,120,041.77	1,143,328.00	1,120,041.77	0.00	0.00	-

Department	Revenue Budget	Revenue Year to date	Expenses Budget	Expenses Year to date	Net Budget	Net Year to date	Percentage Remaining
Point Clark Community Centre Operating	-11,000.00	-11,438.89	31,858.00	44,372.80	20,858.00	32,933.91	-57.90%
Point Clark Community Centre Capital	0.00	0.00	0.00	0.00	0.00	0.00	-
Municipal Funding	-20,858.00	-32,933.91	0.00	0.00	-20,858.00	-32,933.91	-
Total Point Clark Community Centre	-31,858.00	-44,372.80	31,858.00	44,372.80	0.00	0.00	-



Staff Report

Report Title: 2026 Tandem Plow RFQ

Date: Mar. 17, 2025

Report Number: PW-2025-12

Department: Public Works

File Number: C11 PW 25

Prepared By: John Yungblut, Director of Public Works

Attachments: 2026 Plow Truck Quote

Recommendation:

THAT the Township of Huron-Kinloss Council hereby receives for Report PW-2025-12 prepared by John Yungblut, Director of Public Works;

AND FURTHER grants an exemption to the Purchasing and Procurement Policy as per Section 6.3.3 to permit non-competitive procurement;

AND FURTHER grants 2026 pre-budget approval in the acceptance of the quotation from Viking-Cives Ltd. In the amount of \$422,730 plus HST for the purchase of one (1) 2026 International HV615 tandem axle plow truck;

AND FURTHER authorizes the appropriate by-law to come forward as a matters arising at tonight's meeting.

Background:

Our 2008 International plow truck is due for replacement. Currently this truck is a spare plow truck and is used when we have to take one of our regular trucks out of service to maintain our level of service.

In previous years, Township staff have purchased our plow trucks through a single source rather than seek multiple bids. The justification for this approach is Viking-Cives Ltd., located in Mount Forest, is the only plow equipment provider in our area for plow vehicles of this size. We could request bids for a plow chassis, however, Township staff have been pleased with the 2024 International plow that was delivered in 2024 and we prefer to limit the variety of truck models that we have to maintain. The marginal savings in chassis cost between different manufacturers is offset by the additional cost and time that would have to invested in stocking parts and scheduling service for different truck models.

The quote for the 2026 truck is attached to this report.

Discussion/Analysis/Overview:

Township staff have been informed by Viking-Cives that the quoted price is valid until the end of March. Since the truck chassis will be supplied from the United States, it is difficult to predict what will happen to the prices of trucks going forward.

There is also no guarantee that there won't be a surcharge applied later, but by ordering the new truck before March 31st, it gives us the best possible opportunity to avoid a price increase.

With the arrival of this new plow truck, the 2008 truck can be declared surplus and our 2009 International truck will be taken out of regular service and considered a spare truck.

Financial Impacts:

It is expected that the 2026 truck will be delivered and invoiced in 2026, so the 2026 Capital Budget will have to include the cost of the plow truck. There is a possibility that the truck chassis will be delivered to Viking before the end of this year, which would require payment of \$224,300 plus HST in the 2025 budget with the remaining costs of the plow equipment paid in 2026. If the chassis is delivered in 2025, this amount will be covered by the equipment reserves.

Performance Measurement:

Township staff track the maintenance costs of our equipment to help in our fleet replacement decision making, however, we are still finding that the age of plow trucks is the most reliable metric when determining optimal replacement timelines.

Strategic Area:

- | | |
|-------------------------------------------------------------|------------------------------------------------------------------------|
| <input type="checkbox"/> Embrace a thriving rural lifestyle | <input checked="" type="checkbox"/> Enhance Municipal Service Delivery |
| <input type="checkbox"/> Prepare for Inclusive Growth | <input checked="" type="checkbox"/> Ensure Financial Stability |

Strategic Goal: Manage assets and infrastructure

Respectfully Submitted By:

John Yungblut, Director of Public Works

Report Approved By:

Jodi MacArthur, Chief Administrative Officer



Phone: 519-323-4433
www.vikingcives.com
42626 Grey Rd 109
Mt Forest, ON
N0G 2L0

PRICE QUOTATION

QUOTE #: PM24-01126

DATE: nov26 2024

PROPOSED SHIP DATE: subject to chassis avail

TERMS: Net 30 days.

F.O.B.: Mount Forest, ON.

SALES PERSON: P.Milne

TO: Township of Huron Kinloss
ATTN: John Yungblut
RE: 2025 Tandem Axle Plow Budget

The above-quoted delivery time is the best known at time of tender call / quotation and is subject to change based upon shop loading at time of receipt of firm order to Viking-Cives Ltd.

Viking-Cives Ltd. is pleased to supply this price quotation for the following equipment as described:

Front Plow & Options

VCL135HSE10, One Way Plow, 35" intake, 66" discharge height, 15' 10" overall length, 12' edge, 10' clearing path. (3/16" moldboard skin) Standard Features:

Heavy Duty Tubular Pushframe & 10 gauge Rolled Steel Construction: perfect for high speed rural and interstate plowing. Slotted trip lugs allow the plow to trip when encountering speed bumps and other road obstacles. Adjustable trip spring assembly provides safe tripping action in a variety of conditions. Adjustable moldboard angle for enhanced edge efficiency. Shear bolts on moldboard brace protect the plow components and truck. Adjustable push frame shoes. Standard cast steel nosepiece. Grade 70 lift chain. Safety cable installed from pushframe to moldboard.

- * 1/2 x 8 x 144" steel cutting edge, center punched
- * 3/4 x 6 x 144" carbide cutting edge (3 pcs 3/4 x 6 x 48"), bull nose
- * Carbide nose piece in lieu of cast steel
- * Qty (2) of Carbide 8" or 12" punch moldboard shoe (each)
- * LSS5000 2 row carbide push frame shoes (one pair) in lieu of cast steel
- * Quick attach plate and bar
- * Anti-Sail rubber snow deflector 1/2" x 12" kit c/w mounting hardware
- * Hydraulic tilt moldboard w/ moldboard angle indicator rod, QD connectors & 3 x 6 tilt cylinder
- * 36" Plow marker whip, fluorescent orange
- * Baril DCC-181 Finish w/ corrosion protection: Medium gloss black
- * Spring retaining kit
- * Hi vis green 3M reflective tape on intake gusset

VCL Low Power Mount for standard plow and/or wing includes pushframe wing/post assembly, hydraulic lock pins and 1/2" tailplate/chassis mounting kit. Plow dampening accumulator kit included. Plow light mounting brackets included.

- * Cut O.E.M. front bumper and re-install ends to chassis.

- * *Plow dampening accumulator kit*
- * *Quick attach pockets and pins*
- * *Grote LED plow lights (HEATED) c/w integrated signal lights*
- * *LPM pushframe low light mounting assembly in lieu of standard LPM plow light mounting brackets*
- * *Medium gloss black (wing towers, harness)*

VCL350 SCL Cable lift tower with integrated back of cab hydraulic oil tank. Includes frame mount, front post, and rear wing tower. Does not include pusharms or moldboard.

- * *12" Convex heated mirror*
- * *12" raised angle iron bracket to mount Mirror adj offset*
- * *Viking tube style frame cross member*
- * *Aeon rubber helper spring assembly.*
- * *Dual adjustable needle valves for Rear Wing rate control of UP/DN*
- * *Rear wing harness mounted heated 5" Square, 3000 Lumen, LED floodlight*
- * *Height adjustable dual light mounting kit - mounted to front post (lights not included)*
- * *Qty (2) of Front post mounted heated 5" Square, 3000 Lumen, LED spotlight*
- * *Baril DCC-181 Finish w/ corrosion protection : Medium gloss black*

VCL144WHD 12' moldboard c/w pusharms. Ultra heavyduty ribbed construction for extreme conditions. Pre-Punched cutting edge holes for easy blade installation.

- * *5/8 x 6 x 132" (one piece blade) high wear wing blade*
- * *V45-1 curb shoe (each)*
- * *Baril DCC-181 Finish w/ corrosion protection : Medium gloss black (wing moldboard)*
- * *Parking leg for AHW wing*
- * *36" Plow marker whip, fluorescent orange*
- * *Conspicuity safety reflective tape on wing arms and on rear edge of wing.*
- * *Install a wing nose pc*

PL1415HW-II 12.5 cu yd water level capacity (15.4 cu yd w/ 10" sideboards)

Standard Features:

U-Style Design - Continuous roll formed sides with no brakes for optimal material flow to main conveyor. Specifically designed for sand, salt and aggregate material spreading. Self tensioning chain ensures that the chain is functioning properly, regardless of wear. Front discharge. Double acting tailgate for carrying large items. Air tailgate release for easy material dumping. Body prop dump hinge for safety checks. Durable 3/16" corten sides resist material wear & corrosion. Trunnion mount hoist cylinder.

** AR450 high tensile body construction. (HW-II, LW-II) (conveyor cover remains standard rubber for HW-II and LW-II) AR450 is an abrasion-resistant steel with a nominal hardness of 450 HBW. AR450 combines good bendability and weldability with an option for guaranteed impact toughness. Provides better dent and abrasion resistance as well as longer wear life, so you can achieve even greater savings. Yield strength is around 175,000 psi , Tensile strength is around 203,000 psi.*

- * *Asphalt door in tailgate (Hardox body)*

- * Shovel holder installed on driver's side front - to match body construction
- * Main conveyor sensor motor in lieu of standard 6 cu. in. w/o adapter cable
- * Pinned removable aluminum fenders attached to body instead of chassis (SA only)
- * Red/white 2" reflective tape along body fenders & across bottom tailgate
- * Main Conveyor cover clean out screen to be 'PINNED', not bolt on
- * Aluminium ladder in lieu of standard ladder LHF pinless
- * Grote "Ultra Blue Seal" - LED body lighting kit c/w license plate lamp, LH and RH 2-1/2" round red LED rear clearance, 6" oval LED back-up, 2 x 6" oval red LED stop/turn/tail, front side 2-1/2" marker lights.
- * LH & RH Corner post grote T26 LED" flood light pointed at ground and mounting bracket - hooked into reverse circuit switched for work
- * Grote blue self flashing 4" round LED strobe w/ stainless steel mount box
- * Qty (2) of Grote amber self flashing 4" round LED strobe w/ stainless steel mount box
- * Grote blue self flashing LED 6" corner post strobe
- * Qty (2) of Grote amber self flashing LED 6" corner post strobe
- * Removable Upper red assembly - Side mount led aluminium blue/amber w/ 2 x 4" red, 2 x 7" red, 1 x 4" blue strobe (LH) & 1 x 4" amber strobe (RH).
- * Single spinner - reversible belt cross conveyor for LW & HW body (includes spill shields)
- * Spinner clean off/anti coning device
- * RH material chute for reversible cross conveyor
- * Poly lined chutes in lieu of standard
- * Extended Cross Conveyor Poly Guards
- * Stainless steel cross conveyor upcharge includes frame and chutes
- * Qty (2) of Cross conveyor mounted heated 5" square, 3000 lumen, LED floodlight c/w mounting bracket and wiring harness
Mounting location: curb side, BOC, drivers side
- * VCL manufactured air tarp kit for 13' & 14' Prolines (less tarp cover) c/w rolled aluminium tarp arms
- * Mesh tarp cover 12 to 14 ft Prolines
- * 10" black poly sideboards - Pair
- * Dupont Imron Elite Finish w/ chromate epoxy Dupont CR2580 primer : VCL labour to paint body requires accurate paint code
- * LineX – Integral fender slopes & forward facing rear corner posts
- * Auto tension door pinned & stainless
- * 2nd ambers shipped loose
- * Lock nuts on upper red light brackets

Chassis Options

- * tow apron dump body hinge pintle combination with bracing and two D-rings, rated for maximum 45,000lbs is for class 8 single axle chassis c/w Baril DCC-181 finish - black
- * SWS 16399 amber/blue LED mini-bar
- * Pedestal mount for beacon light (with light mounting plate): cable tower (BOC hyd. tank)
- * Rear mounted T26 LED" floodlight for work light or backup light c/w bracket

- * Do not re-install OEM tail lights and ship loose
- * Stainless steel hinged chassis cover (proline bodies include a standard poly return cover)
- * Deduct for standard poly return cover on Proline body
- * Freight to ship plow wing to customers location
- * Tailgate checker kit for Proline Body

Air Electric Hydraulic Controls

- * RBE Groeneveld Auto Greaser
 - * RBE rev camera
 - * Sauer Danfoss 90cc crank mount piston pump
 - * VCL low oil override in cab console
 - * VCL Low oil level indicator w/ in cab warning light
 - * Standard hydraulic oil
 - * Ikron high pressure filter ass'y w/10 micron absolute filter
 - * Sauer Danfoss PVG32 series 1st section c/w inlet and outlet sections
 - * Qty (7) of Sauer Danfoss PVG32 series Remaining sections per section
 - * Qty (8) of VCL Standard 2 wire Hydraulic hose and hose ends by number of sections
Aeroquip 100R16 2 Wire EC215 with brazen resistant cover
 - * Stainless steel hydraulic lines - per truck (2 x lines for body/ 2 x lines for chassis) - for conveyor and spinner functions
 - * Black Partec hose wrap (seat belt material) not kevlar
 - * Stainless Steel Hose Hanger in lieu of Standard
 - * Valve enclosure assembly - SCL 10 Section (SSTL)
 - * Bosch Rexroth CS660 spreader control c/w 2 section valve block/c/w cabling harness
 - * Bosch Main Conveyor Motor sensor feedback cable
 - * Sprage Road Watch SS Road Temp sensor with interface to Bosch Controller
 - * Body up indicator c/w in cab warning light and chime
 - * New cab console auxiliary switch box, includes 16 illuminated push buttons to control lighting. HQ520 electrical system.
 - * Integrated control console assembly
 - * Qty (4) of Standard RMH Air Control: \LIFT \FWING \WSLIDE \TILT.PLOW
 - * Lift To Lock RMH Air Control: \HOIST
 - * Standard RMH Air Control: \TILT.HITCH
 - * Qty (2) of Air Switches: \TAIL \TARP
 - * Cab floor stiffener plate
- NET INSTALLED \$198,430.00ea**

International 2026 HV615 Tandem Axle Cab & Chassis

NET \$224,300.00ea

**all as per included build sheets*

TOTAL:.....**\$422,730.00** (each + tax)

**** NOTES FOR THE ABOVE-QUOTED EQUIPMENT ****

- 1) The price and terms on this quotation are not subject to verbal changes or other agreements unless approved in writing by the home office of the seller. All quotations and agreements are contingent upon strikes, accidents, fires, availability of material and all other causes beyond our control. Prices are based on cost and conditions existing on the date of quotation and are subject to changes by the seller before final acceptance.
- 2) Typographical and stenographic errors are subject to correction.
- 3) Conditions not specifically stated herein shall be governed by the established trade customs. Terms inconsistent with those stated herein which may appear on purchaser's final order will not be binding on the Seller.
- 4) Quoted delivery time: The above-quoted delivery time is the best known at time of tender call / quotation and is subject to change based upon shop loading at time of chassis arrival and / or receipt of firm order to Viking-Cives, Mount Forest, Ontario.
- 5) **Chassis requirements:**
 - Chassis specifications must be approved by Viking-Cives Engineering Department prior to acceptance of order.
 - Additional charges are applicable if any modifications in lighting/wiring connections are required.
 - Fully powered chassis OEM plow light connections are required.
 - Electrical connections, body builders plug in's etc., to be provided with chassis (back of cab or inside) to allow installation of auxiliary lighting and electrical connections. High amp system required.
 - Quoted prices **do not** include alteration or relocation of exhaust, battery box, air dryer, or fuel tank etc.
 - Road Speed: In-cab provision for spreader control system to pick up road speed is required.
 - Customer to ensure chassis to be supplied is suitable for installation & operation of equipment quoted. Any possible required chassis modifications **are not** included in quoted price.
- 6) Chassis delivery from VCL **is NOT** included in the above-quoted price.
- 7) Delivery of plow and / or wing to customer's yard is included in the above price.
- 8) Auto lubrication system **is** included in the above price.
- 9) Back-up camera system **is** included in the above price.

ALL APPLICABLE TAXES ARE EXTRA.

QUOTE VALID FOR 30 DAYS.

Respectfully Submitted,

Paul Milne

Regional Sales Manger



Staff Report

Report Title: Municipal Office Lower Level Water Damage

Date: Mar. 17, 2025

Report Number: CAO-2025-08

Department: CAO

File Number: C11

Prepared By: Jodi MacArthur, Chief Administrative Officer

Attachments:

Recommendation:

THAT Township of Huron-Kinloss Council hereby receives for information Report Number CAO-2025-08 prepared by Jodi MacArthur, Chief Administrative Officer;

AND FURTHER authorizes, ratifies and confirms the signing of all documents related to the insurance claim, including the temporary rental of office space by the Chief Administrative Officer.

Background:

Water damage was discovered in the basement of the municipal office on the morning of March 6, 2025 due to sump pump failure sometime through the night. Staff immediately took measures to protect the building contents and remove as much of the water as possible, however all workstations in the lower level have been impacted. A professional restoration company responded the same day and an insurance claim has been initiated for the remedial works, which is expected to include replacement of flooring, drywall and some office furniture.

Discussion/Analysis/Overview:

The remediations are expected to take approximately 3 months. During this time staff are unable to utilize the lower level, however the main level is fully operational. We have been able to secure temporary workspace at 41 Queen Street (former Royal Bank branch) and staff that are displaced will work between this location, the main office at 21 Queen Street and their home offices, where applicable. While there will certainly be some accommodations for staff, we do not anticipate any disruptions in service to the public.

Financial Impacts:

It is expected that insurance will cover the loss, subject to the deductible.

Performance Measurement:

Not applicable; unplanned incident

Strategic Area:

Embrace a thriving rural lifestyle

Enhance Municipal Service Delivery

Prepare for Inclusive Growth

Ensure Financial Stability

Strategic Goal: Manage assets and infrastructure

Respectfully Submitted By:

Jodi MacArthur, Chief Administrative Officer

Report Approved By:

Jodi MacArthur, Chief Administrative Officer

The Corporation of the Township of Huron-Kinloss



BY-LAW No.

2025 - 19

Being a By-Law to Levy the Cost of Work Undertaken on the Ackert
Municipal Drain, in the Township of Huron-Kinloss

WHEREAS under Section 74 of the Drainage Act, R.S.O., 1990 and under By-Law No. 11-1975, the Township of Huron-Kinloss is responsible for maintenance of the Ackert Municipal Drain, at the expense of all upstream owners of lands and road assessed therein;

WHEREAS the work undertaken was to re-establish drain corridor and remove blockages created from trees within the open portion of the drain between Grey Ox Avenue and Kairshea Avenue concession roads.

WHEREAS the sum of \$20,991.68 shall be assessed against all upstream lands and roads in the watershed of the Ackert Municipal Drain, prorate with the last revised schedule of assessment for said drain;

WHEREAS the last revised schedule of assessment on the Ackert Municipal Drain, is contained in a report by H.M. Gibson Ltd. and adopted as Township of Huron-Kinloss By-Law No. 11-1975.

NOW THEREFORE the Council of The Corporation of the Township of Huron-Kinloss enacts as follows:

1. The amount \$20,991.68 shall be prorated as outlined in Schedule "A" attached to the By-law.
2. The amount assessed to lands used for agricultural purposes shall be reduced by the one third grant if available in accordance with Section 85 (a)(ii) and 87 (1)(a) of the Drainage Act, R.S.O. 1990.
3. All assessments in the Township of Huron-Kinloss, except for the assessment to roads and net assessments that are \$5.00 or less, shall be due 30 days after receipt after which time the amount due will be added to the 2025 collection roll together with interest at 1.25% per month.
4. The assessments against roads shall be due when billed.
5. Net assessments that are \$5.00 or less shall be paid from general funds of the Township of Huron-Kinloss.
6. This By-law shall come into full force and effect upon final passage.
7. This By-law may be cited as the "Ackert Municipal Drain, 2025 By-Law".

READ a FIRST and SECOND TIME this 17th day of March 2025.

READ a THIRD TIME and FINALLY PASSED this 17th day of March 2025.

Mayor

Clerk

Assessment Schedule Township of Huron-Kinloss

Project **Ackert Maintenance 2024**
 Starting Date **November 11, 2024**
 Billing Date **November 27, 2025**
 By-Law **2025-18**
 Contractor **Collins construction**

Maintenance was conducted between Grey Ox Ave. and Kerishea Ave.
 The scope of work was to re-establish the drain corridor and remove
 blockages from trees within the open portion of the Ackert drain.

Roll Number	Name	Assessment	% Assessed	Gross Amount	Grant Amount	Discount	Net
Prorated							
4105-060-002-12200	WILLIAM SCHEURWATER	33.00	100.00	11.36	3.79	0.00	7.57
4105-060-002-16400	MOORWYK DAIRY FARMS LTD	33.00	100.00	11.36	3.79	0.00	7.57
4105-060-002-16500	BENNINGER DONALD GERALD J	66.00	100.00	22.72	7.57	0.00	15.15
4105-060-002-16600	MOORWYK DAIRY FARMS LTD	135.00	100.00	46.46	15.49	0.00	30.97
4105-060-002-16700	VAN NES PAUL ARTHUR	93.00	100.00	32.01	10.67	0.00	21.34
4105-060-002-16701	KNORR DAVID	15.00	100.00	5.16	0.00	0.00	5.16
4105-060-002-20500	MCKAGUE BRADLEY GEORGE	120.00	100.00	41.30	13.77	0.00	27.53
4105-060-002-20600	SCOTT BLAIR	274.00	100.00	94.30	31.43	0.00	62.87
4105-060-002-20610	KRAMER ADAM MICHEAL	8.00	100.00	2.75	0.00	0.00	2.75
4105-060-002-24300	VOISIN DAVID RICHARD	15.00	100.00	5.16	0.00	0.00	5.16
4105-060-002-24500	NWMO PROPERTY MANAGMENT 3	120.00	100.00	41.30	0.00	0.00	41.30
4105-060-002-24600	STEIN GARY JOHN	291.00	100.00	100.15	33.38	0.00	66.77
4105-060-003-03400	BAUMAN ADEN	222.00	100.00	76.41	25.47	0.00	50.94
4105-060-003-03500	WALL DONALD	168.00	100.00	57.82	19.27	0.00	38.55
4105-060-003-03600	STEIN GARY JOHN	129.00	100.00	44.40	14.80	0.00	29.60
4105-060-003-06700	SCOTT DONALD RAE	117.00	100.00	40.27	13.42	0.00	26.85
4105-060-003-06800	MARTIN NOAH W	135.00	100.00	46.46	15.49	0.00	30.97
4105-060-003-06900	RANSOME STEVEN PETER	135.00	100.00	46.46	15.49	0.00	30.97
4105-060-003-09800	CHRISTIE KEVIN THOMAS	18.00	100.00	6.20	2.07	0.00	4.13
4105-060-003-09900	HEHN RICHARD JAMES	57.00	100.00	19.62	6.54	0.00	13.08
4107-002-222-22222-0000	County of Bruce	3723.00	100.00	1281.35	0.00	0.00	1281.35
4107-011-111-11111-3000	Culross Townline	123.00	100.00	42.33	0.00	0.00	42.33
4107-110-001-16200-0000	MARTIN ALVIN, MARTIN BARBARA	86.00	100.00	29.61	9.87	0.00	19.74
4107-110-001-16400-0000	MAC KINNON DAVID JOHN, MAC KINNON	1663.00	100.00	572.37	190.77	0.00	381.60
4107-110-001-16500-0000	WARTNABY DIANE MARGARET	1877.00	100.00	646.02	0.00	0.00	646.02
4107-110-001-16601-0000	MARTIN PAUL, MARTIN EMMA	1068.00	100.00	367.58	122.51	0.00	245.07
4107-110-001-16602-0000	CHURCH KATHRYN ELIZABETH	42.00	100.00	14.47	0.00	0.00	14.47
4107-110-001-16700-0000	MCLEOD RALPH HUGH, MCLEOD DONNA	93.00	100.00	32.01	10.67	0.00	21.34
4107-110-001-18600-0000	CARTER GEORGE AURIEL, CARTER ANIT	24.00	100.00	8.26	2.75	0.00	5.51
4107-110-001-18700-0000	BOWMAN MARY, BOWMAN DAVID	99.00	100.00	34.07	11.36	0.00	22.71

