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that cultivates opportunities and
embraces our rural lifestyle.

We deliver services that responsibly utilize
resources, respect our environment, and
foster a community ready to shape its future.

Council Meeting Minutes

Date: October 15, 2025

Time: 7:00 pm

Location: Council Chambers

Members Present Don Murray, Mayor
Jim Hanna, Deputy Mayor
Larry Allison, Councillor
Shari Flett, Councillor
Carl Sloetjes, Councillor

Members Absent Scott Gibson, Councillor
Ed McGugan, Councillor

Staff Present Jennifer White, Clerk
Jodi MacArthur, Chief Administrative Officer
Brett Pollock, Manager of Building and Planning, CBO

1. Call to Order

Mayor Murray called the meeting to order at 7:00 p.m.

2. Committee of Adjustment

Resolution No.: 10/13/2025 - 01

Moved By Carl Sloetjes

Seconded By Jim Hanna

THAT Council move into Committee of Adjustment for the purpose of considering a minor variance application;

AND FURTHER THAT Council return to the regular open meeting upon completion.

Carried

3. Disclosure of Pecuniary Interest

None disclosed.

4. Adoption of Minutes

Resolution No.: 10/15/2025 - 02

Moved By Jim Hanna

Seconded By Carl Sloetjes

THAT the minutes of the Council meeting of September 8th and September 15th, 2025 and Committee of the Whole meeting of October 6th , 2025 be adopted as presented.

Carried

5. Delegations

None.

6. Public Meetings Required Under the Planning Act

6.1 Martin Z-2025-042

The purpose of the application is to is for a zoning by-law amendment. It is proposed to rezone the subject lands from Agriculture Rural (AG4) and Environmental Protection (EP) to Agricultural Rural Special (AG4-25.188) and Environmental Protection.

If approved, the application would facilitate the construction of a covering for the existing manure storage area.

The Planner explained the report and recommendation. Any comments received from Agencies and the Public received by the time of writing the report are in the written report.

Presentations from the Applicant

The applicant did not provide comment on the application.

Presentations from the Public

No person or public body had comments on the application.

Questions and Clarifications from Council

None noted.

Resolution No.: 10/13/2025 - 03

Moved By Shari Flett

Seconded By Larry Allison

THAT the Township of Huron-Kinloss Council approve the planning application Z-2025 - 042 Martin;

AND FURTHER THAT the Staff bring forward the appropriate by-law as a matters arising.

Carried

7. Staff Report

7.1 Building and Planning

a. Holding Removal- 411 Winnebago Rd, BLD-2025-21

Resolution No.: 10/13/2025 - 04

Moved By Carl Sloetjes

Seconded By Larry Allison

THAT THE Township of Huron-Kinloss Committee of the Whole hereby approves Report BLD-2025-21 prepared by Michele Barr;

AND FURTHER authorizes a by-law be brought forward as a matters arising to remove the holding zone from the property described as Huron Con A Pt Lot 7 RP 3R10361 Pt 6.

Carried

b. Site Plan Control Grassroots, 760 Bruce Rd 86; Con 1 Pt Lots 37 & 38, BLD-2025-22

Council inquired about the timing of the construction. Staff have been informed that it is expected to be done early spring.

Resolution No.: 10/13/2025 - 05

Moved By Shari Flett

Seconded By Jim Hanna

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report BLDG-2025-22, as prepared by Michele Barr, Deputy Chief Building Official.

Carried

8. By-Laws and Agreements

8.1 Appointment of Drainage Superintendent (L. Hunter)

Resolution No.: 10/13/2025 - 06

Moved By Larry Allison

Seconded By Jim Hanna

THAT the " Appointment of Drainage Superintendent (L.Hunter) By-law" be considered to be read a first, second, third time and finally deemed passed and numbered as By-law No. 2025-103.

Carried

9. Matters Arising

9.1 Holding Removal (411 Winnebago Rd.) Zoning By-law

Resolution No.: 10/13/2025 - 07

Moved By Carl Sloetjes

Seconded By Shari Flett

THAT the " Holding Removal (411 Winnebago) Zoning By-law" be considered to be read a first, second, third time and finally deemed passed and numbered as By-law No. 2025-102.

Carried

9.2 Zoning Amendment (Z-2025-042 Martin) By-law

Resolution No.: 10/13/2025 - 08

Moved By Shari Flett

Seconded By Carl Sloetjes

THAT the "Zoning Amendment (Z-2025-042 Martin) By-law" be considered to be read a first, second, third time and finally deemed passed and numbered as By-law No. 2025-104.

Carried

10. New Business/ Council Reports

None noted.

11. Confirming By-Law

Resolution No.: 10/13/2025 - 09

Moved By Larry Allison

Seconded By Shari Flett

THAT the "Confirmatory October 2025" By-law be deemed to be read a first, second, third time and finally passed and numbered as By-law No.

Carried

12. Adjournment

Resolution No.: 10/13/2025 - 10

Moved By Carl Sloetjes

Seconded By Jim Hanna

THAT this meeting adjourn at 7:20 p.m.

Carried

Mayor

Clerk