Roll Number	Name	Assessment	% Assessed	Gross Amount	Grant Amount	Discount	Net
4107-110-001-18800-0000	MAC KINNON DAVID JOHN	15.00	100.00	5.16	0.00	0.00	5.16
4107-110-001-18900-0000	MAC KINNON DAVID JOHN, MAC KINNON	678.00	100.00	233.35	77.78	0.00	155.57
4107-110-001-19000-0000	PEARSON ELLEN MARY ESTATE	3981.00	100.00	1370.14	456.67	0.00	913.47
4107-110-001-19100-0000	MARTIN AMSEY, MARTIN SARAH	174.00	100.00	59.89	19.96	0.00	39.93
4107-110-001-19300-0000	MARTIN EDWARD, MARTIN BETTY	228.00	100.00	78.47	26.15	0.00	52.32
4107-110-001-19350-0000	MARTIN ABRAM, MARTIN WILMA	84.00	100.00	28.91	9.64	0.00	19.27
4107-110-001-19400-0000	BRUBACHER SERANUS, BRUBACHER EL	70.00	100.00	24.09	8.03	0.00	16.06
4107-110-001-19402-0000	MARTIN NOAH, MARTIN HANNAH	14.00	100.00	4.82	0.00	0.00	4.82
4107-110-001-19500-0000	BRUBACHER WEAVER, MARTIN REBECC	43.00	100.00	14.80	4.93	0.00	9.87
4107-110-001-19501-0000	DONEGAN'S HAULAGE LIMITED	65.00	100.00	22.37	0.00	0.00	22.37
4107-110-001-19600-0000	ZINN PAUL WARREN	30.00	100.00	10.33	0.00	0.00	10.33
4107-110-001-19700-0000	CHESTER JAMES KENNETH GEORGE, CH	42.00	100.00	14.46	4.82	0.00	9.64
4107-110-001-21300-0000	EADIE MATTHEW DAVID, EADIE DAVID M	180.00	100.00	61.95	20.65	0.00	41.30
4107-110-001-21400-0000	MARTIN DAVID	201.00	100.00	69.18	23.06	0.00	46.12
4107-110-001-21500-0000	MOFFAT CHAD WILLIAM, MOFFAT KRIST.	3063.00	100.00	1054.20	351.36	0.00	702.84
4107-110-001-21800-0000	MARTIN ABRAM, MARTIN WILMA	162.00	100.00	55.76	18.58	0.00	37.18
4107-110-001-21802-0000	MARTIN ANDREW WIDEMAN, MARTIN LE	591.00	100.00	203.41	67.80	0.00	135.61
4107-110-001-21900-0000	MARTIN JOSEPH, MARTIN SALEDA	168.00	100.00	57.82	19.27	0.00	38.55
4107-110-001-22000-0000	VAN MEETEREN PIETER MARTIJN, VAN M	156.00	100.00	53.69	17.89	0.00	35.80
4107-110-001-22001-0000	HURON-KINLOSS TOWNSHIP	12.00	100.00	4.13	0.00	0.00	4.13
4107-110-001-22100-0000	JOHNSTON DONALD, JOHNSTON BARRY	180.00	100.00	61.95	20.65	0.00	41.30
4107-110-001-22200-0000	DAWSON JOSHUA JAMES	72.00	100.00	24.78	0.00	0.00	24.78
4107-110-001-22400-0000	HURON - KINLOSS TOWNSHIP	84.00	100.00	28.91	0.00	0.00	28.91
4107-110-001-22500-0000	WAINWRIGHT ANDREW JOHN	153.00	100.00	52.66	0.00	0.00	52.66
4107-110-001-22600-0000	MARTIN AARON, MARTIN EILEEN	153.00	100.00	52.66	17.55	0.00	35.11
4107-110-001-23500-0000	EADIE WILLIAM STEVEN, EADIE KIM ADE	222.00	100.00	76.41	25.47	0.00	50.94
4107-110-001-23600-0000	HURON-KINLOSS TOWNSHIP	15.00	100.00	5.16	0.00	0.00	5.16
4107-110-001-23700-0000	ACKERT KEVIN EWART, ACKERT CATHY	93.00	100.00	32.01	10.67	0.00	21.34
4107-110-001-23800-0000	1000202856 ONTARIO INC	15.00	100.00	5.16	0.00	0.00	5.16
4107-110-001-23900-0000	MARTIN LEVI, MARTIN BETTY	15.00	100.00	5.16	0.00	0.00	5.16
4107-110-001-24000-0000	KENNEDY BRIAN	15.00	100.00	5.16	0.00	0.00	5.16
4107-110-001-24200-0000	WEBER ONIAS, WEBER LUCINDA	187.00	100.00	64.36	21.45	0.00	42.91
4107-110-001-24250-0000	WEBER JOHN G, WEBER SUSANNA M	191.00	100.00	65.74	21.91	0.00	43.83
4107-110-001-24300-0000	MARTIN BETTY, MARTIN SARAH	15.00	100.00	5.16	0.00	0.00	5.16
4107-110-001-24400-0000	ROMAN CATHOLIC EPISCOPAL, CORPOF	15.00	100.00	5.16	0.00	0.00	5.16
4107-110-001-24600-0000	MARTIN DANIEL, MARTIN ESTHER	1930.00	100.00	664.25	221.39	0.00	442.86
4107-110-001-24610-0000	WEBER DAVID, MARTIN GEORGE	20.00	100.00	6.88	0.00	0.00	6.88
4107-110-001-24650-0000	MARTIN EDWARD, MARTIN MELINDA	624.00	100.00	214.76	71.58	0.00	143.18
4107-110-001-24800-0000	SINCLAIR BRUCE ALBERT, SINCLAIR EMI	159.00	100.00	54.72	18.24	0.00	36.48
4107-110-001-24900-0000	FORABOSCO MARK JOHN, FORABOSCO	255.00	100.00	87.76	0.00	0.00	87.76
4107-110-001-24910-0000	BAYLEY JOSEPH	20.00	100.00	6.88	0.00	0.00	6.88
4107-110-001-25000-0000	MOFFAT WILLIAM DAVID, MOFFAT DONN	255.00	100.00	87.76	29.25	0.00	58.51

Roll Number	Name	Assessment	% Assessed	Gross Amount	Grant Amount	Discount	Net
4107-110-001-25100-0000	SKINN EDWARD LAWRENCE	126.00	100.00	43.37	14.46	0.00	28.91
4107-110-001-25200-0000	MARTIN OSCAR M, MARTIN MARTHA G	213.00	100.00	73.31	24.43	0.00	48.88
4107-110-001-26100-0000	MURRAY MICHAEL JOHN	57.00	100.00	19.62	6.54	0.00	13.08
4107-110-001-26200-0000	EADIE DAVID MELVIN	179.00	100.00	61.61	20.53	0.00	41.08
4107-110-001-26300-0000	FREELAND EMMA LEAH, FREELAND OWI	15.00	100.00	5.16	0.00	0.00	5.16
4107-110-001-26400-0000	MARTIN CLARENCE, MARTIN HANNAH	15.00	100.00	5.16	0.00	0.00	5.16
4107-110-001-26402-0000	TRUSTEES OF THE HOLYROOD, HEALTH	2.00	100.00	0.69	0.00	0.00	0.69
4107-110-001-26403-0000	MARTIN CLARENCE, MARTIN HANNAH	2.00	100.00	0.69	0.00	0.00	0.69
4107-110-001-26500-0000	BRUBACHER LEVI G, BRUBACHER ANNIE	9.00	100.00	3.10	0.00	0.00	3.10
4107-110-001-26600-0000	BRUBACHER LEVI G, WEBER DAVID M	2.00	100.00	0.69	0.00	0.00	0.69
4107-110-001-26700-0000	BRUCE COUNTY	15.00	100.00	5.16	0.00	0.00	5.16
4107-110-001-26800-0000	DIXON ANTHONY RICHARD HOWARD, BC	15.00	100.00	5.16	0.00	0.00	5.16
4107-110-001-26900-0000	WEBER MATHIAS, WEBER SELINA WEBE	196.00	100.00	67.46	22.48	0.00	44.98
4107-110-001-27200-0000	MEYER JOHN, MEYER ALKINA WILLEMIN	15.00	100.00	5.16	0.00	0.00	5.16
4107-110-001-27300-0000	NEIDLINGER MARC ULLI	1000.00	100.00	344.17	114.71	0.00	229.46
4107-110-001-27400-0000	NEIDLINGER MARC ULLI	990.00	100.00	340.73	113.57	0.00	227.16
4107-110-001-27401-0000	MARTIN ISAAC, MARTIN ABRAM	30.00	100.00	10.33	0.00	0.00	10.33
4107-110-001-27500-0000	NEIDLINGER JURGEN	1725.00	100.00	593.70	197.88	0.00	395.82
4107-110-001-27800-0000	MARTIN CLARENCE, MARTIN HANNAH	169.00	100.00	58.16	19.38	0.00	38.78
4107-110-001-27810-0000	MARTIN MERVIN, MARTIN SELEMA	85.00	100.00	29.25	9.75	0.00	19.50
4107-110-001-27812-0000	MARTIN HENRY, MARTIN EVA	85.00	100.00	29.25	9.75	0.00	19.50
4107-110-001-28000-0000	TEESWATER CONCRETE LTD	169.00	100.00	58.16	19.38	0.00	38.78
4107-110-001-28100-0000	EADIE ALLAN GIRVIN	168.00	100.00	57.82	19.27	0.00	38.55
4107-110-001-28200-0000	MURRAY GERALD M, MURRAY NANCY K	168.00	100.00	57.82	19.27	0.00	38.55
4107-110-002-15300-0000	MARTIN ONIAS, MARTIN RUTH	79.00	100.00	27.19	9.06	0.00	18.13
4107-110-002-15302-0000	MARTIN HENRY M, MARTIN NOAH W	5.00	100.00	1.72	0.00	0.00	1.72
4107-110-002-15400-0000	METSKE MARTIN, METSKE ROSEANNE L	144.00	100.00	49.56	16.52	0.00	33.04
4107-110-002-15600-0000	GREY OX ACRES INC	336.00	100.00	115.64	38.54	0.00	77.10
4107-110-002-15700-0000	VAN MEETEREN RONALD C	15.00	100.00	5.16	0.00	0.00	5.16
4107-110-002-15900-0000	ROSS FAMILY FARMS LTD	165.00	100.00	56.79	18.93	0.00	37.86
4107-110-002-15910-0000	JAMIESON KYLE TERRY, JAMIESON SAR	3.00	100.00	1.03	0.00	0.00	1.03
4107-110-002-16000-0000	HURON-KINLOSS TOWNSHIP	15.00	100.00	5.16	0.00	0.00	5.16
4107-110-002-16100-0000	MANN CHAD ROBERT	165.00	100.00	56.79	18.93	0.00	37.86
4107-110-002-16200-0000	FRANKEN STEPHEN DEARL, FRANKEN B	159.00	100.00	54.72	18.24	0.00	36.48
4107-110-002-16300-0000	MARTIN ELO M, MARTIN NANCY M	75.00	100.00	25.81	8.60	0.00	17.21
4107-110-002-16400-0000	MARTIN HENRY M, MARTIN ESTHER	81.00	100.00	27.88	9.29	0.00	18.59
4107-110-002-17204-0000	GARRETT MICHAEL RAYMOND, GARRET	65.00	100.00	22.37	0.00	0.00	22.37
4107-110-002-17300-0000	MACLEOD RONALD STEWART	39.00	100.00	13.42	4.47	0.00	8.95
4107-110-002-17400-0000	VAN SICKLE PETER GRANT, VAN SICKLE	40.00	100.00	13.77	4.59	0.00	9.18
4107-110-002-17401-0000	HURON-KINLOSS TOWNSHIP	15.00	100.00	5.16	0.00	0.00	5.16
4107-110-002-17500-0000	MAC LEOD RONALD STEWART, MAC LEC	50.00	100.00	17.21	5.74	0.00	11.47
4107-110-002-17501-0000	LIPPERT CHADWICK JONATHAN, MACLE	10.00	100.00	3.44	0.00	0.00	3.44

Roll Number	Name	Assessment	% Assessed	Gross Amount	Grant Amount	Discount	Net
4107-110-002-17700-0000	VAN SICKLE JOSEPH PETER	168.00	100.00	57.82	19.27	0.00	38.55
4107-110-002-17800-0000	KNORR DAVID B, KNORR ERMA	169.00	100.00	58.16	19.38	0.00	38.78
4107-110-002-17850-0000	BAUMAN AARON M, BAUMAN NAOMI	169.00	100.00	58.16	19.38	0.00	38.78
4107-110-002-18000-0000	MARTIN JOHN WIDEMAN, MARTIN LUCIN	27.00	100.00	9.29	3.10	0.00	6.19
4107-110-002-18001-0000	VAN MEETEREN PIETER MARTIJN, VAN M	132.00	100.00	45.43	15.14	0.00	30.29
4107-110-002-18100-0000	VAN MEETEREN PIETER MARTIJN, VAN M	18.00	100.00	6.20	2.07	0.00	4.13
4107-110-002-18200-0000	LANGSIDE FARMS LIMITED	15.00	100.00	5.16	1.72	0.00	3.44
4107-110-002-18500-0000	WAINWRIGHT ANDREW JOHN	129.00	100.00	44.40	14.80	0.00	29.60
4107-110-002-18600-0000	BRUCE COUNTY	66.00	100.00	22.72	0.00	0.00	22.72
4107-110-002-18700-0000	MALI JACK LOUIS, MALI DOREEN MARGA	66.00	100.00	22.72	0.00	0.00	22.72
4107-110-002-18800-0000	BRUCE COUNTY	117.00	100.00	40.27	0.00	0.00	40.27
4107-110-002-18900-0000	JANTZI JAMES NORMAN, JANTZI VERNA	169.00	100.00	58.16	19.38	0.00	38.78
4107-110-002-18910-0000	HARRIS KAREN CHRISTINE	167.00	100.00	57.48	19.16	0.00	38.32
4107-110-002-19000-0000	WIENS SUZANNE DEBORAH, WIENS PAU	15.00	100.00	5.16	0.00	0.00	5.16
4107-110-002-19200-0000	TERPSTRA LAURA REBECCA	252.00	100.00	86.73	28.91	0.00	57.82
4107-110-002-19300-0000	BRUBACHER BARTHOLOMEW, BRUBACH	99.00	100.00	34.07	11.36	0.00	22.71
4107-110-002-19500-0000	JANTZI JAMES NORMAN, JANTZI VERNA	187.00	100.00	64.36	21.45	0.00	42.91
4107-110-002-19510-0000	MARTIN AMOS B, MARTIN ADELINE	5.00	100.00	1.72	0.00	0.00	1.72
4107-110-002-19700-0000	MARTIN ONIAS, MARTIN NAOMI	187.00	100.00	64.36	21.45	0.00	42.91
4107-110-002-19801-0000	MCEWAN MICHAEL DARREN, MCEWAN J	66.00	100.00	22.72	7.57	0.00	15.15
4107-110-002-20100-0000	MALI JACK LOUIS, MALI DOREEN MARGA	168.00	100.00	57.82	0.00	0.00	57.82
4107-110-002-20200-0000	NEUMANN HERBERT, NEUMANN EDITH	168.00	100.00	57.82	19.27	0.00	38.55
4107-110-002-20300-0000	JONES LILLIAN FRANCES, JONES RICHA	168.00	100.00	57.82	19.27	0.00	38.55
4107-110-002-20400-0000	PACKULL KAREN C, PACKULL-MC CORM	168.00	100.00	57.82	19.27	0.00	38.55
4107-110-002-20500-0000	SIMPSON GLEN CRAIG	168.00	100.00	57.82	19.27	0.00	38.55
4107-110-002-20600-0000	MARTIN ELAM, MARTIN IVAN	134.00	100.00	46.12	15.37	0.00	30.75
4107-110-002-20700-0000	REID GERALD CLARENCE, REID CAROL I	34.00	100.00	11.70	0.00	0.00	11.70
4107-110-002-20800-0000	MARTIN ELAM W, MARTIN LYDIAN	168.00	100.00	57.82	19.27	0.00	38.55
4107-110-002-20900-0000	WEGG DAVID ERNEST R, WEGG LOUISE	159.00	100.00	54.72	18.24	0.00	36.48
4107-110-002-21100-0000	HANNA JAMES DUNCAN, HANNA KAELEY	169.50	100.00	58.34	19.44	0.00	38.90
4107-110-002-21120-0000	HANNA JOHN ERNEST, HANNA LLOYD JC	169.50	100.00	58.34	19.44	0.00	38.90
4107-110-002-21300-0000	MOFFAT ROSS A, MOFFAT MARILYN E	84.00	100.00	28.91	9.64	0.00	19.27
4107-110-002-21301-0000	JONES RICHARD CLAYTON, JONES LILLI	84.00	100.00	28.91	9.64	0.00	19.27
4107-110-002-21400-0000	RODRIGUES ALEXANDRE, RODRIGUES M	169.00	100.00	58.16	0.00	0.00	58.16
4107-110-002-21401-0000	MCPHERSON GREGORY THOMAS, MCPH	102.00	100.00	35.11	11.70	0.00	23.41
4107-110-002-21402-0000	MOORWYK DAIRY FARMS LTD	169.00	100.00	58.16	19.38	0.00	38.78
4107-110-002-21600-0000	DORE OPAL MAE	168.00	100.00	57.82	19.27	0.00	38.55
4107-110-002-21700-0000	WITHERSPOON LUKAS ARTHUR, MCILH/	130.00	100.00	44.74	14.91	0.00	29.83
4107-110-002-21710-0000	EIDT NANCY	2.00	100.00	0.69	0.00	0.00	0.69
4107-110-002-21800-0000	GRACEY SHAWN PHILIP	33.00	100.00	11.36	0.00	0.00	11.36
4107-110-003-00700-0000	WEBER JASON M, WEBER ADA	11.00	100.00	3.79	1.26	0.00	2.53
4107-110-003-00701-0000	MC EWAN DOUGLAS J, MC EWAN CHARL	15.00	100.00	5.16	1.72	0.00	3.44

Roll Number	Name	Assessment	% Assessed	Gross Amount	Grant Amount	Discount	Net
4107-110-003-00800-0000	WEBER LUKE, WEBER KATIE	37.00	100.00	12.73	4.24	0.00	8.49
4107-110-003-00900-0000	FISHERMAN'S COVE TENT &, TRAILER P/	84.00	100.00	28.91	0.00	0.00	28.91
4107-110-003-01000-0000	MURRAY DONALD FRANCIS, MURRAY BA	342.00	100.00	117.71	39.23	0.00	78.48
4107-110-003-01100-0000	MARTIN ABNER M, MARTIN IRENE B	1392.00	100.00	479.09	159.68	0.00	319.41
4107-110-003-01200-0000	JOHNSTON BARRY WAYNE, JOHNSTON	948.00	100.00	326.27	108.75	0.00	217.52
4107-110-003-01300-0000	BOWMAN ADEN, BOWMAN ELIZABETH	918.00	100.00	315.95	105.31	0.00	210.64
4107-110-003-01400-0000	MARTIN REUBEN	15.00	100.00	5.16	0.00	0.00	5.16
4107-110-003-01500-0000	HORST CLEASON, HORST VERONICA	1092.00	100.00	375.83	125.26	0.00	250.57
4107-110-003-01600-0000	MURRAY GERALD M	645.00	100.00	221.99	73.99	0.00	148.00
4107-110-003-01700-0000	MARTIN ISRAEL, MARTIN MELINDA	151.00	100.00	51.97	17.32	0.00	34.65
4107-110-003-01702-0000	MARTIN JOHN, MARTIN ESTHER	17.00	100.00	5.85	1.95	0.00	3.90
4107-110-003-01800-0000	SNOW PETER GERALD, SNOW WENDY E	168.00	100.00	57.82	19.27	0.00	38.55
4107-110-003-01900-0000	BANNERMAN DONALD	168.00	100.00	57.82	0.00	0.00	57.82
4107-110-003-02000-0000	SCOTT CLAYTON GREGORY	168.00	100.00	57.82	19.27	0.00	38.55
4107-110-003-02100-0000	SMALLWOOD HUBERT JOHN	84.00	100.00	28.91	9.64	0.00	19.27
4107-110-003-02200-0000	SMALLWOOD JOHN HUBERT	84.00	100.00	28.91	0.00	0.00	28.91
4107-110-003-02300-0000	PAGE ANDREW JOHN, PAGE CATHERINE	168.00	100.00	57.82	0.00	0.00	57.82
4107-110-003-02400-0000	MURRAY GERALD M, MURRAY NANCY K	168.00	100.00	57.82	19.27	0.00	38.55
4107-110-003-02500-0000	MARTIN PAUL M, MARTIN MINERVA	151.00	100.00	51.97	17.32	0.00	34.65
4107-110-003-02501-0000	MARTIN AARON, MARTIN MARTHA	2.00	100.00	0.69	0.00	0.00	0.69
4107-110-003-02503-0000	MARTIN AARON, MARTIN MARTHA	15.00	100.00	5.16	1.72	0.00	3.44
4107-110-003-02600-0000	HANNA DAVID CHARLES	168.00	100.00	57.82	19.27	0.00	38.55
4107-110-003-02700-0000	MARTIN ADEN, MARTIN MARTHA	168.00	100.00	57.82	19.27	0.00	38.55
4107-110-003-02800-0000	STEIN SHARON ELLEN, STEIN JOHN GEC	162.00	100.00	55.76	18.58	0.00	37.18
4107-110-003-03500-0000	WIDEMAN JOSIAH	285.00	100.00	98.09	32.69	0.00	65.40
4107-110-003-03510-0000	WEBER EPHRAIM S, WEBER NAOMI	1220.00	100.00	419.89	139.95	0.00	279.94
4107-110-003-03600-0000	WEBER ELVIN, WEBER EDNA	1220.00	100.00	419.89	139.95	0.00	279.94
4107-110-003-03610-0000	HORST MERVIN, HORST SELINDA	1220.00	100.00	419.89	139.95	0.00	279.94
4107-110-003-03900-0000	MURRAY DONALD FRANCIS, MURRAY BA	1761.00	100.00	606.09	202.01	0.00	404.08
4107-110-003-04100-0000	ZINN FARMS LTD	93.00	100.00	32.01	10.67	0.00	21.34
4107-110-003-04200-0000	BRUBACHER NATHANIEL, BRUBACHER S	178.50	100.00	61.43	20.47	0.00	40.96
4107-110-003-04300-0000	WEBER SOLOMON M, WEBER MARYANN	178.50	100.00	61.43	20.47	0.00	40.96
4107-110-003-04400-0000	MURRAY JUSTIN DAVID, MURRAY CAREY	180.00	100.00	61.95	20.65	0.00	41.30
4107-110-003-04500-0000	RUTLEDGE DAVID BENSON	15.00	100.00	5.16	0.00	0.00	5.16
4107-110-003-04501-0000	MARTIN ENOS D, MARTIN LYDIA	147.00	100.00	50.59	16.86	0.00	33.73
4107-110-003-04600-0000	MURRAY GERALD M	132.00	100.00	45.43	15.14	0.00	30.29
4107-110-003-04702-0000	CHRISTIE KEVIN THOMAS	123.00	100.00	42.33	14.11	0.00	28.22
4107-110-003-04900-0000	MAC PHERSON RONALD GORDON	170.00	100.00	58.51	19.50	0.00	39.01
4107-110-003-05000-0000	MARTIN JOSEPH H, MARTIN VALINA	85.00	100.00	29.25	9.75	0.00	19.50
4107-110-003-05100-0000	NICOLSON ANNETTA	66.00	100.00	22.72	0.00	0.00	22.72
4107-110-003-05200-0000	WIDEMAN AMOS M, WIDEMAN LENA	144.00	100.00	49.56	16.52	0.00	33.04
4107-110-003-05300-0000	HODGINS JOHN E	15.00	100.00	5.16	0.00	0.00	5.16

Roll Number	Name	Assessment	% Assessed	Gross Amount	Grant Amount	Discount	Net
4107-110-003-05500-0000	WIDEMAN LEVI, WIDEMAN ANNA	196.50	100.00	67.63	22.54	0.00	45.09
4107-110-003-05510-0000	WIDEMAN LEVI, WIDEMAN AMOS	196.50	100.00	67.63	22.54	0.00	45.09
4107-110-003-05600-0000	HALDENBY KYLE DAVID	99.00	100.00	34.07	11.36	0.00	22.71
4107-110-003-05900-0000	BRUBACHER AMOS B, BRUBACHER LYDI	201.00	100.00	69.18	23.06	0.00	46.12
4107-110-003-06200-0000	ADAMS TRAVIS ROY, ADAMS KRISTAL A	699.00	100.00	240.58	80.19	0.00	160.39
4107-110-003-06400-0000	BOWLEY MARK RUSSELL, BOWLEY DIAN	1425.00	100.00	490.44	163.46	0.00	326.98
4107-110-003-06500-0000	MOFFAT WILLIAM DAVID, MOFFAT DONN	471.00	100.00	162.10	54.03	0.00	108.07
4107-110-003-06600-0000	EADIE DOUGLAS COLIN, EADIE AUDREY	213.00	100.00	73.31	24.43	0.00	48.88
4107-110-003-06601-0000	KNORR AMOS	15.00	100.00	5.16	0.00	0.00	5.16
4107-110-003-06700-0000	SHERK HENRY H, WEBER JASON	15.00	100.00	5.16	1.72	0.00	3.44
4107-110-003-08500-0000	MARTIN ORVIE, MARTIN NAOMI	15.00	100.00	5.16	1.72	0.00	3.44
4107-110-003-08600-0000	PERCY BRIAN	123.00	100.00	42.33	14.11	0.00	28.22
4107-110-003-09000-0000	PARK TODD CHRISTOPHER, PARK CARC	15.00	100.00	5.16	1.72	0.00	3.44
4107-110-003-09900-0000	MC FARLAN JAMES ROBERT	105.00	100.00	36.14	12.05	0.00	24.09
4107-110-003-10100-0000	HOOVER EMANUEL SHERK, STAUFFER M	66.00	100.00	22.72	7.57	0.00	15.15
4107-110-003-10200-0000	BUSHELL DONALD BRUCE, BUSHELL BAI	54.00	100.00	18.59	6.20	0.00	12.39
4107-110-003-10300-0000	SUTTON WILMA	435.00	100.00	149.71	49.90	0.00	99.81
4107-110-003-10600-0000	BUSHELL DONALD BRUCE, BUSHELL BAI	21.00	100.00	7.23	2.41	0.00	4.82
4107-160-111-11111-0000	Twp. of HK roads	4677.00	100.00	1609.69	0.00	0.00	1609.69
		60992.00		20991.68	5506.97	0.00	15484.71

Summary

	Assessment	Gross	Grant	Discount	Net
Agricultural	48007.00	16522.64	5506.97		11015.67
Regular	12985.00	4469.04			4469.04
	60992.00	20991.68	5506.97	0.00	15484.71

End of Work

Kair Shea Ave

Start of Work

Grey Ox Ave



ACKERT MUNICIPAL DRAIN
EXTENSION - 1975
TOWNSHIP OF KINLOSS

SCALE 1:2000
DATED 31 DECEMBER 1974

H. M. GIBSON LTD
ENGINEERS
1000 1/2 ST. JAMES ST. W. WINDSOR, ONT. L9S 1K1

The Corporation of the Township of Huron-Kinloss



BY-LAW No.

2025 - 20

Being a By-Law to Levy the Cost of Work Undertaken on the Black Creek 1984 Improvement Municipal Drain, in the Township of Huron-Kinloss

WHEREAS under Section 74 of the Drainage Act, R.S.O., 1990 and under By-Law No. 14-1984, the Township of Huron-Kinloss is responsible for maintenance of the Black Creek 1984 Improvement Municipal Drain, at the expense of all upstream owners of lands and road assessed therein;

WHEREAS the work undertaken was to remove beaver dams and obstructions within the drainage system;

WHEREAS the sum of \$4,041.85 shall be assessed against all upstream lands and roads in the watershed of the Black Creek 1984 Improvement Municipal Drain, prorate with the last revised schedule of assessment for said drain;

WHEREAS the last revised schedule of assessment on the Black Creek 1984 Improvement Municipal Drain, is contained in a report by Maitland Engineering Services. and adopted as Township of Huron-Kinloss By-Law No. 14-1984;

NOW THEREFORE the Council of The Corporation of the Township of Huron-Kinloss enacts as follows:

1. The amount \$4,041.85 shall be prorated as outlined in Schedule "A" attached to the By-law.
2. The amount assessed to lands used for agricultural purposes shall be reduced by the one third grant if available in accordance with Section 85 (a)(ii) and 87 (1)(a) of the Drainage Act, R.S.O. 1990.
3. All assessments in the Township of Huron-Kinloss, except for the assessment to roads and net assessments that are \$5.00 or less, shall be due 30 days after receipt after which time the amount due will be added to the 2025 collection roll together with interest at 1.25% per month.
4. The assessments against roads shall be due when billed.
5. Net assessments that are \$5.00 or less shall be paid from general funds of the Township of Huron-Kinloss.
6. This By-law shall come into full force and effect upon final passage.
7. This By-law may be cited as the "Black Creek 1984 Improvement Municipal Drain, 2025 By-Law".

READ a FIRST and SECOND TIME this 17th day of March 2025.

READ a THIRD TIME and FINALLY PASSED this 17th day of March 2025.

Mayor

Clerk

Assessment Schedule

Township of Huron-Kinloss

Project **Black Creek NW Maintenance 2024**

Removal of beaver dams and obstructions within the drian.

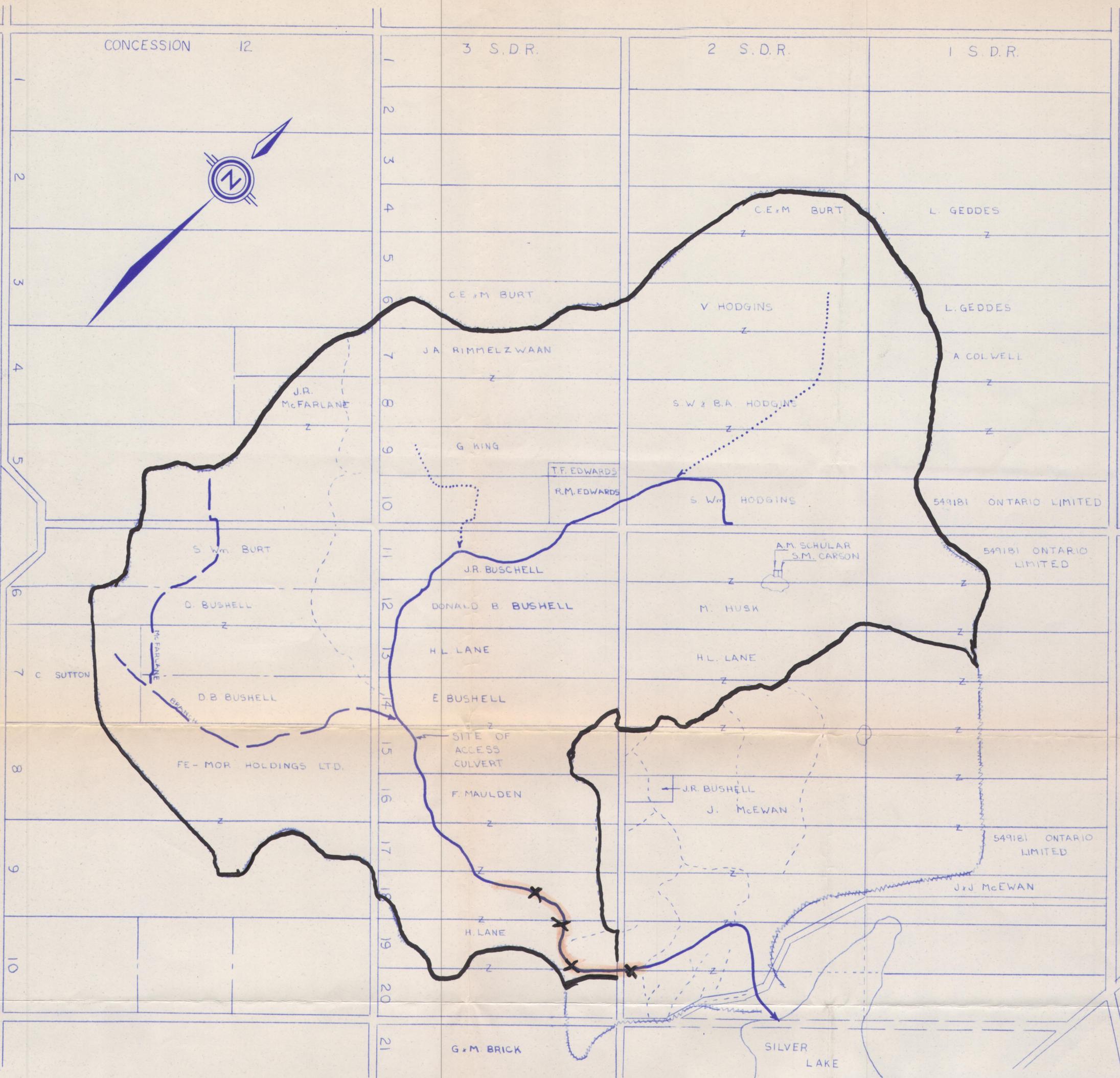
Starting Date **November 15, 2024**Billing Date **December 19, 2024**By-Law **2025-19**Contractor **Collins Construction Ltd.**

Roll Number	Name	Assessment	% Assessed	Gross Amount	Grant Amount	Discount	Net
Prorated							
4107-110-003-09900-0000	MC FARLAN JAMES ROBERT	0.85	100.00	35.83	11.94	0.00	23.89
4107-110-003-10000-0000	MC FARLAN JAMES ROBERT	3.56	100.00	150.07	50.02	0.00	100.05
4107-110-003-10100-0000	HOOVER EMANUEL SHERK, STAUFFER M	2.63	100.00	110.87	36.95	0.00	73.92
4107-110-003-10200-0000	BUSHELL DONALD BRUCE, BUSHELL BAI	6.06	100.00	255.46	85.14	0.00	170.32
4107-110-003-10300-0000	SUTTON WILMA	0.55	100.00	23.19	7.73	0.00	15.46
4107-110-003-10500-0000	TEESWATER CONCRETE LTD	1.65	100.00	69.56	23.18	0.00	46.38
4107-110-003-10510-0000	BUSHELL DONALD BRUCE, BUSHELL BAI	3.98	100.00	167.78	55.92	0.00	111.86
4107-110-003-14900-0000	BRUBACHER SIMEON	0.68	100.00	28.67	9.56	0.00	19.11
4107-110-003-15000-0000	BRUBACHER SIMEON, BRUBACHER HET	0.57	100.00	24.03	8.01	0.00	16.02
4107-110-003-15001-0000	BRUBACHER SIMEON, BRUBACHER HET	6.55	100.00	276.12	92.03	0.00	184.09
4107-110-003-15100-0000	ROTHMAIER EWALD ANTHONY, ROTHM/	1.44	100.00	60.70	20.23	0.00	40.47
4107-110-003-15101-0000	ROYAL CRESCENT INC	5.30	100.00	223.42	74.47	0.00	148.95
4107-110-003-15200-0000	HILL EDWARD JOHN, HILL CINDY LILLIAN	2.80	100.00	118.03	39.34	0.00	78.69
4107-110-003-15300-0000	HILL EDWARD JOHN, HILL CINDY LILLIAN	0.04	100.00	1.69	0.00	0.00	1.69
4107-110-003-15400-0000	SALKELD BLAINE ALLAN	2.46	100.00	103.70	34.56	0.00	69.14
4107-110-003-15500-0000	SALKELD BLAINE ALLAN	2.29	100.00	96.54	32.18	0.00	64.36
4107-110-003-15600-0000	DYER PETER, DYER MARYANN	4.15	100.00	174.94	58.31	0.00	116.63
4107-110-003-15700-0000	BUSHELL DONALD BRUCE, BUSHELL BAI	4.17	100.00	175.79	58.59	0.00	117.20
4107-110-003-15800-0000	SALKELD BLAINE ALLAN	1.40	100.00	59.02	19.67	0.00	39.35
4107-110-003-16500-0000	BAUMAN ANDREA RACHEL, BAUMAN LEV	5.13	100.00	216.26	72.08	0.00	144.18
4107-110-003-16600-0000	BLUE HORIZON FARM INC	4.54	100.00	191.39	63.79	0.00	127.60
4107-110-003-16800-0000	HODGINS SAMUEL WILLIAM, HODGINS B	7.62	100.00	321.22	107.06	0.00	214.16
4107-110-003-16810-0000	HODGINS SAMUEL WILLIAM, HODGINS V	3.69	100.00	155.55	51.84	0.00	103.71
4107-110-003-16900-0000	HUSK JOHN DOUGLAS	8.06	100.00	339.77	113.25	0.00	226.52
4107-110-003-17000-0000	PETERSON CARL EDWARD, PETERSON I	0.04	100.00	1.69	0.00	0.00	1.69
4107-110-003-17100-0000	PETERSON CARL EDWARD, PETERSON I	0.04	100.00	1.69	0.00	0.00	1.69
4107-110-003-17200-0000	SALKELD BLAINE ALLAN	3.72	100.00	156.82	52.27	0.00	104.55
4107-110-003-18200-0000	GEDDES DARREN ELMER LYNN	0.60	100.00	25.28	8.43	0.00	16.85
4107-110-003-18300-0000	GEDDES ROBERT LYNN	3.91	100.00	164.83	54.94	0.00	109.89
4107-110-003-18400-0000	SHERK AARON	2.28	100.00	96.11	32.03	0.00	64.08

Roll Number	Name	Assessment	% Assessed	Gross Amount	Grant Amount	Discount	Net
4107-110-003-18500-0000	ONTARIO PENINSULA FARMS LTD	0.38	100.00	16.02	0.00	0.00	16.02
4107-110-003-18600-0000	ONTARIO PENINSULA FARMS LTD	0.08	100.00	3.37	0.00	0.00	3.37
4107-111-111-11111-0000	Twp of Huron-Kinloss	4.66	100.00	196.44	0.00	0.00	196.44
		95.88		4041.85	1273.52	0.00	2768.33

Summary

	Assessment	Gross	Grant	Discount	Net
Agricultural	90.64	3820.95	1273.52		2547.43
Regular	5.24	220.90			220.90
	95.88	4041.85	1273.52	0.00	2768.33



X = Beaver Dam locations.
— = Watershed Boundary.
— = Work Area.

TOWNSHIP OF KINLOSS	
BLACK CREEK N - W SECTION IMPROVEMENT - 1984	
SCALE : 1" = 1000'	DWG. No. MD15384
 MAITLAND ENGINEERING SERVICES LTD. WINGHAM, ONTARIO	

The Corporation of the Township of Huron-Kinloss



BY-LAW No.

2025 - 21

Being a By-Law to Levy the Cost of Work Undertaken on the Black Creek Improvement S.W. Municipal Drain, in the Township of Huron-Kinloss

WHEREAS under Section 74 of the Drainage Act, R.S.O., 1990 and under By-Law No. 3-1970, the Township of Huron-Kinloss is responsible for maintenance of the Black Creek Improvement S.W. Municipal Drain, at the expense of all upstream owners of lands and road assessed therein;

WHEREAS the work undertaken was to remove beavers located within the municipal drain;

WHEREAS the sum of \$908.63 shall be assessed against all upstream lands and roads in the watershed of the Black Creek Improvement S.W. Municipal Drain, prorate with the last revised schedule of assessment for said drain;

WHEREAS the last revised schedule of assessment on the Black Creek Improvement S.W. Municipal Drain, is contained in a report by H.M. Gibson Ltd. and adopted as Township of Huron-Kinloss By-Law No. 3-1970.

NOW THEREFORE the Council of The Corporation of the Township of Huron-Kinloss enacts as follows:

1. The amount \$908.63 shall be prorated as outlined in Schedule "A" attached to the By-law.
2. The amount assessed to lands used for agricultural purposes shall be reduced by the one third grant if available in accordance with Section 85 (a)(ii) and 87 (1)(a) of the Drainage Act, R.S.O. 1990.
3. All assessments in the Township of Huron-Kinloss, except for the assessment to roads and net assessments that are \$5.00 or less, shall be due 30 days after receipt after which time the amount due will be added to the 2025 collection roll together with interest at 1.25% per month.
4. The assessments against roads shall be due when billed.
5. Net assessments that are \$5.00 or less shall be paid from general funds of the Township of Huron-Kinloss.
6. This By-law shall come into full force and effect upon final passage.
7. This By-law may be cited as the "Black Creek Improvement S.W. Municipal Drain, 2025 By-Law".

READ a FIRST and SECOND TIME this 17th day of March 2025.

READ a THIRD TIME and FINALLY PASSED this 17th day of March 2025.

Mayor

Clerk

Assessment Schedule**Township of Huron-Kinloss**Project **Black Creek SW Section 2024**

Removal of Beaver's from Municipal Drain

Starting Date **August 24, 2024**Billing Date **December 18, 2024**By-Law **2025-23**Contractor **Len Farrell Trapping**

Roll Number	Name	Assessment	% Assessed	Gross Amount	Grant Amount	Discount	Net
Prorated							
4107-002-222-2222-0000	Bruce County RD 6	294.00	100.00	25.61	0.00	0.00	25.61
4107-110-003-03900-0000	MURRAY DONALD FRANCIS, MURRAY BA	39.00	100.00	3.40	1.13	0.00	2.27
4107-110-003-04100-0000	ZINN FARMS LTD	309.00	100.00	26.92	8.97	0.00	17.95
4107-110-003-04200-0000	BRUBACHER NATHANIEL, BRUBACHER S	139.50	100.00	12.15	4.05	0.00	8.10
4107-110-003-04300-0000	WEBER SOLOMON M, WEBER MARYANN	139.50	100.00	12.15	4.05	0.00	8.10
4107-110-003-04400-0000	MURRAY JUSTIN DAVID, MURRAY CAREY	21.00	100.00	1.83	0.61	0.00	1.22
4107-110-003-04501-0000	MARTIN ENOS D, MARTIN LYDIA	9.00	100.00	0.78	0.26	0.00	0.52
4107-110-003-04600-0000	MURRAY GERALD M	9.00	100.00	0.78	0.26	0.00	0.52
4107-110-003-04702-0000	CHRISTIE KEVIN THOMAS	6.00	100.00	0.52	0.17	0.00	0.35
4107-110-003-06600-0000	EADIE DOUGLAS COLIN, EADIE AUDREY	21.00	100.00	1.83	0.61	0.00	1.22
4107-110-003-06700-0000	SHERK HENRY H, WEBER JASON	117.00	100.00	10.19	3.40	0.00	6.79
4107-110-003-06800-0000	ZINN TERRY GEORGE GRAHAM, ZINN M/	767.00	100.00	66.81	22.27	0.00	44.54
4107-110-003-06802-0000	ZINN TERRY GEORGE GRAHAM	15.00	100.00	1.31	0.44	0.00	0.87
4107-110-003-07000-0000	WEBER JASON, WEBER ADA B	9.00	100.00	0.78	0.00	0.00	0.78
4107-110-003-07100-0000	MC FARLAN DONALD ALLAN J, GOULDIN	9.00	100.00	0.78	0.00	0.00	0.78
4107-110-003-07200-0000	HURON-KINLOSS TOWNSHIP	9.00	100.00	0.78	0.00	0.00	0.78
4107-110-003-07300-0000	BRUBACHER ELMER	9.00	100.00	0.78	0.00	0.00	0.78
4107-110-003-07400-0000	SHIRK REUBEN, SHIRK ANNA	39.00	100.00	3.40	0.00	0.00	3.40
4107-110-003-07600-0000	MARTIN EDWARD, MARTIN MARY	9.00	100.00	0.78	0.00	0.00	0.78
4107-110-003-07600-0000	MARTIN EDWARD, MARTIN MARY	18.00	100.00	1.57	0.00	0.00	1.57
4107-110-003-07700-0000	MARTIN EDWARD	9.00	100.00	0.78	0.00	0.00	0.78
4107-110-003-07900-0000	MARTIN NATHAN M	1320.00	100.00	114.98	38.32	0.00	76.66
4107-110-003-08000-0000	BRUBACHER NATHANIEL, BRUBACHER S	57.00	100.00	4.97	1.66	0.00	3.31
4107-110-003-08300-0000	MARTIN MELVIN, MARTIN SARAH	1362.00	100.00	118.64	39.54	0.00	79.10
4107-110-003-08400-0000	MARTIN JAMES, MARTIN EVA	1239.00	100.00	107.93	35.97	0.00	71.96
4107-110-003-08500-0000	MARTIN ORVIE, MARTIN NAOMI	42.00	100.00	3.66	1.22	0.00	2.44
4107-110-003-08600-0000	PERCY BRIAN	45.00	100.00	3.92	1.31	0.00	2.61
4107-110-003-08600-0000	PERCY BRIAN	6.00	100.00	0.52	0.17	0.00	0.35
4107-110-003-08800-0000	MARTIN ALVIN, MARTIN NAOMI	24.00	100.00	2.09	0.70	0.00	1.39
4107-110-003-08900-0000	PAGE CATHERINE MABEL, GILLESPIE RC	15.00	100.00	1.31	0.44	0.00	0.87

Roll Number	Name	Assessment	% Assessed	Gross Amount	Grant Amount	Discount	Net
4107-110-003-10600-0000	BUSHELL DONALD BRUCE, BUSHELL BAI	52.00	100.00	4.53	1.51	0.00	3.02
4107-110-003-10602-0000	1000502393 ONTARIO INC	138.00	100.00	12.02	4.01	0.00	8.01
4107-110-003-10700-0000	RICK SMITH FARMS LTD	150.00	100.00	13.07	4.36	0.00	8.71
4107-110-003-10702-0000	BERRY RYAN MICHAEL, BERRY SASHA D	9.00	100.00	0.78	0.00	0.00	0.78
4107-110-003-10704-0000	STEFFEN ROBERT BRUCE, STEFFEN MA	9.00	100.00	0.78	0.00	0.00	0.78
4107-110-003-10705-0000	STEFFEN ROBERT BRUCE, STEFFEN MA	9.00	100.00	0.78	0.00	0.00	0.78
4107-110-003-10706-0000	HANNA KAELEY JEAN, ALEXANDER ADAI	9.00	100.00	0.78	0.00	0.00	0.78
4107-110-003-10707-0000	RICK SMITH FARMS LTD	9.00	100.00	0.78	0.00	0.00	0.78
4107-110-003-10720-0000	BRECKLES BARBARA JOYCE, BRECKLES	69.00	100.00	6.01	2.00	0.00	4.01
4107-110-003-10900-0000	ZIEGLER DELTON HERBERT	9.00	100.00	0.78	0.00	0.00	0.78
4107-110-003-11000-0000	MCGUIRE SCOTT WILLIAM, MCGUIRE TH	9.00	100.00	0.78	0.00	0.00	0.78
4107-110-003-11100-0000	THIELMANN CHRISTOPHER SEAN	9.00	100.00	0.78	0.00	0.00	0.78
4107-110-003-11200-0000	PRESBYTERIAN CHURCH	9.00	100.00	0.78	0.00	0.00	0.78
4107-110-003-11300-0000	WOODS ANTHONY TROY, ATKINSON DIA	6.00	100.00	0.52	0.00	0.00	0.52
4107-110-003-11400-0000	FREY AUSTIN STUART	6.00	100.00	0.52	0.00	0.00	0.52
4107-110-003-11500-0000	HEDLEY GREGORY ROBERT	36.00	100.00	3.14	0.00	0.00	3.14
4107-110-003-11600-0000	EMMERSON DANISON, EMMERSON CHR	12.00	100.00	1.05	0.00	0.00	1.05
4107-110-003-11700-0000	TOM PEGG HOLDINGS INC	15.00	100.00	1.31	0.00	0.00	1.31
4107-110-003-11900-0000	ERNEST JOSEPH NORMAN, ERNEST LOI	6.00	100.00	0.52	0.00	0.00	0.52
4107-110-003-11901-0000	PLANTE JOHN, PLANTE PATRICIA	6.00	100.00	0.52	0.00	0.00	0.52
4107-110-003-11902-0000	SPANSWICK DENNIS LAWRENCE	6.00	100.00	0.52	0.00	0.00	0.52
4107-110-003-11903-0000	SPANSWICK DENNIS LAWRENCE	6.00	100.00	0.52	0.00	0.00	0.52
4107-110-003-11904-0000	ERNEST JOSEPH NORMAN, ERNEST LOI	6.00	100.00	0.52	0.00	0.00	0.52
4107-110-003-12000-0000	FAWTHROP DAVID GORDON	9.00	100.00	0.78	0.00	0.00	0.78
4107-110-003-12100-0000	GIESEN MARY ANN, GIESEN ANTHONY	7.00	100.00	0.61	0.00	0.00	0.61
4107-110-003-12101-0000	DEVEAU SANDRA ANNE, PIRRERA CHAR	6.00	100.00	0.53	0.00	0.00	0.53
4107-110-003-12102-0000	ELLIS STEVEN MURRAY, ELLIS ASHLEY /	6.00	100.00	0.53	0.00	0.00	0.53
4107-110-003-12103-0000	CLEMENTE SHANE LEO, CLEMENTE AMA	7.00	100.00	0.62	0.00	0.00	0.62
4107-110-003-12104-0000	MCGREGOR DAVID WILLIAM, MCGREGO	7.00	100.00	0.62	0.00	0.00	0.62
4107-110-003-12107-0000	KRAEMER CONOR PATRICK	3.00	100.00	0.26	0.00	0.00	0.26
4107-110-003-12108-0000	PARKER KENNETH DAVID	3.00	100.00	0.26	0.00	0.00	0.26
4107-110-003-12109-0000	DEVEAU SANDRA ANNE, PIRRERA CHAR	6.00	100.00	0.53	0.00	0.00	0.53
4107-110-003-12200-0000	LAWSON THOMAS STEPHEN	15.00	100.00	1.32	0.00	0.00	1.32
4107-110-003-12300-0000	MYERSCOUGH ROSS CLIFTON, WALSH S	9.00	100.00	0.79	0.00	0.00	0.79
4107-110-003-12400-0000	DOLLOWAY SHAWN ANTHONY, LINDSAY	18.00	100.00	1.58	0.00	0.00	1.58
4107-110-003-12500-0000	MYERSCOUGH ECHO LYNN	9.00	100.00	0.78	0.00	0.00	0.78
4107-110-003-12600-0000	ANGLICAN CHURCH	6.00	100.00	0.52	0.00	0.00	0.52
4107-110-003-12601-0000	INCORPORATED SYNOD OF THE, DIOCE	3.00	100.00	0.26	0.00	0.00	0.26
4107-110-003-12602-0000	BARR MURRAY JOHN, BARR MICHELE CI	3.00	100.00	0.26	0.00	0.00	0.26
4107-110-003-12700-0000	BARR MURRAY JACK, BARR MICHELE CF	12.00	100.00	1.05	0.00	0.00	1.05
4107-110-003-12800-0000	HALDENBY LEA ANNE, ENGEL BRAD	9.00	100.00	0.78	0.00	0.00	0.78
4107-110-003-12900-0000	MACLEOD LENNIE THOMAS, MACRAE LY	36.00	100.00	3.14	0.00	0.00	3.14

Roll Number	Name	Assessment	% Assessed	Gross Amount	Grant Amount	Discount	Net
4107-110-003-13300-0000	HALDENBY GLEN WILLIAM, HALDENBY S	9.00	100.00	0.78	0.26	0.00	0.52
4107-110-003-13301-0000	MURRAY BRENT RUSSELL, MURRAY SAF	9.00	100.00	0.78	0.00	0.00	0.78
4107-110-003-13306-0000	FISHERMANS COVE TENT &, TRAILER PA	15.00	100.00	1.31	0.44	0.00	0.87
4107-110-003-13500-0000	HALDENBY ERLMA JEAN	951.00	100.00	82.84	27.61	0.00	55.23
4107-110-003-13600-0000	FISHERMAN'S COVE TENT &, TRAILER P/	2430.00	100.00	211.67	70.55	0.00	141.12
4107-110-003-13700-0000	FISHERMAN'S COVE TENT &, TRAILER P/	12.00	100.00	1.05	0.35	0.00	0.70
4107-110-003-13900-0000	MARTIN JOSEPH M, MARTIN EMMA	18.00	100.00	1.57	0.52	0.00	1.05
4107-110-003-14000-0000	TERPSTRA KARL RUSSELL, TERPSTRA L	9.00	100.00	0.78	0.26	0.00	0.52
4170-160-111-11111-0000	Roads-Huron-Kinloss	102.00	100.00	8.89	0.00	0.00	8.89
		10431.00		908.63	277.42	0.00	631.21

Summary

	Assessment	Gross	Grant	Discount	Net
Agricultural	9555.00	832.32	277.42		554.90
Regular	876.00	76.31			76.31
	10431.00	908.63	277.42	0.00	631.21

The Corporation of the Township of Huron-Kinloss



BY-LAW No.

2025 - 22

Being a By-Law to Levy the Cost of Work Undertaken on the Carruthers
Municipal Drain, in the Township of Huron-Kinloss

WHEREAS under Section 74 of the Drainage Act, R.S.O., 1990 and under By-Law No. 7-1965, the Township of Huron-Kinloss is responsible for maintenance of the Carruthers Municipal Drain, at the expense of all upstream owners of lands and road assessed therein;

WHEREAS the work undertaken was to remove tree roots located within the municipal drain outlet pipe in Lot 12, Concession 6 Kinloss Ward and repairs to damaged sections of pipe in Lot 11, Concession 6.

WHEREAS the sum of \$3,660.90 shall be assessed against all upstream lands and roads in the watershed of the Carruthers Municipal Drain, prorate with the last revised schedule of assessment for said drain;

WHEREAS the last revised schedule of assessment on the Carruthers Municipal Drain, is contained in a report by Skelton, Gibson & Associates and adopted as Township of Huron-Kinloss By-Law No. 7-1965.

NOW THEREFORE the Council of The Corporation of the Township of Huron-Kinloss enacts as follows:

1. The amount \$3,660.90 shall be prorated as outlined in Schedule "A" attached to the By-law.
2. The amount assessed to lands used for agricultural purposes shall be reduced by the one third grant if available in accordance with Section 85 (a)(ii) and 87 (1)(a) of the Drainage Act, R.S.O. 1990.
3. All assessments in the Township of Huron-Kinloss, except for the assessment to roads and net assessments that are \$5.00 or less, shall be due 30 days after receipt after which time the amount due will be added to the 2025 collection roll together with interest at 1.25% per month.
4. The assessments against roads shall be due when billed.
5. Net assessments that are \$5.00 or less shall be paid from general funds of the Township of Huron-Kinloss.
6. This By-law shall come into full force and effect upon final passage.
7. This By-law may be cited as the "Carruthers Municipal Drain, 2025 By-Law".

READ a FIRST and SECOND TIME this 17th day of March 2025.

READ a THIRD TIME and FINALLY PASSED this 17th day of March 2025.

Mayor

Clerk

Schedule A By-law 2025-22
Assessment Schedule
Township of Huron-Kinloss

Project **Carruther's MD 2024**
 Starting Date **May 28, 2024**
 Billing Date **August 28, 2024**
 By-Law **2025-22**
 Contractor **Loyd Collins Construction Limited**

Maintenance work was conducted on the Carruther's 'Main' drain to
 remove tree roots located in the Outlet pipe.

Roll Number	Name	Assessment	% Assessed	Gross Amount	Grant Amount	Discount	Net
Prorated							
4107-002-222-22222-0000	County of Bruce	504.00	100.00	492.02	0.00	0.00	492.02
4107-110-001-21300-0000	EADIE MATTHEW DAVID, EADIE DAVID M	1134.00	100.00	1107.06	368.98	0.00	738.08
4107-110-001-21400-0000	MARTIN DAVID	1254.00	100.00	1224.20	408.03	0.00	816.17
4107-110-001-21500-0000	MOFFAT CHAD WILLIAM, MOFFAT KRIST.	30.00	100.00	29.29	9.76	0.00	19.53
4107-110-001-21500-0000	MOFFAT CHAD WILLIAM, MOFFAT KRIST.	690.00	100.00	673.61	224.51	0.00	449.10
4107-110-001-23500-0000	EADIE WILLIAM STEVEN, EADIE KIM ADE	79.00	100.00	77.12	25.70	0.00	51.42
4107-110-001-23700-0000	ACKERT KEVIN EWART, ACKERT CATHY	50.00	100.00	48.81	16.27	0.00	32.54
4107-110-001-24200-0000	WEBER ONIAS, WEBER LUCINDA	9.00	100.00	8.79	2.93	0.00	5.86
		3750.00		3660.90	1056.18	0.00	2604.72

Summary

	Assessment	Gross	Grant	Discount	Net
Agricultural	3246.00	3168.88	1056.18		2112.70
Regular	504.00	492.02			492.02
	3750.00	3660.90	1056.18	0.00	2604.72

The Corporation of the Township of Huron-Kinloss



BY-LAW No.

2025 - 23

Being a By-Law to Levy the Cost of Work Undertaken on the Kincardine-Kinloss Municipal Drain, in the Township of Huron-Kinloss

WHEREAS under Section 74 of the Drainage Act, R.S.O., 1990 and under By-Law No. 3-1974, the Township of Huron-Kinloss is responsible for maintenance of the Kincardine-Kinloss Municipal Drain, at the expense of all upstream owners of lands and road assessed therein;

WHEREAS the work undertaken was for an open drain cleanout on Lot 7, NDR 1, Kinloss Ward;

WHEREAS the sum of \$2,518.56 shall be assessed against all upstream lands and roads in the watershed of the Kincardine-Kinloss Municipal Drain, prorate with the last revised schedule of assessment for said drain;

WHEREAS the last revised schedule of assessment on the Kincardine-Kinloss Municipal Drain, is contained in a report by H.M. Gibson Ltd. and adopted as Township of Huron-Kinloss By-Law No. 3-1974.

NOW THEREFORE the Council of The Corporation of the Township of Huron-Kinloss enacts as follows:

1. The amount \$2,518.56 shall be prorated as outlined in Schedule "A" attached to the By-law.
2. The amount assessed to lands used for agricultural purposes shall be reduced by the one third grant if available in accordance with Section 85 (a)(ii) and 87 (1)(a) of the Drainage Act, R.S.O. 1990.
3. All assessments in the Township of Huron-Kinloss, except for the assessment to roads and net assessments that are \$5.00 or less, shall be due 30 days after receipt after which time the amount due will be added to the 2025 collection roll together with interest at 1.25% per month.
4. The assessments against roads shall be due when billed.
5. Net assessments that are \$5.00 or less shall be paid from general funds of the Township of Huron-Kinloss.
6. This By-law shall come into full force and effect upon final passage.
7. This By-law may be cited as the "Kincardine-Kinloss Municipal Drain, 2025 By-Law".

READ a FIRST and SECOND TIME this 17th day of March 2025.

READ a THIRD TIME and FINALLY PASSED this 17th day of March 2025.

Mayor

Clerk

Assessment Schedule Township of Huron-Kinloss

Project **Kincardine-Kinloss 2024**

Open Ditch cleanout on Lot 7, NDR 1, Kinloss Ward.

Starting Date **November 4, 2024**

Billing Date **December 9, 2024**

By-Law **2025-20**

Contractor **Collins construction**

Roll Number	Name	Assessment	% Assessed	Gross Amount	Grant Amount	Discount	Net
Prorated							
4107-110-003-18200-0000	GEDDES DARREN ELMER LYNN	0.28	100.00	67.03	22.34	0.00	44.69
4107-110-003-18300-0000	GEDDES ROBERT LYNN	0.56	100.00	134.07	44.69	0.00	89.38
4107-110-003-18400-0000	SHERK AARON	2.03	100.00	486.00	161.98	0.00	324.02
4107-110-003-18500-0000	ONTARIO PENINSULA FARMS LTD	0.71	100.00	169.98	0.00	0.00	169.98
4107-110-003-18600-0000	ONTARIO PENINSULA FARMS LTD	0.47	100.00	112.52	0.00	0.00	112.52
4107-110-003-18601-0000	LAKE HURON HOME LTD	0.03	100.00	7.18	0.00	0.00	7.18
4107-110-003-20700-0000	HUSK JOHN DOUGLAS, HUSK TRACY AN	3.52	100.00	842.72	280.88	0.00	561.84
4107-110-003-20900-0000	STANLEY MATTHEW COLE, STANLEY WI	0.87	100.00	208.28	69.42	0.00	138.86
4107-110-003-20910-0000	STANLEY VALERIE ELLEN, STANLEY WIL	0.13	100.00	31.12	10.37	0.00	20.75
4107-111-111-11111-0000	Twp of Huron-Kinloss	1.43	100.00	342.35	0.00	0.00	342.35
4107-160-002-22222-0000	Bruce County	0.49	100.00	117.31	0.00	0.00	117.31
		10.52		2518.56	589.68	0.00	1928.88

Summary

	Assessment	Gross	Grant	Discount	Net
Agricultural	7.39	1769.22	589.68		1179.54
Regular	3.13	749.34			749.34
	10.52	2518.56	589.68	0.00	1928.88

The Corporation of the Township of Huron-Kinloss



BY-LAW No.

2025 - 24

Being a By-Law to Levy the Cost of Work Undertaken on the Lake Range II (Onandaga Pl.) Municipal Drain, in the Township of Huron-Kinloss

WHEREAS under Section 74 of the Drainage Act, R.S.O., 1990 and under By-Law No. 19-76, the Township of Huron-Kinloss is responsible for maintenance of the Lake Range II (Onandaga Pl.) Municipal Drain, at the expense of all upstream owners of lands and road assessed therein;

WHEREAS the work undertaken was for removal of tree roots in the tile;

WHEREAS the sum of \$2,645.77 shall be assessed against all upstream lands and roads in the watershed of the Lake Range II (Onandaga Pl.) Municipal Drain, prorate with the last revised schedule of assessment for said drain;

WHEREAS the last revised schedule of assessment on the Lake Range II (Onandaga Pl.) Municipal Drain, is contained in a report by H.M. Gibson Ltd. and adopted as Township of Huron-Kinloss By-Law No. 19-76.

NOW THEREFORE the Council of The Corporation of the Township of Huron-Kinloss enacts as follows:

1. The amount \$2,645.77 shall be prorated as outlined in Schedule "A" attached to the By-law.
2. The amount assessed to lands used for agricultural purposes shall be reduced by the one third grant if available in accordance with Section 85 (a)(ii) and 87 (1)(a) of the Drainage Act, R.S.O. 1990.
3. All assessments in the Township of Huron-Kinloss, except for the assessment to roads and net assessments that are \$5.00 or less, shall be due 30 days after receipt after which time the amount due will be added to the 2025 collection roll together with interest at 1.25% per month.
4. The assessments against roads shall be due when billed.
5. Net assessments that are \$5.00 or less shall be paid from general funds of the Township of Huron-Kinloss.
6. This By-law shall come into full force and effect upon final passage.
7. This By-law may be cited as the "Lake Range II (Onandaga Pl.) Municipal Drain, 2025 By-Law".

READ a FIRST and SECOND TIME this 17th day of March 2025.

READ a THIRD TIME and FINALLY PASSED this 17th day of March 2025.

Mayor

Clerk

Assessment Schedule Township of Huron-Kinloss

Project **Lake Range II (Onandago Dr.)**

Removal of tree root obstructions

Starting Date **November 4, 2024**

Billing Date **November 19, 2024**

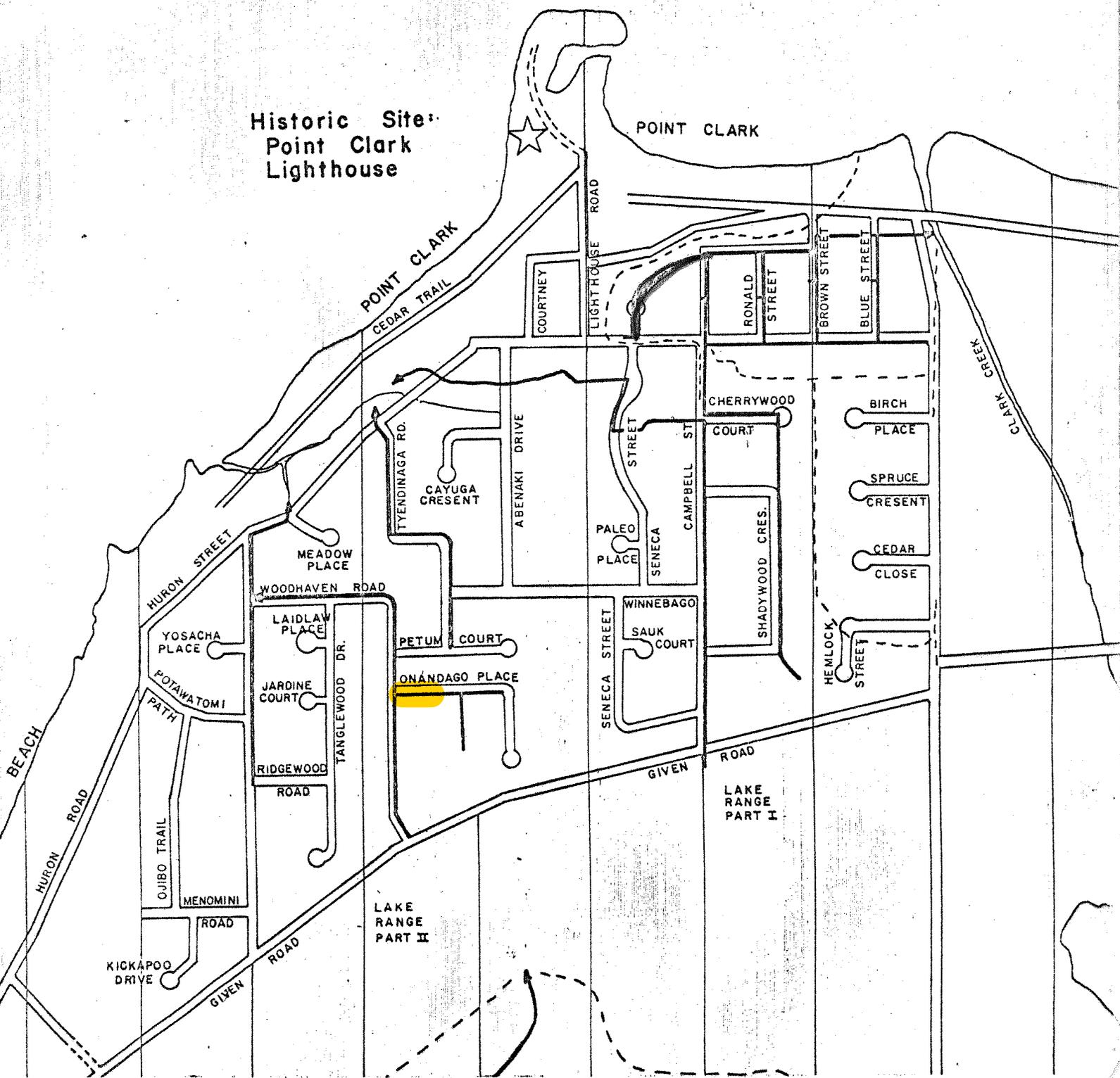
By-Law

Contractor **CT Enviromental**

Roll Number	Name	Assessment	% Assessed	Gross Amount	Grant Amount	Discount	Net
Prorated							
4107-160-005-06843-0000	DEMAITER LORI LYNN, DEMAITER JOSEF	600.00	100.00	161.98	0.00	0.00	161.98
4107-160-005-06844-0000	LYON JULIE MARGARET, LYON PATRICK	600.00	100.00	161.98	0.00	0.00	161.98
4107-160-005-06845-0000	SCOTT ANTHONY, SCOTT CRYSTAL	600.00	100.00	161.98	0.00	0.00	161.98
4107-160-005-06846-0000	MCCUAIG IAN ARCHIE JOSEPH, LAVIGNE	600.00	100.00	161.98	0.00	0.00	161.98
4107-160-005-06847-0000	AMOS LINDA EMILY	600.00	100.00	161.99	0.00	0.00	161.99
4107-160-005-06848-0000	MORRISON JOHN MARK, MORRISON RO:	600.00	100.00	161.99	0.00	0.00	161.99
4107-160-005-06849-0000	CAYER ALBERT ARMAND, CAYER CAROL	400.00	100.00	107.99	0.00	0.00	107.99
4107-160-005-06850-0000	KARSTEN PERRY JOHN, KARSTEN JENN	400.00	100.00	107.99	0.00	0.00	107.99
4107-160-005-06851-0000	KARSTEN PERRY JOHN, KARSTEN JENN	400.00	100.00	107.99	0.00	0.00	107.99
4107-160-005-06852-0000	COMER-WYLDE SARA RUTH, WYLDE CH	400.00	100.00	107.99	0.00	0.00	107.99
4107-160-005-06853-0000	TAYLOR NORMAN PETER	400.00	100.00	107.99	0.00	0.00	107.99
4107-160-005-06854-0000	SOWA RICHARD JOHN, FORSTER SOWA	400.00	100.00	107.99	0.00	0.00	107.99
4107-160-005-06855-0000	FALCONER RICHARD ANDREW	400.00	100.00	107.99	0.00	0.00	107.99
4107-160-005-06856-0000	FALCONER RICHARD ANDREW, FALCON	400.00	100.00	107.99	0.00	0.00	107.99
4107-160-005-06857-0000	JARVIS BRIAN GERALD, JARVIS VERA	600.00	100.00	161.99	0.00	0.00	161.99
4107-160-005-06858-0000	JARVIS BRIAN GERALD, JARVIS VERA	600.00	100.00	161.99	0.00	0.00	161.99
4107-160-005-06859-0000	BUCKLE ROBERT JOHN	600.00	100.00	161.99	0.00	0.00	161.99
4107-160-005-06860-0000	DUNFIELD SUSAN MARGARET	600.00	100.00	161.99	0.00	0.00	161.99
4107-160-005-06861-0000	DUNFIELD SUSAN MARGARET	600.00	100.00	161.99	0.00	0.00	161.99
		9800.00		2645.77	0.00	0.00	2645.77

Summary

	Assessment	Gross	Grant	Discount	Net
Regular	9800.00	2645.77			2645.77
	9800.00	2645.77	0.00	0.00	2645.77



The Corporation of the Township of Huron-Kinloss



BY-LAW No.

2025 - 25

Being a By-Law to Levy the Cost of Work Undertaken on the A. McDonald Municipal Drain, in the Township of Huron-Kinloss

WHEREAS under Section 74 of the Drainage Act, R.S.O., 1990 and under By-Law No. 24-1978, the Township of Huron-Kinloss is responsible for maintenance of the A. McDonald Municipal Drain, at the expense of all upstream owners of lands and road assessed therein;

WHEREAS the work undertaken was to establish a drain corridor by removing trees and approximately 400 metres of ditch bottom cleanout.

WHEREAS the sum of \$10,191.28 shall be assessed against all upstream lands and roads in the watershed of the A. McDonald Municipal Drain, prorate with the last revised schedule of assessment for said drain;

WHEREAS the last revised schedule of assessment on the A. McDonald Municipal Drain, is contained in a report by Maitland Engineering Services Ltd. and adopted as Township of Huron-Kinloss By-Law No. 24-1978.

NOW THEREFORE the Council of The Corporation of the Township of Huron-Kinloss enacts as follows:

1. The amount \$10,191.28 shall be prorated as outlined in Schedule "A" attached to the By-law.
2. The amount assessed to lands used for agricultural purposes shall be reduced by the one third grant if available in accordance with Section 85 (a)(ii) and 87 (1)(a) of the Drainage Act, R.S.O. 1990.
3. All assessments in the Township of Huron-Kinloss, except for the assessment to roads and net assessments that are \$5.00 or less, shall be due 30 days after receipt after which time the amount due will be added to the 2025 collection roll together with interest at 1.25% per month.
4. The assessments against roads shall be due when billed.
5. Net assessments that are \$5.00 or less shall be paid from general funds of the Township of Huron-Kinloss.
6. This By-law shall come into full force and effect upon final passage.
7. This By-law may be cited as the "A. McDonald Municipal Drain, 2025 By-Law".

READ a FIRST and SECOND TIME this 17th day of March 2025.

READ a THIRD TIME and FINALLY PASSED this 17th day of March 2025.

Mayor

Clerk

Assessment Schedule Township of Huron-Kinloss

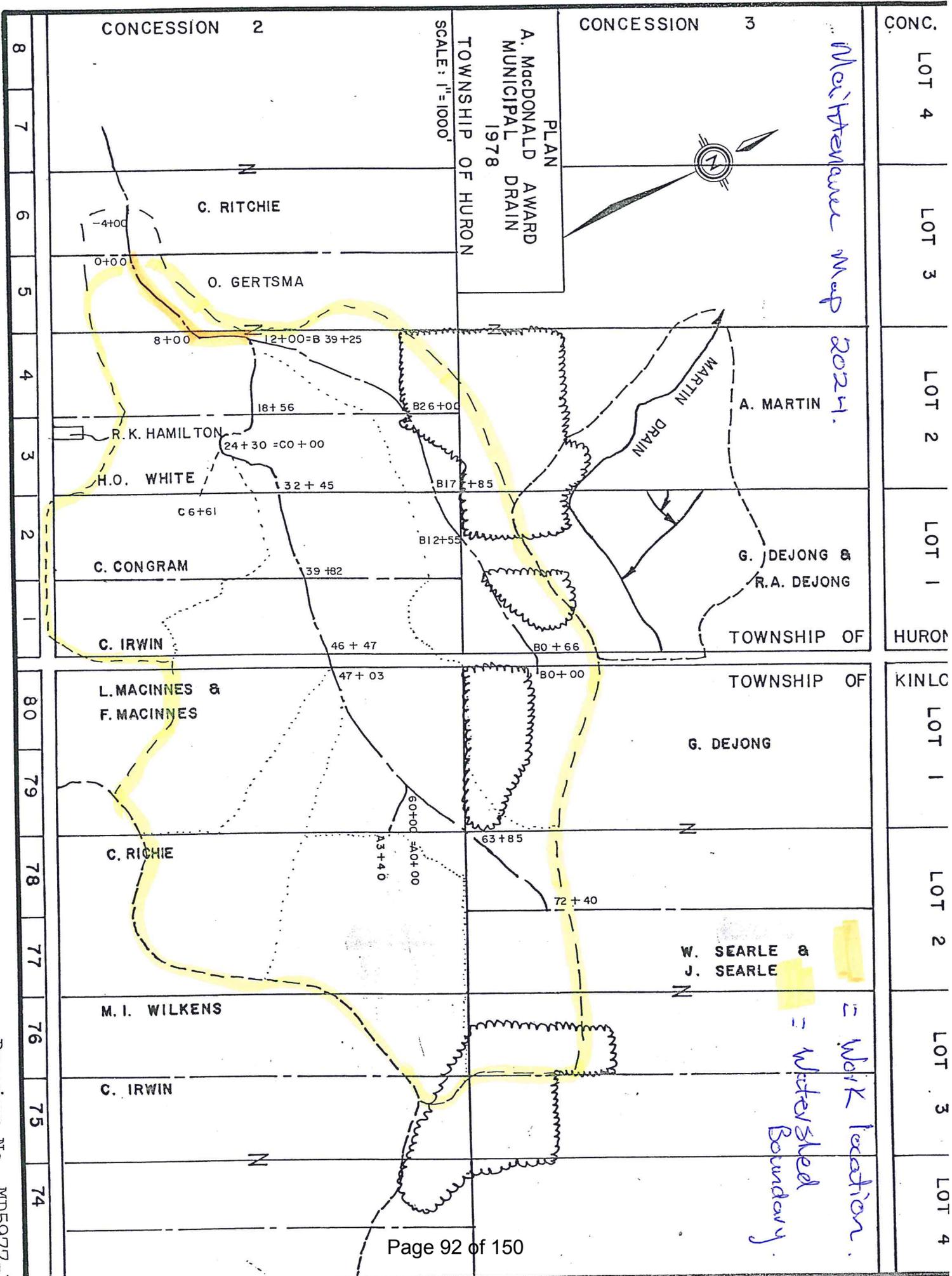
Project **A Mcdonald Maintenance 2024**
 Starting Date **November 4, 2024**
 Billing Date **December 4, 2024**
 By-Law **2025-24**
 Contractor **Lloyd Collins Construction**

Maintenance was conducted to establish a drain corridor by removing trees. Approximately 400 meters of ditch bottom cleanout was also conducted

Roll Number	Name	Assessment	% Assessed	Gross Amount	Grant Amount	Discount	Net
Prorated							
4107-110-001-09600-0000	RITCHIE DONALD ANDREW	5800.00	100.00	2193.30	731.03	0.00	1462.27
4107-110-001-09700-0000	RITCHIE DONALD ANDREW, RITCHIE KAI	3965.00	100.00	1499.38	499.74	0.00	999.64
4107-110-001-09800-0000	MARTIN SIMON, MARTIN EVA	972.00	100.00	367.57	122.51	0.00	245.06
4107-110-001-10000-0000	IRWIN JAMES HARVEY	365.00	100.00	138.03	46.01	0.00	92.02
4107-110-001-12810-0000	GEERTSMA FARMS LTD	2385.00	100.00	901.90	300.60	0.00	601.30
4107-110-001-12900-0000	MARTIN SIMON B, MARTIN EVA	2214.00	100.00	837.24	279.05	0.00	558.19
4107-160-001-11600-0000	IRWIN JAMES HARVEY, IRWIN MARLENE	2528.00	100.00	955.98	318.63	0.00	637.35
4107-160-001-11700-0000	GILCHRIST JUNE ELAINE, GILCHRIST RO	1704.00	100.00	644.38	214.77	0.00	429.61
4107-160-001-11800-0000	RED GATE FARMS LTD	2022.00	100.00	764.63	254.85	0.00	509.78
4107-160-001-11900-0000	RED GATE FARMS LTD	2225.00	100.00	841.39	280.44	0.00	560.95
4107-160-001-16501-0000	GIBSON DAVID JAMES	68.00	100.00	25.71	8.57	0.00	17.14
4107-160-001-16600-0000	GOLLAN INGO DETLEF	16.00	100.00	6.05	2.02	0.00	4.03
4170-160-111-11111-0000	Roads-Huron-Kinloss	2686.00	100.00	1015.72	0.00	0.00	1015.72
		26950.00		10191.28	3058.22	0.00	7133.06

Summary

	Assessment	Gross	Grant	Discount	Net
Agricultural	24264.00	9175.56	3058.22		6117.34
Regular	2686.00	1015.72			1015.72
	26950.00	10191.28	3058.22	0.00	7133.06



CONCESSION 2

CONCESSION 3

CONC.

LOT 4

LOT 3

LOT 2

LOT 1

HURON

KINLOCH

LOT 1

LOT 2

LOT 3

LOT 4

PLAN
A. MacDONALD
MUNICIPAL
DRAIN
1978
TOWNSHIP OF HURON
SCALE: 1"=1000'

Maintenance Map 2024.

Work location.
Water Shed Boundary.

The Corporation of the Township of Huron-Kinloss



BY-LAW No.

2025 - 26

Being a By-Law to Provide for the Appointment of a Deputy Chief Building Official per Agreement for the Township of Huron-Kinloss

WHEREAS Section 20 (1) of the Municipal Act, 2001, S.O. 2001, c.25 as amended, provides that a municipality may enter into an agreement with one or more municipalities or local bodies as defined in section 19, or a combination of both to jointly provide, for their joint benefit, any matter which all of them have the power to provide within their own boundaries;

AND WHEREAS Section 3 (2) of the Building Code Act, 1192, S.O. 1992, c.23, as amended, provides that each municipality shall appoint a chief building official and such inspectors as are necessary for the enforcement of this Act in the areas in which the municipality has jurisdiction;

AND WHEREAS the Council of The Corporation of the Township of Huron-Kinloss passed By-law No. 2005-126 to enter into an agreement with the Township of Ashfield-Colborn-Wawanosh for the purpose of sharing services of the Chief Building Official, on an as needed basis;

AND WHEREAS Council passed By-law No. 2012-92 appointing a Casual Chief Building Official for the Township of Huron-Kinloss as per the agreement with the Township of Ashfield-Colborne-Wawanosh;

AND WHEREAS the Council of The Corporation of the Township of Huron-Kinloss has been advised that the current Chief Building Official appointed for the Township of Ashfield Colborne Wawanosh is Joy Lindsay;

AND WHEREAS Council deems it advisable to update the appointment of a Deputy Chief Building Official per the Agreement with Ashfield-Colborne-Wawanosh;

NOW THEREFORE the Council of The Corporation of the Township of Huron-Kinloss **ENACTS** as follows;

1. That Joy Lindsay be appointed Deputy Chief Building Official for The Corporation of the Township of Huron-Kinloss and shall at the request of the Township of Huron-Kinloss, in the absence of the Chief Building Official or designate, perform all duties assigned, legislated and required of a Chief Building Official.
2. That By-law No. 2012-92 is hereby repealed.
3. That this by-law shall come into full force and effect upon its final passage.
4. That this by-law may be cited as the "Appointment of Deputy CBO (Joy Lindsay, ACW) By-law".

READ a FIRST and SECOND TIME this 17th day of March, 2025.

READ a THIRD TIME and FINALLY PASSED this 17th day of March, 2025.

Mayor

Clerk

The Corporation of the Township of Huron-Kinloss



BY-LAW No.

2025 – 27

Being a By-Law to Adopt the 2025 Municipal Annual Budget for the Township of Huron-Kinloss

WHEREAS Section 8(1) and 9 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provide that the powers of a municipality under this or any other Act shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues and has the capacity, rights, powers and privileges of a natural person for the purposes of exercising its authority under this or any other Act;

AND WHEREAS Section 290 of the Municipal Act, 2002, s.o. 2001, C.25 as amended requires that a local municipality shall, in the year or the immediately preceding year, prepare and adopt a budget including estimates of all sums required during the year for the purposes of the municipality;

AND WHEREAS the Council of The Corporation of the Township of Huron-Kinloss deems it expedient to adopt the annual estimates for operating and capital purposes for the Township;

NOW THEREFORE the Council of The Corporation of the Township of Huron-Kinloss **ENACTS** as follows;

1. That the Corporation of the Township of Huron-Kinloss Council hereby adopts the 2025 Municipal Budget as contained in the attached Schedule "A" to the By-law.
2. That this by-law shall come into full force and effect upon its final passage.
3. That this by-law may be cited as the "2025 Budget By-law".

READ a FIRST and SECOND TIME this 17th day of March, 2025.

READ a THIRD TIME and FINALLY PASSED this 17th day of March, 2025.

Mayor

Clerk

Schedule A
By-law No. 2025-27

Department	Estimated 2025 Revenue	Estimated 2025 Expenditure	Department 2025 Surplus or Deficit
Operating			
Council	0.00	290,481.82	290,481.82
Legislative Services	-28,574.00	473,793.15	445,219.15
Financial Services	-54,500.00	735,627.11	681,127.11
Chief Administrative Office	0.00	516,109.45	516,109.45
Economic Development & Tourism	-62,300.00	264,556.80	202,256.80
Ripley-Huron Fire Station	-17,000.00	397,570.64	380,570.64
Lucknow & District Fire Station	-204,700.00	404,399.70	199,699.70
Protection to Persons & Property	-4,500.00	1,322,585.00	1,318,085.00
By-Law Enforcement	-19,000.00	123,720.34	104,720.34
Emergency Management	0.00	127,308.46	127,308.46
Police Services Board	0.00	5,000.00	5,000.00
Conservation Authorities	-1,500.00	295,753.00	294,253.00
Nuclear Waste DGR Site Selection Process	-74,847.32	74,847.32	0.00
Healthcare	0.00	27,368.00	27,368.00
Crossing Guard	0.00	10,547.52	10,547.52
Kinloss Gravel Pit	-6,600.00	6,000.00	-600.00
Roads Maintenance	-305,929.00	3,719,710.83	3,413,781.83
Streetlighting	0.00	68,750.00	68,750.00
Huron Landfill	-303,000.00	589,029.25	286,029.25
Waste Collection	-302,450.00	202,450.00	-100,000.00
Recycling	-600.00	181,500.00	180,900.00
Kinloss Landfill	0.00	32,608.10	32,608.10
Lakeshore Environmental	-15,150.00	82,500.00	67,350.00
Municipal Drains	-13,300.00	45,200.00	31,900.00
Building Inspection	-333,685.99	333,685.99	0.00
Planning Administration	-12,000.00	56,189.41	44,189.41
Septic Inspection	-228,928.00	228,928.00	0.00
Facilities, Parks & Community Services	-32,050.00	445,626.42	413,576.42
Point Clark Lighthouse	-32,500.00	57,640.84	25,140.84
Lucknow Medical Centre	0.00	11,454.00	11,454.00
Ripley Medical Centre	-8,000.00	12,925.00	4,925.00
Lucknow Town Hall	-400.00	28,528.99	28,128.99
Ripley Library	-10,200.00	9,625.00	-575.00
Lucknow Library	-17,300.00	1,650.00	-15,650.00
Ripley-Huron Community Centre	-388,150.00	1,031,113.00	642,963.00
Lucknow & District Sports Complex	-157,775.00	397,250.00	239,475.00
Point Clark & Huron District Community Centre	-34,676.21	34,676.21	0.00
Huron-Kinloss Water Systems	-2,562,675.00	2,562,675.00	0.00
Ripley Sanitary Sewers	-313,050.00	313,050.00	0.00
Lucknow Sanitary Sewers	-454,000.00	454,000.00	0.00
Huronville Sanitary Sewers	-200,000.00	200,000.00	0.00
(Surplus)/Deficit Operating	-6,199,340.52	16,176,434.35	9,977,093.83
Capital			
Financial Services	-30,000.00	45,000.00	15,000.00
Healthcare	0.00	100,000.00	100,000.00
Economic Development & Tourism	-105,000.00	105,000.00	0.00
Ripley-Huron Fire Department	-8,000.00	150,000.00	142,000.00
Lucknow Fire Department	0.00	125,500.00	125,500.00
Roads	-2,303,135.00	4,390,000.00	2,086,865.00
Equipment	-230,000.00	530,000.00	300,000.00
Streetlights	0.00	10,000.00	10,000.00
Waste Management	0.00	15,000.00	15,000.00
Land Use Planning	-130,000.00	220,000.00	90,000.00
Facilities, Parks & Community Services	-730,000.00	790,000.00	60,000.00
Ripley-Huron Community Centre	0.00	155,000.00	155,000.00
Lucknow & District Sports Complex	-77,500.00	242,500.00	165,000.00
Huron-Kinloss Water Systems	-1,035,000.00	1,035,000.00	0.00
(Surplus)/Deficit Capital	-4,648,635.00	7,913,000.00	3,264,365.00
General Revenues	-1,762,423.83		-1,762,423.83
Grand Total to be raised from taxation			11,479,035.00

The Corporation of the Township of Huron-Kinloss



BY-LAW No.

2025 - 28

Being a By-Law to Authorize the Signing of a Lease Agreement with Gerald Murray for the property known as the Gravel Pit Farm in the Township of Huron-Kinloss

WHEREAS Section 8(1) and 9 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provide that the powers of a municipality under this or any other Act shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues and has the capacity, rights, powers and privileges of a natural person for the purposes of exercising its authority under this or any other Act;

AND WHEREAS the Council of The Corporation of the Township of Huron-Kinloss deems it expedient to enter into an lease agreement with Gerald Murray for the lands known as the Gravel Pit Farm being the pasture at North Half Lot 20, Concession 4 and Part Lot 20, Concession 5 of the former Township of Kinloss as per Report No. PW 2025-09;

NOW THEREFORE the Council of The Corporation of the Township of Huron-Kinloss **ENACTS** as follows;

1. That the Corporation of the Township of Huron-Kinloss hereby authorizes Staff to enter into an Agreement with Gerald Murray, which is attached as Schedule "A" and forms part of this By-law.
2. That the Mayor and Clerk are hereby authorized to sign on behalf of the Council for The Corporation of the Township of Huron-Kinloss, any contracts and other documents required to authorize the agreement amendment, and to affix the corporate seal of the Township of Huron-Kinloss.
3. That this By-law shall come into full force and effect upon its final passage.
4. That this by-law may be cited as the "2025 Gravel Pit Farm Agreement By-law".

READ a FIRST and SECOND TIME this 17th day of March, 2025.

READ a THIRD TIME and FINALLY PASSED this 17th day of March, 2025.

Mayor

Clerk

THIS INDENTURE made this 17th day of March, 2025 in pursuance of The Short Forms of Leases Act.

B E T W E E N:

THE CORPORATION OF THE TOWNSHIP OF HURON-KINLOSS

Hereinafter called the "Landlord"

OF THE FIRST PART

- and -

GERALD MURRAY

Hereinafter called the "Tenant"

OF THE SECOND PART

IN CONSIDERATION of the rents, covenants and agreements hereinafter contained and reserved on the part of the Tenant, the Landlord hereby leases to the Tenant, to occupy and use for agricultural and related purposes, the following described property.

1. **PROPERTY DESCRIPTION**

ALL and SINGULAR that certain parcel or tract of land and premises situate, lying and being the pasture at North Half Lot 20, Concession 4, and Part Lot 20, Concession 5, of the former Township of Kinloss, now in the Township of Huron-Kinloss, in the County of Bruce, in the Province of Ontario and consisting of 60 acres, more or less, of pasture land, as shown on Schedule "A" attached to and forming part of this Lease (the "Lands").

2. **GENERAL TERMS OF LEASE**

2.1 **Annual Lease** - The term of this lease shall be five (5) years commencing on the 1st day of January 2025 and ending on the 31st day of December, 2029. Either party may terminate the lease by giving ninety (90) days' notice. Such notice shall be given in writing.

2.2 **Review and Renewal of Lease** – This lease may only be renewed upon the execution of a renewal lease agreement by both parties hereto. Provided this lease is and has remained in good standing, the Tenant shall have the first option to renew the lease by providing a written request to the Landlord on or before October 1, 2024. The terms and provisions of the renewal lease shall be satisfactory to the Landlord in its sole discretion. If a renewal lease has not been negotiated and executed by both parties on or before November 1, 2024, the Landlord shall be at liberty to tender the lease for the Lands or enter into negotiations with any other party for the lease of the Lands.

2.3 **Amendments and Alterations** - Amendments and alterations to this lease shall be in writing and shall be signed by both the Tenant and the Landlord.

2.4 **No Partnership Intended** - It is particularly understood and agreed that this lease shall not be deemed to be nor intended to give rise to a partnership relation.

- 2.5 **Transfer of Property** - If the Landlord should sell or otherwise transfer title to the Lands, it will do so subject to the provisions of this lease or provide written notice of termination as per section 2.1.
- 2.6 **Right of Entry** - The Landlord reserves the right for itself, its agents, employees or assigns to enter the Lands at any reasonable time to: a) consult with the Tenant; b) make repairs, improvements and inspections; c) (after notice of termination of the lease is given) do work, none of which is to interfere with the Tenant in carrying out regular farm operations.
- 2.7 **No Right to Sublease** - The Landlord does not convey to the Tenant the right to lease or sublet any part of the Lands or to assign the lease to any person or persons whomsoever.
- 2.8 **Binding on Heirs** - The provisions of this lease shall be binding upon heirs, executors, administrators and successors of both Landlord and Tenant in like manner as upon the original parties, except as provided by mutual written agreement.
3. **AMOUNT OF ANNUAL CASH RENT**
- 3.1 The annual rent payable for the Lands under the terms of this lease shall be \$2,000.00 plus HST. The tenant shall also deposit \$2,000.00 annually with the Landlord for revitalization of the Lands.
- 3.2 **Payment of Rent:** The Tenant agrees to pay rent bi-annually, in equal installments, which shall be due on the first day of July and the first day of December, in each year of this agreement. The annual deposit shall be made with the July rent installment.
- 3.3 If rent is not paid when due, the Tenant agrees to pay interest on the amount of unpaid rent at the rate then charged by the Landlord for overdue property taxes.
- 3.4 During the term of the lease the Tenant agrees to undertake at his own expense the revitalization of the pasture lands by means of brush/shrub/tree removal, plowing, fertilization and seeding. Upon completion of the above works to the satisfaction of the Director of Public Works, in his sole discretion, the Landlord agrees to refund the deposit made by the Tenant for revitalization of the Lands.
- 4.0 **The Tenant agrees:**
- 4.1. To allow any incoming Tenant or purchaser to enter upon the Lands and have reasonable privileges and rights-of-way to work on the Lands.
- 4.2. To pay rent to the Landlord.
- 4.3. Not to remove, alter or change the style or position of any building or fence on the Lands without the consent of the Landlord in writing.
- 4.4. To use diligence to prevent noxious weeds from going to seed on the Lands.
- 4.5. To control soil erosion as completely as practicable, keep in good repair all terraces, open ditches, inlets and outlets of tile drains; preserve all established watercourses or ditches including grassed waterways; maintain all ponds; and refrain from any operation or practice that will injure such structures.

- 4.6. Upon the termination of this lease, to pay the Landlord reasonable compensation for any damages to the farm for which the Tenant is responsible.
- 4.7. A maximum of 50 (fifty) head of cattle shall be pastured on the Lands, with total weight thereof not to exceed 30,000 pounds.
- 4.8. Cattle shall be delivered to the Pasture Farm no earlier than May 1st of the year and removed no later than October 15th of the year.
- 4.9. The Tenant shall be responsible for his cattle, for providing veterinary services, salt, mineral, and fly protection and shall hold the Landlord harmless for any injury or damage caused by or to his cattle by whatever means.
- 4.10. The Landlord assumes no responsibility for lost, stolen, dead or otherwise unaccounted for cattle.
- 4.11. The Tenant shall provide and maintain throughout the term of this lease liability insurance in a form and amount satisfactory to the Landlord.
- 4.12. The Tenant shall fully comply with all laws, regulations and by-laws during the term of this Lease.

5.0 The Landlord agrees:

- 5.1. To give quiet possession of the Lands to the Tenant.
- 5.2. The Landlord shall give to the Tenant a right-of-way over lands owned by the landlord which abut the Lands for the purpose of allowing the Tenant to plant, care for or harvest the crops on the leased premises if such a right-of-way is necessary and such right-of-way shall cease upon the termination of this lease.

6.0 The Landlord and Tenant both agree:

- 6.1. Not to obligate the other party. Neither party hereto shall pledge the credit of the other party hereto for any purpose whatsoever without the consent of the other party. Neither party shall be responsible for debts or liabilities incurred, or for damages caused by the other party.
- 6.2. Nothing in this lease shall confer upon the Tenant any right to minerals underlying the Lands, but same are hereby reserved by the Landlord together with the full right to enter upon the premises and to bore, search, and deposit excavated rubbish, and with full liberty to pass over said premises with vehicles and lay down and work any railroad track or tracks, tanks, pipelines, power lines and structures as may be necessary or convenient for the above purpose. The Landlord agrees to reimburse the Tenant for actual damage he may suffer for crops destroyed by these activities and to release the Tenant from obligation to continue farming this property when development or mineral resources interferes materially with the Tenant's opportunity to make a satisfactory return.
- 6.3. It is further agreed that wherever the singular and masculine are used in this indenture shall be construed as if the plural or the neuter or feminine had been used, where the context or the party or parties hereto so require, and the rest of the sentence shall be construed as if the grammatical and terminological changes thereby rendered necessary had been made.

7.0

ARBITRATION OF DIFFERENCES

All matters in difference in relation to this agreement and to the farm shall be referred to the arbitration of a single arbitrator, if the parties hereto agree upon one; otherwise to three arbitrators, one to be appointed by each party and a third to be chosen by the first two named before they enter upon the business of arbitration. The award and determination of such arbitrator or arbitrators, or any two of such three arbitrators, shall be binding upon the parties hereto and their respective heirs, executors, administrators and assigns.

IN WITNESS WHEREOF the Township has hereunto affixed its corporate seal under the hands of its Mayor and Clerk and the Tenant has hereunto set his hand and seal.

SIGNED, SEALED AND DELIVERED
in the presence of

)
) **THE CORPORATION OF THE**
) **TOWNSHIP OF HURON-KINLOSS**
)
)
)
) _____
) Mayor – Don Murray
)
)
)
) _____
) Clerk – Jennifer White
)
)
)
)
) _____
) Tenant – Gerald Murray

Witness:

The Corporation of the Township of Huron-Kinloss



BY-LAW No.

2025 - 29

Being a By-Law to Accept a Tender for Removal and Replacement of
Concrete Sidewalks in the Township of Huron-Kinloss
(Amazing Construction Ltd.)

WHEREAS Section 8(1) and 9 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provide that the powers of a municipality under this or any other Act shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues and has the capacity, rights, powers and privileges of a natural person for the purposes of exercising its authority under this or any other Act;

AND WHEREAS The Council for The Corporation of the Township of Huron-Kinloss deems it expedient to accept a tender for the removal and replacement of sidewalks on Queen St. and Huron St. in Ripley, as per Report PW-2025-08;

NOW THEREFORE the Council of The Corporation of the Township of Huron-Kinloss **ENACTS** as follows;

1. That the quote of Amazing Construction Ltd. in the amount of \$252,855.00 plus HST for the removal and replacement of sidewalks in the Township of Huron-Kinloss be hereby accepted.
2. That the Director of Public Works is hereby authorized to sign on behalf of the Council for The Corporation of the Township of Huron-Kinloss, any contracts and other documents required to authorize the agreement, and to affix the corporate seal of the Township of Huron-Kinloss.
3. That this by-law shall come into full force and effect upon its final passage.
4. That this by-law may be cited as the "Ripley Sidewalk Removal and Replacement 2025 (Amazing Construction Ltd.) Quote Acceptance By-law".

READ a FIRST and SECOND TIME this 17th day of March, 2025.

READ a THIRD TIME and FINALLY PASSED this 17th day of March, 2025.

Mayor

Clerk

The Corporation of the Township of Huron-Kinloss



BY-LAW No.

2025 - 30

Being a By-Law to Amend By-law No. 2017-34; Being the Workplace Harassment and Violence Policy for the Township of Huron-Kinloss

WHEREAS Section 8(1) and 9 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provide that the powers of a municipality under this or any other Act shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues and has the capacity, rights, powers and privileges of a natural person for the purposes of exercising its authority under this or any other Act;

AND WHEREAS this policy is adopted in accordance with the *Human Rights Code*, R.S.O. 1990 C.H. 19, Section 5, *Occupational Health & Safety Act*, R.S.W. 1990 Part III.0.1, and the *Sexual Violence and Harassment Action Plan Act*, 2015;

AND WHEREAS the Council for the Corporation of the Township of Huron-Kinloss passed By-law No. 2017-34 to adopt a Workplace Harassment and Violence Policy and it is now deemed necessary to amend the policy as per Report CAO-2025-05;

NOW THEREFORE the Council of The Corporation of the Township of Huron-Kinloss **ENACTS** as follows;

1. That The Corporation of the Township of Huron-Kinloss Council hereby repeals Schedule "A" of By-law No. 2017-34 and adopts a revised Workplace Harassment and Violence Policy as contained in the attached Schedule "A" to this By-law.
2. That this By-law shall come into force and effect upon its final passage.
3. That this By-law may be cited as the "Workplace Harassment and Violence Policy Amendment By-law".

READ a FIRST and SECOND TIME this 17th day of March, 2025.

READ a THIRD TIME and FINALLY PASSED this 17th day of March, 2025.

Mayor

Clerk



The Corporation of the Township of Huron-Kinloss

Policy & Procedures

Section: 3.0 Human Resources

Policy: Workplace Harassment and Violence Policy

By-Law: 2017-34, 2025-30

Date: 7 January 2007 Revision: June 21, 2010, August 15, 2016, and March 20, 2017; March 3, 2025

Coverage:

This policy shall apply to all employees and Council Members of the Township of Huron-Kinloss.

It applies in any location in which an employee or Council Member is engaged in work-related activities. This includes, but is not limited to:

- The workplace,
- During travel,
- During meetings, seminars, conferences, conventions, etc.,
- In company owned or leased facilities,
- Virtually through the use of information and communications technology.

Policy Statement:

The Township of Huron-Kinloss is committed to providing and maintaining a working environment that is based on respect for the dignity and rights of everyone in the organization. It is the Township's goal to provide a healthy, safe work environment that is free of any form of violence or harassment.

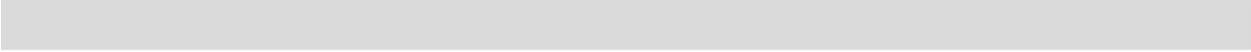
This policy also applies to situations in which you are harassed or subjected to violence in the workplace from individuals who are not employees of the organization, such as customers and suppliers, although the available remedies may be constrained by the situation.

Workers are encouraged to report any known incidents of workplace harassment to the appropriate person (Supervisor, Senior Manager, or Chief Administrative Officer).

Legislative Authority:

Human Rights Code, R.S.O. 1990 C.H. 19, Section 5

Occupational Health & Safety Act, R.S.W. 1990 Part III.0.1
Sexual Violence and Harassment Action Plan Act, 2015



Contents:

Definitions:

1. Discrimination

Workplace discrimination includes any distinction, exclusion or preference based on the protected grounds in the Ontario Human Rights Legislation, which nullifies or impairs equality of opportunity in employment, or equality in the terms and conditions of employment.

The protected grounds of discrimination are:

- race, colour, ancestry, citizenship, ethnic origin or place of origin
- creed, religion
- age
- sexual orientation
- family, marital or same-sex partnership status
- disability or perceived disability
- a record of offences for which a pardon has been granted under the *Criminal Records Act* (Canada) and has not been revoked, or an offence in respect of any provincial enactment.

2. Sexual Harassment

Sexual harassment includes conduct or comments of a sexual nature that the recipient does not welcome or that offend them. It also includes negative or inappropriate conduct or comments that are not necessarily sexual in nature, but which are directed at an individual because of their gender. Persons of all genders may be victims of harassment, and someone of the same or of different sex can harass someone else.

Some examples of sexual harassment are:

- sexual advances or demands that the recipient does not welcome or want;
- threats, punishment or denial of a benefit for refusing a sexual advance;
- offering a benefit in exchange for a sexual favour;
- leering;
- displaying sexually offensive material such as posters, pictures, calendars, cartoons, screen savers, pornographic or erotic web sites or other electronic material;
- distributing sexually explicit e-mail messages or attachments such as pictures or video files;
- sexually suggestive or obscene comments or gestures;

- unwelcome remarks, jokes, innuendoes, propositions or taunting about a person's body, clothing or sex;
- persistent, unwanted attention after a consensual relationship ends;
- physical contact of a sexual nature, such as touching or caressing; and sexual assault.

3. Workplace Sexual Harassment

Workplace sexual harassment means,

(a) engaging in a course of vexatious comment or conduct against a worker in a workplace because of sex, sexual orientation, gender identity, or gender expression, where the course of comment or conduct is known or ought reasonably to be known to be unwelcome, or

(b) making a sexual solicitation or advance where the person making the solicitation or advance is in a position to confer, grant or deny a benefit or advancement to the worker and the person knows or ought reasonably to know that the solicitation or advance is unwelcome.

4. Discriminatory Harassment

Discriminatory harassment includes comments or conduct based on the protected grounds in the Ontario Human Rights Legislation, which the recipient does not welcome or that offends him or her.

Some examples of discriminatory harassment are:

- offensive comments, jokes or behaviour that disparage or ridicule a person's membership in one of the protected grounds, such as race, religion or sexual orientation;
- imitating a person's accent, speech or mannerisms;
- persistent or inappropriate questions about whether a person is pregnant, has children or plans to have children; or
- inappropriate comments or jokes about an individual's age, sexual orientation, personal appearance or weight (whether they are under or overweight).

Poisoned Work Environment

Even if no one is being directly targeted, harassing comments or conduct can poison the work environment, making it a hostile or uncomfortable place in which to work. This is also a form of harassment. Some examples of actions that can create a poisoned work environment include:

- displaying offensive or sexual materials such as posters, pictures, calendars, web sites or screen savers;
- distributing offensive e-mail messages, or attachments such as pictures or video files;
- practical jokes that embarrass or insult someone; or
- jokes or insults that are offensive, racist or discriminatory in nature.

5. Workplace Harassment and Bullying

Workplace harassment is a health and safety issue that is covered under the *Occupation Health and Safety Act*. The *Occupational Health and Safety Act* and the *Sexual Violence and Harassment Action Plan Act*, and it is defined as:

- (a) Engaging in a course of vexatious comment or conduct against a worker in a workplace that is known or ought reasonably to be known to be unwelcome, or
- (b) Workplace sexual harassment.

Workplace harassment may have some or all of the following components:

- it is generally repetitive, although a single serious incidence of such behaviour may constitute psychological harassment if it undermines the recipient's psychological or physical integrity and has a lasting harmful effect;
- it is hostile, abusive or inappropriate;
- it affects the person's dignity or psychological integrity; and
- it results in a poisoned work environment.

In addition, behaviour that intimidates, isolates, or discriminates against the recipient may also be included.

Workplace harassment should not be confused with legitimate management actions, including measures to correct performance deficiencies or to imposing discipline for workplace infractions.

Some examples of workplace harassment are:

- verbally abusive behaviour such as yelling, insults and name calling including remarks, jokes or innuendos that demean, ridicule, intimidate or offend;
- workplace pranks, vandalism, bullying and hazing;
- gossiping or spreading malicious rumours;
- excluding or ignoring someone, including persistent exclusion of a particular person from workplace-related social gatherings;
- undermining someone else's efforts by setting impossible goals, with short deadlines and deliberately withholding information that would enable a

- person to do their job;
- providing only demeaning or trivial tasks in place of normal job duties;
- humiliating someone;
- sabotaging someone else's work;
- displaying or circulating offensive pictures or materials;
- offensive or intimidating phone calls, virtual meetings, instant messaging or e-mails;
- impeding an individual's efforts at promotions or transfers for reasons that are not legitimate; and
- making false allegations about someone in memos or other work related documents.

The Test of Harassment

It does not matter whether the harasser intended to offend the recipient. The test is whether the harasser knew or should have known that the comments or conduct were unwelcome.

Although it is commonly the case, the harasser does not necessarily have to have power or authority over the victim.

6. Workplace and Domestic Violence

Workplace and domestic violence that may occur in the workplace are health and safety issues, which are covered under the *Occupational Health and Safety Act*.

Workplace violence is defined under the *Occupational Health and Safety Act* as:

- the exercise of physical force by a person against a worker, in a workplace, that causes or could cause physical injury to the worker,
- an attempt to exercise physical force against a worker, in a workplace, that could cause physical injury to the worker,
- a statement or behaviour that it is reasonable for a worker to interpret as a threat to exercise physical force against the worker, in a workplace, that could cause physical injury to the worker.

Some examples of workplace violence are:

- physically threatening behaviour such as shaking a fist at someone, finger pointing, destroying property, throwing objects;
- verbal or written threats to physically attack a worker;
- leaving threatening notes or sending threatening e-mails/direct messages;
- using or threatening to use a weapon;
- stalking someone; and

- physically aggressive behaviours including hitting, shoving, standing excessively close to someone in an aggressive manner, pushing, kicking, throwing an object at someone, physically restraining someone or any other form of physical or sexual assault.

Violence that occurs outside the normal workplace but which has an impact on the working environment, including working relationships, may also be considered violence in the workplace.

Domestic Violence

If you are experiencing domestic violence that would likely expose you, or other workers, to physical injury that may occur in the workplace, we will take every precaution reasonable to protect you and your co-workers in the circumstances.

We appreciate the sensitivity of these issues and will do our best to assist you as discreetly as possible while maintaining your privacy.

Preventing Harassment and Violence

It is our mutual responsibility to ensure that we create and maintain a workplace free of harassment and violence and address violence and/or the threat of violence from all possible sources (including customers, clients, employers, supervisors, workers, strangers and domestic/intimate partners).

The Township of Huron-Kinloss will do its part by not tolerating or condoning discrimination, harassment or violence in the workplace. This includes making everyone in the firm aware of what behaviour is and is not appropriate, assessing the risk of workplace violence, investigating complaints and imposing suitable corrective measures.

Senior Managers and supervisors are expected to assist in creating a workplace that is free of harassment and violence and to immediately contact the Chief Administrative Officer if they receive a complaint of workplace harassment or violence or witness harassing or violent behaviour.

You must do your part by ensuring that your behaviour does not violate this policy and by fostering a work environment that is based on respect and is free of harassment.

Assessment

A risk assessment will be conducted of workplace violence that may arise from the nature of the workplace, the type of work or the conditions of work. The

assessment will take into account the circumstances that would be common to similar workplaces; the circumstances specific to the workplace; and other prescribed elements.

The results of the assessment will be provided to the Joint Health and Safety Committee, in writing.

A reassessment of the risks of workplace violence will be done as often as is necessary to ensure that the policy and program continue to protect workers from workplace violence. The results of reassessments will be provided to the Joint Health and Safety Committee, in writing.

Harassment Complaint Procedure

A person who considers that they have been subjected to harassment is encouraged to bring the matter to the attention of the person responsible for the conduct.

Where the complainant does not wish to bring the matter directly to the respondent's attention, or where such an approach is attempted and does not produce a satisfactory result, the complainant should report the matter to the appropriate Senior Manager. If the appropriate Senior Manager is the potential respondent or is otherwise unavailable, the complainant should report to the Chief Administrative Officer for the Corporation.

An investigation will be initiated for complaints of workplace harassment that are appropriate in the circumstances. The Township may choose to use either an internal or external investigator, depending on the nature of the incident. A Ministry of Labour inspector may order an investigation by a third-party.

The Joint Health & Safety Committee shall be notified of complaints of workplace harassment.

Once the investigation is complete, the investigator(s) will prepare a detailed report of the findings. Results and any corrective actions as a result of the investigation shall be communicated, in writing, to the worker who experienced the alleged harassment, as well as to the alleged harasser.

Violence Complaint Procedure

You are required to report the existence of any workplace violence or threat of workplace violence to your supervisor. An investigation will be initiated as quickly as possible. We may choose to use either an internal or external investigator, depending on the nature of the incident. A Ministry of Labour inspector may order an investigation by a third-party.

The Joint Health & Safety Committee shall be notified of complaints of workplace harassment.

Once the investigation is complete, the investigator(s) will prepare a detailed report of the findings. Results and any corrective actions as a result of the investigation shall be communicated to the worker who experienced the alleged violence, as well as to the alleged perpetrator of the violent act.

If you are experiencing **domestic violence** that would expose you to physical injury in the workplace or you are experiencing workplace violence or believe that workplace violence is likely to occur, you may seek immediate assistance by contacting your supervisor. The Supervisor will assist in preventing and responding to the situation.

Confidentiality of Complaints and Investigations

We recognize the sensitive nature of harassment and violence complaints and we will keep all complaints confidential, to the extent that we are able to do so. We will only release as much information as is necessary to investigate and respond to the complaint or situation or if required to do so by law.

Miscellaneous

If an employee or member of council is or considers that they have been harassed in any way in the course of their employment or duties by a person who is not an employee or a member of council for the Township of Huron-Kinloss, that individual should be encouraged to speak to and seek the advice of the Chief Administrative Officer.

The Senior Manager in consultation with the Chief Administrative Officer will take whatever action is necessary to ensure that the Corporation fulfills its responsibility to support and assist the person subjected to such harassment.

The Township of Huron-Kinloss will not tolerate retaliation, taunts or threats against anyone who complains about harassment or takes part in an investigation. Any person who taunts, retaliates against or threatens anyone in relation to a harassment complaint may be disciplined or terminated.

Notwithstanding the existence of this policy, every person continues to have the right to seek assistance from the Ontario Human Rights Commission, even when steps are being taken under this policy.

The administration of this policy will be in accordance with the Municipal Freedom of Information and Protection of Privacy Act.

This policy shall be reviewed annually.

The Corporation of the Township of Huron-Kinloss



BY-LAW No.

2025 - 31

Being a By-Law to Delegate Authority to Approve and Execute Development Agreements as a Condition of Consent

WHEREAS Section 23.1 of the Municipal Act, 2001, S.O. 2001, c.25, as amended authorizes a municipality to delegate its powers and duties under this or any other Act to a person or body subject to the restrictions set out;

AND WHEREAS Section 23.1 of the Municipal Act, permits the delegation of powers, including administrative powers, subject to such conditions and limits as Council considers appropriate and such limits can include conditions, approvals and appeals that apply to the power delegated;

AND WHEREAS the Council of The Corporation of the Township of Huron-Kinloss considered report BLD-2025-06, on March 10, 2025, regarding conditions of a consent application, wherein the applicant is required to enter into an agreement with the Township if deemed necessary, to satisfy all the requirements, financial or otherwise of the Township;

AND WHEREAS the Council of The Corporation of the Township of Huron-Kinloss deems it advisable to delegate approval and signing authority to the Mayor and Clerk for any Development Agreements relating to consent applications;

NOW THEREFORE the Council of The Corporation of the Township of Huron-Kinloss **ENACTS** as follows;

1. That the Corporation of the Township of Huron-Kinloss Council hereby delegates the authority to approve Development Agreements required as a condition of approval for Consent Applications made under the Planning Act, R.S.O. 1990, c.P13 to the Mayor and Clerk.
2. That the Mayor and Clerk are authorized to do all acts necessary to carry out the authority vested in them pursuant to this by-law, including affixing their signatures as required to all documents.
3. That this by-law shall come into full force and effect upon its final passage.
4. That this by-law may be cited as the "Delegations of Powers (Development Agreements - Consent Applications) By-law".

READ a FIRST and SECOND TIME this 17th day of March, 2025

READ a THIRD TIME and FINALLY PASSED this 17th day of March, 2025

Mayor

Clerk

The Corporation of the Township of Huron-Kinloss



BY-LAW No.

2025 - 32

Being a By-law to Amend By-law No. 2018-98, Being the Comprehensive Zoning By-law of the Township of Huron-Kinloss
Michie

196 BRUCE ROAD 86 – KINLOSS CON 1 PT LOT 10 PLAN; 153 PT LOTS 11
AND 12
– Roll 410711000201800

WHEREAS Section 34 of the Planning Act, R.S.O. 1990, Chapter 13 authorizes the Councils of Municipalities to enact and amend zoning by-laws which comply with an approved official plan;

AND WHEREAS the Council of The Corporation of the Township of Huron-Kinloss has enacted By-law 2018-98; a zoning by-law enacted under Section 34 of the said Planning Act;

AND WHEREAS the Council of The Corporation of the Township of Huron-Kinloss desires to amend By-law 2018-98;

NOW THEREFORE BE IT RESOLVED THAT the Council of The Corporation of the Township of Huron-Kinloss **ENACTS** as follows;

1. THAT Schedule 'A' to By-Law No. 2018-98, as amended, is hereby further amended by changing thereon from General Agriculture (AG1), Residential One (R1), and Environmental Protection (EP) to Residential One Special (R1-25.185), Residential One Special Holding (R1-25.186-H), General Agriculture Special Holding (AG1-25.187-H1), and Environmental Protection (EP), for the zoning designation of those lands described as KINLOSS CON 1 PT LOT 10 PLAN; 153 PT LOTS 11 AND 12 [196 BRUCE ROAD 86] Township of Huron-Kinloss (geographic Township of Kinloss), attached to and forming a part of this By-Law.

Note: The H1 zoning provision addresses areas of high archaeological potential per Section 2.12.

2. That By-law No. 2018-98, as amended, is hereby further amended by adding the following subsections to 25 thereof:

25.185

Notwithstanding their 'R1' Zoning designation, those lands delineated as 'R1-25.185' on Schedule 'A' to this By-law shall be used in accordance with the 'R1' Zone provisions contained in this By-law, excepting however, that:

- i) A minimum lot frontage of +/- 36 m is permitted.
- ii) A minimum lot area of +/- 0.22 ha is permitted.
- iii) Buildings and structures existing as of March 18, 2025 which do not comply with the provisions of this By-law are hereby recognized. All future buildings and structures, or additions to existing buildings and structures, shall comply with the provisions of the By-law.

Note: Registered development agreement for the existing residence to be serviced by an advanced tertiary sewage disposal system that meets

Zoning By-law Amendment Z72 Michie

By-law No. 2025-32

Page 2 of 2

the specifications of the CAN/BNQ 3680-600 standard, as amended from time to time.

25.186

Notwithstanding their 'R1' Zoning designation, those lands delineated as 'R1-25.186-H' on Schedule 'A' to this By-law shall be used in accordance with the 'R1' Zone provisions contained in this By-law, excepting however, that:

- i) A minimum lot frontage of +/- 20 m is permitted.
- ii) A combined minimum lot area of +/-2.5 hectares is permitted within the AG1-25.187-H1 and R1-25.186-H zones.
- iii) Prior to the removal of the 'H – Holding' provision, site alternation and development shall be prohibited. Council may consider removal of the 'H – Holding' provision in accordance with the Planning Act, R.S.O. 1990, once the following condition has been met:
 - a. A detailed site plan has been received to the satisfaction of the Zoning Administrator of the Township of Huron-Kinloss, including, but not limited to, the locations of future buildings and structures.

25.187

Notwithstanding their 'AG1' Zoning designation, those lands delineated as 'AG1-25.187-H1' on Schedule 'A' to this By-law shall be used in accordance with the 'AG1' Zone provisions contained in this By-law, excepting however, that:

- i) A combined minimum lot area of +/-2.5 hectares is permitted within the AG1-25.187-H1 and R1-25.186-H zones.
3. That this by-law takes effect from the date of passage by Council and comes into force and effect pursuant to the provisions of the Planning Act, R.S.O. 1990.
 4. That this by-law may be cited as the "Zoning Amendment By-law – Z-2024-072 - Michie" By-law

READ a FIRST and SECOND TIME this 17th day of March 2025.

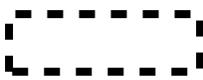
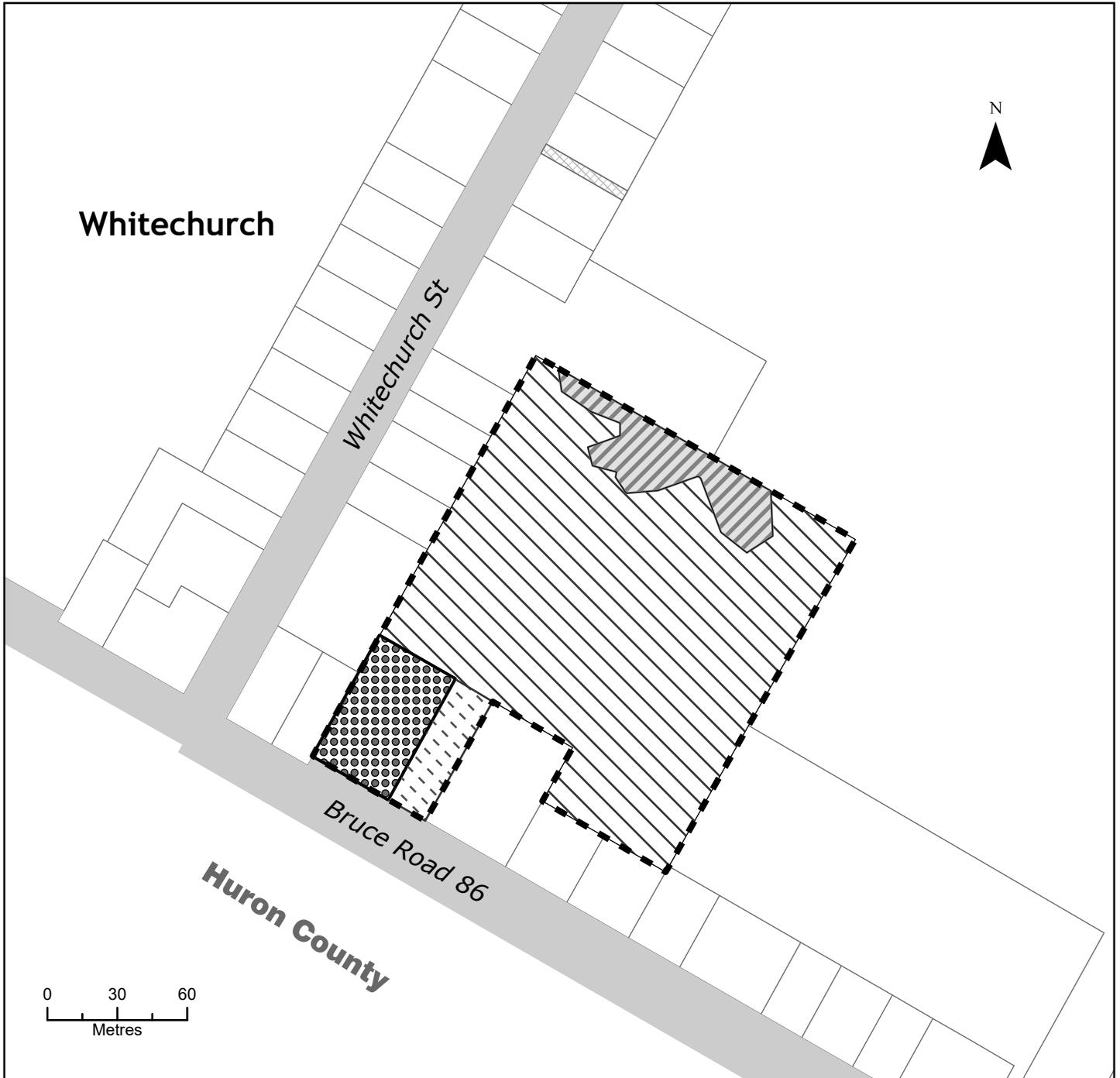
READ a THIRD TIME and FINALLY PASSED this 17th day of March 2025.

Mayor

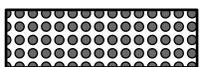
Clerk

Schedule 'A'

196 BRUCE ROAD 86 - CON 1 PT LOT 10 PLAN; 153 PT LOTS 11 AND 12 - Roll 410711000201800
Township of Huron-Kinloss (Kinloss Township)



Subject Property



Lands to be zoned R1-25.185 - Residential One Special



Lands to be zoned R1-25.186-H - Residential One Special Holding



Lands to be zoned AG1-25.187-H1 - General Agriculture Special Holding



Lands zoned EP - Environmental Protection

This is Schedule 'A' to the zoning by-law
 amendment number _____ passed this
 _____ day of _____

Mayor _____

Clerk _____

The Corporation of the Township of Huron-Kinloss



BY-LAW No.

2025 - 33

Being a By-Law to Accept a Quotation for a 2026 International HV615
Tandem Axle Plow Truck

WHEREAS Section 8(1) and 9 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provide that the powers of a municipality under this or any other Act shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues and has the capacity, rights, powers and privileges of a natural person for the purposes of exercising its authority under this or any other Act;

AND WHEREAS The Council for The Corporation of the Township of Huron-Kinloss deems it expedient to accept a quotation for the purchase of one (1) 2026 International HV615 tandem axle plow truck as per Report PW-2025-12;

NOW THEREFORE the Council of The Corporation of the Township of Huron-Kinloss **ENACTS** as follows;

1. That the quote of Viking-Cives Ltd. in the amount of \$422,730 plus HST for the purchase of one (1) 2026 International HV615 tandem axle plow truck be hereby accepted.
2. That the Director of Public Works is hereby authorized to sign on behalf of the Council for The Corporation of the Township of Huron-Kinloss, any contracts and other documents required to authorize the agreement, and to affix the corporate seal of the Township of Huron-Kinloss.
3. That this by-law shall come into full force and effect upon its final passage.
4. That this by-law may be cited as the "2026 Tandem Plow Quote Acceptance By-law".

READ a FIRST and SECOND TIME this 17th day of March, 2025.

READ a THIRD TIME and FINALLY PASSED this 17th day of March, 2025.

Mayor

Clerk



The Corporation of the Township of Huron-Kinloss

Ripley Summer Sports – General Meeting

Minutes

Ripley Huron Community Centre

Monday, October 23, 2024

Darryl Zettler	Chair/Baseball Contact/Webmaster	Present
Meg Fry	Deputy Chair/Equipment Manager	Present
Crystal Burt	Equipment Manager/Webmaster	Present
	Soccer Coordinator	
Leeah Caslick	Fundraising Coordinator	Present
Jean Breton	Communication Coordinator	Absent
Meg Fry	Member at Large	Present
Cayley MacDonald	Member at Large	Present
Jeff Johnston	Member at Large	Present
Elyse Dewar	Secretary & Registrar (non-voting)	Present
Mike Fair	Director of Community Services (non-voting)	Absent

Others Present:

Call to Order

7:45pm

Adoption of Minutes

That the Ripley Summer Sports Committee hereby approves the September 18, 2023 meeting minutes.

Motion No: 23/10/24 - 01

Moved by: Leeah Caslick

Seconded by: Meg Fry

Carried

Suspension

Darryl provided an update on the suspension of a Ripley Minor Baseball coach. A hearing with the WOBA is scheduled for October 29, 2024. Darryl will provide the Director of Community Services an update after that meeting.

Ripley Minor Baseball

4.1 The batting cage in Point Clark needs to be taken down for the winter. Darryl will arrange a group to take it down on Sunday, Oct. 20.

4.2 Best Ever Coach Clinic

The Best Coach Clinic is hosted by Ontario Baseball Association and is a 3 days course geared to provide baseball coaches education and experience with top coaching experts from major league baseball coaches. The course is January 10-12, 2025 in Toronto. Last year, two Ripley Minor Baseball coaches attended. Darryl will be attending again in January and will bring back the information he learns and incorporate it in with the Ripley Minor Baseball Coach's Meeting in the spring. The committee discussed covering the cost of the course to support more coaches receiving the training and bring that information back to the committee. The course cost is \$199

Motion No: 23/10/24 – 02

Moved by: Darryl Zettler

Seconded by: Meg Fry

THAT the Ripley Summer Sports Committee will reimburse the cost for one coach to take the Best of Coaches Clinic for 2025.

Carried

4.3 Goderich request to support OBA team

Darryl received an email from Goderich Minor Baseball requesting a combined/joint OBA U9 team with Ripley Minor Baseball. See attached.

The Committee had a few concerns with this request:

1. Parents would be more likely to travel to Kincardine for OBA tryouts/practices/games then to Goderich.
2. The Ripley Summer Sports Committee doesn't have the capacity to help organize an OBA team for U9

Darryl will email the Goderich Minor Baseball contact with the committee's concerns.

4.4 Brush Clearing at Point Clark Ball Diamond

The Community Services Department cleared a large section of brush and overgrowth on the south side of the Point Clark Ball Diamond outfield. Ripley Minor Baseball was having to replace a lot of foul balls that could not be recovered because of the overgrowth, which was costing the organization quite a bit of money out of the equipment budget. To help alleviate this loss, the brush was cleared and will be maintained next summer.

Ripley Minor Soccer Program

The Ripley Minor Soccer will continue to collaborate with Kincardine Minor Soccer, using the same format for teams U8 and above.

Planning

- Develop a schedule of events for the 2025 season including:
 - o Registration timeline – Jan. 1 to March 31 2025
 - o Picture day – Leeah discuss with Jean
 - o Indoor practices – April 14, 21, 28, 2025
 - o Evaluations April 30 and May 5, 2025
 - o Summer Sports Banquet – Sept. 5 -NOTE: Order more pizza next year and set up the space so that teams sit together
 - o Fundraising events – Fundraising Coordinator
 - o Coaches Meeting – April 7, 2025
 - o Coaches Appreciation Night - cancelled

Adjournment

The Ripley Summer Sports Committee hereby adjourns the October 23, 2024 meeting. January 9, 2025

Motion No: 23/10/24 - 03

Moved by: Cayley McDonald

Seconded by: Meg Fry

Carried

Action Items from October 23 2024 Meeting

Elyse	Discuss with Director of Community		
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	Services if offering a discount to committee members on registration fee is possible to as a way to entice more people to join		
Committee members	Set up table at indoor practices, recruiting people to volunteer		
Equipment Manager	Find a better way to track jerseys given to teams		

Document Accessibility

The Township of Huron-Kinloss is committed to providing information in the format that meets your needs. We have made every attempt to make documents for this meeting accessible but there may still be difficulty in recognizing all of the information. Please contact us if you require assistance and we will make every attempt to provide this information in an alternative format.

Please note that third party documents received and found within this document will not be converted to an accessible format by the Township of Huron-Kinloss. However, upon request, we will attempt to obtain these documents in an appropriate accessible format from the third party.

For assistance or to make a request please call 519-395-3735 or email info@huronkinloss.com



Ripley Summer Sports – General Meeting Minutes

Ripley Huron Community Centre

Monday, January 30, 2025

Darryl Zettler	Chair/Baseball Contact/Webmaster	Present
Meg Fry	Deputy Chair/Equipment Manager	Present
Crystal Burt	Equipment Manager/Webmaster	Present
	Soccer Coordinator	
Leeah Caslick	Fundraising Coordinator	Present
Jean Breton	Communication Coordinator	Absent
Kelsey McDonald	Member at Large	Present
Cayley MacDonald	Member at Large	Present
Jeff Johnston	Member at Large	Present
Elyse Dewar	Secretary & Registrar (non-voting)	Present
Mike Fair	Director of Community Services (non-voting)	Absent

Others Present:

Call to Order
6:30pm

Adoption of Minutes

That the Ripley Summer Sports Committee hereby approves the October 23, 2024 meeting minutes.

Motion No: 30/01/25 – 01

Moved by: Meg Fry

Seconded by: Cayley MacDonald

Budget 2025/Finance

- a) Township of Huron-Kinloss budget has not been passed by Council. RSSC budget will be presented at the next meeting, following the Council Budget Meeting.

Registration

- a) As of January 30, the registration numbers are below:

Ripley Minor Baseball

- Tball – 10
- U7 – 12
- U9 – 10
- U11 – 4
- U13 – 3
- U15 – 0

Ripley Minor Soccer

- Blastball – 18
- U6 – 9
- U8 – 1
- U10 - 1

Ripley Minor Baseball

- a) Indoor Practices – Confirmed dates below.

Players will be put into groups when they arrive

Committee members needed during indoor practices

Reach out to the U13/U15 players and ask if they would help

Add indoor practices to the Township's website and the RMB website.

- b) Batting Cage

The batting cage netting is still up. It needs to be tightened and a piece added.

- c) WOBA Year End Tournament

RSSC was approved to host the WOBA Year End U9 Tournament August 8-10, 2025. The committee agreed they cannot host as many teams as they did last year and agreed to hosting small amount of teams.

Mount Forrest will also be hosting part of the tournament.

- d) Team Selection Process

The committee will follow the RSS Team Selection Policy. Will review this policy at the February meeting.

Ripley Minor Soccer Program

- a) Will continue to be part of the Kincardine Minor Soccer Loop again in 2025. Elyse will reach out to Kincardine and request the same process for the 2025 season.
- b) Ordering Timbit Jerseys
The equipment manager will let Elyse know if more Timbit Jerseys are need for this season and how many to order.
- c) Cayley will speak with a local resident, asking if he is interested in joining the RSSC as Soccer Contact.

Equipment

- a) Equipment that needs to be purchased or updated
Committee members/equipment manager will sort ball and soccer equipment to determine what needs to be ordered.
What is needed:
 - Air pump for pitching machine in Point Clark
 - Baseballs
 - New passcode door handle for the Ripley equipment storage shed
- b) Account for Uniforms/jerseys
The equipment manager will go through returned jerseys, account for what has been returned and create a process to distribute this season.
- c) Pitching Mound
Hoping to have a U15 team. If there is no U15 team, the committee will discuss the option for renting out the mound or allowing teams to use book the PC ball diamond and pitching mound.
Crystal will develop a draft equipment rental agreement and bring it forward to the next meeting.
- d) Hats with new Ripley Minor Ball logo
Darryl is still working with the graphic designer for a final logo. Once it is approved by the committee, we will look at local companies that print the new logo on minimal apparel – hats, t-shirts, hoodies, etc.
- e) Broken pitching machine
Darryl welded the leg of a pitching machine but needs to order a pitching machine part for the wheel.

Coaching

- a) VSC are good for 3 years. Coaches/volunteers will sign a Declaration of Negative Police Record

New coaches will receive the VSC letter from the Township of Huron-Kinloss Human Resources Generalist, complete the online OPP check, include the letter and have it returned to the Township.

A list of current coaches who will need a new VSC or sign a declaration will be provided at the meeting

- b) Coach Selection Process

Coaches will apply following the same process as 2024 by submitting an application.

Coaching application will be accepted once the application form is completed.

- c) Township of Huron-Kinloss Clerk Jennifer White will attend the coaches meeting in April to discuss the Township of Huron-Kinloss RZone Policy.
- d) Darryl will review the Coach's Handbook and work with Elyse to update.
- e) WOBA has asked Ripley Summer Sports Committee chair/members to review the WOBA Disciplinary Policy and provide feedback.

Referees/Umpires

- a) Braden Novak has agreed to be the RSSC Referee in Chief.
- b) Schedule a social media post - call out for soccer referees

Fundraising

- a) No fundraisers scheduled at this time.
- b) The committee will stock the Ripley Ball Diamond Pavilion with snacks for a Concession Stand for all RMB home games. Parents/coaches will be responsible to open the Concession Stand for their game. It will be stocked with freezies, chips, treats, pop/juice, etc.

Planning

- Develop a schedule of events for the 2025 season including:
 - o Registration Timeline – **January 6 to March 31, 2025**
 - o Picture Day – TBD – Cayley is looking into a local photographer instead of Picture Day.
 - o Indoor practices – **April 14, 21, 28**
- Team Evaluations – **April 30 & May 5**
 - o Summer Sports Banquet – **September 5**
 - o Coaches Meeting – **April 7**
 - o Coaches Appreciation Night – **cancelled**
 - o Ripley Baseball Day – **Cancelled**

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The Township of Huron-Kinloss is committed to providing information in the format that meets your needs. We have made every attempt to make documents for this meeting accessible but there may still be difficulty in recognizing all of the information. Please contact us if you require assistance and we will make every attempt to provide this information in an alternative format.

Please note that third party documents received and found within this document will not be converted to an accessible format by the Township of Huron-Kinloss. However, upon request, we will attempt to obtain these documents in an appropriate accessible format from the third party.

For assistance or to make a request please call 519-395-3735 or email info@huronkinloss.com

Municipal Innovation Council Minutes

January 15, 2025, 1:00 p.m.

Virtual

Members Present

Kara Van Myall, CAO, Town of Saugeen Shores (Chair)
Jodi MacArthur, CAO, Township of Huron-Kinloss
Jillene Bellchamber-Glazier, CAO, Municipality of Kincardine
Leanne Martin, CAO, Municipality of South Bruce
Peggy Van Mierlo-West, CAO, Municipality of Northern Bruce Peninsula
Emily Dance, CAO, Municipality of Arran-Elderslie (Secretary)
Christine MacDonald, CAO, Bruce County

1. Call to Order

The meeting was called to order at 1:00 p.m.

2. Additions or Amendments to the Agenda

Adoption of the December 2, 2024, Meeting Minutes

Motion: MIC 2025-01

Moved by: Leanne Martin

Seconded by: Christine MacDonald

That the MIC hereby adopts the December 2, 2024, Municipal Innovation Council Meeting Minutes as presented

Carried

3. MIC Next Steps

3.1 Meeting Schedule - Arran-Elderslie

Meetings have been scheduled for the following dates:

Wednesday January 29, 2025 1:00 pm in person Arran-Elderslie
(scheduled with AI & Tourism delegates)

Wednesday February 12, 2025 1:00 pm virtual

Wednesday February 26, 2025 1:00 pm virtual

Wednesday March 12, 2025 1:00 pm virtual

Wednesday March 26, 2025 1:00 pm virtual

3.2 Resource Reallocation – Saugeen Shores

Noted there is a surplus that will be returned to the participating municipalities once all obligations have been met. Surplus to 2023 will include the Municipality of Brockton, 2024 to current will include the participating members.

3.3 Documentation and Reporting – Northern Bruce Peninsula

The Director is currently working on the year end report, the group suggested the report be expanded to include the 5 years of the partnership highlighting the MIC's successes.

3.4 Wind Down of Projects - Northern Bruce Peninsula

MIC Report 2025-01 was circulated to the members. It included a list of the current projects, the status and details. Members agreed to review the list and forward to Peggy, if there is any interest in transitioning the project to a member municipality, if the project should be cancelled or if the project could be transitioned into a different format. List to be reviewed at the January 20, 2025 meeting.

3.5 Legal and Administrative Closure County of Bruce

Once further details are determined the County will support where required.

3.6 Formal Communications County of Bruce

It was agreed that the formal communications include: Council, Partners (Project Leads) and the Public. Once further details are determined the County will support where required. Christine will reach out to her Communications Team to provide a draft strategy without dates that can be discussed at the next meeting. Peggy will request the Director provide a chart with the project leads and details.

Motion: MIC 2025-02

Moved by: Christine MacDonald

Seconded by: Jodi MacArthur

THAT the MIC hereby receives the verbal updates as provided.

Carried

4. Closed Session

Motion: MIC 2025-03

Moved by: Christine MacDonald

Seconded by: Jillene Bellchamber-Glazier

The Municipal Innovation Council hereby moves into closed session in accordance with Section 239 (2)(b) personal matters about an identifiable individual.

Carried

5. Adjournment

Motion: MIC 2025-04

Moved by: Leanne Martin

Seconded by: Christine MacDonald

That the MIC hereby adjourns at 1:31 p.m.

Carried

Chair

Secretary



Dear Municipal Clerks,

This letter, the attached **MIC Closeout Report (2024)** and **Impact Report (2020-2025)** are provided to inform your Council about the conclusion of the Municipal Innovation Council (MIC). After five years of significant progress, MIC members have decided to integrate ongoing efforts into their respective organizations, ending MIC operations as of March 31, 2025.

Over the past five years, MIC ran projects like topographical mapping, fleet electrification, the Food Cycler program aimed at reducing household waste, training over 200 municipal employees to enhance their skills, support for attainable housing initiatives, comprehensive IT services review, the innovative Smart Beach project to improve beach safety, and the Simply Brilliant Idea program which encouraged creative solutions from member municipalities. The **Impact Report** provides a comprehensive overview of the impressive accomplishments of the MIC.

Surplus funds will be calculated and returned based on the 2023 reserve balance, 2024 surplus, and 2025 expenses, noting no member contributions were made in 2025. Each municipality provided an annual contribution per the 2022-2025 Memorandum of Agreement: a base rate of \$12,000 plus \$2.50 per household from the 2016 Census, with Bruce County contributing a flat rate. The return calculation will be proportional based on each partner's annual contributions.

As the MIC wraps up its tenure, it is important to acknowledge those who contributed their time and energy. Thank you to the MIC board members: Christine MacDonald, CAO Bruce County; Peggy Van Mierlo-West, CAO North Bruce Peninsula; Emily Dance, CAO Arran Elderslie; Leanne Martin, CAO South Bruce; Jodi MacArthur, CAO Huron Kinloss; Jillene Bellchamber-Glazier, CAO Kincardine; and former member Sonya Watson, CAO Brockton. Their dedication and efforts have been instrumental in the Council's success.

A special thank you to our current Director, Tony Houad, for his invaluable support over the past two years. We also express our gratitude to the Nuclear Innovation Institute (NII) for their steadfast support in our endeavors.

Thank you to each member's Council for your vision, support, and funding contributions, which have been crucial in making this initiative a success. Your commitment has played a vital role in fostering a culture of innovation and collaboration that will benefit municipalities for years to come.

I am proud to have worked with such a dedicated group during my tenure as Chair. These achievements are a testament to the collective leadership within MIC, and I am confident that their unwavering commitment will continue to drive positive change in our communities.

Sincerely,

Kara Van Myall
Chair, Municipal Innovation Council
CAO, Town of Saugeen Shores

MIC REPORT

Report To: Municipal Innovation Council (MIC)
Report From: Chair, Municipal Innovation Council
Subject: MIC 2024 Project CloseOut Report

The Municipal Innovation Council (MIC) was established in 2020 when eight municipalities in the County of Bruce came together to find savings, efficiencies and deliver services better to their residents - all with the goal of building smarter, stronger, more resilient communities.

Over the past five years, MIC ran projects like topographical mapping, fleet electrification, the Food Cycler program aimed at reducing household waste, training over 200 municipal employees to enhance their skills, support for attainable housing initiatives, comprehensive IT services review, the innovative Smart Beach project to improve beach safety, and the Simply Brilliant Idea program which encouraged creative solutions from member municipalities. The **Impact Report (2020-2025)** provides a comprehensive overview of the impressive accomplishments of the MIC.

At its meeting on December 2, 2024, the MIC passed a motion to dissolve the Municipal Innovation Council by March 31, 2025. The following highlights 2024 achievements and planned winddown activities.

Smart Beach – Phase 1 in Kincardine

The equipment provider for Smart Beach is still in various stages of development for the expansion of some aspect of the program. MIC has meet with SwimSmart and Kincardine staff to determined what next steps are required to realize the next step of the work.

Smart Beach – Phase 2 in Saugeen Shores

Phase 2 of Smart Beach, focused on Saugeen Shores is currently in the scoping stage between Smart Beach researchers, Georgian College and Saugeen Shores. The project oversight and implementation will transition to the collaboration as outlined between the three partners.

Joint IT Steering Committee

The oversight of the Joint IT Steering Committee will transition to Bruce County to provide administrative support to the group.

Fleet Electrification

MIC and Georgian College have completed and summarized the province wide fleet electrification survey. From 444 municipalities in Ontario, 63 responses to the survey were

received. There was a significant response from Central, Southern and Eastern Ontario including some from Northern Ontario. The overall responses were very supportive of municipal fleet electrification. The survey results were presented to the Municipal Fleet group.

Financials

The Town of Saugeen Shores as the treasurer for the MIC will be calculating a return of surplus funds to the partner municipalities. Those funds will be calculated based on the 2023 reserve balance, 2024 surplus and the 2025 expenses (no member contributions were made in 2025). As per the 2022-2025 Memorandum of Agreement, each participating municipality provided an annual financial contribution of a base rate of \$12,000 plus \$2.50 per household as determined by the 2016 Statistics Canada Census of Population (except for Bruce County which had a flat rate). The return calculation will be a proportional entitlement based on the proportional annual contributions of each partner. Brockton's reimbursement will be based on their 2023 contribution.

Attachments

Appendix A: 2020-2025 Municipal Innovation Council Impact Report

MUNICIPAL INNOVATION COUNCIL

IMPACT REPORT

2020 - 2025



MIC
municipal
innovation
council



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WHO WE ARE

The Municipal Innovation Council (MIC) was established in 2020 when eight municipalities in Bruce County came together to find savings and efficiencies, and deliver services better to their residents - all with the goal of building smarter, stronger, more resilient communities.

The MIC sought to understand how issues impact people and was a catalyst for developing solutions to shared problems. The MIC invested in the ability to sense and respond to challenges quickly so that member communities could thrive in the 21st century.

OUR COMMITMENT

MIC's commitment to its members included **LEARNING** from experts, as well as leveraging municipal expertise and our own strengths, **COLLABORATING** with our peers and colleagues, listening to industry, working with experts, and understanding that change is critical, and **TRANSFORMING** the way our municipalities do business, and embracing the opportunity to transform and grow.



MESSAGE FROM THE MIC CHAIR

Over the past five years, the Municipal Innovation Council (MIC) has achieved remarkable progress in fostering innovation and collaboration among its member municipalities. Through the support of County and municipal Council's and by adopting an innovative mindset through strategic partnerships, the MIC has become a leader in developing creative and responsive solutions to the challenges facing municipalities today.

The workplace has evolved significantly, bringing new opportunities for municipal governments. To help member municipalities navigate these changes, the MIC has invested in tools and comprehensive training programs, realizing significant efficiencies and economies of scale. These efforts have not only enhanced workplace capabilities but have also fostered a lasting culture of innovation within our communities.

As the MIC wraps up its tenure, it is important to acknowledge those who contributed their time and energy. Thank you to the MIC board members: Christine MacDonald, CAO Bruce County; Peggy Van Mierlo-West, CAO North Bruce Peninsula; Emily Dance, CAO Arran Elderslie; Leanne Martin, CAO South Bruce; Jodi MacArthur, CAO Huron Kinloss; Jillene Bellchamber-Glazier, CAO Kincardine; and former member Sonya Watson, CAO Brockton.

A special thank you to our current Director, Tony Houad, for his support over the past two years.

I am proud to have worked with such a dedicated group over my tenure as Chair and these achievements are a testament to the collective leadership within the MIC. I am confident that their unwavering commitment to fostering a culture of innovation and collaboration will benefit municipalities for years to come.

Kara Van Myall
Chair, Municipal Innovation Council
CAO, Town of Saugeen Shores



MESSAGE FROM THE MIC DIRECTOR

I am pleased to share this report on the Municipal Innovation Council's (MIC) accomplishments. Over the past five years, as we strived to push the boundaries of creative thinking, we also innovated in ways that were engaging and responsive. I truly believe that innovation is not just a sector of the economy but rather innovation is the economy. Leadership and collaboration continued to be the cornerstones driving our mission and our communities forward. Embracing an innovation mindset has been at the forefront at the MIC. We have continued building strategic partnerships with likeminded organizations.

I would like to show my gratitude to the MIC board members for their leadership and commitment. Since the inception of the MIC, they have guided the organization to fulfil its goals and position itself in the innovation sector. The work at the MIC has been a team effort and I would like to thank the previous leadership team of Dave Shorey and Becky Smith for their commitment and dedication in pursuing the goals of the MIC. Also, my sincere gratitude to all the municipal staff that have assisted in making much of this possible.

MIC member municipalities will continue to benefit from the accomplishments of the MIC. As the workplace is evolving, so are the challenges employees face. To help municipalities stay ahead, the Municipal Innovation Council has invested in providing tools and comprehensive training programs to over 200 employees. The MIC legacy will continue through the dedication and hard work of municipal staff invested in pursuing innovation in the workplace.

Tony Houad
Director, Municipal Innovation Council



PARTNERSHIPS

The MIC has worked in close collaboration with its service delivery partners. Our partners provided expert technical and industrial expertise that supported a range of MIC program activities. At the core of a strategic partnership lies the understanding that collaboration can lead to enhanced innovation, improved efficiency, and better utilization of financial and human resources.

Over the years, the MIC has built partnerships with:

- Food Cycle Science
- Communitech Fast Track Cities
- Nuclear Innovation Institute
- University of Waterloo
- University of Windsor
- Georgian College
- Saugeen Conservation
- Grey Sauble Conservation
- Environment Office - Saugeen Ojibway Nation
- GHD Digital

PROVEN SUCCESS

The MIC was tremendously successful at securing external funding for almost every project it undertook.

The MIC obtained over \$600,000 in additional funding through programs like the Municipal Modernization Program, the National Disaster Mitigation Program, Mitacs Accelerate, and more.

Contributions from 8 member municipalities included \$17,000 to \$50,000 per year in external funding, leveraged \$615,000 total, and delivered value of \$1.25 million. For every MIC dollar invested, we were able to double that through external funding sources. This brought the total value delivered by the MIC to over \$1.25 million.



OUR ACCOMPLISHMENTS

SOLID WASTE MANAGEMENT SERVICE REVIEW

The Municipal Innovation Council (MIC) completed a comprehensive review of solid waste management services across all member municipalities at no cost to its members. This initiative provided municipalities with critical data, operational insights, and strategic recommendations to enhance waste management services, drive efficiencies, and implement best practices.

This study assessed garbage and recycling services and resulted in 24 actionable recommendations to guide future decision-making. The review also fostered collaboration among municipal partners, ensuring a more coordinated approach to addressing evolving waste management challenges.

By conducting this study collectively, municipalities avoided an estimated \$80,000 to \$150,000 in individual costs, reinforcing the value of shared services and regional cooperation in delivering cost-effective and sustainable waste solutions.



DIGITAL TOPOGRAPHICAL MAPPING

The Municipal Innovation Council (MIC) launched a groundbreaking digital mapping project using AI and machine learning to enhance Geographic Information Systems (GIS) data for municipalities and conservation authorities. This innovation streamlined operations and delivered significant cost savings.

By implementing this project, MIC saved municipalities approximately 14,000 hours of in-house GIS work. Each member municipality, investing around \$11,000, saved nearly \$70,000, with collective savings exceeding \$500,000. This demonstrated the power of technology in improving efficiency and financial sustainability.

Key benefits of the project included:

- Enhanced Regulation Mapping: Improved accuracy for environmental risk management.
- Streamlined Planning & Permitting: Faster, more efficient municipal processes.
- Support for Watershed Report Cards: Better data for conservation efforts.

Notable features included Ecopia Technology's land use polygons for detailed tree cover analysis, 3D building renderings with height data, and more accurate bridge mapping using polygon layers.

More than just a technological achievement, this project was a vital tool for municipalities and conservation authorities, enhancing GIS accuracy, reducing costs, and improving local planning and conservation efforts. MIC's commitment to innovation helped transform municipal services for more efficient and sustainable communities.



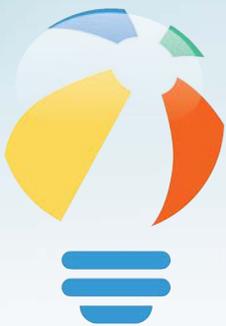
SMART BEACH - INNOVATIVE TECHNOLOGY

The Smart Beach project, the first of its kind in North America combined innovative technology with public education and awareness to provide a unique service to residents, visitors, and newcomers to our beaches. The Smart Beach project was a prime example of the Municipal Innovation Council at work on an innovative solution that could be adapted to and applied across our member municipalities and the Great Lakes. This project also helped keep our first responders safer if they were called out to the scene, by ensuring they have access to real-time information on water conditions.

The Smart Beach program has focused on research and development that guided the implementation of a dynamic warning system at Station Beach in the Municipality of Kincardine. Through physical and social surveys, implementation of Machine Learning models, and creation of a locally calibrated wave and current model, project milestones reached this year provided significant insight on beach-user behaviour and timing and location of surf-related hazards. Historical and real-time data could be freely accessed by the public through the Seagull - Great Lakes Observing System.

A roadmap for Machine Learning models was developed to predict surf hazards, including providing beach-user counts. This also included the ability to predict the surf conditions at Station Beach from a network of offshore wave buoys and regional Met stations. Predictors such as offshore wind conditions were used to forecast surf-related hazards (e.g., significant wave heights and current velocities at depth) recorded offshore. The goal was to extend these hazard predictions to sections of the coast that do not have access to a local buoy on-site.

We continued our journey to expand the Smart Beach project to the Town of Saugeen Shores. The MIC was successful in securing Mitacs grant funding of approximately \$360,000 for Phase 1 of this project.



Smart Beach



CO-OP STUDENT RESEARCH PROJECTS

As part of its commitment to innovation and continuous improvement, the Municipal Innovation Council (MIC) undertook several research projects to enhance municipal operations and identify opportunities for collaboration. These projects focused on IT infrastructure, workforce development, municipal services, downtown revitalization, and procurement strategies, providing valuable insights to all member municipalities. By engaging students in meaningful municipal research, the MIC also helped build capacity, foster new talent, and support the next generation of municipal professionals.

IT Infrastructure & Digital Transformation

A review of IT infrastructure across municipalities assessed current systems, spending, and critical needs. The project also included the development of a prototype asset management system to support future system upgrades and digital transformation efforts. This work provided valuable baseline data and key insights that laid the foundation for a broader Information Technology Review and the development of a five-year digital transformation roadmap (described below). The findings from this research helped identify key opportunities for collaboration, optimization, and long-term improvements in municipal IT services.

Organizational Development & Workforce Capacity

An analysis of organizational development and workforce capacity identified existing training programs, core competencies required for municipal roles, and opportunities for shared training initiatives. The findings support efforts to enhance workforce development and position municipalities as employers of choice.

Municipal Service Delivery & Customer Experience

A comprehensive municipal service scan documented all services provided by MIC members, categorized service structures, and applied user journey mapping methodologies to analyze workflows and identify opportunities for improved efficiency and customer service.

Downtown Revitalization Strategies

Research into downtown revitalization strategies examined best practices across Ontario, stakeholder insights, and case studies to inform strategies for economic renewal in Bruce County's interior region. The project provided recommendations on policies and initiatives that support vibrant and sustainable downtowns.

Municipal Procurement

A study on municipal procurement practices explored category spending, co-op purchasing, and leveraging multiple Vendors of Record (VOR). The research outlined strategies to enhance procurement efficiency, reduce costs, and improve purchasing processes for municipal governments. These projects provided actionable recommendations that strengthen municipal operations, improve service delivery, and enhance collaboration across member municipalities. By leveraging research partnerships, the MIC delivered practical insights and innovative strategies at no cost, reinforcing its role in advancing municipal excellence through shared solutions.



INFORMATION TECHNOLOGY REVIEW

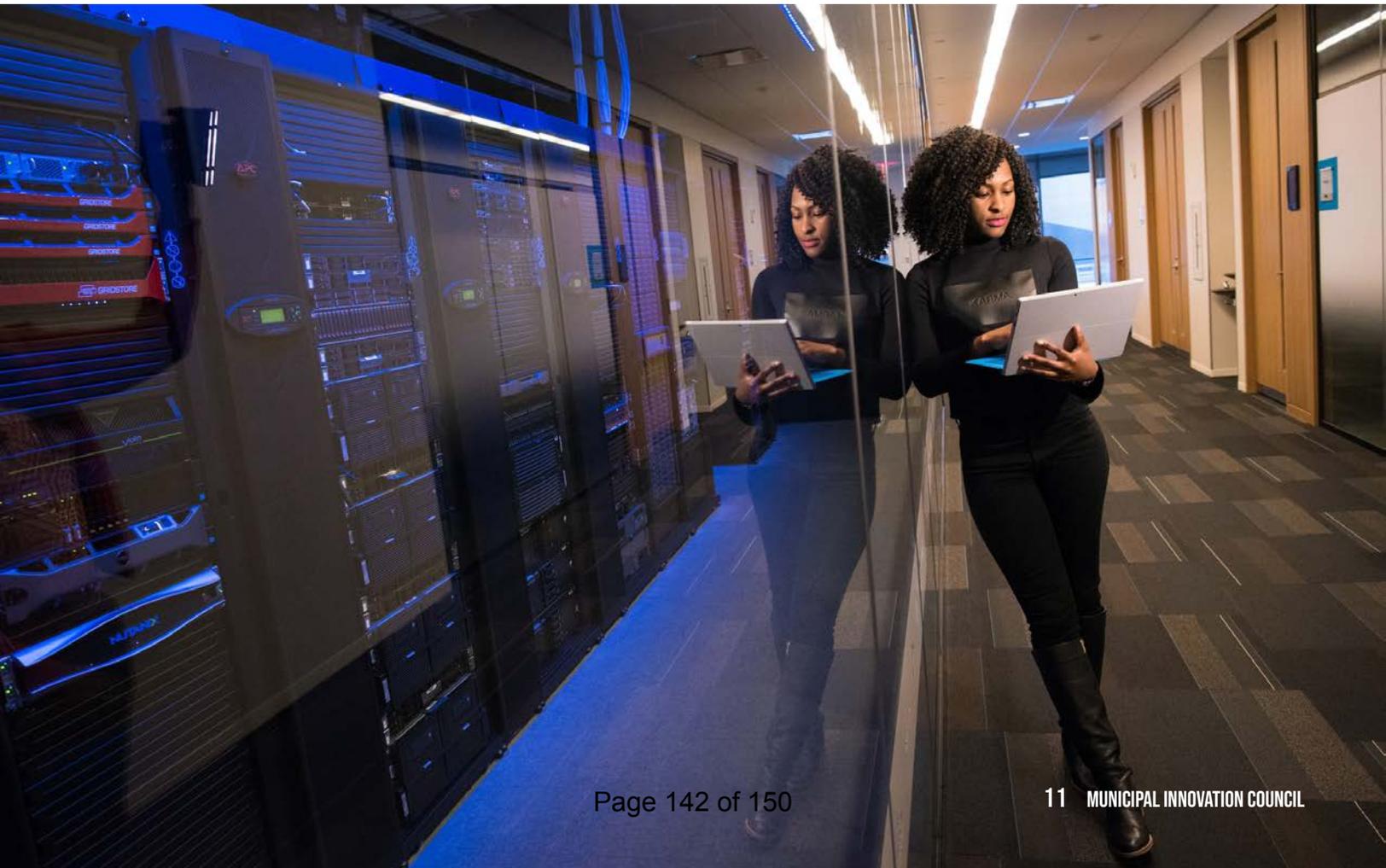
The Municipal Innovation Council completed a capacity review of Information Technology (IT) services across its member municipalities. This analysis revealed significant opportunities to improve efficiency, optimize resources, and strengthen security across the board.

Building on the findings of the IT review, MIC launched an ambitious 5-year roadmap designed to modernize and streamline municipal IT services. The plan emphasized achieving economies of scale by consolidating operations and fostering resource sharing among municipalities. It also prioritized cybersecurity to safeguard municipal systems and data against emerging digital threats.

One of the most impressive outcomes of this initiative was the identification of substantial financial benefits. By implementing the roadmap's strategies, member municipalities were projected to collectively save an estimated \$585,000. This achievement highlighted the power of strategic collaboration and innovative planning in delivering tangible results for communities. Additionally, this work resulted in a contracted service model between Kincardine and Bruce County.

This roadmap was more than just a cost-saving measure, it set the foundation for stronger, more resilient IT systems that could meet the challenges of the future. MIC's commitment to enhancing municipal operations and delivering value underscored its role as a leader in regional innovation and collaboration.

MIC's 5-year digital transformation roadmap was a bold step toward creating more efficient, secure, and cost-effective IT services for its member municipalities. This initiative drove positive change and ensured communities benefitted from enhanced services and strengthened infrastructure.



ATTAINABLE HOUSING

Housing affordability and accessibility are critical issues facing communities today. Recognizing the importance of addressing these challenges, the Municipal Innovation Council (MIC) took a proactive step by partnering with the University of Waterloo's School of Planning. Together, they embarked on a groundbreaking project to support the Saugeen Shores Attainable Housing Task Force.

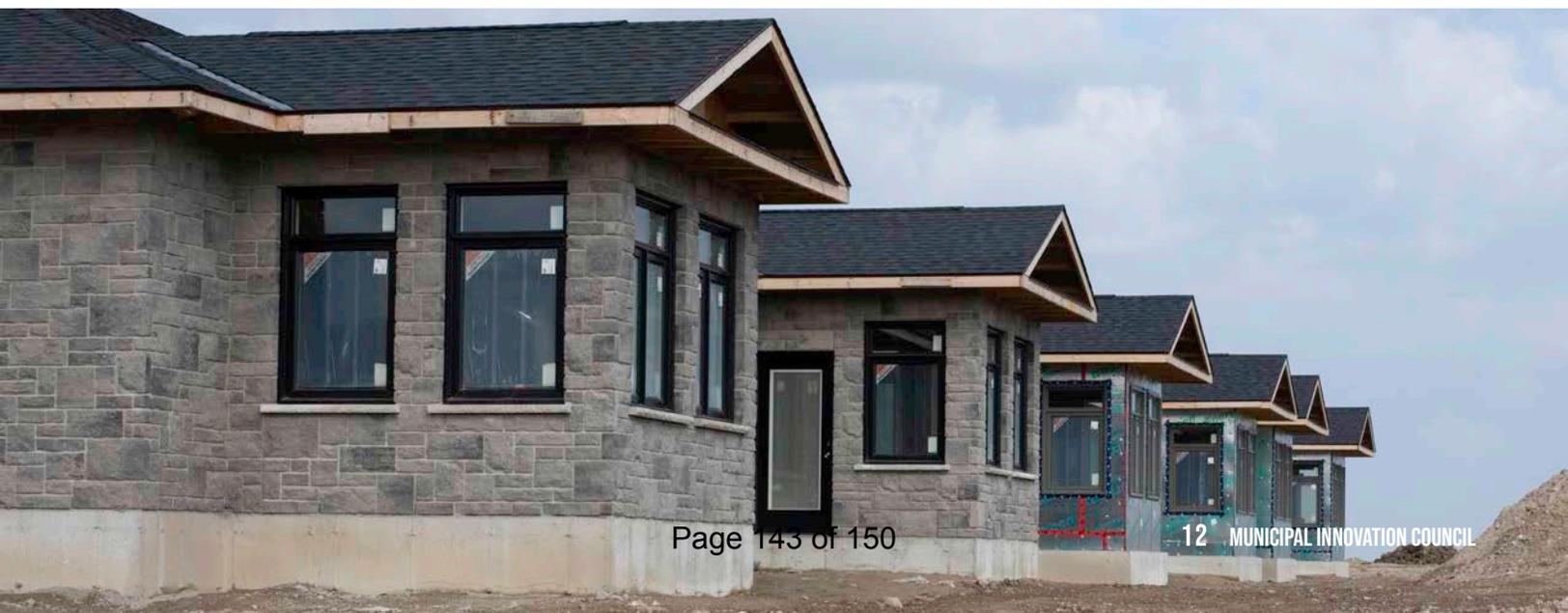
Collaboration leveraged the expertise of leading planning professionals and academics to deliver a comprehensive report that shaped housing strategies for Saugeen Shores. A final report with recommendations valued at over \$100,000, a significant contribution, was completed at no direct cost to the MIC. By joining forces, the MIC and the University of Waterloo were able to provide invaluable insights into the challenges and opportunities surrounding attainable housing. This collaboration highlighted the power of partnerships in addressing complex community issues effectively and efficiently.

The final report developed through this initiative offered actionable recommendations to help Saugeen Shores tackle housing affordability. It served as a roadmap for creating more inclusive, accessible, and sustainable housing solutions for residents.

From exploring innovative housing models to identifying policy improvements, the report's findings were instrumental in guiding the municipality toward a future where everyone can find a place to call home. The partnership underscored the importance of academic expertise in shaping practical, community-driven solutions.

The success of this project exemplified MIC's commitment to fostering innovation and collaboration for the betterment of Bruce County communities. By engaging with top-tier academic institutions like the University of Waterloo, MIC ensured that its initiatives were grounded in research, expertise, and forward-thinking strategies.

As municipalities across the region continue to grapple with housing challenges, this partnership served as a shining example of what can be achieved through collective efforts. It was a testament to MIC's dedication to finding practical, impactful solutions that address the needs of its member communities. The work done through this partnership not only benefited Saugeen Shores but also set a precedent for future collaborations. As housing challenges evolve, local municipalities remain committed to leveraging partnerships, expertise, and innovation to create a brighter, more inclusive future for all.



FOOD CYCLER PROGRAM

In 2023, the MIC partnered with Food Cycle Science, a Canadian clean-technology company, to launch a FoodCycler™ Pilot Program designed to measure the viability of on-site food waste processing technology as a method of waste diversion. A County-wide program was launched that included 880 participating households, 420 of which were subsidized by the MIC to make this technology accessible to more Bruce County residents at an affordable price. The 420 FoodCyclers™ subsidized by the MIC diverted 116.3 metric tonnes of food waste from local landfills per year - the equivalent reduction in greenhouse gas emissions from taking 29.3 gasoline-powered vehicles off the road every year.

The food cycler program:

- reduced food waste in landfills
- took more trucks off the road
- reduced infrastructure and collection costs
- contributed to a 95% reduction in CO2e compared to sending food to landfills

Residents reported generating 0.42 fewer standard garbage bags per week, a reduction of 21.8 garbage bags per household per year being trucked to local landfills.



BUILDING BENCH STRENGTH

The workplace is evolving, and so are the challenges employees face. To help municipalities stay ahead, the Municipal Innovation Council (MIC) invested in comprehensive training programs for over 200 employees. These programs addressed emerging workplace issues such as Equity, Diversity, and Inclusion (EDI), mental health, local Indigenous culture and history, customer service excellence, and project management skills.

To deliver these impactful programs, MIC leveraged over \$12,000 in external funding. This financial support underscored MIC's ability to maximize resources while minimizing costs for member municipalities. It was a testament to MIC's commitment to creating value and driving meaningful change.

MIC recognized that a well-trained workforce is the backbone of productive and resilient municipalities. By equipping employees with the tools and knowledge to tackle modern challenges, MIC fostered more inclusive, empathetic, and efficient workplaces. These training opportunities also helped municipalities align with best practices and enhanced their service delivery to residents.

As workplaces continue to evolve, MIC was dedicated to supporting employee development. By prioritizing training and education, the Council ensured that its member municipalities were well-positioned to meet the demands of the future while fostering growth, productivity, and innovation in every workplace.



SIMPLY BRILLIANT IDEA PROGRAM

Technology is constantly evolving, changing, and growing. This provides new opportunities for local governments to automate manual processes and leverage data to drive decision-making. Continuous improvement and innovation is a key priority as technology continues to transform. A bottom-up approach toward innovation with hands-on engagement from leadership can help to drive collaboration through a municipality, reduce silos, and increase organization-wide initiatives.

The Municipal Innovation Council introduced the Simply Brilliant Idea program to hear from municipal staff on improvement ideas they have for municipal operations. This program encouraged employees to bring forward innovative ideas on new and existing practices within their municipality. The MIC and its member municipalities were committed to improving the effectiveness, efficiency, and responsiveness of municipal services. The ideas brought forward were evaluated and selected to advance through the MIC to its member municipalities. The Simply Brilliant program supported the MIC's commitment to growing the knowledge, experience, and insight of our municipal employees.

The criteria to evaluate submissions included one or more of the following results:

- Improve productivity in a municipal operation,
- Improve service to the public,
- Eliminate waste,
- Eliminate unnecessary paperwork,
- Reduce hazards, improve employee safety and/or public health & safety,
- Preserve and improve use of equipment,
- Improve control and handling of supplies; and/or
- Any other result that would provide a benefit to the municipality.



FLEET ELECTRIFICATION

Electric vehicles (EVs) are transforming transportation, offering a cleaner, greener alternative to traditional cars. However, their growing popularity brings a critical challenge: the need for robust charging infrastructure. Recognizing this, the Government of Canada set an ambitious goal to ensure that by 2035, 100 percent of new cars sold will be zero-emission vehicles. But achieving this vision requires more than just EV adoption - it demands a comprehensive network of accessible and efficient charging stations.

The Municipal Innovation Council (MIC) advanced the discussion on municipalities' unique role in the transition to EV adoption, particularly through the electrification of local municipal fleets. In response, plans were underway to develop a Sustainable Transportation Roadmap aimed at evaluating the feasibility, benefits, and challenges of transitioning municipal fleets to electric vehicles. This roadmap was to be more than a plan; it was a commitment to reducing greenhouse gas emissions, promoting sustainability, and fostering innovation in local transportation systems.

Municipal fleets - comprising vehicles used for public works, emergency services, and administrative tasks - are a significant contributor to local emissions. Transitioning these fleets to electric vehicles offers multiple benefits:

- **Environmental Impact:** Significantly reduces greenhouse gas emissions and contributes to climate action goals.
- **Operational Savings:** Electric vehicles have lower fuel and maintenance costs, leading to long-term financial benefits for municipalities.
- **Leadership by Example:** Demonstrates a municipality's commitment to sustainability, inspiring residents and businesses to follow suit.

Transitioning to electric fleets is not without its hurdles. Municipalities must address:

- **Infrastructure Needs:** Building a widespread charging network to support fleet operations.
- **Upfront Costs:** Initial investments in vehicles and charging infrastructure can be substantial.
- **Technology Integration:** Ensuring seamless integration with existing systems and training staff to adapt to new technologies.

The electrification of municipal fleets is a bold yet necessary step toward creating sustainable and resilient communities. By advancing the discussion on making this transition a priority, the MIC helped municipalities lead the charge in addressing climate change while improving operational efficiency and service delivery.



FINAL WORDS

Over the past five years, the Municipal Innovation Council (MIC) has achieved significant progress on a variety of initiatives. Each of the MIC projects has strengthened municipal capacity and helped address community needs.

Gratitude is shared with the Nuclear Innovation Institute (NII) for initially hosting the MIC. The NII's support was instrumental in the initiative's success.

A special thank you also goes to the staff who coordinated the work of MIC over the years. Their leadership and dedication have helped foster a culture of innovation among member municipalities. Appreciation is also extended to all the partners who made these initiatives possible.

While the MIC as a formal initiative is winding down, the positive impacts of its projects will continue. The MIC has empowered each member municipality to develop innovative initiatives that will benefit local communities in the years ahead.





MIC
municipal
innovation
council

The Corporation of the Township of Huron-Kinloss



BY-LAW No.

2025 – 34

Being a By-Law to Confirm the Proceedings of the Council of the Township of Huron-Kinloss

WHEREAS Section 8(1) and 9 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provide that the powers of a municipality under this or any other Act shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues and has the capacity, rights, powers and privileges of a natural person for the purposes of exercising its authority under this or any other Act;

AND WHEREAS the Council of The Corporation of the Township of Huron-Kinloss deems it expedient that the proceedings of meetings of the Council be confirmed and adopted by By-law;

NOW THEREFORE the Council of The Corporation of the Township of Huron-Kinloss **ENACTS** as follows;

1. That the actions of the Council of The Corporation of The Township of Huron-Kinloss at its March 17, 2025, Council meeting in respect to each report, motion, resolution or other actions recorded and taken by Council at its meeting, except where the prior approval of the Ontario Lands Tribunal is required is hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this By-Law.
2. That the Mayor and appropriate department head of the Corporation are hereby authorized and directed to do all things necessary to give effect to the said action, of Council of the Township of Huron-Kinloss referred to in the proceeding section.
3. That the Mayor and Clerk are hereby authorized and directed to execute all documents necessary on behalf of the Council and to affix the corporate seal of The Corporation of The Township of Huron-Kinloss to all such documents.
4. That this By-law shall come into full force and effect upon its final passage.
5. That this By-law may be cited as the "Confirmatory March 2025 (2) By-Law".

READ a FIRST and SECOND TIME this 17th day of March, 2025.

READ a THIRD TIME and FINALLY PASSED this 17th day of March, 2025.

Mayor

Clerk